

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PUBLIC HEARING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

Tuesday, September 13, 2022, at 10:00 a.m.

**Pilot Point ISD Administration Office
829 S. Harrison St.
Pilot Point, TX 76258**

Please note for in-person attendance that the Board meeting location can only accommodate a limited number of attendees to comply with state requirements related to in-person gatherings. In the event in-person attendance exceeds any state or local requirements, the District may provide an option for virtual participation for any overflow attendees as necessary and authorized by law.

Members Present: Lee K. Allison, Allen Knight, Ronny Young, , Ron Sellman, David Flusche, Jimmy Arthur, and Thomas Smith

Members Absent: Joe Helmberger, Greg Peters

Staff: Drew Satterwhite, Paul Sigle, Allen Burks, Debi Atkins, Stacy Patrick, and Velma Starks

Visitors: Kristen Fancher, Law Offices of Kristen Fancher, PLLC

Permit Hearing

Agenda:

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.
Vice President Ron Sellman called the Permit Hearing to order at 10:00 a.m.
2. Public Comment on the Production Permit Applications (verbal comments limited to three (3) minutes each).
There were no public comments.
3. Review the Production Permit Applications of:

New Production Permit

- a. **Applicant:** Painted Tree Residential Community Association, Inc.; 7800 N. Dallas Pkwy., Ste 450, Plano, TX 75024
Location of Well: 3998 Taft Ln., McKinney, TX 75069; Latitude: 33.223494°N, Longitude: 96.667403°W; About 1,900 feet west of the West University Drive and North Hardin Boulevard intersection and about 2,100 feet north of West University Drive.
Purpose of Use: Landscape Irrigation and Pond(s)/Surface Impoundment(s)
Requested Amount of Use: 58,455,500 gallons for 2023 and 42,830,000 gallons per year after 2023.
Production Capacity of Well: 195 gallons/minute
Aquifer: Trinity (Paluxy)

Assistant General Manager Paul Sigle reviewed the permit with the Board. Discussion was held.

4. Consider and act upon the Production Permit Applications, including designation of parties and/or granting or denying the Production Permit Applications in whole or in part, as applicable.

Board Member Thomas Smith made the motion to approve the permit as presented. Board Member David Flusche seconded the motion. Motion passed unanimously.

5. Adjourn or continue permit hearing.

Vice President Ron Sellman adjourned the permit hearing at 10:05 a.m.

Board Meeting

Agenda:

1. **Pledge of Allegiance and Invocation**

Vice President Ron Sellman led the Pledge of Allegiance and Board Member Ronny Young provided the invocation.

2. **Call to order, establish quorum; declare meeting open to the public.**

Vice President Ron Sellman called the meeting to order at 10:05 a.m., established a quorum was present, and declared the meeting open to the public.

3. **Public Comment**

General Manager Drew Satterwhite informed the Board that Paul Sigle will be taking his position as General Manager. Allen Burks will be taking Paul Sigle's position as Groundwater Technical Lead. Stacy Patrick (new employee) will be taking retiring Theda Anderson's position as Registration Coordinator.

4. Consider and act upon approval of the minutes from the August 9, 2022, Board meeting.

Vice President Ron Sellman asked for approval of the minutes from the August 9, 2022, meeting. Board Member Thomas Smith made the motion to approve the minutes. Board Member Allen Knight seconded the motion. Motion passed. Board Member Jimmy Arthur abstained.

5. Consider and act upon approval of invoices and reimbursements, Resolution No. 2022-09-13-1.

General Manager Drew Satterwhite reviewed the liabilities with the Board. Board Member Ronny Young made the motion to approve Resolution No. 2022-09-13-1. Board Member Allen Knight seconded the motion. Motion passed. Board Member Jimmy Arthur abstained.

6. Receive reports from the following Committees*:

a. Budget and Finance Committee

1) Receive Monthly Financial information

General Manager Drew Satterwhite reviewed the Financial Report with the Board.

2) Consider and act upon 2023 Operating Budget and Adopt Rate Schedule

General Manager Drew Satterwhite informed the Board that the Budget Committee held a meeting. The Committee recommends the following:

- Holding the rate to .10 cents per 1000 gallons, fee schedule same as last year to clarify schedule and add water use fees
- Reviewing the Fund Balance Policy next year
- Updating the GMA 8 groundwater model, 8 districts participating in the updating of the model
- NTGCD may want to consider doing their own model in addition to updating the GMA 8 model
- GMA 8 expense budgeted \$600,000 over three years
- Discuss replacing truck next year and reviewing policy of replacing truck every four years
- Discuss rules next month

Board Member Thomas Smith made the motion to adopt the Budget and rate schedule as presented. Board Member David Flusche seconded the motion. Motion passed unanimously.

7. Discussion and possible action on the District's financial procedures.

a. General Overview

General Manager Drew Satterwhite asked Debi Atkins Finance Officer to provide General Overview of financial procedures. Discussion was held.

b. Capital Asset limits

Auditor requested that the capital asset limit be raised from \$500 or above to \$2,500 or above. This would result in only larger items such as the database, trucks and flow meters being depreciated. Board Member Rony Young made the motion to change the Capital Asset limits from \$500 to \$2,500 or above. Board Member Thomas Smith seconded the motion. Motion passed unanimously.

8. Receive 2021 Annual Report on Management Plan.

Assistant General Manager Paul Sigle presented the 2021 Annual Report on Management Plan for the Board. Discussion was held.

9. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Drew Satterwhite discussed the information regarding GMA 8 in the budget discussion.

10. Consider and act upon compliance and enforcement activities for violations of District rules.

There are no violations to be considered at this time.

11. General Manager’s Report: The General Manager will update the board on operational, educational and other activities of the District.

a. District’s Disposal/Injection Well Program

General Manager Drew Satterwhite informed the Board that a protest was filed against two saltwater wells. The protest was withdrawn.

b. Well Registration Summary

General Manager Drew Satterwhite reviewed the well registration summary with the Board. Twenty-three wells were registered in August.

c. Management Plan Update

General Manager Drew Satterwhite informed the Board that Management Plan was sent to TWDB and we are waiting on their response.

12. Open forum/discussion of new business for future meeting agendas.

- Rules to be discussed next month.
- How fracking affects well water quality
- State Water Plan, future of aquifers, where will water be obtained from in 20 or 30 years
- Unincorporated areas expense of wells and availability of water

13. Adjourn public meeting

Vice President Ron Sellman declared the meeting adjourned at 11:20 a.m.

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Velma Starka
Recording Secretary

[Signature]
Secretary-Treasurer