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## Learning Modules

**Introduce Yourself to Instructor and Fellow Classmates & Discuss Course Expectations**

**Learning Module 1: Whats, Whys & Whos of Your Training Assignment**

This course is about planning, creating, producing, delivering, and evaluating a combined **illustrated presentation** and **technical demonstration**. Planning for a presentation requires many steps that build up to the final product. The assignments in this course are designed to help you follow each step, in order, so that you can create a professional presentation in an appropriate setting to an appropriate audience. Each assignment builds on the next so once you commit to your topic it should not change. Think of this as you have been hired as a consultant for BIG BUCKS to provide a session for employee training.

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## Learning Module 2: Pick Your Location, Date, Time and Preliminary Preparations

This module is designed to set up your combined **illustrated presentation** and **technical demonstration** time and place for your rehearsal without an audience and your finished production with an audience. You can then confirm your attendance and gather information on the audience. While you may have friends attend (role play them like a real audience), keep in mind the importance of reaching an audience who will appreciate and participate in your presentation.


**Learning Module 3: Marketing, Analyzing & Accommodating Your Audience for Better Training Outcomes**

This module is designed to help you market your presentation and analyze the information gathered about your attendees for your combined **illustrated presentation** and **technical demonstration**. While you may have friends attend (role play them like a real audience), keep in mind the importance of reaching an audience who will appreciate and participate in your presentation. By learning about your audience you can tailor your humor and make sure your site accommodates for disabilities and attendance sizes.

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**Learning Module 4: Integrating Various Training Strategies & Needed Media/Supplies**  
 This module contains information and activities which explain the various presentations strategies. An effective presentation goes way beyond reading Power Point slides by combining various strategies.




"Beasley, you're a good communicator, look down the table and make eye contact for me!"

**Learning Module 5: Finding & Evaluating a Training Example**  
 Finding examples of professional training sessions that will help you identify strategies and techniques to use and mistakes to avoid.




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**Learning Module 6: Design the Ideal Audience/Strategy Centered Training Facility**  
 By now you have really learned a great deal about presentations. Let's start applying your knowledge. If you could design the perfect training facility, how would you do it. Base it upon an industry which has various training needs.



**Learning Module 7: Examining & Selecting Equipment & Acquiring Supplies**  
 This module is about deciding on the equipment you want to use. Remember, besides delivering the presentations to your audience, you will need to record the video with sound and save it in an acceptable format for attachment with a YouTube.com Link to Blackboard (DO NOT USE A CELL PHONE. Use a webcam, l-pad, or digital video camera).




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**Learning Module 8: Creating the Deliverables needed for Your Training Video**  
This module helps you define and complete your training Deliverables.



**Learning Module 9: Publishing Your First Version on YOU TUBE**  
First Step to Video Production.




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**Learning Module 10: Publishing Your Final Version on YOU TUBE**  
Finalize your effort.



**Learning Module 11: Master's Student Assignment**  
This module explains the paper that masters students must complete. We are looking for depth in what they know about the training and development profession.

