

**VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING
REGULAR MEETING MINUTES
Village of Innsbrook Hall
13600 State Highway M, Innsbrook, MO 63390
Tuesday, September 9, 2025, 5:00 PM (CST)**

Chairman Bowers called the meeting to order at 5:00 pm and asked the body to stand for the Pledge of Allegiance. She then called for the Village Clerk, Karen Denson, to do a roll call to establish a quorum. Members present were:

Trustee Buschman – present
Trustee Caton - present
Trustee Jensen - absent
Trustee West – present
Chairman Bowers - present

Also present were Allen Huddleston, Chairman of P & Z, Brad Pryor, Village Attorney, Karen Denson, Village Clerk, Tom Landholt, Cynthia Cook, Barb Reitz, Gayla & Rich Heppe, Sharon Dieckmann, and Tom & Mary DeBenedetti.

Chairman Bowers called for adoption and approval of the agenda. Upon a motion by Trustee Buschman and a second by Trustee West was discussed and approved. The motion passed.

Chairman Bowers called for a motion to approve the consent agenda consisting of the prior meeting minutes, and financial reports. Trustee Caton had updates to the August 12 minutes. Upon a motion by Trustee Caton to approve the minutes with changes to the August 12 minutes, and a second by Trustee Buschman, the motion was approved. The motion passed 4-0. Questions regarding the expenditures for lawn service. Upon a motion by Trustee Buschman to approve the expenditures, and a second by Trustee Caton, the motion was approved. The motion passed 4-0.

Chairman Bowers called for Public Comments. The Village Clerk stated that she received a form from Sharon Dieckmann and Tom DeBenedetti.

Sharon Dieckmann spoke regarding the new Village Hall. She thanked the Board of Trustees for the new building.

Tom DeBenedetti spoke regarding the new Village Hall. He stated that the Board of Trustees should look into a sound system. It is very hard to hear the Board of Trustees.

Chairman Bowers spoke on the Chairman's Report.

The first item is a change to the Village Clerk schedule, which on Wednesday, she will be working 8 am to noon.

The second item is on RFPs. Chairman Bowers asked Trustee West to give a report on the landscaping RFP. The Landscaping RFP will include a site plan showing where landscaping services are required. Chairman Bowers asked Trustee Caton to give a report on the security system RFP. Trustee Caton asked that it be tabled until October, so the Trustees can look over the RFP.

Chairman Bowers outlined the possibility to hire a cleaning person two hours on Wednesday mornings twice a month. The rate of pay was \$30/hour. There was discussion regarding whether bonding or insurance would be required.

Chairman Bowers stated the Village would like to change from GoDaddy its current platform to a .gov platform which provides better security from outside hackers. The Board discussed getting a proposal from NOC for the work. Chairman Bowers also shared that NOC would provide an application where the Village may take

advantage of a cyber security grant to pay for the cost of this transition. Trustee Buschman agreed to work on a cyber security grant.

With regard to the dissolution of the Community Development Corporation, Chairman Bowers asked Brad Pryor, Village Attorney, for a report. He stated he had filed an annual registration renewal paperwork and was waiting for the dissolution paperwork to be signed by the CDC Board. There are two signatures from former Trustees still outstanding.

Chairman Bowers asked the Trustees to review Ordinance No 5 and provide input. Ordinance No 5 was enacted in 1998 therefore review is requested.

Chairman Bowers asked for the Clerk's report. Karen Denson, Village Clerk, provided the monthly Clerk's report with summary in the packet.

Chairman Bowers asked for a Planning & Zoning Report from Chairman Huddleston. Chairman Huddleston stated he had sworn in Nancy Inman as a new Commissioner. He stated that he has asked the Commissioner to go over the Zoning Regulations for updates.

Chairman Bowers called for a motion to read and discuss Resolution 25-93, Designated Holidays. Upon a motion by Trustee Caton and a second by Trustee West, the motion passed 4-0. Chairman Bowers called for discussion. Chairman Bowers called for a motion to approve Resolution 25-93, Designated Holidays. Upon a motion by Trustee Buschman and a second by Trustee West, the motion was passed 4-0.

Chairman Bowers called for a motion to read by title only twice Bill 383, Public Comment and Meeting Decorum. Upon a motion by Trustee Caton and a second by Trustee West, the motion was passed 4-0. Chairman Bowers called for discussion. Trustee West asked to add 48 hours written notice to Section 1, Paragraph 5 of the Bill. Chairman Bowers asked for a motion to amend Bill 383 to update Section 1, Paragraph 5. Upon a motion by Trustee Caton to amend Section 1, Paragraph 5, public comments may be submitted to the Village Clerk no later than 48 hours before a scheduled Board of Trustees meeting and a second by Trustee Buschman, the motion passed 4-0. Chairman Bowers called for a motion to approve Bill 383, Public Comment and Meeting Decorum. Upon a motion by Trustee Caton and a second by Trustee West, Chairman Bowers called for a roll call vote. The motion was passed.

Trustee Buschman – Yes
Trustee Caton - Yes
Trustee West - Yes
Chairman Bowers - Yes

Chairman Bowers called for a motion to read by title only twice Bill 384, Board Meeting Date Change. Upon a motion by Trustee Caton and a second by Trustee West, the motion was passed 4-0. Chairman Bowers called for discussion. Chairman Bowers stating the moving of the meeting will help with bank statements and financial reporting. Trustee Caton stated that the Bill needs to repeal previous ordinances regarding meeting date changes. Notice to the public will need to be made regarding the meeting date change. Chairman Bowers called for a motion to amend Bill 384, repealing previous ordinances regarding meeting date changes. Upon a motion by Trustee Caton and a second by Trustee Buschman, the motion passed 4-0. Chairman Bowers called for a motion approving Bill 384, Board Meeting Date Change. Upon a motion by Trustee Buschman and a second by Trustee West, Chairman Bowers called for a roll call vote. The motion was passed.

Trustee Buschman – Yes
Trustee Caton - Yes
Trustee West - Yes
Chairman Bowers - Yes

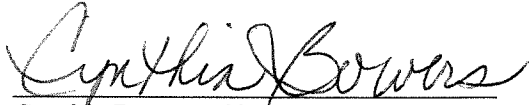
Chairman Bowers asked for Board of Trustee Announcements. Trustee Caton spoke about the barricades for SkyWars on September 27 and Nash Bash was cancelled for Friday night. Trustee West stated that Booneslick is coming up on September 29 at noon. Trustee West stated she would like to see income in the financial reports. Trustee Buschman stated that she is working with Deputy Clerk Kemp regarding Quickbook reports. Trustee Caton spoke on the TAC meeting and gave an update on I-70.

Chairman Bowers called for a motion for adjournment. Upon a motion by Trustee Buschman and a second by Trustee Caton, the motion passed 4-0 and the meeting was adjourned at 6:04 pm.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on September 9, 2025.

Karen Denson, Village Clerk

Date Minutes Approved: 10-16-25

A handwritten signature in cursive script that reads "Cynthia Bowers".

Cynthia Bowers, Chairman
Village of Innsbrook Board of Trustees

A handwritten signature in cursive script that reads "Karen Denson".

Attest: Karen Denson
Village Clerk