



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on October 11, 2016 and was called to order by Commission Chair Debra Crain at 1601 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Russell Brixey, Paul Parker, Scott Nesbit, and Richard Kummer. A quorum was established.

Others present: Fire Chief Dave Patterson and District Secretary Barbara Davis.

There were no members of the public in attendance to be recognized, welcomed, and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker, Second: Nesbit. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Nesbit, Second: Brixey. Motion approved unanimously.** The documents were signed by the Board members.

Chief's Report: Chief Patterson reviewed his written report.

Call Volume - Chief reported call volume continues to increase. There were 9 fire calls and 37 EMS calls last month with a total of nearly 397 calls year to date.

1. Property Search - Chief reported that property options are minimal. Mattawa sites are locked up so he's looking at Port property. Chief gave the Board a map with Port property locations and discussed the pros and cons of the sites. There was discussion on the properties east of SR 243 on Rd 24 and in the Sentinel Gap Industrial Park. The Board consensus was for Chief to discuss the Sentinel Gap properties with the Port.
2. City of Mattawa Contract - Chief distributed a draft Interlocal Agreement between the District and City for fire and EMS activities that had been reviewed by the attorney. He stated that there were minor changes and the document is ready to be presented to the City in draft form with Board authorization. A motion was made to approve the draft Interlocal Agreement between the District and City of Mattawa and authorize Chief Patterson to present it to the City Counsel. **Motion: Nesbit, Second: Brixey. 4 in favor, 1 opposed. Motion approved.** Secretary Davis was directed to forward the document to
3. District 10 Contract - Chief stated that the contract with District 10 for EMS services in Schwana and Beverly is several years old and should be reviewed. There was discussion on how the current contract was negotiated.
4. Washington Growers League (WGL) Meeting - Chief reported that he met with WGL representatives to discuss Phase 2 of the H2A housing project on Pat Chee Drive. WGL is planning a third phase as well. In the first 5-acre lot, there will be housing for over 550 people. They have the option to duplicate the development on a second 5-acre lot north of the current project.

Chief had nothing further to add and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. Rug and Linen Service - Davis reported that she is working with AlSCO to contract at the State pricing schedule.

3. Board of Volunteer Firefighters - Davis shared a letter from Brigette Smith, Executive Secretary of the Board, announcing her retirement. She also stated that a job posting for the position was included with the letter and she was considering applying for it.
4. Blood Drive - The next drive is scheduled for Tuesday, 11/29/16, from 12:00 pm to 5:00 pm. Davis had nothing further to add and there were no questions.

Volunteer Association: No report.

Committee Reports: No report.

Unfinished Business: None

New Business:

1. Draft 2017 Budget - Davis provided the Board a copy of the proposed 2017 Budget in their meeting packets. She recommended the Board review it and schedule a special meeting to discuss it in detail. The Board agreed and a tentative meeting was set for Tuesday, October 25, 2016, from 4:00 pm to 6:00 pm. There was not additional New Business.


Commissioner Crain asked the Board if they had issues for Executive Session. There were no issues.

Announcements & Upcoming Events

- Chief that he and Davis are attending a run review training with Dr. Acosta on 10/13/16.
- Commissioner Kummer stated that he and Commissioner Brixey believed they should attend the WFCFA conference at the end of the month. There was discussion on the procedure regarding meetings and the value of sending representatives from the Board to the Conference. Davis was directed to read the related procedure section regarding attending meetings as a designated representative of the Board. There was additional discussion. Commissioners Brixey and Kummer requested approval to attend the WFCFA Conference in Yakima. The Board consensus was favorable with one abstention from comment.

The next Commissioner's meeting was set for Tuesday, November 8, 2016 at 1600 hours at Station 81 in Mattawa, Washington. Proposed agenda items are 1) Consent Agenda 2) Chief's Report, 3) District Secretary's Report, 4) Volunteer Association Report, 5) Committee Reports, 6) Unfinished Business, a) Draft 2017 Budget, b) Disciplinary Policy, 7) New Business: 8) Executive Session, and 9) Announcements & Upcoming Events.

There being no further business to come before the Board, the meeting was adjourned at 1725 hours.



Chairman



District Secretary