



# L.B.J. & C. Head Start

A Limited Purpose Agency Serving  
Clay, Cumberland, Dekalb, Fentress, Jackson, Macon, Overton,  
Pickett, Putnam, Smith, Warren, and White Counties

1150 Chocolate Drive • Cookeville, Tennessee 38501 • Telephone: (931) 528-3361 • FAX: (931) 528-2409 • [www.lbjc.org](http://www.lbjc.org)

## MEMO

### Public Service Announcement

**To:** All Radio and TV Stations in Clay, Cumberland, Dekalb, Fentress, Overton, Jackson, Macon, Pickett, Putnam, Smith, Warren, and White Counties

**From:** Penny Meadows, Head Start Director

**Date:** November 18, 2022

**Subject:** Retirement Audit Proposal

The L.B.J. & C. Development Corporation Head Start Program will be accepting sealed Audit Proposals until 12:00 noon on December 30, 2022.

The Corporation is requesting proposals from CPA firms interested in contracting for our two (2) employee benefits plans. Both the L.B.J. & C. Development Corporation Tax Sheltered Annuity Plan and the L.B.J. & C. Development Corporation Pension Plan are defined contribution pension plans. The year-end for both plans is December 31, 2022. Previous audits of these plans gave a disclaimer of opinion as permitted by 29 CFR 2520.103-8 of the Department of Labor's Rules and Regulations.

L.B.J. & C. Development Corporation is a private, nonprofit corporation serving twelve counties in middle Tennessee and governed by a twelve volunteer Board of Directors. Our primary activities relate to the operation of twenty-one Head Start centers. The central office is located in Cookeville, Tennessee.

Contact Betty Way for Proposal Specifications at L.B.J. & C. Central Office, 1150 Chocolate Drive, Cookeville, Tennessee at 931-528-3361 ext. 231.

Audit Proposals will be opened January 9, 2023 at the Central Office.

The L.B.J. & C. Development Corporation is an Equal Opportunity Employer and has the right to reject any or all proposals.

PM/soh

AN EQUAL OPPORTUNITY AGENCY

---

**Funded by the U.S. Department of Health and Human Services, Administration for Children and Families**  
L.B.J. & C. Development Corporation is an Equal Opportunity Agency. The agency does not discriminate on any non-merit reasons such as race, color, religion, sex, national origin, age, marital status, political affiliation, sexual preference, or qualified individuals with mental and physical handicaps. The 504/ADA/Title VI Contact Person: Angela West (931) 528-3361