

SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, NOVEMBER 2nd, 2023, 6:00 P.M.

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Reade and Butler were present. Richard Huffman Attorney at Law was present in place of the City Attorney. City Administrator and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Butler, second by Kitzmiller to approve the agenda for the Regular Meeting of the Summerset City Commission for November 2nd, 2023. Motion carried.

CONSENT CALENDAR

Motion by Reade, second by Hirsch to approve the minutes of the regular meeting of October 19th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by Butler to approve the claims and hand checks in the amount of \$79,969.48 from October 19th to November 1st, 2023, as presented or amended. Motion carried.

A&B Business Solutions	451.18
Aflac	135.46
Ambrose, Jonathan	50.00
Anglin, Mitch	50.00
AT&T Mobility	3.24
Baumeister, Stephany	50.00
BH Energy	6,018.96
Birgen, Nicholin	50.00
Butler, Dave	50.00
Child Support Payment Center	517.00
Clarity Telecom	1,128.60
CMS Services	561.23
DANR	60.00
Davis, Owen	50.00
Delta Dental	994.50
Haveman Business Services LLC	1,762.50
Health Pool of SD	14,577.14
Hirsch, Clyde	50.00
I&S Group, Inc.	650.00
Iron Outfitter Waste Services, Inc.	34.08
Kayl, Anthony	50.00
Kitzmiller, Michael	50.00
Meade County Register of Deeds	90.00
Meade County Sheriff's Department	835.00
Mid-American Research Chemical	761.86
On-Site First Aid & Safety	42.80
Schieffer, Lisa	50.00
SDRS	9,076.58

SDRS-Supplemental Retirement Plan	570.00
SD State Treasurer	964.18
Smith, Jeff	50.00
Torno, Melanie	50.00
United States Treasury	16,322.47
USGS	17,000.00
Cardmember Services	6,766.03
Maciejewski, Lisa	11.87
Bowerman, Bradley	34.80

APPROVAL OF PAYROLL – OCTOBER 2023 – SDCL 6-1-10

Motion by Kitzmiller, second by Reade to approve the October 2023 payroll. Motion carried.

Dept. 4000 - \$12,715.70 Wastewater
 Dept. 4110 - \$1,749.99 Commission
 Dept. 4120 - \$1,916.67 Mayor
 Dept. 4140 - \$11,335.08 Finance
 Dept. 4210 - \$34,227.83 Police
 Dept. 4310 - \$13,182.25 Public Works
 Dept. 4652 - \$675.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Kitzmiller, second by Butler to approve the billing adjustment of \$-0.96 cents for the period of October 1st to October 31st, 2023. Motion carried.

COMMISSION REPORTS

Kitzmiller, Reade, Butler, Hirsch and Torno gave monthly reports.

MINOR PLAT – J. SCHRAM

Motion by Butler, second by Hirsch to approve the Minor Plat of James Schram, as recommended by the Planning & Zoning Board. Motion carried.

SPEED'S STORAGE DEVELOPER'S AGREEMENT

Motion by Butler, second by Kitzmiller to open discussion. Motion carried.

Jason Hanson explained to the commission that he would like to have open storage on the lot. They plan on installing lighting and fence right away and would like a developer's agreement to hard surface the property within 5 years. Discussion ensued on whether the agreement would be transferable if the property were to be sold.

Motion by Hirsch, second by Reade to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller to approve the developer's agreement for 5 years and non-transferable if the property is sold. Motion carried.

MEADE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Motion by Reade, second by Butler to approve the Mayor signing the letter of support. Motion carried.

PAYROLL CHANGE – POLICE DEPARTMENT

Motion Hirsch, second by Butler to approve 1% anniversary raise from \$29.80 to \$30.10 for Colton Juso. Motion carried.

PORTABLE SPEED BUMPS

Motion by Hirsch, second by Reade to open discussion. Motion carried.

Mayor Torno discussed placing portable speed bumps on Glenwood, Steamboat, and Savannah to help reduce

speeding in these areas. The portable speed bumps would be put out in early spring and removed prior to first snow fall. Council member Butler agrees that they would slow down residents but asked if anyone had talked to residents about putting in speed bumps. He asked if unmarked cars are a possibility. Chief Nasser wants the police to be highly visible, and states that the average speed on Glenwood is 23 MPH. Council member Kitzmiller inquired if the city would have a liability if we put in the speed bumps.

Motion by Reade, second by Butler close discussion. Motion carried.
No action taken

SET FIRST READING OF 155.999 PENALTY

Motion by Butler, second by Reade to set the first reading on November 16th, 2023 @ 6:00 p.m. Motion carried.

RESOLUTION 2023-13 A RESOLUTION SETTING CERTAIN FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY OF SUMMERSET FOR 2024.

Motion by Hirsch, second by Butler to open discussion. Motion carried.

City Administrator, Lisa Schieffer, explained the changes to the City Council, stating that changes would be effective January 1, 2024.

Motion by Kitzmiller, second by Butler to close discussion. Motion carried.

Motion by Butler, second by Hirsch to approve Resolution 2023-13. Motion carried.

2024 COMMISSION MEETINGS – SET FOR JULY 2, 2024

Motion by Butler, second by Hirsch to approve July 2, 2024, for Commission Meeting instead of the first Thursday which is the 4th of July. Motion carried.

LIQUOR LICENSE RENEWALS – RESOLUTION 2023-14

Motion by Butler, second by Kitzmiller to approve Resolution 2023-14. Motion carried.

Renewal of a Package Off Sale Liquor License #PL-4993 for 2024 with Sunday Sales, from Eaglecav, LLC., 3435 West Main, Rapid City, SD 57702, DBA Lynn's Dakotamart, 8031 Stagestop Rd., Lot 2R of Tract 1R, 25-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.

Renewal of a Retail On Sale Liquor License #RL-5278 for 2024 with Sunday Sales and Ten Video Lottery Terminals, from MG Oil, 8074 Stagestop Rd., Summerset, SD 57718, DBA Happy Jacks – Summerset 2, at 8074 Stagestop Rd., Lot SC4 & SC5, 23-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.

Renewal of a Package Off Sale Liquor License #PL-19301 for 2024 with Sunday Sales, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of a Retail On Sale Liquor License #RL-20903 for 2024 with Sunday Sales and Eight Video Lottery Terminals, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of Retail On-Off Sale Wine License #RW-24486 for 2024 with Sunday Sales, from Dollar General Store #18299, 12000 Sturgis Road, Summerset, SD 57718, Lot C of Tract 1R of Siouxland Estates Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of On Sale Liquor License #RL-26888 for 2024 with Sunday Sales, from Aces LLC, 12340 Jenter Road Summerset SD 57718, DBA Angel's Catering and Receptions, at 12340 Jenter Road, Summerset SD, 57718, Stage Stop Sub. Lot B of LW-1 24-3-6, City of Summerset, Meade County South Dakota

Renewal of Retail On Sale Liquor License #RL-24438 for 2024 with Sunday Sales, from Neighbors, 7280 Freedom Lane, Summerset, SD 57718, at Lot 24 BLK 9, Summerset USA Subdivision, City of Summerset, Meade County,

South Dakota.

FEMA – STAGEBARN ALLUVIAL FAN

Motion by Reade, second by Kitzmiller to open discussion. Motion carried.

Members present from FEMA were Margaret Doherty, Christine Gaynes, and Peter Reinhardt. Doherty gave an overview of their findings on the Stagebarn Canyon Avial Fan. Jeff Mizenko, Justin Evans, Russ Cudmore, Shawn Langstaff, expressed their concerns and asked questions to FEMA representatives.

Motion by Butler, second by Reade to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller to adopt the FEMA study as current best available data, more forward with the long-term study on surface and ground water and mitigation, and to notify the residents of the process moving forward.

CITIZENS INPUT

Jeff Mizenko gave his opinion that there are a lot of people running the stop sign at Glenwood and Steamboat. There has been more presence of the PD and it has helped.

UPCOMING EVENTS:

City Offices will be closed Friday, November 10th in observance of Veterans Day.

ITEMS FROM CITY ATTORNEY

None

ADJOURNMENT

Motion by Butler, second by Hirsch to adjourn the meeting at 8:01 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Published once November 11, 2023, at a cost of \$191.35.