

CLERK: Maxi Freeman, Charlwood, Kinton, nr Guiting Power, Glos GL54 5UG
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The next meeting of Naunton Parish Council to be held on Monday 17th November 2025, starting at 7.00 pm. The meeting will take place in the village hall

M Freeman, Clerk to the Council

12th November 2025

Members of the public and press are welcome to attend and are invited to address the council at item 2 on the agenda.

AGENDA

Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (September 2025)
- 4) **Chairman's announcements**
- 5) **Clerk's Report.** Councillors to note contents, including information regarding items 13 (IT policy) and 15 (Budgeting).
- 6) **Councillor vacancy.** Councillors to consider co-opting Wendy James for the 5th councillor post, which is currently vacant.
- 7) **Traffic management – 20's plenty signs.** Cllr Hanks to report on installation. Councillors will monitor perceived effect of these signs and review any further action at the March 26 meeting
- 8) **Planning applications**

To comment:

[25/03413/FUL](#) Church House, Church Lane Deadline 25th November.

Addition of freestanding wicker boundary fence and installation of oak pergola. Objection received from neighbour:

Comment Reasons: - Impact on Conservation Area - Impact on Listed Building - Loss of general amenity - Other - Privacy light and noise - Trees and landscaping Comment: We are objecting to this addition of fencing when there has been a row of trees planted in last few weeks in front of our boundary wall Where this fencing will also be stood We find this intimidating as they have also put a C.C.T.V camera pointing. In to our garden. (Antisocial Behaviour) We are an elderly couple with major health issues. When before these people. From America purchased this property. We had the full view of the river Windrush where we could sit and watch the Wildlife. The previous owners who were good friends of ours who did not need to put up an Intrusive fencing line. In this area of Outstanding Natural Beauty and to upset the Ecological habitat of this corner of Naunton I.E. Bats , Owls , Egrets, Herons , Moorhens, Hedgehogs to name just a few.

To confirm comments made between meetings:

[25/03241/FUL](#) Glebe House, Grange Hill Demolition of outbuilding to create new one and a half storey extension, new detached garage with room above, timber cladding on existing house. Deadline 17th November Comments of no objections posted.

[25/03403/TCONR](#) Church House, Church Lane. Works to trees in conservation areas for T2 - Acer - remove x2 low limbs garden side and crown raise to 2.5 meters to improve form. T2- Sycamore - Reduce back section. Crown raise. No comments.

To note changes since the last meeting:

[25/01732/FUL](#) The Stables, Brockhill Quarry. Erection of a permanent equestrian manager's dwelling. Permitted.

[25/01509/FUL](#) Land and building east of 3 Littleworth. Erection of self-build two-storey dwelling and detached garage, demolition of dilapidated barn. Naunton Parish Council did not object to this application. Highways Officer has recommended refusal. Conservation officer accepts modifications and recommends permission with conditions.

[24/01956/CLEUD](#) 1 Aylworth Cottages The applicant has taken this to appeal. Still no date available. Written appeal only. Case officer stated that the applicant has failed to provide 'sufficiently precise and unambiguous information' for a CLEUD'. Final comments received May 25. Awaiting decision.

[25/00502/FUL](#) Roundhill Farm, Lower Harford GL54 3AQ. Change of use from agricultural outbuilding to holiday let, extension and associated works. Permitted with 13 conditions.

[25/02145/FUL](#) Lavender Hill Farm. Erection of agricultural building to form cover over existing solid manure heap. Biodiversity Officer has approved provided applicant submits a woodland protection plan and a 10-year Landscape and Ecological Management Plan. Permitted.

- 9) **Dog waste disposal signs.** Cllr Gibberson to report on progress on designing and installing signs as per previous meeting. Councillors to decide on any action.

- 10) **Neighbourhood Development Planning.** Clerk attended several information sessions regarding Neighbourhood Planning. Due to the increase in the number of houses that the Government has stated that CDC has to build, speculative application are expected from developers. The CDC local plan is now deemed outdated but the regulations protecting the AONB/CNL in the NPPF remain. Some Neighbourhood development plans can take many years to complete and cost many thousands. The aim is to set out local residents' needs and ensure these are met as far as possible by the planning authority. A number of potential development sites have been identified in Naunton but, together with the NPPF regulations, the number of new houses would still be low. If Naunton does not feel that residents would be unhappy with a small numbers of new homes, then there is no need for an NDP. Other, less weighty, approaches to local planning will soon be available. Details will be discussed when available. CPRE recommends addressing any and all planning issues actively. The Recreation field is already registered with Sport England. Further protection could be provided through registering it as a 'Field in trust' or as a Local Green Space in the CDC Local Plan, currently being drafted.

- 11) **Assets and risk assessment.** To receive reports on council assets and decide on any action.

Recreation field & benches	Cllr Hanks to report on any works required.
Play area	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report.
Village Hall	Cllr Russell to report on Village Hall Committee meetings
Defibrillator	Cllr Hanks to report on battery replacement.

- 12) **New email addresses and website.** Councillors to provide feedback.

- 13) **IT policy.** For security and compliance reasons, all PCs must have an IT policy. Please see draft in the Clerk's Report.

- 14) **Finances**

- a) **To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £29221.11 11 November 2025)

Deposit account balance A/c 01612290: £493.18 (11th November 2025)

Naunton Parish Council Reconciliation					
Period 1 April 2025 to 11th November 2025					
Current account 00462740 Online					
		Balance @ 11th November 2025		£29,221.11	
Deposit account 01612290 Online					
		Balance @ 11th November 2025		£493.18	
Total				£29,714.29	
Less outstanding cheques					£0.00
Reconciled balance				£29,714.29	
Cash book summary					
		Opening balance 1.4.25		£18,746.20	
		Add receipts to date		£19,474.17	
		Less payments to date		£8,506.08	
Cash book balance				£29,714.29	
Signed:					
Clerk & RFO					
Chairman					
Date: 17th November 2025					

b) To approve payments and note receipts

The following payments to be approved:

Epay	M Freeman	Clerk's salary Oct/Nov Including arrears due to pay award	LGA 1972 s.112 (2)	£699.22
Epay	HMRC	Business Tax.	LGA 1972 s.112 (2)	£89.40
Epay	M Freeman	Exes – 1 mth GoDaddy renewal	LG(FP)A 1963 s.5	£23.99

The following credits have been received:

Deposit a/c	Interest August, September 2025	£0.51
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Payments between meetings:

PAY	Lloyds	Account fees @ £4.25 p mth	£8.50
SO	PATA	Payroll Services Q3 25	37.35

15) Budget for 2026/27. Please see spreadsheets in the Clerk's report.**a) Review of Budget v actual for 2025/26****b) Assets and other maintenance/improvements****c) New projects for 2026/27****16) Items for the next meeting:**

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.

The next meeting will take place on 19th January 2026.