

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: Apr. 18, 2024

TIME: 6:00 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
April 12, 2024, per Policy #5020.40

MEETING LOCATION

Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Sheila Wymer, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

- F. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, March 21, 2024.
- B) Summary of Bank Balances / Income & Expense Summary.
- C) Expense & Budget Reports.
- D) Vacation and Sick Leave Balances.

- G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber
 - 1. Monthly Report

- B) Chief Lindley
 - 1. Calls for the previous month.
- C) General Manager Magaña
 - 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

- A) Fire Department
 - 1. Discussion with motion to consider Power Take Off (PTO), pump repair for Brush Engine 271, not to exceed \$6,500.

Staff Recommendation: Approve

I. ANNOUNCEMENTS / REPORTS

- A) President
- B) Board Members
- C) Staff - Set date for Full Board Finance/Budget Meeting in May.

The next Regular Board Meeting will be May 16, 2024, at 6:00 p.m.

J. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

Arrowbear Park County Water District

Regular Meeting

March 21, 2024

6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held March 21, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Mark Bunyea
Director Seth Burt
Director Craig Carpenter

Directors who were absent:

Director Paul Miller

Also present were the following:

General Manager Magaña
Board Secretary Rimmer
Chief Lindley
Field Operations Supervisor Weber

Visitors present:

O. Rendelman

Open Session

President Wymer called the meeting to order. Field Operations Supervisor Weber led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Carpenter, Wymer, Bunyea, and Burt. Directors that were absent: Director Miller

Public Comments:

There were no public comments.

Approval of Consent Agenda:

Vice President Bunyea made a motion to accept the consent agenda, second was by Director Burt. Motion passed by unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

Staff Reports:

1. Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in February and reported that the vehicle maintenance work had been completed and the Technicians were beginning their Spring projects.
2. Chief Lindley reported on the Fire Department calls for the month of February.
3. General Manager Magaña reported that he submitted the SSMP and EAR reports, that Field Operations Supervisor was taking his Backflow class and test the last week in March, and that he is continuing work on the Highway 18 Project.

President Wymer excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

(A) Board

1. The presentation by Douglas Leal of Rural Community Assistance Corporation (RCAC), was postponed.
2. There was a discussion amending Policy 3045.20, to reflect Field Operations Supervisor replacing General Manager, and Policy 3045.30.3, to reflect a credit limit of \$20,000 replacing the credit limit of \$5,000. Motion to amend Policy 3045.20, to reflect Field Operations Supervisor replacing General Manager, and Policy 3045.30.3, to reflect a credit limit of \$20,000 replacing the credit limit of \$5,000 was made by Director Carpenter. Second was by Director Burt and approved by a unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

3. There was a discussion with a motion to define the word frequent in Policy 2140.50 as it pertains to Advances of Wages. The Board unanimously decided that frequent would mean 4 times in a calendar year. Motion made by Director Burt amend Policy 2140.50 and define frequent as 4 times per calendar year, seconded by Director Carpenter, and approved by a unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

4. There was a discussion with a motion to approve the repayment to the Internal Revenue Service for Quarters ending June 2020 (\$33,028.09), September 2020 (\$7,229.48), and December 2020 (\$6,269.20), for a total of \$45,526.77 for disputed Tax Credits, penalties and interest received based on the information submitted by Innovation Refunds. Motion to repay the Internal Revenue Service \$46,526.77 was made by Director Burt, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

Announcements:

- A) The President had no announcements.
- B) The Board members had no announcements.
- C) Staff set the date for the Full Board Master Plan Meeting for April 2, 2024, which was then amended to April 9, 2024, at 1:00 PM.

The next Regular Board Meeting will be April 18, 2024, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 7:19 PM.

Sheila Wymer, President

Caroline V. Rimmer, Secretary

SUMMARY OF BANK BALANCES

3/1/2024 to 3/31/2024

	GENERAL ACCOUNTS		RESTRICTED ACCOUNTS		RESERVES
		First Foundation Bank	CALPers	OPEB	LAIF FUNDS
Account Beginning Balance	\$	57,278.57	\$	244,099.59	Water - \$114,114.04
					Sewer - \$117,328.53
Total Cleared Deposits - 51	\$	183,131.50			Fire - \$304,304.12
Total Cleared Checks/Debits - 58	\$	(126,642.44)			
Interest earned (Investment Loss)	\$	1.81			
Service Charge(s)	\$	-			
Ending Balance	\$	113,769.44	\$	244,099.59	\$ 535,746.69
Investment Accounts		LAIF GENERAL		CEPPT	
Beginning Balance	\$	685,746.69	\$	40,919.52	
Quarterly Interest	\$	-	\$	-	
Service Charge(s)			\$	-	
Transfer From/To General Checking Account	\$	(150,000.00)			
Ending Balance	\$	535,746.69	\$	40,919.52	
TOTALS	\$	649,516.13	\$	285,019.11	

SUMMARY OF INCOME & EXPENSES

	March 2024	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 134,920.35	\$ 1,214,204.06	\$1,465,800.00	\$ 251,595.94	82.84%
TOTAL OPERATING EXPENSES	\$ 172,803.78	\$ 1,360,375.29	\$1,363,958.05	\$ 3,582.76	99.74%
NET SURPLUS / (DEFICIT)	\$ (37,883.43)	\$ (146,171.23)	\$ 101,841.95	\$ 248,013.18	

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
All Star Fire Equipment, Inc.	(15) Harnesses (15) Fire Shelter Cases	2,888.53	
	Safety Equipment FD	<u>14,859.10</u>	
		<u>17,747.63</u>	Transaction Total
Total All Star Fire Equipment, Inc.		17,747.63	
Amazon	Backflow Test Book	196.09	
	Cross Connection Manual	<u>190.96</u>	
		<u>387.05</u>	Transaction Total
Total Amazon		387.05	
American Backflow Assoc.	Backflow Test - J. Weber	195.50	
	Membership	<u>65.00</u>	
		<u>260.50</u>	Transaction Total
Total American Backflow Assoc.		260.50	
Arco	Fuel FD	<u>114.37</u>	
		<u>114.37</u>	Transaction Total
Total Arco		114.37	
ATT	FD	<u>104.47</u>	
		<u>104.47</u>	Transaction Total
Total ATT		104.47	
Blake Matthews	FD Coverage 03/03/24 - 03/16/24 (3) Hard Shifts	<u>450.00</u>	
		<u>450.00</u>	Transaction Total
Total Blake Matthews		450.00	
CalPERS	02/14/24 - 02/27/24 PERS	1,438.48	
	02/28/24 - 03/12/24 PERS	<u>1,438.48</u>	
		<u>2,876.96</u>	Transaction Total
Total CalPERS		2,876.96	
CalPERS Health Ins	Health Premium Mar 2024	<u>14,247.36</u>	
		<u>14,247.36</u>	Transaction Total
Total CalPERS Health Ins		14,247.36	
Charter Cable	Cable DO	179.97	
	Cable FD	<u>149.98</u>	

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
		<u>329.95</u>	Transaction Total
Total Charter Cable		329.95	
Clinical Laboratory of SB Inc	Water Testing Mar 2024	152.00	
	Wtaer Testing - Feb 2024	<u>152.00</u>	
		<u>304.00</u>	Transaction Total
Total Clinical Laboratory of SB Inc		304.00	
De Lage Landen Financial Services...	Copier Lease	<u>65.61</u>	
		<u>65.61</u>	Transaction Total
Total De Lage Landen Financial Se...		65.61	
Diane Waters	FD Coverage 02/18/24 - 03/02/24 (1) Hard Shift	135.00	
	FD Coverage 03/03/24 - 03/16/24 (2) Hard Shifts	<u>270.00</u>	
		<u>405.00</u>	Transaction Total
Total Diane Waters		405.00	
DMV Renewal	DMV fee for trailer purchased from Bacon Wagner	<u>226.00</u>	
		<u>226.00</u>	Transaction Total
Total DMV Renewal		226.00	
Embassy Suites	Hotel Stay - J. Weber Backflow Class/Test	1,445.57	
	Parking / Food Back flow Class	<u>337.24</u>	
		<u>1,782.81</u>	Transaction Total
Total Embassy Suites		1,782.81	
Eric Gomez	Notary Fees	15.00	
	Notary Fees 03/19/24	<u>45.00</u>	
		<u>60.00</u>	Transaction Total
Total Eric Gomez		60.00	
Freddie Rodriguez, Jr.	FD Coverage 02/18/24 - 03/02/24 (2) Hard Shifts	<u>300.00</u>	
		<u>300.00</u>	Transaction Total
Total Freddie Rodriguez, Jr.		300.00	
Frontier Communications	Mar 2024 Warehouse Phone	<u>117.51</u>	
		<u>117.51</u>	Transaction Total
Total Frontier Communications		117.51	

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
G & M Oil	Fuel FD	75.17	
		75.17	Transaction Total
Total G & M Oil		75.17	
Galls	Uniform FD	392.57	
		392.57	Transaction Total
Total Galls		392.57	
Godaddycom	Website FD	287.64	
		287.64	Transaction Total
Total Godaddycom		287.64	
Grille Toasted Bun	Food Back Flow Class 03/28/24	50.00	
	Food Back Flow Class 03/29/24	50.00	
		100.00	Transaction Total
Total Grille Toasted Bun		100.00	
Heartland PR Co	PR 03/06/24	131.28	
	PR 03/20/24	131.28	
		262.56	Transaction Total
Total Heartland PR Co		262.56	
Iconix Waterworks Inc	Repairs	92.42	
	Repairs - DO	1,576.20	
	Repairs DO	574.76	
	Routine Maintenance	287.33	
		2,530.71	Transaction Total
Total Iconix Waterworks Inc		2,530.71	
Inland Overhead Door Company	Station Door Repair - FD	972.75	
		972.75	Transaction Total
Total Inland Overhead Door Comp...		972.75	
Invoice Cloud	Mar 2024 CC Processing Chgs - Invoice Cloud	191.60	
		191.60	Transaction Total
Total Invoice Cloud		191.60	
Jonathan Houhanessian	FD Coverage 03/03/24 - 03/16/24 (1) Hard Shift	50.00	

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
		50.00	Transaction Total
Total Jonathan Houhanessian		50.00	
Joseph Carpenter	FD Coverage 02/18/24 - 03/02/24 (1) Hard Shift	100.00	
	FD Coverage 03/03/24 - 03/16/24 (1) Hard Shift	100.00	
		200.00	Transaction Total
Total Joseph Carpenter		200.00	
Kaitlin Sanchez	FD Coverage 02/18/24 - 03/02/24 (1) Hard Shift	100.00	
	FD Coverage 03/03/24 - 03/16/24 (2) Hard Shifts	200.00	
		300.00	Transaction Total
Total Kaitlin Sanchez		300.00	
Logan Stinson	Reimburse for Boots/Pants	89.83	
		89.83	Transaction Total
Total Logan Stinson		89.83	
LT Services	Mar 2024 Office Cleaning	375.00	
		375.00	Transaction Total
Total LT Services		375.00	
Managsorn Mekchai	FD Coverage 02/18/24 - 03/02/24 (3) Hard Shifts	312.50	
	FD Coverage 03/03/24 - 03/16/24 (2) Hard Shifts	250.00	
		562.50	Transaction Total
Total Managsorn Mekchai		562.50	
Manuel Vasquez	FD Coverage 02/18/24 - 03/02/24 (1) Hard Shift	50.00	
		50.00	Transaction Total
Total Manuel Vasquez		50.00	
Mark Staggs	Backflow Adaptors	652.00	
	Backflow Items	735.00	
	Tube Kits for Double Check Devices	585.00	
	Wheeler Hot Tap Machine	850.00	
	Wheeler Rex Shut Off Tool	650.00	
		3,472.00	Transaction Total
Total Mark Staggs		3,472.00	
Matthew Delucia	FD Coverage 02/18/24 - 03/02/24 (5) Hard Shifts	225.00	
	FD Coverage 03/03/24 - 03/16/24 (4) Hard Shifts	200.00	

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
		425.00	Transaction Total
Total Matthew Delucia		425.00	
Max Taylor	FD Coverage 02/18/24 - 03/02/24 (2) Hard Shifts	200.00	
		200.00	Transaction Total
Total Max Taylor		200.00	
Michael Silva	FD Coverage 03/03/24 - 03/16/24 (1) Hard Shift	125.00	
		125.00	Transaction Total
Total Michael Silva		125.00	
Nicholas Novelich	FD Coverage 02/18/24 - 03/02/24 (4) Hard Shifts	600.00	
	FD Coverage 03/03/24 - 03/16/24 (2) Hard Shifts	300.00	
		900.00	Transaction Total
Total Nicholas Novelich		900.00	
Norton Anti Virus	Annual Renewal	154.99	
		154.99	Transaction Total
Total Norton Anti Virus		154.99	
Patterson Print Shop	Decals - FD	676.94	
		676.94	Transaction Total
Total Patterson Print Shop		676.94	
Paya CC Processing	Mar 2024 CC Processing Chgs - Paya	756.76	
		756.76	Transaction Total
Total Paya CC Processing		756.76	
Pilot Gas	Fuel FD	50.35	
		50.35	Transaction Total
Total Pilot Gas		50.35	
RS Market	Board Mtg Refreshments	4.99	
		4.99	Transaction Total
Total RS Market		4.99	
Running Springs Water District	Mar 2024	30,347.00	
		30,347.00	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
Total Running Springs Water District		30,347.00	
Ryan Dorsett	FD Coverage 03/03/24 - 03/16/24 (4) Hard Shifts, (3...	625.00	
		<u>625.00</u>	Transaction Total
Total Ryan Dorsett		625.00	
Ryder Malloy	FD Coverage 03/03/24 - 03/16/24 (2) Hard Shifts	100.00	
		<u>100.00</u>	Transaction Total
Total Ryder Malloy		100.00	
San Bernardino County Recorder-...	Release Lien #0049	20.00	
	Release Lien #0051	20.00	
	Release Lien #0082	20.00	
		<u>60.00</u>	Transaction Total
Total San Bernardino County Reco...		60.00	
Shell	Fuel - FD	52.34	
		<u>52.34</u>	Transaction Total
Total Shell		52.34	
Smart and Final	Office Supplies DO/FD	36.94	
		<u>36.94</u>	Transaction Total
Total Smart and Final		36.94	
Southern California Edison	MAr 2024 DO	145.66	
	Pumps Mar 2024	3,300.03	
		<u>3,445.69</u>	Transaction Total
Total Southern California Edison		3,445.69	
Starlight Photography	Field Oper. Super. Picture	253.80	
		<u>253.80</u>	Transaction Total
Total Starlight Photography		253.80	
Superior Automotive Warehouse	Vehicle Maintenance - DO	6.85	
		<u>6.85</u>	Transaction Total
Total Superior Automotive Wareho...		6.85	
Tad Marshall DC	Physical / Drug Screen K. Toscano	110.00	
		<u>110.00</u>	Transaction Total

Date: 4/11/24 09:53:54 AM

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

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Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
Total Tad Marshall DC		110.00	
Technical Duplicator Services, Inc.	Copier Actual Usage	43.19	
	Toner Shipping Chgs	28.76	
		<u>71.95</u>	Transaction Total
Total Technical Duplicator Service...		71.95	
The Gas Company	Gas - DO	252.35	
	Gas - Warehouse	309.28	
		<u>561.63</u>	Transaction Total
Total The Gas Company		561.63	
The Standard Life Insurance Com...	March 2024 Dental Premium	697.72	
		<u>697.72</u>	Transaction Total
Total The Standard Life Insurance...		697.72	
Total Compensation Systems Inc	GASB 75 Full Valuation 2nd Installment	1,485.00	
		<u>1,485.00</u>	Transaction Total
Total Total Compensation Systems...		1,485.00	
Underground Service Alert of So Cal	Dig Alerts Mar 2024	174.50	
		<u>174.50</u>	Transaction Total
Total Underground Service Alert of...		174.50	
United State Treasury	Tax Period December 3, 2020 FORM 941	6,269.20	
	Tax Period June 30, 2020 FORM 941	33,028.09	
	Tax Period September 30, 2020 Form 941	7,229.48	
		<u>46,526.77</u>	Transaction Total
Total United State Treasury		46,526.77	
United States Postal Service	Certified Mail for IRS Cks	26.19	
	Radiation Badges	5.40	
		<u>31.59</u>	Transaction Total
Total United States Postal Service		31.59	
USA Bluebook	Repairs Water / Sewer DO	340.33	
		<u>340.33</u>	Transaction Total
Total USA Bluebook		340.33	

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
USC Cross Connection Control	Backflow Class J. Weber Membership	1,250.00 <u>120.00</u>	
		<u>1,370.00</u>	Transaction Total
Total USC Cross Connection Control		1,370.00	
Varner and Brandt	Mar 2024 Legal	<u>2,695.68</u>	
		<u>2,695.68</u>	Transaction Total
Total Varner and Brandt		2,695.68	
Verizon Wireless	After Hours Phone Mar 2024	<u>84.53</u>	
		<u>84.53</u>	Transaction Total
Total Verizon Wireless		84.53	
Village Hardware	Maintenance FD Office Supplies Repairs Sewer - DO	13.32 11.60 <u>10.60</u>	
		<u>35.52</u>	Transaction Total
Total Village Hardware		35.52	
Vista Printing	Field Operations Super Sign	<u>27.14</u>	
		<u>27.14</u>	Transaction Total
Total Vista Printing		27.14	
Wendys	Food Back Flow Class - 03/30/24	<u>20.33</u>	
		<u>20.33</u>	Transaction Total
Total Wendys		20.33	
WEX Bank	Fuel - Mar	<u>1,183.85</u>	
		<u>1,183.85</u>	Transaction Total
Total WEX Bank		1,183.85	
William Hogan	FD Coverage 03/03/24 - 03/16/24 (2) Hard Shifts	<u>100.00</u>	
		<u>100.00</u>	Transaction Total
Total William Hogan		100.00	
Zachary Kim	FD Coverage 02/18/24 - 03/02/24 (2) Hard Shifts FD Coverage 03/03/24 - 03/16/24 (1) Hard Shift	250.00 <u>125.00</u>	
		<u>375.00</u>	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 3/1/2024 Through 3/31/2024

Vendor Name	Description	Expenses	
Total Zachary Kim		375.00	
Zoom	Zoom - Mar 2024	<u>15.99</u>	
		<u>15.99</u>	Transaction Total
Total Zoom		15.99	
Report Opening/Current Balance			
Report Transaction Totals		<u>143,820.73</u>	
Report Current Balances			

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000	Sales And Fees	41,864.58	380,735.64	524,000.00	(143,264.36) (27.34)%
4010	Sales To Other Agencies	5,764.18	57,025.43	65,000.00	(7,974.57) (12.27)%
5000	Property Taxes	0.00	0.00	7,800.00	(7,800.00) (100.00)%
5005	Standby Charges	2,598.69	25,365.34	37,000.00	(11,634.66) (31.45)%
5010	Interest Income	1.09	3,745.08	3,600.00	145.08 4.03%
5015	Late Charge Income	498.09	4,505.99	7,000.00	(2,494.01) (35.63)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	(603.16)	(1,162.56)	(500.00)	(662.56) 132.51%
5035	Other Fees Charges	3,602.47	6,890.26	6,500.00	390.26 6.00%
	Total Income Categories	53,725.94	477,105.18	650,900.00	(173,794.82) (26.70)%
Expense Categories					
6000	Salaries Wages Mgmt	5,076.72	86,526.40	80,777.64	(5,748.76) (7.12)%
6005	Salaries Wages Office Reg	4,598.00	35,802.21	49,660.88	13,858.67 27.91%
6010	Salaries Wages Office Ot	0.00	327.36	858.76	531.40 61.88%
6015	Salaries Wages Field Reg	10,739.04	99,276.11	109,811.04	10,534.93 9.59%
6020	Salaries Wages Field Ot	603.24	10,267.02	12,290.22	2,023.20 16.46%
6035	Payroll Taxes	29,970.71	46,163.21	20,066.69	(26,096.52) (130.05)%
6100	Benefits Retirement	1,745.06	16,166.38	19,516.44	3,350.06 17.17%
6105	Benefits Dental Insurance	418.63	3,299.40	4,289.33	989.93 23.08%
6110	Benefits Health Ins Active	5,496.39	45,111.42	52,806.06	7,694.64 14.57%
6115	Benefits Health Ins Retired	2,859.45	24,479.49	35,907.69	11,428.20 31.83%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00 100.00%
6120	Training	1,903.07	2,224.09	900.00	(1,324.09) (147.12)%
6200	Director Fees	0.00	4,608.99	8,911.14	4,302.15 48.28%
6205	Director Training Conference	0.00	0.00	120.00	120.00 100.00%
6210	Board Misc	12.58	476.20	240.00	(236.20) (98.42)%
6300	Prof Svcs Legal	1,617.41	12,081.89	1,800.00	(10,281.89) (571.22)%
6305	Prof Svcs Accounting	0.00	883.16	1,680.00	796.84 47.43%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00 100.00%
6315	Prof Svcs Audit	891.00	13,575.00	11,560.00	(2,015.00) (17.43)%
6320	Prof Svcs Dues Membership Fees	215.00	4,429.66	5,160.00	730.34 14.15%
6325	Prof Svcs Bank Fees Charges	628.74	9,621.38	5,920.00	(3,701.38) (62.52)%
6330	Prof Svcs Regulatory Fees	135.60	8,440.24	4,400.00	(4,040.24) (91.82)%
6335	Prof Svcs Testing Lab	304.00	4,753.86	4,500.00	(253.86) (5.64)%
6340	Prof Svcs Computer Network	93.00	415.71	1,370.00	954.29 69.66%
6345	Prof Svcs Misc	349.53	5,463.54	1,080.00	(4,383.54) (405.88)%
6400	Office Supplies	45.40	812.75	720.00	(92.75) (12.88)%
6405	Office Printing	82.54	732.53	960.00	227.47 23.69%
6410	Office Postage	21.11	2,556.86	4,680.00	2,123.14 45.37%
6415	Office Software Computer	0.00	2,847.38	240.00	(2,607.38) ...086.41)%
6420	Office Equipment/Furniture	0.00	617.17	240.00	(377.17) (157.15)%
6425	Office Misc	0.00	0.00	120.00	120.00 100.00%
6500	Insurance Workers Comp	0.00	17,142.53	18,122.92	980.39 5.41%
6505	Insurance Property Liability Vehicle	0.00	18,383.40	24,600.00	6,216.60 25.27%
6600	Vehicle Maintenance	4.11	2,960.19	3,300.00	339.81 10.30%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6605 Vehicle Fuel	596.91	5,330.64	6,600.00	1,269.36	19.23%
6700 Utility Phone Internet	304.21	2,720.46	3,500.00	779.54	22.27%
6705 Utility Gas	336.98	2,060.24	2,880.00	819.76	28.46%
6710 Utility Electric Facilities	87.40	871.52	1,080.00	208.48	19.30%
6715 Utility Electric Pumping	2,137.68	27,242.31	30,000.00	2,757.69	9.19%
6720 Utility Security	0.00	565.50	768.00	202.50	26.37%
6800 Operations Routine Maint	287.33	2,614.91	3,000.00	385.09	12.84%
6805 Operations Repairs	0.00	9,646.15	6,500.00	(3,146.15)	(48.40)%
6810 Operations Inspecting/Testing	0.00	204.00	400.00	196.00	49.00%
6815 Operations Facilities	225.00	1,589.42	1,000.00	(589.42)	(58.94)%
6820 Operations Tools Equipment	6,418.78	43,053.26	2,000.00	(41,053.26)	...052.66)%
6825 Operations Uniforms	53.90	616.27	720.00	103.73	14.41%
6830 Operations Safety Equipment	0.00	886.23	900.00	13.77	1.53%
6837 Water Standby Purchase	0.00	2,463.00	2,463.00	0.00	0.00%
Total Expense Categories	<u>78,258.52</u>	<u>580,309.44</u>	<u>569,669.81</u>	<u>(10,639.63)</u>	<u>(1.87)%</u>
Net Surplus/(Deficit)	<u>(24,532.58)</u>	<u>(103,204.26)</u>	<u>81,230.19</u>	<u>(184,434.45)</u>	<u>(227.05)%</u>
Master Plan Expenses					
0059 Hwy 18 Pipeline	0.00	11,227.50	420,000.00	408,772.50	97.33%
0062 Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
0065 PortaJohn	0.00	6.44	0.00	(6.44)	0.00%
0066 Snowblower	0.00	300.00	0.00	(300.00)	

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000	Sales And Fees	44,029.82	396,161.01	532,000.00	(135,838.99) (25.53)%
5000	Property Taxes	0.00	0.00	5,200.00	(5,200.00) (100.00)%
5005	Standby Charges	5,101.71	51,148.88	75,000.00	(23,851.12) (31.80)%
5010	Interest Income	0.45	1,560.46	2,400.00	(839.54) (34.98)%
5015	Late Charge Income	660.26	5,973.07	6,500.00	(526.93) (8.11)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	0.00	505.57	400.00	105.57 26.39%
5035	Other Fees Charges	4,925.19	9,951.69	6,500.00	3,451.69 53.10%
	Total Income Categories	54,717.43	465,300.68	628,500.00	(163,199.32) (25.97)%
Expense Categories					
6000	Salaries Wages Mgmt	2,769.12	46,839.76	33,657.35	(13,182.41) (39.17)%
6005	Salaries Wages Office Reg	2,508.00	19,482.22	20,692.04	1,209.82 5.85%
6010	Salaries Wages Office Ot	0.00	178.20	357.82	179.62 50.20%
6015	Salaries Wages Field Reg	5,782.56	50,650.05	73,207.36	22,557.31 30.81%
6020	Salaries Wages Field Ot	324.80	5,525.45	8,193.48	2,668.03 32.56%
6035	Payroll Taxes	16,214.78	24,778.32	10,696.31	(14,082.01) (131.65)%
6100	Benefits Retirement	944.46	8,751.77	13,010.96	4,259.19 32.74%
6105	Benefits Dental Insurance	234.86	1,781.56	2,328.43	546.87 23.49%
6110	Benefits Health Ins Active	2,973.27	24,410.49	29,642.80	5,232.31 17.65%
6115	Benefits Health Ins Retired	1,559.70	13,352.46	14,961.54	1,609.08 10.75%
6116	Benefits OPEB	0.00	0.00	6,000.00	6,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	5,000.00	5,000.00 100.00%
6120	Training	1,445.57	1,626.25	200.00	(1,426.25) (713.13)%
6200	Director Fees	0.00	2,317.32	3,712.98	1,395.66 37.59%
6205	Director Training Conference	0.00	0.00	50.00	50.00 100.00%
6210	Board Misc	5.25	198.49	100.00	(98.49) (98.49)%
6300	Prof Svcs Legal	673.92	5,397.99	750.00	(4,647.99) (619.73)%
6305	Prof Svcs Accounting	0.00	367.98	700.00	332.02 47.43%
6310	Prof Svcs Engineering	0.00	0.00	200.00	200.00 100.00%
6315	Prof Svcs Audit	371.25	12,535.49	11,220.00	(1,315.49) (11.72)%
6320	Prof Svcs Dues Membership Fees	30.00	1,883.96	2,650.00	766.04 28.91%
6325	Prof Svcs Bank Fees Charges	649.83	10,909.24	4,680.00	(6,229.24) (133.10)%
6330	Prof Svcs Regulatory Fees	90.40	1,009.00	3,000.00	1,991.00 66.37%
6340	Prof Svcs Computer Network	38.75	796.62	1,150.00	353.38 30.73%
6345	Prof Svcs Misc	188.77	1,094.46	720.00	(374.46) (52.01)%
6400	Office Supplies	23.00	362.39	300.00	(62.39) (20.80)%
6405	Office Printing	34.39	305.20	400.00	94.80 23.70%
6410	Office Postage	6.55	1,665.67	3,120.00	1,454.33 46.61%
6415	Office Software Computer	0.00	1,762.41	100.00	(1,662.41) ...662.41)%
6420	Office Equipment/Furniture	0.00	257.16	100.00	(157.16) (157.16)%
6425	Office Misc	0.00	0.00	50.00	50.00 100.00%
6500	Insurance Workers Comp	0.00	9,276.14	10,513.79	1,237.65 11.77%
6505	Insurance Property Liability Vehicle	0.00	12,233.10	16,400.00	4,166.90 25.41%
6600	Vehicle Maintenance	2.74	1,390.76	2,200.00	809.24 36.78%
6605	Vehicle Fuel	397.94	3,552.76	4,400.00	847.24 19.26%
6700	Utility Phone Internet	175.80	1,573.74	1,750.00	176.26 10.07%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6705 Utility Gas	186.80	1,148.57	1,900.00	751.43	39.55%
6710 Utility Electric Facilities	58.26	581.00	450.00	(131.00)	(29.11)%
6715 Utility Electric Pumping	679.15	6,700.08	8,500.00	1,799.92	21.18%
6720 Utility Security	0.00	282.88	439.00	156.12	35.56%
6800 Operations Routine Maint	0.00	430.89	500.00	69.11	13.82%
6805 Operations Repairs	10.60	1,091.41	500.00	(591.41)	(118.28)%
6810 Operations Inspecting/Testing	0.00	0.00	17,000.00	17,000.00	100.00%
6815 Operations Facilities	93.75	669.84	600.00	(69.84)	(11.64)%
6820 Operations Tools Equipment	23.98	18,698.82	1,400.00	(17,298.82)	...235.63)%
6825 Operations Uniforms	35.93	340.13	480.00	139.87	29.14%
6830 Operations Safety Equipment	0.00	590.28	600.00	9.72	1.62%
6835 Operations Treatment	21,425.00	192,825.00	235,000.00	42,175.00	17.95%
Total Expense Categories	<u>59,959.18</u>	<u>489,625.31</u>	<u>553,583.86</u>	<u>63,958.55</u>	<u>11.55%</u>
Net Surplus/(Deficit)	<u>(5,241.75)</u>	<u>(24,324.63)</u>	<u>74,916.14</u>	<u>(99,240.77)</u>	<u>(132.47)%</u>
Master Plan Expenses					
0044 RS Treatment Plant	8,922.00	80,298.00	123,370.00	43,072.00	34.91%
0065 PortaJohn	0.00	4.30	0.00	(4.30)	0.00%
0066 Snowblower	0.00	200.00	0.00	(200.00)	0.00%
0071 Trash Pump	0.00	0.00	2,000.00	2,000.00	100.00%
0074 Sewer Equip. Lease	0.00	41,749.97	57,143.23	15,393.26	26.94%
Total Master Plan Expenses	<u>8,922.00</u>	<u>122,252.27</u>	<u>182,513.23</u>	<u>60,260.96</u>	<u>33.02%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 3/1/2024 Through 3/31/2024

