



The idea for *Just Swim Charlotte* was born from two very fundamental ideas: the desire to enhance the meet experience for families who are already participating in summer swim team and the need to craft a league in such a way to make it accommodating and accessible for new teams to participate. The single biggest hurdle that new teams face is meet administration ... a mechanism that can enable greater interest in the program and reduce the burden on volunteers. The League serves as a forum to deliver a streamlined meet experience for League Members.

*Just Swim Charlotte's* obligations to members:

- Provide scheduling for 5 meets during June and July
- Provide dedicated (paid) individual to serve as meet announcer and starter
- Provide electronic starting system for initiating each race
- Provide dedicated (paid) individual to serve as meet clerk-of-course
  - This function does not include "chasing", hounding or reminding swimmers to check in for their events. Swimmers/parents are responsible for being attentive to announcements and being present at the designated check-in area within 2 minutes of an event being called.
  - If a swimmer misses their check-in for an event (ie. their event is called and they are not present for check-in within 2min of the announcement), effort(s) will be made to place the swimmer in a different heat, but alternative arrangements are ultimately at the sole discretion of the Clerk-of-Course. It is of paramount importance that swimmers and families be attentive to the meet agenda and announcements made during the course of a meet.
- Provide electronic timing system to collect and record children's times from each race
- Provide dedicated (paid) individual to serve as computer coordinator
- Provide software for organizing timing data
- Provide heat winner temporary tattoo for children who win races
- Provide a best-time ribbon award (if applicable) for swimmers who achieve personal best times
- Provide a heat ribbon award for every swimmer in every race (8-and-under) and top 6 age-group swimmers (9-and-older)
- Provide dedicated (paid) individual to organize ribbons with labels during meets.
- Provide summary reports for each team based on timing data collected during meets
- Provide exported meet results file for import into Team Manager software
- Provide an equipment reserve fund which can be used for maintenance, replacement and/or expansion of equipment inventory
- The first 4 meets of each season will be hosted at Member Team pools. The 5<sup>th</sup> meet (ie. Championship) will be staged at a larger facility which can accommodate all of the League's teams

League member's obligations to *Just Swim Charlotte*:

- Provide a team of at least 10 swimmers
  - What we have experienced in the past is that in-order-for a team to really feel like it is a "team" – from the kids perspective – a team needs to have at least 10 children.
- Provide a League Rep for the team whom will serve *Just Swim Charlotte* as a point-of-contact and be responsible for collaboration with other team Reps
  - It is important to note that *Just Swim Charlotte* does not serve as a communication vehicle for any member teams. Member teams are responsible for their own internal communication and Team Reps will communicate with each other for purpose of doing League business. A Team Rep is then responsible for disseminating that information to their team.
  - We highly encourage teams to run a minimum of one practice per week ... this is generally what families will expect from such a program in addition to the meets which the team is scheduled for. *Just Swim Charlotte* does not bear any responsibility for individual teams practices. Practices are administered at each team's discretion.
- child/season membership fee = TBD (in 2015 it was \$30/swimmer ... we hope to reduce that amt in 2016)
  - This includes all expenses for meet administration. League membership sign-up deadline is April 1<sup>st</sup>.
- Purchase and use Hy-Tek Team Manager software (\$170) for purpose of sending entries to meets.
- Provide volunteers to operate lane stopwatches during meets. Teams will share the burden of operating stopwatches during meets.
- Home team provides one volunteer to hand-out tattoos to heat winners and a second volunteer to serve as an assistant to the clerk-of-course
- Pool access for home meets. Beginning in yr2 of membership, accessibility to one weekday evening (5pm-9pm) and one Saturday morning (8:30am-Noon) of water time during June and July for purpose of hosting a home meet
  - *Just Swim Charlotte* believes that it is reasonable to allow a team one season to "get their feet wet" by absorbing the experiences of their first season. If a team so desires, all of its first season meets can be scheduled as "away" meets so that the 1<sup>st</sup> yr meets may serve as inspiration to build support for their program.