



the *Inn* place to be

SENIOR STAFF MEETING AGENDA

Mayor Sam Lee, Mayor Pro-Tem Matthew King, Council members: Phil Clemmer, John Mahony, Andrew Stoddard, Berry Woods, Jr., and Rose Ann Woods

Thursday, July 13, 2017

8:30 A.M.

Council Chambers

- ❖ Welcome

- ❖ Upcoming Meetings:
 - ❖ City Council Meeting – Thursday, July 13th @ 6:00pm
 - ❖ MASC Annual Meeting, July 20th – 23rd in Hilton Head
 - ❖ Planning Commission Meeting – Tuesday July 25th @ 6:00pm

DEPARTMENTAL REVIEW AND DISCUSSION:

- Finance
 - New Budget
 - Internal Controls
 - Deposits
 - Grants
 - Quarterly Budget Meetings
 - Health Deductible Reimbursements
 - Check Requests
- Police
 - Hiring & Retention Issues
- Public Works
 - Leaf Truck
 - CDL Driver
 - Way Finding Signs
 - Pay Increase
 - Addition to City Hall (Bathrooms and Storage)
- Judicial
 - Hiring of New Judge
- Recreation
 - Applied for and received:
 - \$5000 Foundation Grainger Grant
 - \$5000 GCRA Grant to cover some part-time cost for Sue Grubbs
 - Football Registration ended Sunday July 9th
 - Fall Baseball / Softball Registration is July 1st – July 29th
 - Fall Volleyball Registration is July 12th – August 14th
- Fire
 - Received a grant for \$3345.00 from FM Global to buy computers for the Fire Department
 - Conducting interviews Wednesday and Thursday to find a replacement for an open firefighter position
 - Ronnie presented a request for a 5% increase to our Laurens County Contract Tuesday at Laurens County Council Meeting
- Gas
- City Clerk
 - Retention Schedule
 - Procedure for Reporting Property Damage
 - Freedom of Information Act
 - Opening on Election Commission

- City Administrator
 - Status of New City Manager
 - 2% Cost of Living Inc
 - Approved Budget for 2017-2018
 - Discussion of 5 Year Plan
 - Meetings with Departmental Committees
 - Departmental Needs
 - Employee(s)
 - Equipment