

## Shram Sarathi

*Financial Inclusion of Seasonal Labour Migrants*

**Position: Senior Manager (Accounting & Finance)**

**Location: Udaipur, Rajasthan | | Last Date of Application: June 10, 2022**

**Email for submission of application: [jobs@shramsarathi.org](mailto:jobs@shramsarathi.org)**

**Shram Sarathi**, headquartered in Udaipur, is a pioneering grassroots financial services institution with a unique business model that serves labour and migration dependent rural families in south Rajasthan. Its services include micro credit, savings management, insurance, pension and social security linkages, digital financial services, financial literacy and counselling. Shram Sarathi works across four districts of southern Rajasthan and has directly serviced over 60,000 migrant families in the region. Further, Shram Sarathi also has product innovations in uncollateralised housing finance for migrants, health-finance products and entrepreneurial finance. For further details, please visit Shram Sarathi's website: [www.shramsarathi.org](http://www.shramsarathi.org)

Shram Sarathi was incubated by **Aajeevika Bureau** ([www.aajeevika.org](http://www.aajeevika.org)) – a well-regarded labour and migrant support organisation. Shram Sarathi's work is co-located with Aajeevika Bureau and there is strong convergence of services for greater impact on vulnerable households.

Shram Sarathi is seeking to immediately recruit a development finance professional to the position of **Senior Manager (Accounting & Finance)**. We are seeking highly capable and committed individuals who want to be part of a unique social enterprise which deploys finance as a tool for empowering rural households to slide out of poverty. This role is a part-time role with the option of converting to a full-time position based on institutional needs.

### **ROLES**

The Senior Manager (Accounting & Finance) will join the senior management team of Shram Sarathi and s/he is expected to undertake the following roles:

- Supervising the maintenance and consolidation of regular accounting and administrative functions; Preparing monthly, quarterly and annual provisional financial statements and audited statements
- Managing and supervising back-office functions of all financial products and services
- Ensuring strict internal controls, adherence to legal compliances, policies, processes and managing internal risk.
- Managing treasury functions on an ongoing basis; projecting and guiding repayments, disbursements and collections; Preparing cash flow projections, ALM and costing models

- Periodic data analysis; data management and data sharing with external stakeholders and overall management of financial systems.

Candidates are expected to provide a commitment of at least two days per week in person. Candidates who are seeking full-time opportunities should specify the same in their covering letter.

### ***QUALIFICATIONS, SKILLS AND COMPETENCY***

- A post-graduate degree in accounting, finance, commerce, management or allied disciplines with strong skills in finance and data analytics. Candidates with background in cost accountancy, inter-CA, CS are encouraged to apply
- At least 7 years work experience in the field of accounting and finance, preferably with NBFCs, NBFC-MFIs or other financial institutions
- Working knowledge of Tally and proficiency in MS Excel
- Senior management / leadership experience with proven ability to engage and mentor people and teams.
- Ability to travel to rural areas and engage sensitively with rural communities and teams.
- Superior spoken and written communication skills

### ***REMUNERATION***

Shram Sarathi's salary offer to the selected candidate will be reasonable and in line with its value orientation as a non-profit organisation and its small-size scale as a financial institution. We welcome applications from finance professionals willing to go beyond financial consideration as a main criterion for their making their career moves.

This is a senior position in Shram Sarathi and we are looking for finance professionals who are able to manage and supervise accounting, finance, legal and administrative functions independently.

Salary may be determined in a wide range (2 – 3.5 lakh rupees CTC p.a.) for part-time engagements and (6 – 10 lakh rupees CTC p.a.) for full-time engagement, depending on the candidate's qualification, past experience and merit.

### ***APPLICATION REQUIREMENTS***

Please send your latest CV with a covering letter stating clearly why you consider yourself suitable for the position of **Senior Manager (Accounting & Finance)**. Please include names of two referees who may be contacted for discussion on the suitability of your candidature. Applicants should also mention their current drawn salary in the covering letter. CVs received without a covering letter shall not be considered. Complete applications must be mailed to [jobs@shramsarathi.org](mailto:jobs@shramsarathi.org) latest by June 10, 2022 . Please mention post "Senior Manager (Accounting & Finance) Part-time/ Full-time" in the subject line of your email.