

# MINUTES

ROME CITY TOWN COUNCIL  
NOVEMBER 14, 2016

ROME CITY TOWN HALL  
402 KELLY STREET  
ROME CITY, IN 46784

Carl Castle called the meeting to order at 6:30pm. Nick Heffner present, Gary Furlow present by phone. Present, Brenda Conley, Leigh Pranger, Jim Sheffield, Paul Hoffman, Mr. and Mrs. Mayfield, Mr. and Mrs. Jim Short, Terry Williams and Kim Angell, Carl Grove, Dennis Narkter.

Carl Castle asks for a motion to wave reading of the minutes from the last meeting. Nick Heffner made the motion to wave. Gary Furlow seconds. Motion carried.

Carl Castle stated there is no old business to discuss.

## NEW BUSINESS

### SEWER AT THE COIN LAUNDRY

Kim Angell owner of the coin laundry at 195 Front Street stated they are remodeling the upstairs apartment and would like the town to not charge for sewer in the apartment until it is occupied. Leigh Pranger stated we should not do this due to not being fair to the summer property owners. We charge for sewer for every property unless the sewer is capped off due to demo. Kim stated she would like to have the laundry on a meter rate. Brenda presented the town council with the sewer ordinance and it has a rate for laundries. Bill stated this is an ordinance that the town has to abide to. Kim asked when the ordinance will be revised. Bill stated about every 10 years the town does a sewer investigation. Bill stated the town will not buy a meter but the owners can install one themselves but right now the town has to abide by the ordinance. Brenda stated the rate is based on the amount of washers and it was reported that there were 13 washers. Kim stated they have only 11 washers. Brenda recalculated the rate and with the 11 washers it would be \$157.23 each month instead of 183.93 for the months of April to Sept. Then for the months of October to March it will be \$125.78 instead of \$147.14. The new rate will start on Jan. 1, 2017 due to the affidavit presented. Leigh stated she will get with Kim about where to get a meter. Kim wants to know since they are in a TIF area if there is any façade money available. Bill will look into that and get back with her. Gary stated we would love to help the business that we have in town, we want them to stay, but we have to treat everyone fairly. Carl Castle stated right now we have to go with the ordinance for sewer payments.

### JIM SHORT SEWER

Jim Short owner of 155 Front and 165 Front Street stated years ago he came to the council at asked that 155 Front Street be reduce from 2 payments to 1 and it never happened. Carl Castle stated he looked over the minutes and the council did grant that only 1 sewer payment for that building. Brenda stated before Mr. Short bought the building there were 2 sewer payments because it was occupied by 2 different businesses. Mr. Short stated it is used only for storage and he has turned the well off in that building. Carl Castle stated the town has nothing to do with the well just the sewer and as long as it is not capped off then he will have to pay for the sewer in that building. Mr. Short asked what it took to cap it off. Leigh stated she will get him the info then before the town council makes a decision the

building inspector would have to check to make sure it is capped off properly. Bill stated you still need to pay the sewer bills.

#### **ROME CITY HOUSING AUTHORITY**

Brenda stated Sharon Oliver resigned on the housing authority and Paul Hoffman would like to fill the position. Carl Castle asked for a motion to approve Paul Hoffman for the housing authority board. Nick Heffner made the motion. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

#### **NEPOTISM POLICY**

Brenda presented the nepotism policy involving direct line of supervision. All elected officials signed the paper. Brenda presented the compliance with municipal contracting policy. All elected officials signed the paper. Gary Furlow will sign at a later date due to his absence.

#### **END OF THE YEAR MEETING**

Brenda asked when they would like the end of the year meeting. This meeting will consist of paying claims for the end of the year and salary and wage ordinance. Carl Castle asked for a motion to have the meeting on December 19, 2016 at 6:30pm. Nick Heffner made the motion. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

#### **APPOINT MONICA BRADY TO NOBLE COUNTY VISITORS BUREAU**

Brenda presented a letter from the Noble County Visitors Bureau highly recommending Monica Brady for 3 years to represent the town on the visitor's bureau. The letter stated she has been a big asset to the board. Carl Castle asked for a motion to appoint Monica Brady for 3 years to the Noble County Visitors Bureau. Nick Heffner made the motion. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

#### **MISC.**

Rome City School will be doing a drill on November 22, 2016 in case of evacuation. They will be using the town hall as the site.

#### **DEPARTMENTAL REPORTS**

##### **TOWN MANAGER, STREET AND WASTEWATER (see attached)**

Leigh stated she received a quote from Pulvers for repair work on Lions Drive, total cost \$10,368.00. The cement work for the recycle area came in at \$3000.00 but if Pulvers have to do the excavation and stone it would cost \$2675.00 more at the recycle areas. Carl asked if our town employees can do the excavation and stone, Leigh stated yes. Leigh stated Lions Drive will not be blocked to traffic because they would do one side of the road at a time. Carl Castle asked for a motion to have the employees excavate and do stone work at recycle area and have Pulvers do the cement work at the recycle and Lions Drive. Gary Furlow made the motion. Nick Heffner seconds the motion. 3 ayes, 0 nays. Motion carried.

##### **TOWN MARSHAL (see attached)**

Jim Sheffield stated the house that burnt at 611 Jackson have had several reports from people about rodents and how unsafe it is. The Noble County Health Department has condemned it and the insurance company will not pay for repair due to being arson. The owner is in jail. It is a meth house. Bill Eberhard will look into it and see if the town can get something done with it.

**CLERK-TREASURER**

Brenda presented the October reconciliation.

**CLAIM PRESENTED FOR PAYMENT:**

TOWN FUNDS \$118,517.36

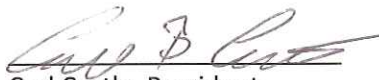
SEWER OPERATING: \$54,852.22

Carl Castle asked for a motion to pay the claims. Nick Heffner made the motion to pay the claims. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

Carl Castle asked if there were any other questions or concerns. There was none. Carl Castle asked for a motion to adjourn the meeting at 7:35pm. Nick Heffner made the motion to adjourn. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

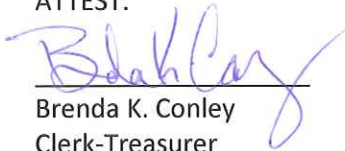
Next town council meeting December 12, 2016 at 6:30pm

**ROME CITY TOWN COUNCIL**



Carl Castle, President

ATTEST:



Brenda K. Conley  
Clerk-Treasurer

# TOWN MANAGER REPORT

## October 2016

1. Meetings Attended:           1-Town Council  
  1-Conservancy  
  1-Noble Trails  
  1-Park Board  
  1-IPEP seminar  
  1-NCCF  
  1-INDOT meet new staff  
  1-NCEDC

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2. Issued 5 building permits for the month of October: 2-electrical, 1-gas line, 1-garage addition, 1-modular home.
3. No BZA or Plan Commission meetings in October.
4. Typed TM and utility reports.
5. Rome City Conservancy- Paid bills worked on budget for 2017.
6. Chamber meeting-Working trees for access site-on hold until spring. Working with Roberta on the new solar lights.
7. Attended Park Board meetings, typed minutes, and Reviewed new playground lay outs-working on fundraiser's and grant applications\*-received \$1000 from Noble REMC.
8. Arranged for dump trucks to be taken to Norris Trucking for their DOT inspections.
9. Attended meeting in Kendallville put on by INDOT-to meet their new employees.
10. A1 Concrete Leveling fixed sidewalk around town hall on October 17<sup>th</sup>.
11. South welcome sign is complete
12. Picked up new flagpole sleeve to relocate the flagpole. Mural unveiling and bench dedication on October 13<sup>th</sup>.
13. REinspection the Eme house on Lions Drive with Building Inspector. The inspector stated the house is sound and able to be remodeled. He was unable to tell with all the junk in the house.
14. Attending IPEP Annual seminar for our workmen compensation carrier.
15. Attended Noble Trails meeting. Signage to be installed this month for the first open segment.
16. Worked on BZA and Plan Commission applications for the November meeting.
17. Completed and sent in the correct renewal on the town's NPDES permit on October 21<sup>st</sup>.
18. Working on legal notices to update UDO.
19. Attended Noble County Community Foundation meeting.
20. Attended Noble County Economic Development Commission. We still need to find a replacement for Gary Furlow.
21. Took Piezometers reading for the bi annual inspection report on the dam. (new piezometers only)
22. Met with Pulver Asphalt on Lions drive and Recycle Area.

