

**IMPERIAL COURT OF IOWA  
MONEY INTAKE FORM**

**EVENT:** \_\_\_\_\_ **Date of Event:** \_\_\_\_\_

**DESIGNATED CHARITY:** \_\_\_\_\_

BILLS	QTY	AMOUNT
\$100		\$
\$50		\$
\$20		\$
\$10		\$
\$5		\$
\$1		\$
<b>BILLS Subtotal</b>		\$
<b>BILLS TOTAL</b>		
<b>COINS TOTAL</b>		
<b>CHECKS TOTAL</b>		
<b>BANK DEPOSIT TOTAL</b> (Add bills, coins and checks)		
<b>VENMO TOTAL</b>		
<b>PAYPAL TOTAL</b>		
<b>SQUARE TOTAL</b>		
<b>NET TOTAL</b>		
	<b>MINUS 25%</b>	\$
<b>CHARITY TOTAL</b>		\$

COINS	QTY	AMOUNT
Quarters		\$
Dimes		\$
Nickels		\$
Pennies		\$
Coin Subtotal		\$

This form must be included with the treasurer's report at the next Board meeting and must be maintained in the treasurer's report

CHECKS	QTY	AMOUNT
		\$
		\$
		\$
<b>VENMO / PAYPAL / SQ</b>	<b>QTY</b>	<b>AMOUNT</b>
		\$
		\$
		\$
		\$

**HOSTS:**

Counted and verified by 2 members of the Board of Directors or 1 Board of Directors and Assigned Designee

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_