

WRITING 1 AND 2 –BINDER INFORMATION SHEET

Binder Information

You will need to bring a 1-2” binder in which to keep your original papers that I have graded and returned, a copy of your corrected papers, and any additional grammar handouts that I will pass out for homework, or that you will have printed from the website. Your binder will have the following nine divider tabs, clearly labeled:

1. **Assignments**– Each week, you will print out your assignment sheet from the website and place it here.
2. **Grammar Handouts**– You will be downloading various pages from my website during the year as we cover different grammatical topics. Those will be kept in this section.
3. **Grammar Homework**– You will place your weekly homework pages here with the most recent ones to grade in the front.
4. **Grammar Tests**– Keep your graded and returned tests here.
5. **Vocabulary Tests**– Your monthly tests will be kept here.
6. **Writing Handouts** – You will be downloading numerous handouts with instructions for writing a variety of paragraphs and essays. At times, I will provide handouts in class. They will be placed here.
7. **Original Papers**– This section will contain all of your original papers that I have graded and returned to you for correction. Please type all papers with double spacing to make it easier to fit my corrections.
8. **Corrected Papers**– Each time a paper is returned, you will correct it as per my suggestions and place it in this section.
9. **Additional Handouts**– This is where you will place any handouts that do not fit into any other category.
10. **Writeshop Skill Builder Pages** – This is where you will include the pages from your Writeshop skill builder assignments.

Contact Information:

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canvas.instructure.com (Please feel free to bookmark this URL)

Once I set up the class roster, Canvas will contact my students to ask them to accept the invitation and then create an account and choose a password. Students will then go directly to the website to access weekly announcements, assignments, and handouts.

Please keep a copy of this page in the front of your binder.