

## SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting  
Saturday, May 16, 2018  
Martin Recreation Center  
11:00 a.m.

**IN ATTENDANCE:** Mayor Gary Burns  
Deputy Mayor Eli Gushaty  
Councilor Dave Amyotte

Administrator Norman Briscoe  
Recording Secretary Diane Briscoe

**1. CALL TO ORDER**

**Mayor Gary Burns** called the meeting to order at 11:00 a.m..

**2. ACCEPTANCE OF THE AGENDA**

**MOVED BY** Dave Amyotte that the agenda be adopted with the following additions.

- a) Additions to Agenda
  - 8.a) Mini Golf Course

CARRIED

**3. ADOPTION OF PREVIOUS MEETINGS**

**MOVED BY** Mayor Gary Burns that the minutes of the April 21, 2018 Regular Council Meeting be approved with the deletion of item 5.a), which is also in 5.d)

CARRIED

**4. PUBLIC HEARINGS**

none

**5. DELEGATIONS**

David Schoor from ISL Engineering entered the meeting via telephone and Skype at 11:00 am. and exited at 12:00 noon. He presented the Summer Village “Municipal Development Plan” (MDP) and “Land Use Bylaw” (LUB) background report, via teleconference/Skype. This wraps up phase 1 of the project.

6. **BYLAWS**

a) **Bylaw 114/2018 to establish a Code of Conduct for Members of Council**

MOVED BY Eli Gushaty that Bylaw No. 114/2018, to establish a Code of Conduct for Members of Council be given second reading.

CARRIED

MOVED BY Mayor Burns that Bylaw 114/2018 be given third and final reading.

CARRIED

b) **Bylaw 115/2018 Property Tax Bylaw (Moved to 7.c), after Budget approval**

c) **Policy #9 – Public Participation Policy**

MOVED BY Dave Amyotte that in accordance with Section 216.1 of the *Municipal Government Act*, Policy #9, Public Participation Policy, be adopted effective May 16, 2018.

CARRIED

d) **Bylaw 116/2018 – Draft Advertising Bylaw**

MOVED BY Mayor Gary Burns that Bylaw 116/2018, to Establish Alternate Methods for Advertising Statutory Notices, be given first reading.

CARRIED

7. **OLD BUSINESS**

a) **Meeting to Review Recreation Survey Results**

MOVED BY Mayor Gary Burns that Dave Councillor Amyotte and CAO Norman Briscoe attend the meeting on June 13, 2018 with RC Strategies to review the research and engagement findings of the “Parks and Recreation Needs Analysis & Action Plan” and to discuss strategic direction.

CARRIED

b) **2018 Municipal Operating and Capital Budget and Tax Rate**

MOVED BY Mayor Gary Burns to approve the 2018 Municipal Operating and Capital Budget as per Sections 242(1) & 245 of the M.G.A., as follows:

**Revenue**

Total Property Tax Revenue	\$ 109,499
Less: School and DIP Requisitions	<u>41,441</u>
Net Municipal Property Taxes	68,058
Other Revenue	4,485
Government Transfers for Grants	<u>199,457</u>

Total Revenue 272,000

**Expenses**

Operating Expenses	<u>142,000</u>
Excess of Revenue over Expenses, before Capital Expenditures	130,000
Capital Expenditures	<u>180,000</u>
Deficiency of Revenue over Expenses, before non-cash items	-50,000
Adjustment for Non-Cash Items	46,000
Transfer from Unrestricted Surplus	<u>4,000</u>

**Financial Plan Balance** \$ -0-

CARRIED

c) **Bylaw115/2018 – Property Tax Bylaw**

MOVED BY Councillor Dave Amyotte that Bylaw 115/2018 authorizing Rates of Taxation to be levied against assessable property for 2018, be given first reading.

CARRIED

MOVED BY Deputy Mayor Eli Gushaty that Bylaw 115/2018 be given second reading.

CARRIED

MOVED BY Mayor Gary Burns that Bylaw 115/2018 be presented at this meeting for third and final reading.

CARRIED UNANIMOUSLY

MOVED BY Councillor Dave Amyotte to give third and final reading to Bylaw 115/2018.

CARRIED

**8. NEW BUSINESS**

- a) Councillor Dave Amyotte presented an idea for discussion purposes as to the feasibility of building a miniature golf course in the Summer Village. He will investigate and report back to council.

**9. COUNCILLOR REPORTS**

Mayor Gary Burns reported on his discussions with other Summer Villages regarding the new Alberta Municipal Affairs, "Municipal Indicators Performance Measurement".

**10. CAO REPORT AND ACTION LIST**

The action list was presented for information and discussion.

**11. FINANCIAL REPORTS**

a) **For 4 months ended April 30, 2018, and cheque log for April, 2018**

MOVED BY Councillor Dave Amyotte that the YTD financial reports, for the 4 months ended April 30, 2018 be approved as presented.

CARRIED

MOVED BY Councillor Eli Gushaty that the cheque numbers 2065 to 2078 in the amount of \$16,299.97 for the month ended April 30, 2018 be approved as presented.

CARRIED

b) **Grants Update**

Covered in Action List.

c) **2018 Capital Projects and Grants**

Covered in Action List.

**12. CORRESPONDENCE**

Various correspondence items were presented for information.

**13. NEXT MEETING**

MOVED BY Mayor Gary Burns to set the next regular Council meeting as a joint Council Meeting and Annual General Meeting for the purpose of holding Public Hearings on IDP/MDP/LUB and Advertising Bylaw, on June 30 2018, at 10:00 a.m.

CARRIED

**12. ADJOURNMENT**

MOVED BY Mayor Gary Burns that the meeting be adjourned at 1:25 p.m..

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator