

Glenbrook Preschool Society

Parent Advisory Council Minutes

November 29, 2022 7:45 pm

Motion to begin meeting by Michelle: November 29, 2022 @ 7:57 PM

Motion meeting Michelle Second by Alison

In attendance:

Michelle Ibbotson, Katie Derkacz, Cheryl Vos, Brenda Miller, Alison Visser, Mariann Monagas, Tina Buijs, Gillian Radke,

Absent:

Jo-anna Morris, Breanne Sadusky, Coda Walker, Alexandra Radley,

Approval of the October 25, 2022 Minutes

October Meeting Minutes Approved

Executive Committee Reports:

President role still empty - Michelle will fill this role until we find someone to take it on.

- Tuition increase of \$10/month for the 2023/2024 school year. Would not affect school year as per Katie covered by daycare subsidy.

- Michelle proposed Change process for getting tuition cheques to treasurer assistant (Tina). Proposed change

Cheques must be filled out fully ahead of time, then MAILED THROUGH CANADA POST TO THE SCHOOL, OR HAND DELIVERED TO THE TEACHER AT THE SCHOOL, AT A PRE-ARRANGED TIME.

The Teacher would then hand the cheques over to the Assistant Treasurer.

Once the cheques have been received by the Assistant Treasurer and are approved, the Assistant Treasurer emails the Registrar and the Teacher. The Registrar then updates the spreadsheet, and the Teacher contacts the family with the information about the start and time.

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During the summer months pay for mail forwarding and will go to Katie's house.

Motioned by Michelle, Seconded by Alison.

Secretary – Mariann Monagas

Advertising: Advertising Still Currently empty.

Katie will email RE: Signs for Open House.

Webmaster - Gillian

Website updates:

- 1) New post RE: Scholarship (P&P) revision Vote.
- 2) New Post Regarding: Open house 1:30-2:20 Open house On Friday (Jan27).

Newsletter Editor - Ali

December Newsletter coming up - add Open House 1:30-2:20 Open house time during school time. On Friday (Jan27) Enrollment for 2023/2024.

Teacher(s) – 1) Brenda:

- Approval of new fridge if cost is over \$500+. Motioned by Tina, Seconded by Cheryl.

- Dec/Jan open house January 23-27 (3rd week in Jan) 1:30-2:20 Open house On Friday (Jan27)

Program Coordinator - Katie:

- Credit card for preschool for use in auto payments.

- Policy revision - Scholarship Program - Motion to Vote has to be posted for 7 days before voting. Will be posted at preschool by Brenda. (Gillian adding to website)

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- Look into Possible Low-Risk Investment for a slush fund for preschool.

Motioned by Cheryl, Seconded by Tina

New business:

- **Cheryl:** Cheques written for higher amounts in the beginning of the year can we reimburse midway point (December 19) and end of the year?

Motioned by Tina, Seconded by Michelle

- **Open discussion about mask-wearing for the kids. Concerned parents are interested in knowing how many kids wear masks to protect themselves and their families.**
- Continue to enforce sickness protocol at the door. Strict hand hygiene and Brenda will continue to monitor them at the door/preschool.

Motion to adjourn the meeting Michelle @ 9:00 PM

Motioned: Michelle Seconded: Cheryl Vos

Motion: Approval of the Next Meeting January 31, 2023, @ 7:45 PM

Minutes submitted by: Mariann Monagas

Approved by: