



International Association of Environmental, Health & Safety Professionals

Professional Certification Application Form

This form may be used to apply for any IASHEP credential except the Certified Environmental, Health and Safety Professional (CEHSP) which requires either a Doctors degree from a recognized university or 15 years of direct work experience in which the candidate has held a senior level position in a company.

Use this form to register for any of the IASHEP professional certifications. Please fill out the application completely and include your payment information. You may refer to our Privacy Policy and Credit Card Payment Policy posted at www.iashep.org.

All information provided on this application is subject to audit by IASHEP. Knowingly providing fraudulent information will result in the revocation of the IASHEP professional credential and lifetime prohibition from attaining any certifications from the International Association of Environmental, Health & Safety Professionals (IASHEP).

Applying For An IASHEP Certified Professional Credential

The International Association of Environmental, Health and Safety Professionals (IASHEP) believes that if you have taken a course somewhere else but you did not get a professional certificate or professional credential or you have life learning skills in the safety, health or environmental field, you can challenge the IASHEP professional credentialed course. You must petition IASHEP to challenge the examinations by filling out this application document and pay your fees.

APPLICATION FEES

The fees for professional credential application are;

Certified Environmental Health & Safety Professional (CEHSP).

FEE is \$250.00 application fee plus \$100.00 examination fees.

- **Introduction: The IASHEP Certified Environmental, Health and Safety Professional (CEHSP) is IASHEP top professional credential.**

Certified Environmental Health & Safety Professionals (CEHSP) primary purpose is to provide leadership, professional knowledge and expertise in facilitating the operation and support of departmental and institutional programs. This certified person will normally provide direct communication and consultation with personnel, committees and regulatory agencies to promote anticipation, evaluation and control of hazards. To establish and monitor a system of internal controls, establish and communicate institutional, divisional, and departmental and program policies and procedures, and manage a budget, staff and other resources.

Certified Environmental, Health & Safety Professionals (CEHSP) are an important part of the modern business world. Their role, in line with legal compliance and industry guidelines, is to decide business policy on safety, health or environmental programs. The aim of such a role is to reduce potentials hazards that might lead to injury or death, or environmental damage in the workplace. They work at many levels of the organization - public, private and charitable to ensure safe procedure. Today Certified Environmental, Health & safety Professionals (CEHSP) are have responsibilities of reporting to the President. Chief Executive Officer (CEO) Legal Attorneys or to shareholders and board members. They are responsible for designing procedural lists and documents, or decision-making regarding safety equipment. They will often delegate these tasks to junior members, but ultimately be responsible for their implementation.

They require in-depth knowledge of such systems as OSHA, environmental law and health and safety at work. Their role is to ensure that the business complies with all of their safety obligations while analyzing and improving existing safety programs. Depending on their role and size of the organization, they may be directly involved in carrying out inspections or direct training on their premises, or they may employ subordinates to do that.

Requirements: To take the Certified Environmental, Health and Safety Professional (CEHSP) examination requires either a Doctors degree from a recognized university or a Master degree plus 5 years of senior management experience, a Bachelors degree with 8 years of experience, an Associate's degree with 10 years of experience or 15 years of direct documented work experience in which the candidate has held a senior level position in a company.

Note: Official College Transcripts from the degree granting institution must be sealed when received by IASHEP. Electronic transcripts are acceptable.

Degrees granted by institutions outside of the United States or Canada must be evaluated for U.S. equivalency by NACES® member organization.
<http://www.naces.org/>

Degrees earned outside the U.S. must be evaluated for equivalency. Unaccredited degrees are disqualified. The degree must be awarded during the period of accreditation.

Certifications from the International Association of Safety Professionals (IASP) or National Association of Safety Professionals (NASP) or any other credentials from this organization will not be accepted.

IASHEP Certified Train The Trainer

FEE is \$250.00 application fee plus \$100.00 examination fees.

Train the Trainer course for any IASHEP Certification

Requirements: Train the Trainers must meet the following requirements. Must have specific knowledge and / or experience is the subject matter that they are instructing. Trainers who have satisfactorily completed an instructional program from a recognized organization must be able to demonstrate proficiency and understanding of the material to be transmitted to trainees and have some credentials or experience in training others. We also note that trainers must continue to attend training in order to maintain their knowledge and skills base. Trainers must be qualified under the American National Institute Standards (ANSI Z490.1 or another country training equivalency) such as but not limited to.

- Osha Training Institute Education Centers (OSHA 500, 501, 502, or 503)
- Board of Certified Safety Professionals (STS credential)

- Certified Dangerous Goods Professional (CDGP) Certified Fire Protection Specialist (CFPS)
- Certified Hazardous Materials Manager (CHMM)
- Chartered Member of Institute of Occupational Safety and Health (CMIOSH)
- India - Diploma/Certificate in Industrial Safety, as issued by the State Government Departments/Boards of Technical Education, Government of India (requires a copy of the diploma and marksheet be submitted to IASHEP)
- NEBOSH - International Diploma in Occupational Health and Safety (requires a copy of the diploma be submitted to IASHEP)
- Or other organizations or trainers who otherwise have the academic credentials and instructional experience necessary to teach a specific IASHEP credentialed training program. In other words, a trainer must be able to demonstrate proficiency and understanding of the material to be transmitted to trainees and have some credentials or experience in training others.

We also note that trainers must continue to attend training in order to maintain their knowledge and skills base. Based on the provided resumes, transcripts, certificates, documented trainer experience, and their listed field experience in a specific IASHEP credential topic, these employees appear to demonstrate knowledge and expertise in this field and may satisfy the trainer qualification requirements.

IASHEP Advanced Certified Level Credentials

FEE is \$250.00 application fee plus \$100.00 examination fees.

Note: This field is not limited to just the following fields. IASHEP has advanced level certifications in other fields such as but not limited to: Ergonomics, Healthcare, Hotel & Casino Operations, OIL & Gas Drilling & Refining, Enivornmanetal and many more.

IASHEP Certified Safety, Health & Environmental Administrator (CSHEA) is an important part of the modern business world. Their role, in line with legal compliance and industry guidelines, is to decide business policy on safety programs. The aim of such a role is to reduce potentials hazards that might lead to injury or death, or environmental damage in the workplace. They work at many types of organization - public, private and charitable to ensure safe procedure. Today Certified Safety, Health & Environmental Administrators are anywhere that there might be potential safety issue.

Amongst their responsibilities are reporting to shareholders and board members, designing procedural lists and documents, or decision-making regarding safety equipment. They will often delegate these tasks to junior members, but ultimately be responsible for their implementation.

They require in-depth knowledge of such systems as OSHA, environmental law and health and safety at work. Their role is to ensure that the business complies with all of their safety obligations while analyzing and improving existing safety programs. Depending on their role and size of the organization, they may be directly involved in carrying out inspections or direct training on their premises, or they may employ subordinates to do that.

IASHEP Certified Safety, Health & Environmental Manager (CSHEM): A safety, health & environmental practitioner who accomplishes the supervision and management work of safety activities at the middle manager's level. He/she enforces policies and safety programs, supervises training, and occasionally performs functions of a technical nature in the safety field. He/she is responsible for the coordination of safety programs with all elements of an organization in order to secure the most effective results through and with other people. He/she is responsible for suggesting program or policy changes as they pertain to safety. Under crisis conditions, he/she will develop and implement special programs as the situation requires. He/she must have adequate knowledge and expertise in both management and safety to accomplish his/her mission.

IASHEP Certified Safety, Health & Environmental Manager (CSHEM -Construction), is very similar to the regular IASHEP Certified Safety, Health & Environmental Manager, however has reached out to the construction industry with this certification to provide credentialing for those with accumulated years of safety, health and / or environmental experience in this highly specialized field. The Certified Safety, Health & Environmental Manager (CSHEM – Construction) Construction exam is specifically designed for construction work rather than predominantly General Industry and Maintenance, covered by/under the IASHEP Certified Safety, Health & Environmental Manager (CSHEM) credential.

This individual will utilize knowledge learned from various educational sources plus competencies acquired from training and professional experiences to prevent, minimize or control hazards and risks that threaten people, resources, and the environment.

Requirements: To take the IASHEP advanced level (CEHSP) examination requires either a Master's degree from a recognized university or a Bachelor's degree plus 8 years of senior management experience, an Associates level degree with 10 years of direct experience or anyone in a supervisory or lead role with 15 years of direct documented work experience in which the candidate has held a senior level position in

a company.

Note: Official College Transcripts from the degree granting institution must be sealed when received by IASHEP. Electronic transcripts are acceptable.

Degrees granted by institutions outside of the United States or Canada must be evaluated for U.S. equivalency by NACES® member organization.
<http://www.naces.org/>

Degrees earned outside the U.S. must be evaluated for equivalency. Unaccredited degrees are disqualified. The degree must be awarded during the period of accreditation.

Certifications from the International Association of Safety Professionals (IASP) or National Association of Safety Professionals (NASP) or any other credentials from this organization will not be accepted.

IASHEP Certified Safety, Health and Environmental Specialist Certifications

FEE is \$250.00 application fee plus \$100.00 examination fees.

Occupational safety, health & environmental specialists analyze many types of work environments and work procedures. Specialists inspect workplaces for adherence to regulations on safety, health, and the environment. They also design programs to prevent disease or injury to workers and damage to the environment.

The safety, health practitioner specializes in a specific area in the safety, health or the environmental profession. The concentration must be in a definite area such as occupational safety & health, machine safeguarding, construction safety, fall prevention, fire safety, transportation safety, nuclear safety, hazardous materials, product safety, health care safety, electrical safety, oil well drilling and well servicing, mining & tunneling safety, ladder safety etc. He/she must be able to perform both the technical and management work of safety in his/her respective field in order to secure the most effective results through and with other people. He/she performs all of the technical and management work required of the safety position.

Requirements: To take the IASHEP specialist examination requires either a Master's degree from a recognized university or a Bachelor's degree plus 8 years of senior management experience, an Associates level degree with 10 years of direct experience or anyone in a supervisory, lead or worker role with 15 years of direct documented work experience in which the candidate has held a senior level position in a company.

Note: Official College Transcripts from the degree granting institution must be sealed when received by IASHEP. Electronic transcripts are acceptable.

Degrees granted by institutions outside of the United States or Canada must be evaluated for U.S. equivalency by NACES® member organization.
<http://www.naces.org/>

Degrees earned outside the U.S. must be evaluated for equivalency. Unaccredited degrees are disqualified. The degree must be awarded during the period of accreditation.

Certifications from the International Association of Safety Professionals (IASP) or National Association of Safety Professionals (NASP) or any other credentials from this organization will not be accepted.

IASHEP Certified Safety, Health & Environmental Technician

FEE is \$250.00 application fee plus \$100.00 examination fees.

Occupational health and safety technicians typically collect data on the safety, health and / or environmental conditions of the workplace. Technicians work with occupational health and safety specialists in conducting tests and measuring hazards to help prevent harm to workers, property, the environment, and the general public.

The safety, health and or environmental technician specializes in a specific area in the safety, health or the environmental profession. The concentration must be in a definite area such as occupational safety & health, machine safeguarding, construction safety, fall prevention, fire safety, transportation safety, nuclear safety, hazardous materials, product safety, health care safety, electrical safety, oil well drilling and well servicing, mining & tunneling safety, ladder safety etc. He/she must be able to perform both the technical and management work of safety in his/her respective field in order to secure the most effective results through and with other people. He/she performs all of the technical and management work required of the safety position.

Duties

Occupational health and safety technicians typically do the following:

- Inspect, test, and evaluate workplace environments, equipment, and practices to ensure they follow safety standards and government regulations
- Collect samples of potentially toxic materials
- Work with occupational health and safety specialists to fix hazardous and potentially hazardous conditions or equipment
- Evaluate programs on workplace safety and health

- Educate employers and workers about workplace safety
- Demonstrate the correct use of safety equipment
- Investigate incidents and accidents to identify what caused them and how they might be prevented in the future

Technicians conduct tests and collect samples and measurements as part of workplace inspections. For example, they may collect and handle samples of dust, mold, gases, vapors, or other potentially hazardous materials. They conduct both routine and special inspections that an occupational health and safety specialist orders.

They test and identify work areas for potential health and safety hazards. Technicians may examine and test machinery and equipment such as scaffolding and lifting devices to be sure that they meet appropriate safety regulations. They may check that workers are using required protective gear, such as masks and hardhats. Technicians also check that hazardous materials are stored correctly.

In addition to working to maintain employee health and safety, technicians work with specialists to increase worker productivity by reducing the number of worker absences and equipment downtime. These actions save companies money by lowering insurance premiums and workers' compensation payments, preventing government fines, and improving productivity and product quality.

Although all occupational health and safety technicians work to maintain the health of workers and the environment, their responsibilities vary by industry, workplace, and types of hazards affecting employees. For example, a technician may test the levels of hazards at a waste processing plant or may inspect the lighting and ventilation in an office setting. Both of these inspections are focused on maintaining the health of the workers and the environment.

