

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

December 9, 2025

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 9th day of December 2025 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Jennifer Abbatacola, Hampshire Township Resident.

1) Before the meeting was called to order, Trustee Paddock read the opening prayer. Roll call was then taken and all were present. The meeting opened with the pledge to the flag. There were no additions or changes to the agenda.

2) Minutes. The Board reviewed the Board of Trustee Minutes from November 13, 2025. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the December Treasurer's report. A motion was made by Trustee Drendel to approve the December Treasurer's report as presented. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Supervisor Remakel Aye Trustee Paddock Aye Trustee Drendel Aye

4) Public Comment. No public comment was made.

5) Reports

Assessor: Assessor Penkaty reported for the month of November, there were 28 sales. 20 were for new construction, 7 were for existing homes, and 1 was for residential land. Ms. Penkaty has been busy entering the new construction into the system. She attended the instructional assembly in Geneva recently. There were no new procedures but the information that was discussed was great.

Highway Commissioner: Highway Commissioner Rowlett reported that Kyle Steichen twisted his ankle on 10/31. The first part of November was pretty calm as they mainly checked roads, washed equipment, etc. On the 12th they got the two curbs in Brier Pines subdivision poured. Mr. Rowlett also had a meeting with Kane County Water and Environment and the Hampshire Township Park District regarding the drainage issue for Marney Dr. and Kelley Road. On the 21st the Road District listed the old Louisville plow truck with Auction Time as it did not sell on Purple Wave. Mr. Rowlett met with the Hampshire Fire Department to go over training at the old milk plant. The fun began on November 28th when the Township received 8 inches of snow and another 2 on the 30th.

Supervisor: Supervisor Remakel reported that it is going great with Christine being here. She is working on improving processes. We received around \$800 in donations in memory of Sally Janz, one of our seniors, and also received \$200 from the Hampshire Coon Creek Committee. We finally received our tax exemption for the milk plant property. Ms. Remakel informed the Board that she is going to get a credit card for Christine which is in accordance with our credit card policy.

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6) Old Business.

Discussion and Approval of Investment Policy. The Board reviewed the investment policy. A motion was made by Trustee Gustafson to approve the investment policy. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

7) New Business.

Approval of 2026 Board of Trustee Meeting Schedule. After reviewing the schedule, a motion was made by Trustee Drendel to approve the 2026 Board of Trustee Meeting Schedule. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

Approval of Road Levy R-26-02. A motion was made by Trustee Gustafson to approve the Road Levy R-26-05 in the amount of \$960,000.. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Supervisor Remakel Aye Trustee Drendel Aye Trustee Gustafson Aye Trustee Paddock Aye

Approval of Town Levy 26-02. A motion was made by Supervisor Remakel to approve the Town Levy 26-02 in the amount of \$548,000. Trustee Drendel seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Paddock Aye Trustee Drendel Aye Trustee Gustafson Aye Supervisor Remakel Aye

Approval of IGA with St. Charles Township for General Assistance Casework. A motion was made by Trustee Gustafson to approve the IGA with St. Charles Township for General Assistance Casework. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval of Pace Dial-A-Ride 2026 Agreement. A motion was made by Trustee Paddock to approve the 2026 Pace Dial-A-Ride agreement. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

Discussion of memorial for Trustee Bob Becker and employee Brian Turner. Supervisor Remakel asked the Board if they would like to create a memorial in memory of Trustee Becker and employee Brian Turner. Different ideas were discussed. Ideas were planting trees across the street but that will not be for a few more years, naming a room after Trustee Becker, posting a plaque about Trustee Becker, and putting a sticker on one of the senior vehicles dedicating the vehicle to Brian Turner. Then it was discussed on how we should create a space and have plaques of all the past supervisors, assessors, highway commissioners, clerks, and trustees.

Discussion of filling the Trustee vacancy. Jennifer Abbatacola expressed an interest in filling the Trustee vacancy. She is also going to be running for the Kane County Board. She did inquire and it will not be a conflict of interest. At this time, there are no other interested persons. This will be added to the January agenda for approval to fill the Trustee vacancy and then Jennifer will be sworn in.

Discussion of changes to employee manual regarding holidays and vacations. Supervisor Remakel reviewed the portion of the policy regarding employment categories now that there is a full time employee. Changes were made to the employment categories. The Board also came up with a policy for vacation and paid holidays for full time employment. This will be presented at the next board meeting for approval.

8) Correspondence. Supervisor Remakel read the thank you card we received from the Becker family.

9) Hampshire Township Development.

Road District Development. Highway Commissioner Rowlett reported that there is nothing new going on at this time. They are still working on the FOIA that has come in. It is in regards to the demolition of the building across the street.

10) Board of Trustee Comments.

Committees - 150th Anniversary. Trustee Paddock provided the Board with a summary of what is happening with the committee so far.

Discussion of 150th Anniversary Sponsorship Level. The Township has decided to go with the platinum sponsorship which is \$2500. We will also get a spot on the Monopoly board.

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11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the December bills. Trustee Drendel seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Supervisor Remakel Aye Trustee Paddock Aye Trustee Gustafson Aye Trustee Drendel Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$163.80 for mileage reimbursement.

For Trustee Gustafson there was an expense report of \$246.96 for the TOI Conference.

A motion was made by Trustee Paddock to approve the expense report. Trustee Drendel seconded the motion. A roll call vote was taken.

Supervisor Remakel Aye Trustee Gustafson Abstain Trustee Paddock Aye Trustee Drendel Aye

12) Closed Session. The Board did not need to go into closed session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 8:12 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk