

Port of Arlington Budget Hearing

Tuesday, June 13, 2017

5:00 pm

Meeting Location:

Port Office

100 Port Island Rd.

Arlington, OR

Public Hearing FY 2017-2018 Port Budget

A public hearing will be held by the Port of Arlington Board of Commissioners regarding adoption of the Fiscal Year 2017-2018 Budget. The hearing is for the purpose of taking public comments on the budget approved by the Budget Committee on May 9, 2017.

1. Open Public Hearing
2. Ask for public comment on the FY 2017-2018 budget
3. Close Public Hearing

Port of Arlington Regular Commission Meeting

AGENDA

**Following Budget Committee Meeting
Tuesday, June 13, 2017**

1. Call meeting to order
2. Adopt Resolution 2017-138 Approving Fiscal Year 2017-18 Budget
3. Public Comment on non-agenda items
4. Consent Agenda:
 - Approval of May 9, 2017 Commission meeting minutes
 - Approval of May 2017 payables
5. Chairman's Report – Donation Requests
6. Commissioner's Reports -
7. Economic Development –
 - 7.1 Flex Building Update-Jeff Schott
 - 7.2 Small Business Assistance Quarterly Report Nicole Rees
 - 7.3 IGA with Oregon Business – Please bring your copy from last months' meeting
 - 7.4 EDO Report
8. Island Park
 - 8.1 Infrastructure Cost Update
 - 8.2 A Town Throw Down Water Event June 17
 - 8.3 Chip and Crack seal project
9. Administration
 - 9.1 Grain Lab Equipment Disposition
 - 9.2 SB 327 Recreational Immunity
 - 9.2 Auditors at office October 11 and 12

Upcoming:

Commission Meeting Tuesday, July 11, 2017 at 5 pm Gilliam County Courthouse, Condon, OR

This meeting is conducted in a handicapped accessible room.

Posted: Tuesday, June 6, 2017: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office -Condon & Arlington; Arlington City Hall; Port Office

RESOLUTION No. 2017-138

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Commissioners of the Port of Arlington hereby adopts the budget for fiscal year **2017-18** in the total amount of \$3,068,675 now on file at the district's **Port of Arlington office** located at **100 Port Island Road in Arlington, Oregon**.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below are hereby appropriated:

General Fund

Personal Services.....	109,690
Materials & Services.....	94,100
Capital Outlay.....	1,083,500
Transfers.....	210,000

Contingency.....	80,260
Total.....	1,577,550

Economic Development Debt/Loan Service

Debt Service	12,144
Total.....	12,144

Reserve Fund

Personal Services.....	0
Materials & Services.....	0
Capital Outlay.....	40,925
Total.....	40,925

Economic Development Fund

Personal Services.....	131,800
Materials & Services.....	419,700
Capital Outlay.....	865,856

Contingency.....	20,700
Total.....	1,438,056

Total APPROPRIATIONS, All Funds . . .	3,068,675
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Total Unappropriated Amounts, All Funds . . .

TOTAL ADOPTED BUDGET . . .	3,068,675 *
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IMPOSING THE TAX

BE IT RESOLVED that the Board of Commissioners of the Port of Arlington hereby imposes the taxes provided for in the adopted budget:

- x (1) In the amount of **Or** at the rate per \$1000 of assessed value of \$ 0.1425 for permanent rate tax;
(2) In the amount of **Or** at the rate per \$1000 of assessed value of \$ _____ for local option tax; and
(3) In the amount of \$ _____ for debt service on general obligation bonds;

and that these taxes are hereby imposed and categorized for tax year 2017-18 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX

General Government Limitation

Excluded from Limitation

x Permanent Rate Tax.....	\$0.1425 /\$1000
Local Option Tax.....	\$ <u>-0-</u> /\$1000
General Obligation Bond Debt Service.....	\$ <u>-0-</u>

The above resolution statements were approved and declared adopted on this 13th day of June 2017.

X _____
Signature

X _____
Signature

**Port of Arlington
Regular Monthly Commission Meeting
Tuesday, June 13, 2017
MAY 2017 PAYABLES**

Revenue:

Deposits and Credits through 5/31/2017 (see attached detail)

Total Deposits and Credits– All Accounts \$25,472.92

Expenses:

Checks Written: 8352 through 8375, & 8382

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

Total Expenses and Transfers– All Accounts (\$28,694.80)

Bank Balance Information:

Ending Balance as of 5/31/17: Bank of Eastern Oregon Checking: \$ 28,255.26
Bank of E. Oregon Reserve Fund: \$ 30,760.66
Bank of E. Oregon Muni Market Fund: \$ 62,374.02
LGIP: (4/30/17) \$1,923,533.36

Commission President Ron Wilson

Vice President Dewey Kennedy

9:22 AM

06/02/17

Cash Basis

PORT OF ARLINGTON

YTD Income & Expense vs. Budget

YTD

	Jul '16 - Jun 17	Budget	% of Budget
Ordinary Income/Expense			
Income			
GENERAL FUND RESOURCES			
4000 · Carryover Balance	1,185,617.00	1,100,000.00	107.8%
4010 · Taxes-Current	100,781.01	100,000.00	100.8%
4011 · Taxes-Prior	680.04	500.00	136.0%
4020 · Interest - NOW Checking	49.87		
4021 · Interest - Best A/C	1,158.12		
4022 · Interest - LGIP A/C	16,180.10	6,000.00	269.7%
4030 · Land Rental	14,020.00	3,000.00	467.3%
4050 · Cargill Inc. Lease Pymt	10,000.00	10,000.00	100.0%
4110 · Grants Income			
4113 · Gilliam County Grant	0.00	0.00	0.0%
4120 · MAPS Grant	7,050.00	7,250.00	97.2%
Total 4110 · Grants Income	7,050.00	7,250.00	97.2%
4210 · Marina Revenue	5,919.14	5,000.00	118.4%
4211 · RV Park Revenues			
4211-4 · RV Park Dry Camp	2,467.90		
4211-3 · RV Park Daily Rent	7,122.00		
4211-2 · RV Park Weekly Rent	2,784.75		
4211-1 · RV Park Monthly Rent	25,736.00		
4212 · RV Park fee Refund	-220.00		
4211 · RV Park Revenues - Other	0.00	40,000.00	0.0%
Total 4211 · RV Park Revenues	37,890.65	40,000.00	94.7%
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	7,732.71	6,000.00	128.9%
4213-1 · Diesel Sales	2,023.51	1,500.00	134.9%
Total 4213 · Marina Fuel Revenue	9,756.22	7,500.00	130.1%
4214 · Marina Power and Water Revenue	360.00	200.00	180.0%
4340 · Willow Creek Rock Sales	17,530.17	0.00	100.0%
4400 · Donations/Gifts	5,100.00	100.00	5,100.0%
4450 · Willow Creek Reimbursement	220,910.67	200,000.00	110.5%
4500 · Miscellaneous Income	760.50	100.00	760.5%
Total GENERAL FUND RESOURCES	1,633,763.49	1,479,650.00	110.4%
5000 · ECONOMIC DEVELOP FUND RESOURCES			
5005 · Carryover (cash basis)	537,600.00	390,000.00	137.8%
5031 · Building Lease 11-002	83,600.00	91,200.00	91.7%
5032 · Building Lease 11-004	8,750.00	12,000.00	72.9%
5113 · Grants - Gilliam County	250,000.00	400,000.00	62.5%
5114 · Unanticipated Grant Funds	4,559.75	1,000.00	456.0%
5115 · Telecom Infrastr Creation Grant	517,332.00	776,000.00	66.7%
5116 · Grants - Other	6,054.93	0.00	100.0%
5130 · SIP Funds	25,543.15	25,000.00	102.2%
5500 · Ag Lab Revenues	21,578.00	60,000.00	36.0%
5600 · Transfer from General Fund	0.00	100,000.00	0.0%
Total 5000 · ECONOMIC DEVELOP FUND RESOURCES	1,455,017.83	1,855,200.00	78.4%
RESERVE FUND RESOURCES			
9002 · Interest Earned Reserve Fund	303.30	190.00	159.6%
9000 · Reserve Fund Beginning Balance	30,457.00	30,440.00	100.1%
Total RESERVE FUND RESOURCES	30,760.30	30,630.00	100.4%
Total Income	3,119,541.62	3,365,480.00	92.7%
Expense			
6560 · Payroll Expenses	1.75		

9:22 AM

06/02/17

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '16 - Jun 17	Budget	% of Budget
GENERAL FUND EXPENSES			
ADMINISTRATION EXPENSES			
6000 · Personal Services - AD			
6008 · Port Manager	18,852.89	20,500.00	92.0%
6009 · Administrative Assistant	30,196.19	34,500.00	87.5%
6011 · Payroll Taxes - Staff	3,849.88	4,400.00	87.5%
6012 · Training	0.00	200.00	0.0%
6013 · Workmens Compensation	-52.46	200.00	-26.2%
6014 · Workmens Compensatin Assessment	0.00	0.00	0.0%
6015 · Employee Benefits Insurance	13,236.47	15,000.00	88.2%
6016 · Employee Benefits Retirement	5,885.96	6,600.00	89.2%
Total 6000 · Personal Services - AD	71,968.93	81,400.00	88.4%
6100 · Materials and Services - AD			
6111 · Utilities	2,176.89	3,000.00	72.6%
6112 · Office Supplies and Equipment	1,511.20	3,000.00	50.4%
6113 · Legal Fees	6,320.95	8,000.00	79.0%
6114 · Insurance, Treasurer Bond	0.00	1,000.00	0.0%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	1,328.80		
6115 · Dues, Subscriptions, Fees - Other	1,811.82	2,000.00	90.6%
Total 6115 · Dues, Subscriptions, Fees	3,140.62	2,000.00	157.0%
6116 · Audit, Budget, Legal Notices	6,884.00	8,000.00	86.1%
6117 · Telephone and Internet Srv.	1,681.24	2,000.00	84.1%
6118 · Advertising - AD	0.00	500.00	0.0%
6119 · Commissioner Fees/Expenses	1,416.88	2,500.00	56.7%
6120 · Med/SS for Commissioners	84.16	300.00	28.1%
6121 · Donations	662.50	1,000.00	66.3%
6122 · Meetings and Elections	0.00	2,000.00	0.0%
6123 · Miscellaneous - AD	46.00	300.00	15.3%
6126 · Contingency	0.00	31,402.00	0.0%
6127 · Commissioner Conference & Trave	1,520.27	3,000.00	50.7%
6128 · Staff Travel/Food/Lodging	179.79	500.00	36.0%
6129 · Postage	543.99	500.00	108.8%
Total 6100 · Materials and Services - AD	26,168.49	69,002.00	37.9%
6170 · Transfers Out of General Fund	0.00	100,000.00	0.0%
Total ADMINISTRATION EXPENSES	98,137.42	250,402.00	39.2%
ISLAND PARK			
6600 · Personal Services			
6610 · Maintenance Person	6,218.84	11,000.00	56.5%
6611 · Payroll Taxes	489.58	800.00	61.2%
6612 · Worker's Comp Insurance	400.00	500.00	80.0%
Total 6600 · Personal Services	7,108.42	12,300.00	57.8%
6620 · Materials & Services			
6621 · Water Fees	709.50	1,200.00	59.1%
6622 · Sanitation	617.45	1,000.00	61.7%
6623 · Comfort Station Supplies	810.81	1,000.00	81.1%
6624 · Park Electricity	636.23	2,300.00	27.7%
6625 · Pest Control / Chem & Fert.	130.78	100.00	130.8%
6626 · Insurance	1,748.00	2,000.00	87.4%
6627 · Park Maintenance & Supplies	957.55	2,500.00	38.3%
6628 · Miscellaneous	0.00	200.00	0.0%
Total 6620 · Materials & Services	5,610.32	10,300.00	54.5%
6630 · Capital Outlay			
6635 · Grant Match Isl.Erosion Repair	0.00	10,000.00	0.0%
6631 · Park Improvements	113,630.00	170,000.00	66.8%
6632 · Engineering & Surveying	25,887.58	18,000.00	143.8%
Total 6630 · Capital Outlay	139,517.58	198,000.00	70.5%
Total ISLAND PARK	152,236.32	220,600.00	69.0%

PORT OF ARLINGTON

YTD Income & Expense vs. Budget

YTD

	Jul '16 - Jun 17	Budget	% of Budget
MARINA			
6700 · Personal Services			
6710 · Maintenance Person	1,361.46	3,500.00	38.9%
6711 · Payroll Taxes	106.99	250.00	42.8%
6712 · Worker's Comp Insurance	50.00	50.00	100.0%
Total 6700 · Personal Services	1,518.45	3,800.00	40.0%
6720 · Materials & Services			
6721 · Marina Electricity	2,261.05	2,000.00	113.1%
6722 · OMB Repairs - 1/2 MAPS	372.00	4,000.00	9.3%
6723 · Insurance	2,000.00	2,000.00	100.0%
6724 · Marina Maint. & Supplies	503.84	2,200.00	22.9%
6725 · Miscellaneous	633.00	300.00	211.0%
6727 · Marina Fuel			
6727-2 · Marina Diesel	1,997.96	7,000.00	28.5%
6727-1 · Marina Gas	4,565.34	3,000.00	152.2%
Total 6727 · Marina Fuel	6,563.30	10,000.00	65.6%
Total 6720 · Materials & Services	12,333.19	20,500.00	60.2%
6730 · Capital Outlay			
6732 · Engineering & Surveying	0.00	0.00	0.0%
6733 · Marina Equipment	0.00	0.00	0.0%
Total 6730 · Capital Outlay	0.00	0.00	0.0%
Total MARINA	13,851.64	24,300.00	57.0%
RV PARK EXPENSES			
6300 · Personal Services - RV			
6310 · Maintenance Person - RV	1,601.17	2,500.00	64.0%
6311 · Payroll Taxes, Maintenance - RV	114.53	200.00	57.3%
6312 · Workmens Compensation - RV	200.00	200.00	100.0%
6300 · Personal Services - RV - Other	11.26		
Total 6300 · Personal Services - RV	1,926.96	2,900.00	66.4%
6320 · Materials & Services - RV			
6321 · Water Fees - RV	2,544.00	3,400.00	74.8%
6322 · Sanitation - RV	780.00	1,000.00	78.0%
6323 · Electricity - RV Park	5,133.17	7,000.00	73.3%
6324 · Telephone - RV	539.40	600.00	89.9%
6325 · Advertising - RV	0.00	500.00	0.0%
6326 · Maintenance & Supplies - RV	344.61	1,000.00	34.5%
6327 · Insurance - RV	1,100.00	1,100.00	100.0%
6328 · Misc. - RV	12.00	500.00	2.4%
6329 · Sewer	2,957.44	3,000.00	98.6%
Total 6320 · Materials & Services - RV	13,410.62	18,100.00	74.1%
6340 · Capital Outlay - RV			
6341 · RV Park Const Improv	0.00	4,800.00	0.0%
Total 6340 · Capital Outlay - RV	0.00	4,800.00	0.0%
Total RV PARK EXPENSES	15,337.58	25,800.00	59.4%
WILLOW CREEK QUARRY			
6520 · Materials & Services - WQ			
6523 · Miscellaneous - WQ	650.00	250.00	260.0%
6524 · Travel	0.00	500.00	0.0%
Total 6520 · Materials & Services - WQ	650.00	750.00	86.7%
6540 · Capital Outlay - WQ			
6542 · Engineering & Surveying	0.00	0.00	0.0%
6540 · Capital Outlay - WQ - Other	7,348.55	957,798.00	0.8%
Total 6540 · Capital Outlay - WQ	7,348.55	957,798.00	0.8%
Total WILLOW CREEK QUARRY	7,998.55	958,548.00	0.8%
Total GENERAL FUND EXPENSES	287,561.51	1,479,650.00	19.4%
6999 · Uncategorized Expenses			
1500 · Unappropriated Ending Fund Bal.	0.00	0.00	0.0%
Total 6999 · Uncategorized Expenses	0.00	0.00	0.0%

9:22 AM

06/02/17

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '16 - Jun 17	Budget	% of Budget
8400 · ECON.DEVELOP.FUND EXPENSES			
PERSONNEL SERVICES			
8410 · Officer	56,558.67	62,000.00	91.2%
8410-1 · Admin. Asst. 1/3	15,555.59	17,500.00	88.9%
8410-2 · Lab Technician	40,820.60	55,000.00	74.2%
8411 · Payroll Taxes	8,739.66	11,000.00	79.5%
8412 · Worker's Comp Ins.	290.53	1,200.00	24.2%
8413 · Employee Benefits - Insurance	26,189.48	37,200.00	70.4%
8414 · Employee Benefits - Retirement	13,552.19	16,140.00	84.0%
Total PERSONNEL SERVICES	161,706.72	200,040.00	80.8%
MATERIALS AND SERVICES			
8421 · Travel/Food/Lodging	6,487.16	7,500.00	86.5%
8422 · Training/Seminars/Conventions	845.74	7,500.00	11.3%
8423 · Legal Fees	0.00	1,000.00	0.0%
8424 · Office Supplies & Equipment	96.55	2,500.00	3.9%
8424-1 · Lab Supplies	12,421.40	55,000.00	22.6%
8424-2 · Outside Lab Services	30.00	5,000.00	0.6%
8424-3 · Consultant	49,950.00	72,000.00	69.4%
8425 · Utilities	840.00	2,000.00	42.0%
8426-1 · Dues & Subscriptions	437.50	3,000.00	14.6%
8426 · Advertising & Marketing	6,184.70	30,000.00	20.6%
8427 · Telephone & Internet Service	3,166.56	3,000.00	105.6%
8428 · Website Develop. & Maint.	131.35	2,500.00	5.3%
8429 · Building Insurance	4,500.00	4,500.00	100.0%
8430 · City of Arlington Insitu Lease	21,600.00	21,600.00	100.0%
8430-1 · Feasibility Studies	0.00	25,000.00	0.0%
8430-2 · Grant Match	0.00	3,916.00	0.0%
8430-3 · Business Start Up Program	31,241.37	30,000.00	104.1%
8430-4 · Property Taxes	6,968.55	7,000.00	99.6%
8433 · Telecom Infrastr Creation	471,166.00	776,000.00	60.7%
8439 · Contingency	0.00	12,000.00	0.0%
Total MATERIALS AND SERVICES	616,066.88	1,071,016.00	57.5%
CAPITAL OUTLAY			
8431 · Land Improvements/Development	0.00	47,000.00	0.0%
8432 · Engineering & Surveying	0.00	25,000.00	0.0%
8435 · Building Construction	0.00	500,000.00	0.0%
Total CAPITAL OUTLAY	0.00	572,000.00	0.0%
DEBT SERVICE			
8441 · Loan - Principal	8,140.71	8,888.00	91.6%
8442 · Loan - Interest	2,991.29	3,256.00	91.9%
Total DEBT SERVICE	11,132.00	12,144.00	91.7%
Total 8400 · ECON.DEVELOP.FUND EXPENSES	788,905.60	1,855,200.00	42.5%
RESERVE FUND EXPENSES			
9500 · Repair, Maint.,Grant Match	0.00	30,630.00	0.0%
Total RESERVE FUND EXPENSES	0.00	30,630.00	0.0%
Total Expense	1,076,468.86	3,365,480.00	32.0%
Net Ordinary Income	2,043,072.76	0.00	100.0%
Net Income	2,043,072.76	0.00	100.0%

MINUTES
Port Commission Meeting
Port of Arlington
May 9, 2017
Port Office
Arlington, Oregon

Budget Committee Meeting 4 pm
(Separate Minutes taken)

Regular Commission Meeting following Budget Committee Meeting

1. **The Port of Arlington Commission meeting was called to order at 4:50 pm by President Wilson.**

Those Present: President Wilson; Vice President Kennedy; Commissioner Fitzsimmons; Commissioner Hunking; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst. Denise Ball; Attorney Will Carey; Advisory Members: Bob Reasoner; Don Williamson

Absent: Commissioner Nation

Audience:

2. **Public Comment on non-agenda items- None**

3. **Consent Agenda:**

- Approval of April 11, 2017 Commission Meeting Minutes
 - Approval of April 2017 Payables and Financials
- Commissioner Kennedy moved to approve the consent agenda and Commissioner Fitzsimmons seconded. The motion carried 4-0.
4. **Supplemental Budget to be considered:** Commissioner Fitzsimmons moved to approve Resolution 2017-136 adopting a supplemental budget and making and transferring appropriations for the General Fund Island Park department. Commissioner Kennedy seconded. Motion carried 4-0.
- Commissioner Fitzsimmons moved to approve Resolution 2017-137 appropriating unanticipated grant funds for the General Fund Island Park department. Commissioner Kennedy seconded. Motion carried 4-0.

5. **Chairman's Report:** Nothing to report

6. **Commissioner Reports:** Commissioner Kennedy met with WI at Willow Creek. WI is running out of rock and will need to blast. Commissioner Kennedy told them the previous method he used. WI will be responsible for all permits and approvals.

7. **Economic Development:**

- 7.1 Small Business Assistance Quarterly Report Cory Lundgren – EDO Mitchell read the quarterly report provided by Mr. Lundgren. Fuel costs are higher than anticipated but they are making money and staying very busy.
- 7.2 Flex Building – EDO Mitchell has provided all the data from Anderson Perry to Jeff Schott for site planning, storm water collection ponds, etc.

Planning is variable based upon the size building the Port will be able to construct.

- 7.3 Hangar Building Update – Following approval of the Conditional Use Permit by City of Arlington Planning Commission, the new tenant has taken possession of the building. The lease is signed and payment in the amount of \$4,750 has been received.

- 7.4 EDO Report – Mitchell reviewed the information he will be sharing with the County Court Budget Committee tomorrow morning at 9 am.

The City of Arlington will participate \$6,000 for the fiber project to the Mesa. The new hangar tenant is interested in purchasing the service. Insitu uses LS Networks, a secure/unsecured provider.

The former hangar tenant owes \$3,000 in back rent. After discussion it was the consensus of the Board to offer a settlement and reduce the amount due to \$1,500. A payment schedule will be offered as well. The Board said they appreciate the clean condition of the site. Attorney Carey added that if the settlement offer is not accepted Small Claims Court would be the next remedy.

Commissioner Hunking clarified that with \$250,000 from County Court, a 6,000 sq. ft. flex building is the maximum size that could be built and EDO Mitchell confirmed.

Discussion on the IGA for the SIP funds generated by the Montague wind farm project. Commissioner Hunking moved and Commissioner Fitzsimmons seconded to have President Wilson sign the IGA on the SIP funds for the Montague wind farm project.

Shutler Station Concrete plant discussion: Mitchell has drafted an RFP for the County Court to lease the plant on a long term basis.

Mitchell has drafted Request for Quotes for County Court for an appraisal of the Grain Lab facility.

EDO Mitchell told the Board he has spent a lot of time on the Housing Task Force sponsored by Oregon Solutions. The primary emphasis is work force housing.

EDO Mitchell told the Board the TV Coop received interest in the new service from 180 homes. DASCO is currently installing the fiber throughout the City.

Recess for Dinner 6:00 pm.

Reconvene to Meeting at 6:20 pm.

Meeting Cont'd:

8. Island Park –

- 8.1 New Bathrooms and Infrastructure Cost Update discussion –

The Island Park Master Plan drawing was reviewed. Mitchell said he has not received a cost quote from Anderson and Perry for the sewer, water, and power extension to the west end of the Island.

Mitchell handed out a footprint of a possible new prefab restroom. This model is ADA compliant and includes showers. Cost for a 4 unit (two

toilets, two showers) is approximately \$200,000. This does not include demolition of the existing structure, new water lines, plumbing, and electrical.

- 8.2 A Town Throw Down water event scheduled for June 17th
This is an all-day event at the Port and Earl Snell Park. The event starts at 9 am for vendors/exhibitors. The band will play at 7 pm. If there is no wind, EMT demonstrations, water polo, stand up paddle boards, volleyball, horse shoe competition, basketball, etc. will take place in the park. EDO Mitchell requested approval to spend \$3000 for a professional photographer and videographer. Commissioner Hunking moved to approve the request to spend \$3000 for a professional photographer and videographer. Commissioner Kennedy seconded. Motion carried 4-0. EDO Mitchell also requested \$80 a week for consulting expenses for Tony Price. Mr. Price will be traveling and meeting with prospective sponsors for the event. The Board told EDO Mitchell he has spending discretion within the \$15,000 event budget.

IGA with Oregon Business Development Dept. handed out for Board to take home and Review. This will be an action item at the next Board meeting.

Meeting adjourned 7:35 pm

President Ron Wilson

V.P. Dewey Kennedy

Port Manager/ Economic Development Report

June 13th, 2017

The Port of Arlington's mission is to *support the creation, retention, expansion, and recruitment of businesses and jobs that will enhance the economy and quality of life of Gilliam County.*

This report covers recent activities of the Port of Arlington including developments at Arlington Mesa, Shutler Station, Island Park and Willow Creek industrial parks.

Administration

The County Court budget committee has recommended that the Port's grant request be reduced to \$250,000. This level of funding will provide enough project funds to complete a 6,000 square foot flex building and begin the planning process for extending water and sewer to the end of Island park and replacing the bathrooms.

Industrial Parks

The County Court has begun advertising for the concrete plant at Shutler station. Port staff will be assisting with answering questions of interested parties. Bids are due to the County Court by 2 pm, July 10, 2017. County Court is seeking proposal to lease the facility for 3 to 10 years.

Representative Greg Smith has included a provision in the House Transportation Bill to fund \$1.7 million toward the cost of paving of the Arlington Municipal Airport runway.

The Grain Lab's ongoing project is bogged down in valuation process. An appraisal could take 6 months or more. In the meantime, the Port staff has toured a number of parties interested in the lab and equipment through the facility.

Port has responded to a number of inquiries of industrial clients seeking to use property at Arlington Mesa and Willow Creek.

