NGRI-TPC-OPS 6 April 2022

MEMORANDUM FOR Leapfest 2022 US competitors

SUBJECT: Recommended hotels for US competitors

1. 56th Troop Command has secured block rentals at a reduced rate for US teams participating in Leapfest 2022.

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| HOTEL | ADDRESS | PRICE PER NIGHT |
| Radisson | 2081 Post Rd, Warwick, RI 02886 | $99 + tax |
| Hampton Inn & Suites | 2100 Post Rd, Warwick, RI 02886 | $106 + tax |

3. Once your team registration has been approved you will be sent a link to book your hotel stay in order to receive the Leapfest rate.

4. In order to pay the reduced rate, do not book your hotel through DTS. You must still capture the cost of the hotel in your travel authorization. Once you have entered the Hotel expense and your authorization is approved, you will use your GTC to pay for the hotel.

5. When submitting your travel voucher please follow normal DTS procedures and input your hotel receipt into the hotel expense.

6. POC is Leapfest Action Group (401) 275-4624; ng.ri.riarng.list.leapfest@army.mil

 Ryan Warneke

 1LT, AVN

 Leapfest Action Officer