



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F
Tuesday, October 8, 2019, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: September 17, 2019
- 6) PUBLIC COMMENT (Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Quarterly Building Permit Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Update on "Hold Items"
 - b. Medical Marijuana Discussion
- 12) NEW BUSINESS:
 - a. Innsbrook Corporation Replat Petition - Replat of Innsbrook Estates Plat 102
BILL NO. 275 - AN ORDINANCE APPROVING INNSBROOK ESTATES REPLAT OF PLAT 102 FOR THE DEVELOPMENT OF EIGHT (8) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 272)
 - b. Burghoff Boundary Adjustment Petition - Boundary Adjustment of Innsbrook Estates Plat 9, Lots 566 & 568
BILL NO. 276 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING A BOUNDARY ADJUSTMENT OF LOTS 566 AND 568 LOCATED IN INNSBROOK ESTATES PLAT NINE, TO BE KNOWN AS 566 AND 568 ASPEN VIEW DRIVE. (ORD. 273)
 - c. Innsbrook Corporation Resubdivision Petition - Resubdivision of Innsbrook Estates Plat 11, Lots 805 through 811.
BILL NO. 277 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE RESUBDIVISION OF LOTS 805 THROUGH 811 OF INNSBROOK ESTATES PLAT ELEVEN. (ORD. 274)
- 13) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
 - Village Cemetery
 - Shooting Range
- (Next quarterly report January 2020)

MINUTES

The October 08, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Michael Lindgren, Graville Law Firm; John Burghoff (566 Aspen View); Jean Jarchow (2133 Meadow Valley); Barb Powell (529 Aspen Glen); Donna West (1 Elysium); Gary Merz (1123 Lake Charrette); Carol Zuckner (15735 Walkers Way); Warren Wobbe, Innsbrook Corporation and Keith Thompson, Innsbrook Corporation.

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Stevener, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the September 17, 2019, regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

Carol Zuckner asked Village Attorney to check into what happens after the 90 day period. For the Walkers Way property.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Bowers received a complaint regarding the control of rental properties. Would like this subject on the next month's agenda to discuss a better way to manage rental properties.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Sator to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees.
 - i. Building Permit Report - There were 13 permits issued in the third quarter of 2019; 3 new construction, 3 storage buildings, 1 remodel, 4 additions and 2 dock/decks. Resulting in a total number of 45 permits issued to date, for the year of 2019.
- c. Planning and Zoning Commission - A meeting was held on October 2, 2019. After review and discussion, the Commission recommended for approval to the Board of Trustees, the Replat of Plat 102, the Boundary Adjustment of Lots 566 & 568, and the Resubdivision of Lots 805-811.

UNFINISHED BUSINESS:

- a. Hold Items -
 - i. BHS/Zykan Landfill Area - Carla Ayala stated that Bruce Morrison, with the EPA, has reported that there have been no changes at the property. The EPA continues to monitor the property.
 - ii. Animal Shelter - Trustee Sator reported that there was a tremendous turnout for pickleball fest. Thousands of dollars was raised from the event for the Animal Shelter.
 - iii. Village Cemetery - Trustee Stevener and Chairman Thomsen are in the process of setting up a meeting with Fred Mueller to discuss this further.
- b. Medical Marijuana Discussion - Michael Lindgren, Graville Law Firm, reviewed Amendment 2 with the Trustees. Municipalities cannot prohibit businesses, but can regulate the time, place and manor, as long as this does not place and overburden on the business. The Village can place distance requirements from Church and School. This subject will be placed on the next meeting agenda to discuss an Ordinance regarding Amendment 2, Medical Marijuana.

NEW BUSINESS:

- a. **BILL NO. 275 - AN ORDINANCE APPROVING INNSBROOK ESTATES REPLAT OF PLAT 102 FOR THE DEVELOPMENT OF EIGHT (8) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 272)** - Motioned by Trustee Stevener, seconded by Trustee Sator to hold the first and second reading of Bill No. 275 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 275 by title only. Keith Thompson, Innsbrook Corporation, went over the changes with the Trustees. Motioned by Trustee Stevener, seconded by Trustee Sator to vote to approve Bill No. 275. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen -

"Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Bill No. 275 is enacted as Ordinance No. 272 of the Village of Innsbrook, Missouri.

- b. **BILL NO. 276 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING A BOUNDARY ADJUSTMENT OF LOTS 566 AND 568 LOCATED IN INNSBROOK ESTATES PLAT NINE, TO BE KNOWN AS 566 AND 568 ASPEN VIEW DRIVE. (ORD. 273)** - Motioned by Trustee Dunn, seconded by Trustee Stevener to hold the first and second reading of Bill No. 276 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 276 by title only. John Burghoff discussed the boundary adjustment with the Trustees. Chairman Thomsen provided a letter that was received prior to the meeting from the Law Offices of Donald Kenneth Anderson, Jr., the Attorney representing the Innsbrook Owners Association (HOA). This letter states that, to date, the proposed boundary adjustment does not have HOA approval and, if so submitted is prohibited under the Indentures of the Innsbrook Subdivision. Chairman Thomsen recommended the denial of this adjustment until formally approved by the HOA. Motioned by Trustee Stevener, seconded by Trustee Sator to vote to approve Bill No. 276. By roll call vote, Trustee Bowers - "No", Trustee Dunn - "No", Trustee Sator - "No", Trustee Stevener - "No", Trustee Thomsen - "No". With a 0 "Aye", 5 "No" vote, motion failed. Bill No. 276 is not enacted as an Ordinance of the Village of Innsbrook.
- c. **BILL NO. 277 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE RESUBDIVISION OF LOTS 805 THROUGH 811 OF INNSBROOK ESTATES PLAT ELEVEN. (ORD. 274)** - Motioned by Trustee Stevener, seconded by Trustee Sator to hold the first and second reading of Bill No. 277 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 277 by title only. Keith Thompson, Innsbrook Corporation, went over the Plat with the Trustees. Plat will have seven chalets all on the sewer system. Motioned by Trustee Stevener, seconded by Trustee Bowers to vote to approve Bill No. 277. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Bill No. 277 is enacted as Ordinance No. 274 of the Village of Innsbrook, Missouri.

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:45 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, October 8, 2019.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: _____

Patricia Dunn,
Village Board Clerk
(seal)

Attest: Carla Ayala,
Village Administrator/Clerk