

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, MAY 18th, 2023 6:00 P.M.**

**AGENDA**

- 1) **ROLL CALL**  
Kitzmiller, Reade, Butler, Hirsch, Torno.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **INVOCATION**
- 4) **CALL FOR CHANGES**  
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for May 18th, 2023 as presented or amended.
- 5) **CONSENT CALENDAR**  
**APPROVAL OF THE MINUTES**  
5A) Approval of the minutes of the Regular Meeting held on May 4th, 2023 as presented or amended.  
**APPROVAL OF THE CLAIMS**  
5B) Approval of claims and hand checks in the amount of \$97,666.17 from May 5th, 2023 through May 17th, 2023.
- 6) **DEPARTMENT HEAD REPORTS**
- 7) **NEW HIRE – ASSISTANT FINANCE OFFICER**  
Nicholin Birgen @ \$19.00 per/hr.
- 8) **VARIANCE – NEW LEAF LLC**  
\*Recommended do pass by the Planning & Zoning Board.
- 9) **FIRST READING – ORDINANCE 2023-03 GOVERNING BODY (3 PERSON TO 5 PERSON)**  
Set first reading for June 15<sup>th</sup>, 2023.
- 10) **APRIL 2023 REVENUE & EXPENDITURE REPORT\*information only**
- 11) **CITIZEN INPUT**
- 12) **UPCOMING EVENTS:**  
Coffee with the Commission (Finance & Police Departments) May 20<sup>th</sup> at 9:00 a.m. @ the Summerset City Police Department.  
  
City Offices will be closed Monday, May 29<sup>th</sup> for Memorial Day.
- 13) **ITEMS FROM CITY ATTORNEY**  
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 14) **ADJOURNMENT**

**Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.**

**City of Summerset is inviting you to a scheduled Zoom meeting.**

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**Topic: City of Summerset's Zoom Meeting**  
**Time: May 18, 2023 06:00 PM Mountain Time (US and Canada)**

**Join Zoom Meeting**  
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