Requirements: To take the IASHEP Technician level examination requires either an Associates level degree with 1 year of direct experience or anyone in a supervisory, lead, or worker role with 3 or more years of direct documented work experience.

Note: Official College Transcripts from the degree granting institution must be sealed when received by IASHEP. Electronic transcripts are acceptable.

Degrees granted by institutions outside of the United States or Canada must be evaluated for U.S. equivalency by NACES® member organization.
<http://www.naces.org/>

Degrees earned outside the U.S. must be evaluated for equivalency. Unaccredited degrees are disqualified. The degree must be awarded during the period of accreditation.

Certifications from the International Association of Safety Professionals (IASP) or National Association of Safety Professionals (NASP) or any other credentials from this organization will not be accepted.

IASHEP membership will not receive the normal 10% discount for course challenging opportunities.

Note: All application and examination fees are not refundable.

To obtain your professional credential by examination testing or for having life learning skills to be counted towards years of work experience, **you must take a proctored and timed and depending on the test it may be an open book examination** and you must pass the written test with an 80% or better to receive your professional credential. You have three chances to pass the examination. Should you fail to pass the examination test, you must then take the classroom version of the course. Failure to pass the IASHEP professional proctored examination will result in your fees being non-refunded. **There is an additional fee of \$100.00 for each additional certification test retake.**

Fees:

All applications require a non-refundable \$250.00 application fee, an uploaded copy of your official college transcript or diploma, and two electronic reference evaluations. Applications to take International Association of Safety, Health & Environmental Professionals (IASHEP) examinations expire 12 months from the date your application is approved.

There is a \$100.00 examination fee payable at the time you are ready to take the exam.

Should you not pass on your first attempt; the exam retake fee is \$150 per examination. You will have two additional chances to retake the IASHEP examination. You must pass all IASHEP certification test with an 80 percent test completion score.

Extension Fee: \$100

Annual Renewal Fees

Professional & Advanced Level Certifications: \$180.00 U.S. per year

Specialist Level Certifications: \$170.00 U.S. per year

Technician Level Certifications: \$150.00 U.S. per year

University, College, On The Job and Life Learning Experience **Documentation Form:**

Note: This form may be used to document work experience, education, course development etc. and waiver for education requirements (experience in lieu of education)

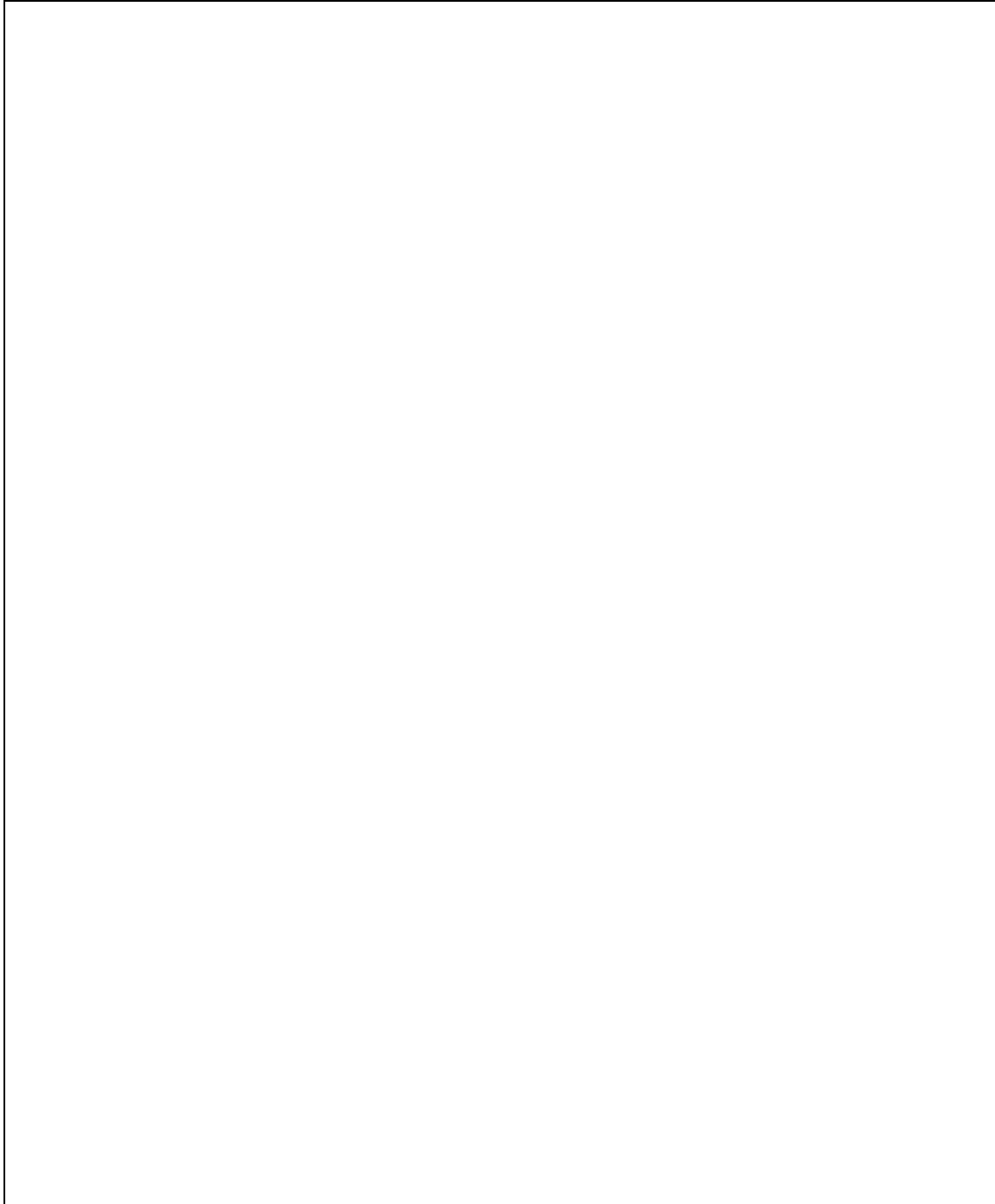
Please explain environmental, health and safety work experience, EHS courses and / or a college degree earned through either a university, community college, military school, union apprentice school, professional organization, online training or on the job training.

