

**City of Clark Council Meeting  
January 3<sup>rd</sup>, 2022**

**Call to order:** The Clark City Council met in session on January 3<sup>rd</sup>, 2022 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, and Brandon Kottke. Andrew Zemlicka arrived at 7:11pm.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz, Tammy Rusher, and Lance Mills.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 001-2022**

**Adopt Agenda**

Motion by Hagstrom and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Mona Marshall asked the council to consider reducing the fees for copies in the library. Bill Krikac advised the council of a conflict he had with the February meeting date. The February meeting will be on February 14<sup>th</sup>, 2022 at 5PM.

**Mayor & Department Updates**

Finance Officer Alaina Wellnitz said the street crew is hoping to have the skating rink opened by the weekend if the weather cooperates. Wellnitz finished the Drinking Water Facility Fund Application. The State will decide in the coming months what kind of grant funding the City will receive to complete the water system improvement project. Police Chief Jeremy Wellnitz gave his year-end report and an update on the new squad car. New hand guns are being purchased and Wellnitz advised the council about parking and traffic hazards at the elementary school.

**Motion # 002-2022**

**Approve Minutes**

Motion by Zemlicka and seconded by Dalton to approve the December meeting minutes. All members voting yes. Motion carried.

**Motion # 003-2022**

**Approve Financials**

Motion by Kottke and seconded by Nesheim to approve the financial reports. All members voting yes. Motion carried.

**Motion # 003-2022**

**Approve Claims**

Motion by Dohmann and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

**DECEMBER CLAIMS**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
29433	Clark Rural Water System	materials	\$ 13,479.80
29428	Eric Brush	training in SF	\$ 212.56
29438	IMEG	annual monitoring	\$ 3,000.00
	Northwestern Energy (VOIDED		
29434	29432)	utilities	\$ 978.67
29444	Amazon Capital Services	supplies	\$ 222.48
29437	Jeff's Vacuum	vacuum bags	\$ 24.99
29430	The Earphone Connection	microphone	\$ 92.99
2550	EFTPS	Payroll Taxes	\$ 3,255.80
29439	South Dakota 811	locates	\$ 40.95
2549	EFTPS	Payroll Taxes	\$ 907.72
2551	SD Dept of Revenue	November sales tax	\$ 91.44
2552	SD Dept of Revenue	Golf course Nov sales tax	\$ 228.66
29436	Ron's Saw Shop	new saw and repairs	\$ 1,556.72
29431	Sheri Daniels	ServeSafe	\$ 190.64
29435	SD Dept of Health	specimen	\$ 30.00
29445	Cardmember Services	credit card purchases	\$ 1,268.64
2553	Quill	supplies	\$ 358.06
2557	A & B Business Solutions	copier	\$ 92.13
29446	Northwestern Energy	utilities	\$ 6,103.85
29449	Heiman Inc	fire extinguisher inspections	\$ 183.50
29450	AT&T	utilities	\$ 125.98
29451	Jim Holbeck	rent	\$ 255.00
2559	EFTPS	Payroll Taxes	\$ 3,308.79
29442	Child Support Payment Center	Child Support	\$ 352.62
29443	SD Retirement Systems	Employee Retirement	\$ 3,480.40
29447	A & B Business Solutions	new copier	\$ 4,995.00
29448	M & T Fire and Safety	thermal cameras	\$ 6,780.00
29452	Guardian Fleet Safety	squad equipment	\$ 6,662.70
29453	Tony's Collision Center	squad repairs	\$ 105.00
29454	Clark County Auditor	Tango Tango	\$ 678.00
29455	Axon Enterprise, Inc.	fleet equipment	\$ 3,510.90
29456	Axon Enterprise, Inc.	body camera equipment	\$ 2,653.21
2561	EFTPS	Payroll Taxes	\$ 832.90
Payroll	Mayor	payroll	\$ 271.58
12/14/2021	Finance Office	payroll	\$ 2,200.00
	Govt Bldg	payroll	\$ 155.93
	Police	payroll	\$ 3,784.04
	Streets	payroll	\$ 4,195.09
	Sewer	payroll	\$ 1,367.12

	Water	payroll	\$ 1,367.39
	Transit	payroll	\$ 202.17
	Clubhouse	payroll	\$ 485.23
	Library	payroll	\$ 459.67
	Overtime included in the above: T. Silkman \$94.50; A. Wellnitz \$67.50		
Payroll 12/14/2021	Council	Payroll	\$ 6,840.52
Payroll 12/28/2021	Mayor	payroll	\$ 221.58
	Finance Office	payroll	\$ 2,125.50
	Govt Bldg	payroll	\$ 97.84
	Police	payroll	\$ 4,034.04
	Streets	payroll	\$ 4,072.17
	Sewer	payroll	\$ 1,333.96
	Water	payroll	\$ 1,334.22
	Transit	payroll	\$ 141.82
	Clubhouse	payroll	\$ 447.13
	Library	payroll	\$ 478.20
	Overtime included in the above: E. Brush \$27.75; T. Silkman DT \$42.00		
Payroll 12/31/2021	Finance Office	payroll	\$ 249.61
	Police	payroll	\$ 1,300.82
Vacation	Streets	payroll	\$ 1,084.37
Buy Out	Sewer	payroll	\$ 582.14
	Water	payroll	\$ 582.24

