



OCCOQUAN TOWN COUNCIL
Work Session Meeting Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, April 16, 2019
7:00 p.m.

Present: Mayor Earnie Porta, Vice Mayor Pat Sivigny, Councilmembers Cindy Fithian, Laurie Holloway and Eliot Perkins.

Absent: Councilmember Matthew Dawson

Staff: Kathleen Leidich, Town Manager, Christopher Coon, Town Clerk; Adam Linn, Chief of Police; Carla Rodriguez Town Treasurer; Julie Little, Community and Events Director; Mike Moran, Robinson, Farmer, and Cox.

1. Call to Order

Mayor Porta called the meeting to order at 7:02 p.m.

2A. Request to Accept FYE 2018 Financial Audit

Mike Moran from Robinson, Farmer, and Cox provided the FYE 2018 Financial Audit with a letter of recommendations for the Town. All recommendations were minor and there were no systemic issues found.

Councilmember Fithian moved to approved the FYE 2018 Financial Audit.

A motion was made by Councilmember Fithian, seconded by Councilmember Holloway that the FYE 2018 Financial Audit be approved. Motion passed unanimously.

2B. Request to Approve Proclamation for 2019 Arbor Day

Councilmember Perkins moved to approve the 2019 Arbor Day Proclamation.

A motion was made by Councilmember Perkins, seconded by Councilmember Holloway to approve the 2019 Arbor Day Proclamation.

2C. Recycling Information Update

Ms. Leidich reported to the Town Council that Prince William County is no longer collecting glass as recycling or plastics higher than #2. She stated the Town is waiting to see if this will affect the Town's contract with Bates Trucking Removal Inc.

2D. Request to Advertise Proposed FY 2020 Tax Rates and Budget

Mayor Porta wanted to thank former Mayor Quist for working with Town Staff to correct numbers for the Budget.

Ms. Leidich presented two budget options to Town Council both of which maintain all tax rates. Ms. Leidich reported that Town Staff would recommend the Town Council Priorities Budget and Town Council agreed to move forward with advertising.

Councilmember Perkins moved to advertise the Fiscal Year 2020 Transient Tax Rate at two (2) percent.

A motion was made by Councilmember Perkins, seconded by Vice Mayor Sivigny. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

Councilmember Holloway moved to advertise the Fiscal Year 2020 Meals Tax Rate at three (3) percent.

A motion was made by Councilmember Holloway, seconded by Councilmember Perkins. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

Councilmember Perkins moved to advertise the Fiscal Year 2020 Operating Fund at \$902,612 for Expenditures and \$902,612 for Revenues.

A motion was made by Councilmember Perkins, seconded by Councilmember Fithian. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

Vice Mayor Sivigny moved to advertise the Fiscal Year 2020 Capital Improvement Program Fund at \$254,476 for Expenditures and \$254,476 for Revenues.

A motion was made by Vice Mayor Sivigny, seconded by Councilmember Holloway. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

Councilmember Perkins moved to advertise the Fiscal Year 2020 Mamie Davis Fund at \$0 for Expenditures and \$600 for Revenues.

A motion was made by Councilmember Perkins, seconded by Councilmember Holloway. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

Councilmember Holloway moved to advertise the Fiscal Year 2020 Craft Show Fund at \$108,393 for Expenditures and \$181,900 for Revenues.

A motion was made by Councilmember Holloway, seconded by Councilmember Perkins. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

Councilmember Perkins moved to advertise the Fiscal Year 2020 Real Estate Tax Rate at \$0.12 per \$100 of assessed valuation.

A motion was made by Councilmember Perkins, seconded by Vice Mayor Sivigny. Result of Roll Call Vote: Ayes: Councilmember Perkins, Holloway, Fithian, and Vice Mayor Sivigny. Nays: None. Motion passed unanimously.

2. Adjournment

The meeting was adjourned at 8:36 p.m.

Christopher Coon
Town Clerk