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories						
4020	Paid Call From Other Agencies	0.00	0.00	30,000.00	(30,000.00)	(100.00)%
5000	Property Taxes	26,476.71	260,915.32	332,000.00	(71,084.68)	(21.41)%
5010	Interest Income	0.27	936.24	3,600.00	(2,663.76)	(73.99)%
5020	Grant Income	0.00	7,208.48	30,000.00	(22,791.52)	(75.97)%
5025	Gain On Disposal Of Fixed Asset	0.00	0.00	0.00	0.00	0.00%
5035	Other Fees Charges	0.00	2,738.16	20,000.00	(17,261.84)	(86.31)%
	Total Income Categories	<u>26,476.98</u>	<u>271,798.20</u>	<u>415,600.00</u>	<u>(143,801.80)</u>	<u>(34.60)%</u>
Expense Categories						
6000	Salaries Wages Mgmt	4,153.79	52,896.39	64,845.79	11,949.40	18.43%
6005	Salaries Wages Office Reg	1,254.00	9,754.24	12,415.22	2,660.98	21.43%
6010	Salaries Wages Office Ot	0.00	88.44	214.69	126.25	58.81%
6025	Salaries Wages Coverage	5,167.50	50,380.00	93,080.00	42,700.00	45.87%
6035	Payroll Taxes	3,200.59	7,601.94	6,097.32	(1,504.62)	(24.68)%
6100	Benefits Retirement	187.44	30,067.35	30,748.42	681.07	2.21%
6105	Benefits Dental Insurance	44.23	418.05	531.13	113.08	21.29%
6110	Benefits Health Ins Active	533.26	4,668.54	5,561.24	892.70	16.05%
6115	Benefits Health Ins Retired	779.85	6,676.25	8,976.92	2,300.67	25.63%
6118	CEPPT Trust	0.00	0.00	3,000.00	3,000.00	100.00%
6120	Training	0.00	632.45	5,000.00	4,367.55	87.35%
6200	Director Fees	0.00	1,136.18	2,227.79	1,091.61	49.00%
6205	Director Training Conference	0.00	0.00	30.00	30.00	100.00%
6210	Board Misc	3.15	119.05	60.00	(59.05)	(98.42)%
6300	Prof Svcs Legal	404.35	7,903.81	750.00	(7,153.81)	(953.84)%
6305	Prof Svcs Accounting	0.00	220.79	420.00	199.21	47.43%
6315	Prof Svcs Audit	222.75	12,238.51	11,220.00	(1,018.51)	(9.08)%
6320	Prof Svcs Dues Membership Fees	0.00	1,257.17	3,480.00	2,222.83	63.87%
6325	Prof Svcs Bank Fees Charges	37.79	568.62	650.00	81.38	12.52%
6340	Prof Svcs Computer Network	310.88	894.94	4,645.00	3,750.06	80.73%
6345	Prof Svcs Misc	104.47	3,269.34	4,900.00	1,630.66	33.28%
6400	Office Supplies	7.28	1,234.36	955.00	(279.36)	(29.25)%
6405	Office Printing	20.63	183.13	340.00	156.87	46.14%
6410	Office Postage	3.93	4.24	55.00	50.76	92.29%
6415	Office Software Computer	0.00	901.11	560.00	(341.11)	(60.91)%
6420	Office Equipment/Furniture	0.00	966.65	750.00	(216.65)	(28.89)%
6425	Office Misc	0.00	72.16	180.00	107.84	59.91%
6500	Insurance Workers Comp	0.00	15,274.39	15,447.52	173.13	1.12%
6505	Insurance Property Liability Vehicle	0.00	15,036.50	19,965.00	4,928.50	24.69%
6600	Vehicle Maintenance	676.94	15,597.15	14,600.00	(997.15)	(6.83)%
6605	Vehicle Fuel	481.23	4,594.52	6,500.00	1,905.48	29.32%
6700	Utility Phone Internet	176.98	2,215.08	2,750.00	534.92	19.45%
6705	Utility Gas	37.85	4,407.71	7,500.00	3,092.29	41.23%
6710	Utility Electric Facilities	483.20	4,528.25	4,970.00	441.75	8.89%
6720	Utility Security	0.00	409.12	741.00	331.88	44.79%
6800	Operations Routine Maint	0.00	3.17	250.00	246.83	98.73%
6810	Operations Inspecting/Testing	0.00	4,699.81	6,000.00	1,300.19	21.67%
6815	Operations Facilities	1,042.32	2,617.47	2,500.00	(117.47)	(4.70)%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6820 Operations Tools Equipment	0.00	23.49	2,500.00	2,476.51	99.06%
6825 Operations Uniforms	392.57	4,546.56	4,800.00	253.44	5.28%
6830 Operations Safety Equipment	14,859.10	15,678.93	12,000.00	(3,678.93)	(30.66)%
6835 Operations Treatment	0.00	375.00	0.00	(375.00)	0.00%
6840 Operations Medical Supplies	0.00	763.33	3,000.00	2,236.67	74.56%
6845 Operations Dispatching	0.00	5,516.35	8,050.00	2,533.65	31.47%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,300.00	4,300.00	100.00%
Total Expense Categories	<u>34,586.08</u>	<u>290,440.54</u>	<u>377,567.04</u>	<u>87,126.50</u>	<u>23.08%</u>
Net Surplus/(Deficit)	<u>(8,109.10)</u>	<u>(18,642.34)</u>	<u>38,032.96</u>	<u>(56,675.30)</u>	<u>(149.02)%</u>
 Master Plan Expenses					
0000 No Project Related	0.00	245.65	0.00	(245.65)	0.00%
0003 2016 Engine Lease Payments	0.00	48,528.01	48,528.01	0.00	0.00%
0012 Turnouts	2,888.53	6,867.74	0.00	(6,867.74)	0.00%
0013 Radios	0.00	11,990.16	35,000.00	23,009.84	65.74%
0063 Station Modifications	0.00	16,183.45	17,500.00	1,316.55	7.52%
0077 Brush Patrol Bed/Box	0.00	43,352.64	0.00	(43,352.64)	0.00%
Total Master Plan Expenses	<u>2,888.53</u>	<u>127,167.65</u>	<u>101,028.01</u>	<u>(26,139.64)</u>	<u>(25.87)%</u>

Status Report of Employee's Accumulated Days of Sick Leave & Vacation
Month of March 2024

Payroll End Dates: 3/6/24 3/20/24 3/6/24 3/20/24 3/6/24 3/20/24 3/6/24 3/20/24 3/6/24 3/20/24 3/6/24 3/20/24

