

FRUITLAND SPECIAL SERVICE DISTRICT

BOARD OF TRUSTEES MEETING MINUTES

Date: January 8, 2026

Time: 10:00 a.m.

Location: 6186 S 45000 W, Fruitland, Utah 84027

I. Call to Order

Chair Vicki Savage called the meeting of the Fruitland Special Service District Board of Trustees to order at 10:00 a.m. Chair Savage attended remotely via Zoom and turned the meeting over to Administrative Director Judy Wilkerson to continue with roll call and the remainder of the agenda.

II. Roll Call

Roll call was conducted.

Trustees Present:

- Chair Vicki Savage (remote via Zoom)
- Trustee Mike Wilkerson
- Trustee Michael Scheetz

A quorum was confirmed.

Staff and Others Present:

- Zack Taylor, Operator
 - Judy Wilkerson, Administrative Director / Clerk
 - Jones & DeMille Engineering: Michael Hartvisen
 - Jeff Baker
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III. Conflict of Interest Disclosure

The Chair requested disclosure of any conflicts of interest or potential conflicts of interest related to items on the agenda. No conflicts of interest were declared.

IV. Public Comment

The meeting was opened for public comment. No public comment was received. Public comment was closed.

V. Reports

A. Operator's Report

Operator Zack Taylor provided the Operator's Report. Mr. Taylor reported that a geotechnical firm retained by Jones & DeMille Engineering caused a recent line break during investigation activities, which required a tank to be drained in order to complete repairs. The issue has been resolved and the tank has been returned to service. Mr. Taylor reported that there have been no frozen meters to date this season.

Mr. Taylor reported that one small leak has been identified on Bandanna Drive and will be repaired in the spring when excavation equipment is already mobilized in the area. He further reported that several valves within the system are not functioning properly and will require repair. These repairs are planned for the summer maintenance season.

Chair Vicki Savage asked whether other tanks had been checked to prevent similar issues in the future. Mr. Taylor explained that the Mill Hollow tank valve involved in the incident was old, rusted, and buried, which prevented proper operation at the time. He confirmed that he is now exercising valves as part of routine maintenance and monitoring pressure-reducing valves (PRVs).

Trustee Mike Wilkerson suggested compiling a list of non-functioning valves and developing a maintenance plan. He also recommended isolating certain valves to prevent damage from side-by-side vehicle traffic near the Big G Store area.

Mr. Taylor reported that all required water quality samples for the month were completed and results were satisfactory.

B. Engineer's Report – Jones & DeMille Engineering

Michael Hartvisen of Jones & DeMille Engineering provided an update on the District's treatment project. Mr. Hartvisen reported that the geotechnical investigation has been completed and that the recent line break provided additional insight into subsurface conditions, improving understanding of site conditions moving forward.

Jones & DeMille Engineering is refining the treatment process with the State, and coordination with regulators is progressing well. Pilot testing will be postponed until high-runoff conditions in the spring, as early pilot testing is not necessary. The overall treatment approach is being simplified.

Mr. Hartvisen reported that site plan drawings are currently being prepared. Once the treatment approach is finalized, Jones & DeMille Engineering will provide detailed plans. Trustee Mike Wilkerson asked when plans, bids, and contractor agreements might be available. Mr. Hartvisen responded that finalization of the treatment design is required first, noting that approximately 60–70% of the design depends on the results of pilot testing. He anticipates project completion by fall or early winter 2026.

Mr. Hartvisen noted that lead times for filters and materials may present challenges. The State has approved multiple filtration options, including disposable filters. During peak runoff, diverting higher-turbidity water may help extend filter lifespan.

Jeff Baker stated that he had nothing additional to report at this time but requested access to the District's ESRI GIS system. Staff will coordinate with Mr. Baker to determine appropriate access.

VI. Administrative Director Report & Approvals

A. Approval of Claims, Disbursements, and Payroll

Motion by Trustee Michael Scheetz, seconded by Trustee Mike Wilkerson, to approve claims, disbursements, and payroll as presented. All trustees voted in favor. Motion carried.

B. Approval of December 11, 2025 Regular Meeting Minutes and Public Hearing Minutes (6:00 p.m.)

Motion by Trustee Michael Scheetz, seconded by Trustee Mike Wilkerson, to approve the December 11, 2025 regular meeting minutes and the public hearing minutes as presented. All trustees voted in favor. Motion carried.

VII. Business Items

Resolution No. 2026-01 – Official Board Record-Keeping Practices

Motion by Trustee Michael Scheetz, seconded by Chair Vicki Savage, to adopt Resolution No. 2026-01 establishing official board record-keeping practices. All trustees voted in favor. Motion carried.

Resolution No. 2026-02 – Trustee Compensation

Motion by Trustee Mike Wilkerson, seconded by Trustee Michael Scheetz, to adopt Resolution No. 2026-02 ratifying trustee compensation. All trustees voted in favor. Motion carried.

Resolution No. 2026-03 – Highway 40 Emergency Waterline Repairs

Motion by Trustee Mike Wilkerson, seconded by Trustee Michael Scheetz, to adopt Resolution No. 2026-03 ratifying emergency repairs and expenditures associated with the Highway 40 project. All trustees voted in favor. Motion carried.

Resolution No. 2026-04 – January 9, 2025 Special Meeting

Motion by Trustee Michael Scheetz, seconded by Chair Vicki Savage, to adopt Resolution No. 2026-04 ratifying actions taken at the January 9, 2025 special meeting. All trustees voted in favor. Motion carried.

Resolution No. 2026-05 – Addendum A Fee Schedule

Motion by Trustee Mike Wilkerson, seconded by Trustee Michael Scheetz, to adopt Resolution No. 2026-05 approving Addendum A – Fee Schedule. All trustees voted in favor. Motion carried.

Resolution No. 2026-06 – Water Rights Purchase Correction

Motion by Trustee Michael Scheetz, seconded by Chair Vicki Savage, to adopt Resolution No. 2026-06 correcting the total quantity of water rights purchased from Russ Young and authorizing payment of \$238,392.00 from District reserve funds. All trustees voted in favor. Motion carried.

The Board acknowledged that Resolution No. 2026-06 had been reviewed in full and was adopted with an understanding of its purpose, effect, and corrective nature.

VIII. New Water Connection Requests

Robert Galbraith - Red Creek Ranches

Motion by Chair Vicki Savage, seconded by Trustee Mike Wilkerson, to approve a new culinary water connection for Robert Galbraith. All trustees voted in favor. Motion carried.

Steve Hallows - Bandanna Ranch

Motion by Trustee Michael Scheetz, seconded by Chair Vicki Savage, to approve a new culinary water connection for Steve Hallows. All trustees voted in favor. Motion carried.

Brian McIntosh - Lower Fruitland

Motion by Trustee Mike Wilkerson, seconded by Trustee Michael Scheetz, to approve a new culinary water connection for Brian McIntosh. All trustees voted in favor. Motion carried.

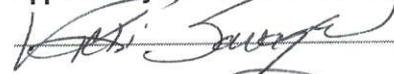
IX. Trustee Comments

No trustee comments were made.

X. Adjournment

Motion by Trustee Michael Scheetz to adjourn the meeting. The meeting adjourned at 11:02 a.m.

Approved by the Board of Trustees on: January 9, 2026



Vicki Savage, Chair



Judy Wilkerson, Administrative Director / Clerk

