

Date	January 16th, 2018	Time	9:00 am
Facilitator	Dan Armagost	Scribe	Tiffany Lewison
Subject	SMEC Board meeting		
Attendees	Paul B, Jeff S, Denise K, Jerry R, Dan A, Todd L, Tiffany L, Brian S and James H via Bluejeans, Bob Prell with ICS, Kelly Smith with Springstead		

Key Points Discussed		
No.	Topic	Highlights
1	Approve minutes	1 st Jerry R 2 nd Jeff S Motion carried
2	Approve bills	1 st Brian S 2 nd Jeff S Motion carried
3	Review Bank Rec Statements	
4	Review Next Step Bank Statement	Purchases for business plans
5	Business manager update	February will have revised budget; changes in 3 rd party are from overlapping time with 2 3 rd party coordinators
6	Admin Council update	Paul Besel: minutes sent out from last meeting; Dan legislative rep for admin council
7	Bob Prell presentation about ICS and SMEC Building	Introduction about ICS and himself; presentation of SMEC building concept: 12,900 sq ft, includes costs for well and new septic system and all soft costs Kelly Smith from Springstead: review of bond pricing set at either 10 or 15 years, also will need bond council and a resolution form SMEC and from each member district
8	SMEC building proposal for school boards	1 st 2 nd Will have bond council work up document
9	Beth Perez Interpreter contract	1 st Brian S 2 nd Jerry R Motion carried
10	Life insurance Dan Armagost	Dan to hold policy for remainder of life insurance not covered by SMEC 1 st Paul B 2 nd Brian S Motion carried
11	Fernbrook financial update	November financial update including reimbursable time
12	Project Discovery Approval	After grant SMEC will pay \$3,391.12 1 st Jeff S 2 nd Brian S Motion carried
13	SMEC Para Lyle Level 3	Approval to interview 1 st Paul B 2 nd Jeff S Motion carried
13	SMEC Para ALC	Approval to interview Motion from Paul B to interview for long term sub position to be held until end of 2017-18 school year 1 st Paul B 2 nd Jeff S Motion carried
14	Reading and Math Camp update (Denise)	Denise working with Concordia trainer and working with MDE on breakfast and lunch programs; ESY will be in Grand Meadow and Lyle, ECSE in Adams and Alden
15	ICS as SMEC building project owner's advocate	1 st 2 nd Postpone for further discussion with possible special session to discuss
16	Additional items brought to meeting	Paul Besel: Nursing Services inquiry for each district <ul style="list-style-type: none"> • Alden – no nurse • Glenville – no nurse • Kingsland – no nurse • Grand Meadow – full time salaried nurse • Leroy – part time nurse • Southland – part time nurse • Lyle – part time nurse • SMEC – part time nurse, will need to reevaluate nursing services if opening a new facility
17	Adjourn	1 st Brian S 2 nd Paul B Motion carried