Candidate will have to furnish proof with a college transcript and / or copy of degree. (additional copies of this section may be needed)

There are several established contexts for lifelong learning beyond traditional "brick and mortar" schooling:

- Home schooling involves learning to learn or the development of informal learning patterns
- Adult education or the acquisition of formal qualifications or work in life
- Continuing education which often describes extension or not-for-credit courses offered by higher education institutions
- Knowledge work which includes professional development and on-the-job training
- Personal learning environments or self-directed learning using a range of sources and tools including online applications
- E-learning is available at most colleges and universities or to individuals learning independently.

Describe your on the job or life learning experiences and total hours of performing this job.

A large, empty rectangular box with a thin black border, intended for the user to describe their on-the-job or life learning experiences and total hours of performing the job.

Successfully completing and passing an environmental, health and safety course. This includes an employer's course, online training, seminars, webinars etc.

Please provide personal resume, copies of course certificate of completion, course title, course provider, number of hours to take the course and other pertinent information.

CERTIFICATION OF ACCURACY, AGREEMENT AND RELEASE AUTHORIZATION

By signing this document, I hereby certify that the information provided in and attach to this application is true, accurate, and complete to the best of my knowledge and belief. I understand and agree that IASHEP has the right to contact any person, government agency/entity, or organization to review or confirm any information provided in this application.

I further agree to authorize the release of any information requested by the IASHEP with respect to the review of this application. I further understand and agree that the IASHEP has the right to notify pertinent credentialing and professional organizations if it is determined that this application contains false information.

I understand and agree that IASHEP certification and recertification depends upon my fulfillment of all required criteria, and obligations including compliance with the IASHEP Code of Conduct. I further agree to inform IASHEP in timely manner, if I become the subject of any ethics, disciplinary, criminal, or lesser offenses, complaints, or charges.

I further agree that for research and statistical purposes only, data resulting from my Participation in the certification process may be used in an anonymous/unidentifiable Manner. I understand that all material becomes the property of IASHEP upon receipt and that neither originals nor photocopies will be returned to me.

In the event that my certification is suspended or revoked, I agree to comply with all Directives or orders of the IASHEP Director and IASHEP Advisory Board Members. I agree to comply with such directives and orders in a timely manner and at my own expense.