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)							
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued		
Ben	41.42	3.69	3.69	16.00		32.80	12.32	1.54	1.54	0.00	4.00	11.40								Ben
Jason	495.69	3.69	3.62	1.00	2.00	500.00	201.01	5.54	5.54	20.00	0.00	192.09	27.170	0.000	1.500	0.000	0.000	0.000	28.670	Jason
Caroline	229.35	3.69	3.69	0.00	4.00	232.73	104.97	5.23	5.23	0.00	8.00	107.43	31.500	0.000	0.000	0.000	30.000	1.500	33.500	Caroline
Logan	48.37	3.69	3.69	0.00	8.00	47.75	24.29	3.08	3.08	0.00	0.00	30.45	39.500	7.500	3.000	8.000	8.500	33.500		Logan
Tim	65.88	3.69	3.69	0.00	0.00	73.26	43.10	3.08	3.08	0.00	0.00	49.26	29.500	10.500	0.000	0.000	0.500	39.500		Tim

Notes:

SICK ACCRUAL CAP IS 500 HOURS

VACATION ACCRUAL CAP IS 240 HOURS

COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT

March 2024

#	DATE	METER #	ADDRESS	SVC	NOTES
1	03/01/24	0822	Garlock	1	
2	03/09/24	0003	Badger	1	
3	03/13/24	0864	Ridge	1	
4	03/22/24	0818	Chipmunk	2	Spin detected during reads
5	03/28/24	0792	Music Camp	7	
6	03/26/24	0978	Ridge	5	Ridge 2" Steel Main leak

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	3	New Owners. 1
2	District initiated shut off (leak, etc.)	1	Liens filed 1
3	District equipment repair	0	Liens Released 3
4	Meter reads/re-reads	0	Total Liens 7
5	Main Repairs	1	Shut off notices 47
6	Service Line Repairs	0	Non-payment shut offs 12
7	Customer Inquiry Requiring Investigation	1	Turn on after shut off 11
8	Sewer Issues/Repairs	0	Meters replaced 0
	Total Calls	6	

SUMMARY OF CALLS - MARCH 2024

Date	Incident Type	Area	District	Mutual Aid	Out	Avail	Time	Personnel								Total			
03/02/24	HAZ ELECTRICAL	ABL	IN	NO	14:17	15:04	0:47	193	207										2
03/02/24	PA FLOODING	ABL	IN	NO	17:31	17:44	0:13	193	207										2
03/19/24	MED ASSIST	RSP	OUT	NO	22:43	22:49	0:06	147	177										2
03/20/24	FIRE RESIDENTIAL	ABL	IN	YES	21:29	23:28	1:59	147	169	199	192								4
03/24/24	MED ASSIST	RSP	OUT	NO	1:12	1:25	0:13	193	140										2
03/24/24	MEDICAL	ABL	IN	NO	18:52	19:42	0:50	207											1
03/25/24	MEDICAL	ABL	IN	NO	19:41	20:04	0:23	207											1
03/30/24	MEDICAL	ABL	IN	NO	11:37	12:16	0:39	209	210										2
03/30/24	TRAFFIC COLLISION	ABL	IN	NO	11:39	11:59	0:20	169	212	211									3
03/30/24	TRAFFIC COLLISION	ABL	IN	NO	11:40	12:00	0:20	169	212	211									3
03/30/24	MEDICAL	ABL	IN	NO	23:46	23:54	0:08	169	211										2
																			0
																			0
																			0
																			0
																			0
																			0
																			0
																			0
																			0
																			0
																			0

Total Calls:	11	140 Rick Mesa	1	193 Joyce Mekchai	3	207 Matthew Delucia	4
Total in District:	9	146 Ryan Dorsett	0	198 Max Taylor	0	208 William Hogan	0
Total Out of District:	2	147 Nick Novelich	2	199 Freddie Rodriguez	1	209 Adrian Gonzales	1
		148 Keith Ortiz	0	200 Zachary Kim	0	210 Orlando Amaya	1
		169 Paul Lindley	4	202 Joseph Carpenter	0	211 Edgar Santillan	3
		177 Tim Richard	1	204 Diane Waters	0	212 Manuel Vasquez	2
		185 Blake Matthews	0	205 Ryder Malloy	0	213 Michael Silva	0
		192 Ryan Brewart	1	206 Jonathan Hovhanessian	0		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					Delucia	Delucia
						Mekchai
3		5	6	7	8	9
Waters						Gonzalez
Delucia	Delucia	Delucia		Hogan	Malloy	Dorsett
Matthews				Silva	Matthews	Mekchai
Sanchez						
10	11	12	13	14	15	16
	Gonzalez	Hogan	Dorsett	Dorsett	Dorsett	Dorsett
	Dorsett	Sanchez	Carpenter	Hovhannessian	Delucia	Malloy
	Kim		Novelich	Novelich		Matthews
						Gonzalez
						Waters
						Dorsett
						Mekchai
17	18	19	20	21	22	23
	Delucia	Delucia	Novelich	Novelich	Malloy	Matthews
Ortiz	Sanchez			Rodriguez		
						Mekchai
						Mesa
24	25	26	27	28	29	30
Delucia	Delucia	Carpenter	Delucia			
Kim	Mesa	Novelich	Novelich		Matthews	Santillan
	Sanchez					
31						
Mesa						
Richard						

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24 Hours - Station

12 Hours

24 Hours - Availability

12 Hours