Island Park / Marina and RV Park

A-Town Throw Down event planning is running full steam. Volunteers are stepping forward to assist with the first time event, including safety boat operators, security, EMTs, timers, registration support, and etc. Great music and craft beer tasting is also planned for the event. Honker shop has produced some fantastic trophies for the event.



Fuel dock – Memorial Day weekend was very busy for fisherman and fuel. We nearly ran out of gasoline! Luckily we had sufficient stock to carry us through the weekend. Favorable weather condition, no wind, made lake fishing ideal. May Fuel sales greatly exceeded sales from the previous year for the month, 379 gallons vs 154. We saw double the number of customers too, 40 this year vs 16 last year. Please see fuel sales report attached.

Progress continues with the TV Coop's fiber build. MSTs have arrived and are being installed. These are the last major component before fiber splicing can begin. Splicer arrives on Monday June 5th. It won't be long before the first homes will be hooked up.

Economic Development

Housing Task force. Port staff has met with a number of participants in the housing task force searching for solutions to various aspects of workforce housing and housing challenges in general. The task force has begun the process of targeting proposed solutions and windowing the number down to a manageable few.

Up Coming Dates:

- June 3 – Fishing Derby
- June 6 – Arlington TV Coop, 6 p.m.
- June 7 – Greg Smith legislative session, 10:30 a.m. Salem
County Court 10 a.m.
City of Arlington, 6:30 p.m.
- June 8 – Condon Chamber, 8:30 a.m.
Pioneer CDC, Condon, 2:00 p.m.
- June 13 Port of Arlington Board Meeting, Arlington 5:00 p.m.**
- June 17 – A Town Throw Down
- June 26 - Arlington chamber, 6:30 pm.

2017 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-17	\$ 3.44	3	38	\$ 130.34	\$ 2.69		0	\$ -
February-17	\$ 3.44	1	5	\$ 18.83	\$ 2.69		0	
March-17	\$ 3.44	13	168	\$ 336.75	\$ 2.69		0	
April-17	\$ 3.44	28	209	\$ 714.91	\$ 2.69	1	100	\$ 269.96
May-17	\$ 3.44	39	379	\$ 1,311.08	\$ 2.69		0	
	\$ 3.95				\$ 2.69			
	\$ 3.95				\$ 2.69			
	\$ 3.95				\$ 2.69			
	\$ 3.95				\$ 2.69			
	\$ 3.95				\$ 2.69			
	\$ 3.95				\$ 2.69			
	\$ 3.95				\$ 2.69			
YTD Totals		84	800	\$ 2,511.91		1	100	\$ 269.96

2016 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-16	\$ 3.49	3	65	\$ 226.01	\$ 2.69			
February-16	\$ 3.49	2	22	\$ 75.80	\$ 2.69			
March-16	\$ 3.49	14	108	\$ 377.08	\$ 2.69			
April-16	\$ 3.49	27	194	\$ 679.85	\$ 2.69			
May-16	\$ 3.49	16	154	\$ 539.68	\$ 2.69			
June-16	\$ 3.45	25	360	\$ 1,255.81	\$ 2.69	4	193	\$ 521.14
July-16	\$ 3.45	22	315	\$ 1,087.80	\$ 2.69	1	182	\$ 492.02
August-16	\$ 3.45	37	464	\$ 1,604.84	\$ 2.69	8	392	\$ 1,058.09
September-16	\$ 3.45	35	318	\$ 1,099.07	\$ 2.69	1	14	\$ 36.64
October-16	\$ 3.45	21	278	\$ 963.12	\$ 2.69	2	62	\$ 166.80
November-16	\$ 3.45	13	121	\$ 287.58	\$ 2.69	0	0	\$ -
December-16	\$ 3.44	5	47	\$ 163.38	\$ 2.69	0	0	\$ -
YTD Totals		215	2,399	\$ 8,196.64		5	375	\$ 2,274.69

PORT OF ARLINGTON
Profit & Loss Prev Year Comparison
July 1, 2016 through June 2, 2017

