

## Highland Lakes PTSO General Meeting Minutes

November 4, 2015

Attendees: Stephanie Marston, Anndi Kawamura, Kate Lyster, Kris Hart, Stephanie Johnstun,  
Claudia Ilioi, Carol Miles, Teresa Alvarado

1. Welcome and Introductions
  - a. Introductions were made
2. Approve Minutes of October Meeting
  - a. Kate Lyster entertains a motion to approve October's minutes
  - b. Anndi seconds
  - c. Voice vote is unanimous.
3. Treasurer's Report
  - a. No questions about current budget, we are doing a lot of transactions for Bearathon currently.
4. Open Committee Chairperson Positions
  - a. Variety Show—need co-chairs
    - i. Looking for 2 more people who want to get involved with this. No talent necessary, more of managing schedules, feedback of acts from the audience point of view, assisting with props and costumes.
  - b. Family Nights
    - i. Looking for someone to present ideas and set up the event (which is usually just a phone call)
  - c. Adopt-a-Family
    - i. Flyers go out this week. We have a family of 5 and have assigned each grade level to a certain child to make sure that we get gifts for all of them. All unwrapped gifts are due on December 1<sup>st</sup> to the teacher or front office. Flyer is available on our webpage too.
5. Review of Past Events
  - a. Character Cart Update
    - i. Kids, teachers, administration really love the way the cart is going this month. Middle school loves the big stuffies so we are going to try and get some of those (on sale at Costco right now) for the Bearathon raffle.
  - b. Family Dance Night
    - i. Huge success, PE made 300+ and ordered several soft balls that were needed for the Kindergarden classes
  - c. Override Election—Status
    - i. Hopeful that it will still pass. Bearathon is even more important now, and our focus should be on supporting the staff at HLS the best we can.
  - d. Copy Cats—need to add more dates?
    - i. Will add dates for all days of the week as there is always copies to be done.

## 6. Upcoming Events

- a. Character Cart—November 18<sup>th</sup>
  - i. Need 2 more volunteers for this date, and can always use more
- b. Bearathon—November 19<sup>th</sup>
  - i. We NEED VOLUNTEERS please sign up <http://www.highlandlakesptso.com/volunteer-spot.html>
  - ii. Student Council will be providing us 8 students each hour to help mark laps
- c. Concessions-Multiple Dates
  - i.
- d. Family night for December??
  - i. December: We will look into setting something up with Wing Counter, Chipotle is in the works for January. Student Council is organizing a Bingo night
- e. Holiday Shop December 10<sup>th</sup> – 16<sup>th</sup>—Erin Getting, Chairperson
  - i. Banner on webpage and in newsletter as a heads up since it comes right after break we want to give the teachers enough time to get it in their newsletters
- f. Adopt-a-Family—Donations due December 1<sup>st</sup>

## 7. New Business to Discuss

- a. Lanyards for Staff
  - i. Kate moved to purchase these
  - ii. Theresa second
  - iii. Voice vote unanimous
- b. New Visitor Parking Signs
  - i. Kate moved to purchase these
  - ii. Theresa second
  - iii. Voice vote unanimous
- c. USB charges personalized for Holiday gifts for staff
  - i. Kate moved to purchase these
  - ii. Theresa second
  - iii. Voice vote unanimous

## 8. Current “Fundraisers”—services we provide that benefit the school

- a. Harkins T-shirts and Cups
  - i. Info on our webpage and in newsletter, flyer went home this week
- b. Suns Tickets
  - i. Info on our webpage and in newsletter, flyers will go home next week

## 9. Bearathon

- a. Water
- b. Prizes
- c. Pledges
- d. Day of Event
  - i. We need volunteers please sign up <http://www.highlandlakesptso.com/volunteer-spot.html>

## 10. Adjourn