1.GENERAL INFORMATION (Print or type clearly)

Title: (*Dr., Mr., Ms.*) _____

Name: _____
(Last) (M) (First)

Title: _____

Employer: _____

Preferred Mail:

Home Address: _____

City: _____ State: _____

Zip: _____

Phone: _____

Fax: _____

Email address: _____

Certifications Held: CEHSP, CSHET, Other _____

2. METHOD OF PAYMENT: IASHEP will not accept third party payments unless the third party is a government agency, the applicant's employer or is otherwise authorized by the IASHEP prior to the application submission. Payment is due at the time of registration and must be made by check or via credit card payment. Please indicate payment method:

Check# _____ Amount \$: _____ US Dollars

Credit Card type _____

Name on Card: _____

Master Card (16 digits) Visa (13 or 16 digits) American Express (15 digits)

Account No: _____ Expiration Date: ____/____

Credit Card Authorization: I hereby authorize a charge of \$ _____ in US dollars to my credit card as indicated above.

3. ETHICS CERTIFICATION AND ATTESTATION: I hereby attest to, and certify that, the following statements are true, correct, and accurate to the best of my knowledge, and I further agree to fulfill the obligations set forth as follows:

1. _____ Yes _____ No -- I agree to give IASHEP timely notice of any home or business address change in writing.

2. _____ Yes _____ No -- having read the IASHEP Code of Professional Conduct, and IASHEP policies received with this application, I hereby confirm that I have not violated any of its provision in the past, and will comply with all policies and procedures in the future. I further agree to act and conduct my practice in accordance with the currently adopted IASHEP Code of Conduct, policies and all laws and regulations applicable to my conduct.

3. ___ Yes ___ No -- I understand and agree that I am obligated to report in a timely manner any changes concerning my responses to this application to the IASHEP in writing.

4 . ___ Yes _____ No -- I have never been the subject of any professional or occupational credentialing, license, certification or registration ethics or other disciplinary matter(s) or proceeding(s).

5. _____ Yes _____ No -- I understand that any intentional or unintentional failure to provide true and complete responses to this application may result in sanctions by the IASHEP Executive Director and IASHEP Board Members.

If you answered "NO" to any statement(s) above, please provide a written explanation and attach it to this application.

4. CERTIFICATION OF ACCURACY, AGREEMENT AND RELEASE AUTHORIZATION:

By signing this document, I hereby certify that the information provided in this application is true, accurate, and complete to the best of my knowledge and belief. I understand and agree that IASHEP has the right to contact any person, government agency/entity, or organization to review or confirm any information provided in this application.

5. I understand that IASHEP is permitted to disclose the status of my certification to the general public. All other information shall be treated as confidential and only disclosed with my written permission.

I agree to comply with the requirements of the IASHEP certification program and supply any information required in the program's assessment.

I declare that the materials presented to the International Association of Safety, Health & Environmental Professionals (IASHEP), for evaluation are true and accurate to the best of my knowledge and belief. I understand that if at any time it is shown I have significantly misrepresented any information presented to anyone that my certification based on that material may be revoked.

I agree not to disclose the content of the examination to any third party. I will sign and agree to abide by the International Association of Safety, Health & Environmental Professionals (IASHEP), Confidentiality / Non-Disclosure / Conflict of Interest Statement and, upon my certification, the International Association of Safety, Health & Environmental Professionals (IASHEP), Code of Conduct for Certified Members.

As provided for under the Americans with Disabilities Act (ADA), I require the following special needs accommodation(s) in order to complete the certification examination process:

_____ Paper-based testing

_____ Extended testing time (all tests are timed)

_____ Additional rest breaks (for written exams only)

_____ Reader

_____ Recorder/writer of answers

_____ Large print

_____ Other: Explain What is Needed

I understand that by signing and submitting this application, I am giving the International Association of Safety, Health & Environmental Professionals (IASHEP), permission to use the information provided to perform an independent verification of employer, credentials, etc.

I understand and agree that the International Association of Safety, Health & Environmental Professionals (IASHEP) certification and recertification depends upon my fulfillment of all required criteria, and obligations including compliance with the IASHEP Code of Professional Conduct. I further agree to inform IASHEP in a timely manner if I become the subject of any ethics, disciplinary, criminal, or lesser offenses, complaints, or charges. I agree that, for research and statistical purposes only, data resulting from my participation in the certification process may be used in an anonymous/unidentifiable manner;

I understand that all application materials become the property of IASHEP upon receipt and that neither originals nor photocopies will be returned to me or used elsewhere. In the event that my certification is suspended or revoked, I agree to return all official IASHEP documents and materials.

Signature: _____

Date: _____

Please submit all documentation to Mr. Thomas Etter Director of Membership at tetter@iashep.org or to John F. Podojil Executive Director / CEO at jpodojil@iashep.org