

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY FEBRUARY 3RD, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Thurman, and Butler were present. The City Attorney, and City Administrator were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

COMMISSIONER REPORTS

Reports given by Mayor Torno and Commissioners Hirsch, Kitzmiller, Thurman, and Butler.

Motion by Thurman, second by Butler, to approve the agenda for the Regular Meeting of the Summerset City Commission for February 3rd, 2022. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Kitzmiller, to approve the minutes of the Regular Meeting of January 20th, 2022. Motion carried.

Motion by Kitzmiller, second by Butler, to approve the Special Meeting of January 23rd, 2022. Motion carried.

APPROVAL OF CLAIMS

Motion by Thurman, second by Hirsch, to approve the claims and hand checks in the amount of \$69,304.83 from January 20th, 2022 through February 2nd, 2022 as presented or amended. Motion carried.

A&B BUSINESS SOLUTIONS	Monthly Contract	331.34
ALLEN, DON	Phone	50.00
AMBROSE, JONATHAN	Phone Stipend	50.00
AMERICAN LEGAL	Online Code Of Ordinances	475.00
BLACK HILLS ENERGY	Utilities	6,742.89
Butler, Dave	Phone Stipend	50.00
CANDACE SEALEY	Phone Stipend	50.00
CARDMEMBER SERVICES	December PD Credit Card	55.95
CITY OF RAPID CITY	Solid Waste Disposal	4,954.42
DELTA DENTAL	Employee Dental Insurance	947.60
DUCHENEAUX, HALAYNA	Phone Stipend	50.00
HAWKINS INC.	Defoamer	2,412.00
HEALTH POOL OF SD	Employee Medical Ins	15,463.68
HIRSCH, CLYDE	Phone Stipend	50.00
HUNT, DREW	Phone Stipend	50.00
JUSO, COLTON	Phone Stipend	50.00
KITZMILLER, MICHAEL	Phone Stipend	50.00
Kayl, Anthony	Phone Stipend	50.00
MACRANDER, MATTHEW	Phone Stipend	50.00
MONTILEAUX, CASEY	Phone Stipend	50.00
NASSER, RICH	Phone Stipend	50.00

O'GRADY, BRENDA	Phone Stipend	50.00
OPSTEDAHL, TAYLER	Phone Stipend	50.00
PALMER, BRANDY	Phone Stipend	50.00
SCHIEFFER, LISA	Phone Stipend	50.00
SCHROCK, BRIELLE	Phone Stipend	50.00
SD MUNICIPAL LEAGUE	Building Officials	210.00
SD MUNICIPAL LEAGUE	District 10 Meeting	26.00
SD ONE CALL	December Notifications	22.05
SDRS-SUPPLEMENTAL	Supplemental Retirement	575.00
TANNER FENENGA	Phone Stipend	50.00
THURMAN, KATHLENE	Phone Stipend	50.00
TORNO, MELANIE	Phone Stipend	50.00
VAST BROADBAND	Fax/Phone/ Internet	1,144.23
Verizon Wireless	LE Voice & Broadband	380.14

APPROVAL OF PAYROLL – JANUARY 2022 – SDCL 6-1-10

Motion by Kitzmiller, second by Hirsch to approve payroll as follows. Motion carried.

Dept. 4000 - \$19,520.42 Wastewater/Public Works

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,083.33 Mayor

Dept. 4140 - \$13,067.32 Finance

Dept. 4210 - \$27,670.33 Police

Dept. 4652 - \$300.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Hirsch to approve utility billing adjustments of \$321.71 for the period January 1st thru January 31st, 2022. Motion carried.

FIRST READING OF TSO 2022-03.

Summerset Subdivision Lots 1-12 of Lot E-1 of Lot E, Block 9, Section 36, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota.

a/k/a Kaelem Ct. Said property is zoned PD (Planned Development) and said petitioner requests the zoning to be changed to R1 (Single Family Residential).

Motion by Butler, second by Kitzmiller to approve first reading of Ordinance TSO 2022-03. Motion carried.

Motion by Kitzmiller, second by Butler to set second reading of Ordinance TSO 2022-03 for February 17th, 2022. Motion carried.

FIRST READING OF TSO 2022-04.

Summerset Subdivision Lots AR, BR and C of Lot 1, Block 9, Section 36, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota. Said property is zoned PD (Planned Development) and said petitioner requests the zoning to be changed to C1 (General Commercial).

Motion by Hirsch, second by Thurman to approve first reading of Ordinance TSO 2022-04. Motion carried.

Motion by Butler, second by Hirsch to set second reading of Ordinance TSO 2022-04 for February 17th, 2022.

Motion carried.

PAYROLL CHANGE

90-DAY REVIEW – PUBLIC WORKS LABORER

Motion by Kitzmiller, second by Butler to open discussion on 90-day review raise. Motion carried.

Motion by Hirsch, second by Thurman to approve Drew Hunt 90-day review raise to \$20.50. Motion carried.

CITIZENS INPUT

None

UPCOMING EVENTS:

City of Summerset Offices will be closed Monday, February 21st in honor of President's Day.

ITEMS FROM CITY ATTORNEY

Motion by Butler, second by Hirsch, to enter into Executive Session at 6:24 p.m. per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues. Motion carried.

Motion by Butler, second by Kitzmiller, to come out of executive session at 7:45 p.m. Motion carried.

ADJOURNMENT

Motion by Kitzmiller, second by Hirsch, to adjourn at 7:46p.m. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published once _____, 2022 at a cost of \$ _____.