					YTD TOTALS			
	May 17	May 16	\$ Change	% Change	Jul 1, '16 - Jun 2, 17	Jul 1, '16 - Jun 2, 16	\$ Change	% Change
Ordinary Income/Expense								
4210 · Marina Revenue	479.60	581.38	-101.78	-17.51%	5,919.14	4,086.38	1,832.76	44.85%
4211 · RV Park Revenues								
4211-4 · RV Park Dry Camp	325.00	165.00	160.00	96.97%	2,467.90	1,694.00	773.90	45.69%
4211-3 · RV Park Daily Rent	800.00	566.00	234.00	41.34%	7,122.00	4,098.00	3,024.00	73.79%
4211-2 · RV Park Weekly Rent	375.00	0.00	375.00	100.0%	2,784.75	848.00	1,936.75	228.39%
4211-1 · RV Park Monthly Rent	2,875.00	2,386.62	488.38	20.46%	25,736.00	29,331.62	-3,595.62	-12.26%
4212 · RV Park fee Refund	0.00	0.00	0.00	0.0%	-220.00	-748.00	528.00	70.59%
4211 · RV Park Revenues - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 4211 · RV Park Revenues	4,375.00	3,117.62	1,257.38	40.33%	37,890.65	35,223.62	2,667.03	7.57%
4213 · Marina Fuel Revenue								
4213-2 · Gasoline Sales	1,311.08	539.68	771.40	142.94%	7,732.71	5,734.28	1,998.43	34.85%
4213-1 · Diesel Sales	0.00	0.00	0.00	0.0%	2,023.51	2,389.30	-365.79	-15.31%
Total 4213 · Marina Fuel Revenue	1,311.08	539.68	771.40	142.94%	9,756.22	8,123.58	1,632.64	20.1%
4214 · Marina Power and Water Revenue	0.00	45.00	-45.00	-100.0%	360.00	335.00	25.00	7.46%

Denise Ball

From: SDAO Government Affairs <sdao@sdao.mmsend.com> on behalf of SDAO Government Affairs <sdao@sdao.com>
Sent: Thursday, June 01, 2017 1:32 PM
To: portofarlington@gorge.net
Subject: Call to Action: SB 327 - Recreational Immunity

If this e-mail does not display properly or if you have difficulty opening any links, click here to open the [online version](#).

 *send to a friend*

SDAO SPECIAL DISTRICTS ASSOCIATION OF OREGON

Dear Denise:

We urge you to contact your state representatives and request that SB 327, the bill to restore recreational immunity, be voted on its current form.

Background: Currently, landowners who allow recreation on their property free of charge are immune from tort liability. However, an adverse court ruling has found that employees of landowners could be held liable for injuries sustained by recreationists. SB 327 simply restores recreational immunity for employees, volunteers and other agents who work on the property so they will have the same protection as the land owner.

The Senate Judiciary Committee unanimously passed SB 327 to the full Senate. The bill then unanimously passed on the Senate floor and advanced to the House, where the House Judiciary Committee also supported the bill on a unanimous vote. Now, all SB 327 needs is a final vote on the House floor and the governor's signature.

However, SDAO has been informed of an attempt to move SB 327 back into a committee in order to gut the bill and undo all the progress we've made toward restoring recreational opportunities for Oregonians. The sponsors of this plan want to replace immunity for employees and agents with a "gross negligence" standard. The result would be that employees and agents could still be named in lawsuits, and would still have to go through litigation to prove they did nothing wrong. Employees and recreationists will be the losers, even if there is an "affirmative defense" when a district has posted signage. This change will cancel out the stated purpose of recreational immunity, and result in fewer recreational opportunities for Oregonians.

Talking Points You Can Use

- SB 327 is the product of compromise and has broad support from park users, local government, and private landowners. It has been through the process and should be voted on.

- SDIS estimates it will cost \$75,000 just to prevail on a single gross negligence claim and signage will not deter those claims.
- Special districts of many types, including park and recreation districts and irrigation districts with trail easements, are planning on closing open spaces and trails for public use if SB 327 does not pass;.
- Recreational immunity was passed to encourage public and private landowners to let Oregonians hunt, fish, cycle, climb and play for free. It has served Oregonians well and should be restored with SB 327 in its current form.

Need contact information for your state representatives? [Click here](#) for the state's Legislator Lookup tool.

Thank you for your time and support,

SDAO Government Affairs

To ensure you receive emails from us, please add the domain @sdao.com to your white list.

SDAO | PO Box 12613 | Salem, OR 97309-0613 | 800-285-5461 | Contact SDAO

[Unsubscribe](#)

Senator Bill Hansell

Party: Republican Party

District: 29

Phone: 503-986-1729

Address: 900 Court St NE, S-415, Salem, OR, 97301

Sen.BillHansell@oregonlegislature.gov

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Representative Greg Smith

Party: Republican Party

District: 57

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Rep.GregSmith@oregonlegislature.gov

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Greg Walden

Party: Republican Party

District: Congressional District 2

Phone: 541-389-4408

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[Not Available](#)

<http://walden.house.gov/>