

LEGAL NOTICE

OFFICIAL MINUTES OF THE REGULAR MEETING OF THE BOARD OF WESTON COUNTY COMMISSIONERS, WESTON COUNTY, WYOMING

May 6, 2025
The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Marty Erman, Garrett Borton and Clerk Becky Hadlock were present. Commissioner Borton opened the meeting with prayer, and Clerk Hadlock led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Hadlock asked to add Treasurer's Report to Treasurer's Investment Discussion and pre-pay to Wyoming Department of Workforce Services under New Business. Commissioner Erman moved to approve the agenda as amended, seconded by Commissioner Borton. Carried.

Weston County Nurse Manager, Angie Phillips joined the meeting via Teams to answer questions that the Board had about the Amendment One to the Grant Agreement Between Wyoming Department of Health, Public Health Division and Weston County. AP VOUCHERS

Commissioner Borton moved to approve the AP Vouchers minus warrant #73877, 73882, 73816, 73874, 73876, 73879 & 73892, seconded by Commissioner Huber. Carried.

Commissioner Borton moved to approve warrant #73816, seconded by Commissioner Huber. Commissioner Erman abstained from voting. Carried.

Commissioner Erman moved to approve warrant #73874, 73876, 73879 & 73892, seconded by Commissioner Huber. Commissioner Borton abstained from voting. Carried.

PUBLIC COMMENT

Stanley Jasinski spoke during public comment about the ips beetle.

MINUTES OF APRIL 15, 2025

Commissioner Erman moved to approve the minutes of April 15, 2025, as amended, seconded by Commissioner Borton. Carried.

EXECUTIVE SESSION MINUTES OF APRIL 15, 2025

Commissioner Borton moved to approve the Executive Session minutes of April 15, 2025, seconded by Commissioner Huber. Carried.

PAYROLL AND VOUCHERS

Commissioner Erman moved to approve Payroll and Vouchers, seconded by Commissioner Borton. Carried.

COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT & PUBLIC HEALTH

Commissioner Erman moved to accept collection for County Clerk in the amount of \$10,198.13, District Court in the amount of \$2,496.33 and Public Health in the amount of \$744.00, seconded by Commissioner Huber. During discussion, Commissioner Erman asked that the miscellaneous fees be explained. Carried.

CHAIRMAN'S SIGNATURE ON AGREEMENT FOR CATTLE GUARD INSTALLATION AND VOUCHER ON COUNTY ROAD #5 KNOWN AS THE GRIEVES COUNTY ROAD

Commissioner Erman moved to authorize the Chairman's signature on the agreement for cattle guard installation and relocation on county road #5 known as the Grievies County Road, seconded by Commissioner Huber. Carried.

CHAIRMAN'S SIGNATURE ON 24-HOUR PERMIT FOR DEANNA STEEL, DBA ROCKING COWBOY CUISINE: 5/24/2025-5/25/2025

Commissioner Erman moved to authorize the Chairman's signature on the 24-hour permit for Deanna Steel, DBA Rocking Cowboy Cuisine: 5/24/2025-5/25/2025, seconded by Commissioner Borton. Carried.

BOARD'S SIGNATURE ON RESOLUTION 2025-8 - RESOLUTION TO RE-SCIND PUBLIC RECORDS FEES IN RESOLUTION 2017-7

Commissioner Erman moved to authorize the Board's signature on Resolution 2025-8 - Resolution to Re-scind Public Records Fees in Resolution 2017-7, seconded by Commissioner Huber. Carried.

CHAIRMAN'S SIGNATURE ON AMENDMENT ONE TO THE GRANT AGREEMENT BETWEEN WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND WESTON COUNTY

Discussion ensued about the grant, and this will be revisited again during the afternoon session.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen let the Board know that WYDOT denied the CMAQ bid, and he will give another update as soon as he knows more about this. The verbal agreement with Crook County pertaining to Buffalo Creek Road, Thornton Road and Arch Creek Road was discussed. Superintendent Hansen will work on getting an actual agreement in place. Superintendent Hansen also gave the Board an update on the Road & Bridge Department.

MAINTENANCE UPDATE

Maintenance Foreman Brandon Turner discussed the bids for the boiler at the library. This will be added to the budget for the next fiscal year. Discussion ensued about the water leak that occurred at Public Health. Foreman Turner let the Board know it was due to the expansion tank on the fire suppression system failing.

BOARD APPOINTMENT

Commissioner Huber moved to reappoint Tom Bruce to the Child Support Authority Board, seconded by Commissioner Borton. Carried.

Commissioner Erman moved to appoint Eric Kregel to the Predator Board, seconded by Commissioner Huber. Carried.

Commissioner Erman moved to appoint Caleb Carter to the Mallo Board, seconded by Commissioner Huber. During discussion to have Mr. Carter sign a conflict-of-interest form because he works for the Natural Resources District. Carried.

Commissioner Huber moved to appoint Clay Branscom, Taylor Tavegie and Scott Sewall to the Weed & Pest Board, seconded by Commissioner Borton. Carried.

CREDIT CARD PRE-AUTHORIZATION REQUEST EMERGENCY MANAGEMENT/ROAD & BRIDGE

The Board had a discussion on the Homeland Security Office being moved to the Law Enforcement Center. Commissioner Erman would like an inventory of the Homeland Security Office Equipment and a discussion of what the advantage of going over to the Law Enforcement would be. This will be added to the next agenda.

Commissioner Borton moved to authorize the Chairman's signature on the credit card pre-authorization request for Road & Bridge to purchase the motorcycle, seconded by Commissioner Erman. Carried.

Commissioner Erman moved to authorize the Chairman's signature on the credit card pre-authorization request for Emergency Management in the amount of \$1,272.98. Failed.

TAX ROLL CORRECTION #1664

Commissioner Erman moved to approve tax roll correction #1664, seconded by Commissioner Borton. Carried.

COMMISSIONER SCHOLARSHIPS

The winners of the 2025-2026 scholarships are Taylor Conklin, Breeley Matari, Lilywanna Barton, Alternates are Trevon White, Raissa Dutcher & Jayden Corley. The winner of the 2025-2026 renewal scholarship is JJ Lipp, and the alternate is Emma Guinn.

EXECUTIVE SESSION

Commissioner Erman moved to go into Executive Session per W.S. 16-4-405(a) (ii), seconded by Commissioner Borton. Carried. Executive Session began at 1:02 and reconvened into regular session at 1:32 p.m. Matters concerning employment were discussed in Executive Session, no action was taken.

EXECUTIVE SESSION

Commissioner Borton moved to go into Executive Session per W.S. 16-4-405(a) (ii), seconded by Commissioner Erman. Carried. Executive Session began at 1:33 p.m. and reconvened into regular session at 1:56 p.m. Matters concerning employment were discussed in Executive Session, no action was taken.

TREASURER'S INVESTMENT DISCUSSION

Treasurer Susie Overman went over the County investments with the Board and answered their questions about where the investments, bonds, cd's and savings are.

TREASURER'S REPORT

Commissioner Erman moved to approve the Treasurer's Report, seconded by Commissioner Borton. Carried.

CAMERA PURCHASE

Attorney Michael Snulken joined Homeland Security Coordinator Gilbert Nelson to discuss with the Board the need for additional cameras overlooking the courtyards over both the Treasurer and Clerk's counters to watch transactions. Clerk Hadlock will get a price quote, and this discussion will be added under old business for the next meeting.

OLD BUSINESS

MOU: WWC COMBINED COMMUNICATIONS JOINT POWERS BOARD/CITY OF NEWCASTLE/WESTON COUNTY

Coordinator Nelson let the Board know that the State of Wyoming has let him know an MOU was not needed for the generator that was purchased as he can gift it to them. Commissioner Erman indicated that as of right now the County is \$76,000 in the hole. Commission Borton would like to know what type of paperwork is needed to transfer ownership of the generator to the Joint Powers Board. Commissioner Erman would like the MOU to state whose it is, who gets to use it and who gets to pay the bills. This will be added under old business for the next meeting.

DISCUSSION ON MOU WITH WC COMMISSIONERS AND WC FAIR BOARD

The Board and the Fair Board discussed the MOU that was prepared by Attorney Snulken at the suggestion of the County Auditor Paul Sille. Clerk Hadlock will send this to Mr. Sille and ask for his opinion. This will be added under old business for the next meeting.

OLD BUSINESS (CONT.)

RAIL ELEVATOR DISPUTE OF CHARGES
Attorney Snulken has not had time to work on this. This will be added to the next agenda.

FAIR BOARD UPDATE

Attorney Snulken reported that additional funds are owed under the previous contract agreement.

NEW BUSINESS

CONTRACT FROM POWDER RIVER ENERGY FOR HANGARS AT MONTELL AIRPORT
Commissioner Borton let the Board know that this was to be paid with the airport grant. Clerk Hadlock will e-mail the contract to Tim Wick, Morrison-Maierle airport engineer.

PRE-PAY - WYOMING DEPARTMENT OF WORKFORCE SERVICES

Clerk Hadlock let the Board know there is an unemployment bill that is being appealed. The pre-pay will be paid if the appeal case is lost. Commissioner Erman moved to approve the pre-pay in the amount of \$331.18 to Wyoming Department of Workforce Services contingent on the appeal, seconded by Commissioner Borton. Carried.

PUBLIC COMMENT

None

COMMISSIONER COMMENT

Commissioner Erman would like to add contract with Search & Rescue and survey on Old Hwy 53 to the next agenda. Commissioner Erman would also like to begin budget meetings. Commissioner Borton stated he was contacted by Shyne Sweet about Grievies Road and by Dan Patton about Morrissey Road. Chairman Todd feels that possibly some of the County Road Fund money could be used for these Roads. Chairman Todd also wanted to address he was not trying to upset or single out two departments

with his comment about the budget.

VOUCHERS

0660NCPERS, financial admin, \$320.00, AFLAC, payroll ded, \$3,040.47, Empower Trust CO LLC, deferred comm, \$340.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$92337.62, Weston County Clerk, financial admin, \$53,168.50, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,284.92, WY Retirement System, payroll ded, \$40,860.86, Adam Quintana, dist. Crt juror, \$60.00, Allan Carlsson, dist. Crt juror, \$30.00, Amanda Purviance, dist. Crt juror, \$30.00, Amanda Sharpes, dist. Crt juror, \$157.71, Amy Benson, dist. Crt juror, \$30.00, Angela Pest, dist. Crt juror, \$60.00, Angela Holliday, dist. Crt juror, \$78.90, Ann Woltri, dist. Crt juror, \$104.00, Austin Runyan, dist. Crt juror, \$180.00, Braden Jenkins, dist. Crt juror, \$60.00, Brittany Huelle, dist. Crt juror, \$37.00, Bryant Humes, dist. Crt juror, \$222.00, Carl Sanford, dist. Crt juror, \$30.00, Christina Johnson, dist. Crt juror, \$30.00, Christopher Gray, dist. Crt juror, \$30.00, Cindy Fouch, dist. Crt juror, \$30.00, Darren Simmons, dist. Crt juror, \$60.00, David Sylke, dist. Crt juror, \$60.00, David Taylor, dist. Crt juror, \$60.00, Dean Starkey, dist. Crt juror, \$30.00, Denise Ehlers, dist. Crt juror, \$225.00, Don Stevenson, dist. Crt juror, \$30.00, Duany Finley, dist. Crt juror, \$30.00, Erica Holmquist, dist. Crt juror, \$60.00, Garrett Rich, dist. Crt juror, \$60.00, George Grummons, dist. Crt juror, \$60.00, Georgia Auch, dist. Crt juror, \$213.60, Gregory Carr, dist. Crt juror, \$60.00, Gregory Dunham, dist. Crt juror, \$60.00, Hayden Herring, dist. Crt juror, \$60.00, Heather Boyer, dist. Crt juror, \$60.00, Heather Donner, dist. Crt juror, \$174.00, Herbert French, dist. Crt juror, \$60.00, Jacob McCarthy, dist. Crt juror, \$60.00, James Hankins, dist. Crt juror, \$180.00, James Watersell, dist. Crt juror, \$42.60, James Whitney, dist. Crt juror, \$180.00, Jamie Bock, dist. Crt juror, \$180.00, Jan Farella, dist. Crt juror, \$300.00, Jeanna Gillis, dist. Crt juror, \$30.00, Jeffrey Virchow, dist. Crt juror, \$76.80, Jerry Koester, dist. Crt juror, \$60.00, Ivey Simmons, dist. Crt juror, \$60.00, John Crowter, dist. Crt juror, \$30.00, Joshua Kaufman, dist. Crt juror, \$30.00, Justin Stevenson, dist. Crt juror, \$102.00, Laura Tavegia, dist. Crt juror, \$146.80, Linda Bogue, dist. Crt juror, \$76.80, Linda Curley, dist. Crt juror, \$60.00, Linda Elliott, dist. Crt juror, \$146.80, Lisa Lam, dist. Crt juror, \$60.00, Lisa Luddy, dist. Crt juror, \$60.00, Lynn Jespersen, dist. Crt juror, \$70.60, Marcus Tschacher, dist. Crt juror, \$103.40, Mark Sylke, dist. Crt juror, \$80.00, Meredith Tolley, dist. Crt juror, \$60.00, Mervin Crabtree, dist. Crt juror, \$30.00, Michael Jennings, dist. Crt juror, \$60.00, Michael Pehringer, dist. Crt juror, \$180.00, Moriahn Kenney, dist. Crt juror, \$60.00, Mykenna Howen, dist. Crt juror, \$60.00, Neal Kopp, dist. Crt juror, \$50.00, Patrick Hiley, dist. Crt juror, \$60.00, Phillip Holmes, dist. Crt juror, \$166.00, Preston Rushon, dist. Crt juror, \$180.00, Randall Rossman, dist. Crt juror, \$47.08, Rebecca Reinhart, dist. Crt juror, \$180.00, Riley Crawford, dist. Crt juror, \$60.00, Riley Hampton, dist. Crt juror, \$85.30, Ryan Willemssen, dist. Crt juror, \$20.30, Sara Rankin, dist. Crt juror, \$163.60, Scott Robertson, dist. Crt juror, \$30.00, Seth Rhoades, dist. Crt juror, \$30.00, Staci Marty, dist. Crt juror, \$62.40, Susanne Voss, dist. Crt juror, \$180.00, Teri Simmons, dist. Crt juror, \$60.00, Tim Bertsch, dist. Crt juror, \$222.00, Ty Schmidt, dist. Crt juror, \$30.00, Vicky Hayman, dist. Crt juror, \$60.00, William Stark, dist. Crt juror, \$88.00, Zachary Beneshoff, dist. Crt juror, \$60.00, Howard White Construction, bldg & grnds Mallo, \$329,004.68, 307 Auto Repair, sheriff veh maint, \$312.97, Acad Embroidery, sheriff uniforms, \$26.00, AD Pro, sheriff, tres, law enf, crhsse, elctn, rdb supplies, \$974.54, Advanced Communications, hmlnd sec, law enf tower rent, \$272.00, Advanced Drug Testing Inc, rdb, \$62.40, Amanda McDade, pub hlt, \$85.40, Amber Green, crhsse other empl, \$970.00, Angela Phillips, pub hlt immuniz, \$189.00, Architectural Specialties LLC, library windows, \$1,038.37, AT&T Mobility, sheriff, maint, hmlnd sec, rdb communications, \$1,527.40, Becky Hadlock, clerk mls-trvl, \$39.78, Black Hills Chemical & Industrial, law enf, sheriff supplies, \$2,090.34, Black Hills Dental, law enf jail med, \$424.00, Black Hills Energy, crhsse, law enf, rdb, hmlnd sec, annex, pub hlt, wic, unil, \$4,536.90, Black Hills Plumbing, bldg grnds, law enf repair, \$859.51, Bombara, rdb repair, \$109.88, Bryant Streeter, sign carter wages, \$1,731.71, Cambria Discount Drug LLC, law enf jail med, \$297.19, Cambria Supply, rdb repair, \$39.17, Carmen Simon, pub hlt comm, \$182.96, Charm-Tex, law enf brd, \$147.70, City of Newcastle, law enf, annex, pub hlt, wic, rdb unil, \$1,373.45, Collins Communications INC, dist crt comm, \$110.00, Comtronix, bldg grnds, \$127.20, Contractors Supply, rdb hlt, \$6,460.80, Control Solutions, pub hlt immuniz, \$182.15, Croy, law enf, law enf, \$1,731.71, D&D Farm & Equipment, crhsse, \$1,100.06, Source, hmlnd sec, \$395.87, Crook Co Family Violence, tax cr finly violnt, \$956.25, Culligan Water Conditioning, annex, rdb suppl, \$29.90, Deckers Market, dist crt, rdb, victm sup, wic, \$214.34, Dannaal Ewari, atny hlt, \$69.30, Donovan Burton, atny trial, \$980.14, Double D, rdb repair, \$98.00, Eastern WY Equipment Co, rdb repair, sheriff veh maint, \$238.95, Eaton Sales & Service, rdb fuel tank, \$2,263.15, Erin Persche, atny, \$291.17, First National Bank of Wyoming, voca funds, atny trial, rdb, sheriff, \$1,040.06, Fisher Sand and Gravel, rdb rd maint, \$110.06, Fremont County Coroners