**Regular Commission Meeting**

**M I N U T E S**

**Port of Arlington**

**December 10, 2019**

**5 p.m.**

**Port Office – 100 Port Island Rd.**

**Arlington, OR**

**1. The Port of Arlington Commission meeting was called to order at 5:00 pm by President Wilson.**

**Those Present:** President Wilson; Commissioner Shaffer; Commissioner Hunking; Port Manager / Economic Development Officer, Peter Mitchell; Admin. Asst. Kelly Margheim; Attorney Ruben Cleaveland;

 **Absent:** Vice President Kennedy; Commissioner McGuire

**Audience: None**

**2. Public Comment on non-agenda items - None**

**3. Consent Agenda:**

* Approval of November 12, 2019 Commission Meeting Minutes
* Approval of November 2019 Payables and Financials

Commissioner Hunking moved to approve the consent agenda and Commissioner Shaffer seconded. The motion carried 3-0

**4. President’s Report: President Wilson shared information packet on Special Districts meeting in Seaside starting on February 6, 2020.**

 Commissioner Hunking and Commissioner Shaffer would like to attend.

**5. Commissioner Reports** – Commissioner Shaffer went to the Hanger building with Paul to see and talk about his future plans and thinks Paul has a good plan for his venture.

Commissioner Shaffer would like the Port to have an annual meeting with MCP about grain operations. President Wilson thinks that is a great idea. The consensus is to hold the meeting at the March Port board.

**6. Hanger Building Lease Update –** Paul Jayo has signed the lease for the Hanger building pending three phase power availability. Gordon Electric and PP&L will be providing a cost quote in the next week for three-phase power to be installed at the hanger building.

**7.0 Depot Project Update-** There will be a ground breaking ceremony December, 20, 2019 at 10am. China Creek is the builder, Vernon Gray did the design work and Pillar Consulting completing the site plan and providing engineering assistance. The building will be built to look like an old depot.

**8.0** EDO Mitchell says the sidewalk project is moving along. Tim Wetherall, Project Manager, and Brad Baird looked at the Port Marina and Parking area to see if asphalt can be laid to improve the walkability. The City of Arlington may decide in January 2020 if this will fit in the sidewalk budget.

 Brad Baird, with Anderson and Perry, is working on the restroom replacement site plan. A site plan has to be submitted to the Army Corps Real Estate before the Port can move forward.

 Valley Industrial will be ending their lease in January 2020.

 The Marina is now at capacity for 40’ and larger boats. There have been many inquiries for moorage for larger boats. EDO Mitchell would like the Board to think about building more dock space in the next budget season. The Port Board discussed many ideas about the Marina.

 Meeting adjourned 5:55 pm

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President Ron Wilson Commissioner Hunking