# ROME CITY UTILITY REPORT

## October 2016

Pulled 9 pumps for repair, 32-locates and 2-call-outs. For the month of October we had 2,479,301 gallons enter the plant and no discharge from the plant in October. Shut down plant temporarily due to spike in ammonia. Began discharging in November

1. Ran Lift Station Route Monday and Friday.
2. Daily Testing at Sewer Plant.
3. Exercise Diesel generators on Fridays-water plant
4. Cleaned drains as needed.
5. Haul Brush and Burn as needed.
6. Empty trash Mondays and Fridays
7. Wash all trucks and clean shop.
8. Repaired broken leaf spring stop-old dump truck.
9. Retrofit new grinder station lids to wet well.
10. Install new grinder lid and guide rail at 739 Lions Drive.
11. Extend drain lines and haul dirt to Hilltop.
12. Took both dump trucks to Norris for DOT inspections.
13. Install spare pump at 2C lift station.
14. Trim trees in Kelly Park.
15. Install new jetter hose.
16. Relocate light for flag pole
17. Winterize Kelly and Grant Parks.
18. Prep Leaf vac for leaf pickup.
19. Install new grader blade on old dump truck.
20. Move brush bin to large side.
21. Replace both pumps in 1165 Pleasant Point Grinder station.
22. Parts runs-Kendallville, Auburn, Howe, Lagrange, and Fort Wayne,
23. Cleaned tools.
24. Worked on Grinder and lift stations as necessary.

**ROME CITY MARSHAL'S OFFICE**  
**P.O. BOX 338**  
**402 Kelly Street**  
**Rome City, Indiana 46784**  
**1-(260) 854-3113**  
**Fax 1-260-854-9270**

To: Rome City Town Council

From: James Sheffield, Marshal

Re: Monthly Report for ~~August~~ 2016

Date: November 1~~4~~<sup>3</sup>, 2016

Vehicle Mileage: Sqd.#1 – 817, Sqd.#2 – 111, Sqd.#3 – 842, Sqd.#4 – 716

Hours Worked: RC#1 – 115.00, RC#2 – 170.50, Part-Time – 58.75, Reserve – 126

Town Ordinance Violations:

Abandoned Vehicles: <u>          </u>	Animals: <u>          </u>	Nuisances: <u>1</u>
Weed Abatement: <u>2</u>	Fire Prevention: <u>          </u>	Sidewalks: <u>          </u>
Curfew: <u>          </u>	Garbage: <u>          </u>	

Officer Initiated Events:

Business Checks: <u>4</u>	Residential Checks: <u>          </u>	Assist Other Dept.: <u>18</u>
Warrants: <u>6</u>	Assist Motorist: <u>1</u>	Special Details: <u>18</u>

Traffic Violations

Traffic Tickets: <u>2</u>	Written Warnings: <u>14</u>
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Other Events

VIN Check: <u>1</u>	HIN Check: <u>          </u>	Handgun License: <u>2</u>
Golf Cart Insp: <u>          </u>		

Complaints

Animal: <u>1</u>	Juvenile: <u>3</u>	Drug: <u>1</u>	Misc: <u>10</u>
Speeding Veh.: <u>1</u>	Susp. Person: <u>1</u>	Susp. Veh.: <u>1</u>	Disabled Veh.: <u>          </u>
Open Door: <u>          </u>	Welfare Check: <u>          </u>	OWI: <u>1</u>	DWS: <u>          </u>
Family Fight/Dist. <u>1</u>	Accidents: <u>3</u>	Medic Assist: <u>3</u>	911 Hang-up: <u>          </u>
Alarms: <u>1</u>	Emergency Msgs.: <u>          </u>	Criminal Arrests: <u>          </u>	