Office, coroner autop, \$1,925.00, Golden West Tech, sheriff, pub hlt, annex, misc comp soft, \$5,834.48, Humphrey Law LLC, dist crt spc atny, \$1,629.70, Kaylene Gould, annex carter wages, \$400.00, Kimberly Jenkins, trng/mgtr, \$40.60, Leo Riley & Co, misc financial admin, \$26,000.00, Liberty Law Offices PC, dist crt atny, \$2,530.45, Marco INC, annex comp soft, \$146.20, Marina McIlvain, coroner deputy calls, \$50.00, Max Masters, Jand record, \$2,000.00, McKesson Medical-Surgical, pub hlt immuniz, \$161.80, Meridian Mortuary, coroner fees/trns, \$295.00, Minuteman Lube Center, sheriff veh maint, \$330.97, Motor Power Equipment, rdb repair, \$839.54, Newcastle Ace Hardware, crhsse, bldg, grnds, rdb, law enf repair, \$1,938.33, Newcastle Chamber of Commerce, sls tax, \$575.50, News Letter Journal, tres, wic, misc, atmy office suppl, \$718.04, Newvision Security, bldg, grnds, \$89.97, NMS Labs, coroner autop, \$420.00, Ponsnaster, pub hlt post, \$146.00, Pow der River Energy Corp, pub hlt, wic, hmlnd sec, rdb, airport, law enf unil, \$1,552.97, R&S Northeast LLC, pub hlt immuniz, \$160.89, Range, airport, pub hlt, wic, asst, clerk, crhsse, tres, ext com, sheriff, dist crt, rdb, hmlnd sec, annex, comm, \$2,336.02, Ringier Law P.C., dist crt atny, \$1,000.00, Roadrunner Disposal service, airport, \$60.00, Self Storage LLC, elctn misc, \$200.00, Servall, crhsse jan supp, \$87.69, Stephanie Martinez, atmy office, \$24.00, Sundance Extinguisher LLC, rdb cnct, \$921.00, Tammy Cleveland, tras mls-trvl, \$40.60, Tanya Geisler, law enf juror, \$355.66, Top Office Products, crhsse, ext copier, \$610.90, Town of Upton, sls tax, \$2,818.75, Upton Ambulance, Q4FY25, \$3,750.00, Upton Co-Op Assn, rdb oil/gas tube, \$27,276.98, Visionary communications, annex comm, \$163.60, WY Sheriff's A&R, coroner rent, \$1,769.17, Westend Water Dist, airport unil, \$60.00, Weston Co School Dist, #7, prevention manage, \$7,206.54, Weston County 4H Council, ext 4h supp, \$331.97, Weston County Gazette, rd fund, misc print, asst sign, dist crt supp, \$854.75, Weston County Health Services, pub hlt immuniz, \$1,211.75, Weston County Humane Society, sls tax, \$750.00, Weston County Library, Q4FY25, \$85,489.50, Weston County Road & Bridge, hmlnd sec, law enf, sheriff, maint veh maint, \$4,097.47, Weston County SR Services, law enf brd, \$9,094.50, Wheeler Lumber, rdb lmbr, \$3,312.86, WLEA, sheriff school, \$490.00, Woodys Food Center, law enf brd, crhsse jan supp, \$596.50, WY Behavioral Institute, misc co ward, \$3,016.00, WY Dept. of Health, pub hlt comm, \$165.00, WY Dept. of Transportation, rdb old hwy 85 proj, \$173.58, WY Local Govt Liability Pool, misc insurance, \$29,998.00, WY Machinery Co, rdb repair, \$3,895.12, WY Network, misc financial admin, \$270.00, WY Police Service Dog Assn, k9 dms, \$120.00, WYDOT, rdb repair, \$10.00, Wyoming Earthmoving Corp, rdb cnctr, \$1,250.00.

With no further business, the meeting was adjourned at 3:52 p.m.

The Board went back into session at 4:01 p.m.

Commissioner Borton moved to authorize the Chairman's signature on Amendment One to the Grant Agreement Between Wyoming Department of Health, Public Health Division and Weston County. Seconded by Commissioner Erman. The Board would like an explanation on the 10% match. Ayer: Todd, Borton, Nays: Erman. Carried.

With no further business, the meeting was adjourned at 4:06 p.m.

Nathan Todd
Chairman

Attest: Becky Hadlock
Weston County Clerk

Publish: May 29, 2025.