

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE

March 18, 2025 - Committee Minutes

Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet 3/18/25): Lee Hadden, Chairman, Danielle Bertschi, Vice Chair, Geoff Scherer, Sec./Treas., and staff-Cheryl Burrows, EMS Coordinator

FINANCIAL REPORT / ACTION ITEMS:

- **Treasurer's Report / Vouchers:** Coordinator

Account Balance:

- **Checking** = **\$ 195,361.52**

Program Balances (3/17/25):

- 2024 Office = \$ 125,476.33
- 2025 Office = \$ 23,545.45
- FY24 Training = \$ 46,339.71
- **Total Balance = \$ 195,361.52**

Checks issued (2025): 7009-7023 (15) = \$ 28,603.09

Electronic Fund Transfer (2/20/25) = \$ 322.66

Voided check(s): none

TOTAL PAYMENTS = \$ 28,925.75

The Executive Committee was sent for review and approval vouchers and corresponding invoices for Feb./March, revenues, account register for 2/12/25-3/17/25. All account activities were available for review in the form of Umpqua Bank Accounts Activity Summary, Bank Statement, Quick Books register, reconciliation report, and program spreadsheets. Chairman verified vouchers, signed checks, and mailed on 3/18/25. No other action taken.

Program updates provided:

- 2025 EMT is going smoothly. 21 students to date (1 refresher). One student dropped due to medical issues. We are at the half-way point.
- 2025 OTEP is going smoothly. I have attended every class to explain the changes and answer questions.
- There have been 4 HPCPR/Lucas device training sessions at medic one for FD#7/UKCM1/FD#6 to work towards the implementation of the Lucas devices. Jack Piper, PM-KVFR, has been supporting this process as the MPD approved instructor. Two more sessions are scheduled, 4/9 & 4/14 to work toward sign-off by shift. At least one more will be scheduled.
- 2025 Public FA/CPR classes: 3/29 in Ellensburg & 4/26 in Cle Elum
- WA DOH checked in with me about Dr. Horsley's retirement. Retirement date confirmed for 9/30/25. DOH plans to post the position in May.
- Just FYI, Cheri Marusa, Life Support, has asked if the Council has any training equipment needs. I would like to request funds for a new Airway manikin, battery powered suction units, and possibly some new airway kits. She didn't give me a deadline, so I plan to present to Council in April.

Approved by:

Prepared by:

Lee Hadden, Chairman
Danielle Bertschi, Vice Chair

Cheryl Burrows
EMS Coordinator

Date: _____