#### JANUARY CLAIMS

To	For	Amount
SD Police Chief's Assoc.	dues	\$ 96.61
SD Municipal League	dues	\$ 1,324.43
SDML Work Comp Fund	dues	\$ 10,663.00
SD Assoc. of Code Enforcement	dues	\$ 40.00
SD Government Finance Officer	dues	\$ 70.00
SD Municipal Street Maint.	dues	\$ 35.00
SD Water & Wastewater	dues	\$ 10.00
SD DANR	dues	\$ 100.00
Sign Pro	golf cart tags	\$ 165.00
Butler Machinery Company	generator maintenance	\$ 763.61
Delta Dental	insurance	\$ 1,169.85
Wellmark BCBS	insurance	\$ 6,963.88

Vision Service Plan	insurance	\$	385.57
Principal Financial Group	insurance	\$	42.91
Star Laundry	rags and rugs	\$	97.89
Northwestern Energy	utilities	\$	1,849.60
Dakota Pump Inc	lift station inspection	\$	1,550.00
Clark Chamber of Commerce	dues	\$	3,000.00
Clark Fire Department	repairs	\$	275.50
SD Rural Development	sewer loan	\$	787.00
SD Rural Development	sewer 2 loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
Clark Co Historical Society	subsidy	\$	577.00
US Bank Corporate Trust	SRF Loan	\$	6,940.29
Forest Excavating	clean up property	\$	5,102.05
VGM Financial Services	golf car lease	\$	250.00
USGA	club membership	\$	150.00
Clark County Courier	advertising	\$	505.65
Mack's Standard	gas	\$	213.00
Dollar General	décor for community room	\$	42.00
ITC	utilities	\$	631.11
Clark Ace Hardware	supplies	\$	385.89
TriTech Software Systems	Zuercher fees	\$	2,464.16

**Motion # 004-2022**

**Depositor**

Motion by Nesheim and seconded by Hagstom to approve Dacotah Bank as the official depositor for the City of Clark. All members voting yes. Motion carried.

**Motion # 005-2022**

**Newspaper**

Motion by Zemlicka and seconded by Nesheim to approve the Clark County Courier as the official newspaper of the City of Clark. All members voting yes. Motion carried.

**Motion # 006-2022**

**Fire Department**

Motion by Dalton and seconded by Dohmann to approve the Fire Department for perpetual care workman's compensation coverage. All members voting yes. Motion carried.

**Golf Course Fees**

Fees at the Clark Golf Course were discussed. Tammy Rusher asked the council to set tournament fees as well as fees for golf lessons. 2022 fees will be posted on the City's website.

**Motion # 007-2022**

**Lipinski Salary**

Motion by Hagstrom and seconded by Dohmann to approve Pete Lipinski's salary at \$11.14 an hour. All members voting yes. Motion carried.

**Motion # 008-2022**

**Library Substitute**

Motion by Kottke and seconded by Dalton to raise the "Library Substitute" position to minimum wage, \$9.95 an hour. All members voting yes. Motion carried.

**Motion # 009-2022**

**Appraisals**

Motion by Nesheim and seconded by Hagstrom to advertise a sale by auction of City owned land 416 2<sup>nd</sup> Ave NW. All members voting yes. Motion carried.

**Motion # 010-2022**

**Olson's Addition**

Motion by Hagstrom to accept the \$2550 bid for Lot 3 Olson's Addition. Motion failed due to no second.

**Motion # 011-2022**

**Olson's Addition**

Motion by Zemlicka and seconded by Kottke to reject all bids for Lot 3 Olson's Addition. All members voting yes. Motion carried.

**Motion # 012-2022**

**Brown and Wares Addition**

Motion by Nesheim to accept the \$1000 bid for W 30' of Lot 5 and Lots 6 & 7 Brown and Wares addition. Motion failed due to no second.

**Motion # 013-2022**

**Brown and Wares Addition**

Motion by Zemlicka and seconded by Dalton to reject all the bids for W 30' of Lot 5 and Lots 6 & 7 Brown and Wares addition. Voting in favor were Dohmann, Hagstrom, Zemlicka, Dalton, and Kottke. Voting in opposition was Nesheim. Motion carried due to majority vote.

**Motion # 014-2022**

**Motion to Rescind**

Motion by Nesheim and seconded by Dohmann to rescind motion 009-2022. All members voting yes. Motion carried.

**Motion # 015-2022**

**Executive Session**

Motion by Nesheim and seconded by Hagstrom to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 8:05PM and was declared out at 8:54PM.

**Motion # 016-2022**

**Adjourn**

Motion by Hagstrom and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:54 PM.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting**  
**January 11<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session on January 11<sup>th</sup>, 2022 at 5:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim (via phone), and Brandon Kottke. Not present was Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline and Finance Officer Alaina Wellnitz.

Mayor Kline called the meeting to order at 5:00 pm.

**Motion # 017-2022**

**Adopt Agenda**

Motion by Dohmann and seconded by Dalton to adopt the agenda. All members voting yes.

Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Hagstrom address the council regarding the need for new lights at the skating rink. Finance Officer Wellnitz requested a cost estimate for the lights.

**Motion # 018-2022**

**Executive Session**

Motion by Dalton and seconded by Nesheim to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 5:05 PM and was declared out at 5:28 PM.

**Motion # 019-2022**

**Adjourn**

Motion by Dalton and seconded by Nesheim to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 5:29 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz

(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
February 14<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session on February 14<sup>th</sup>, 2022 at 5:00pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Police Chief Jeremy Wellnitz, City Attorney Chad Fjelland, Darin Altfillisch, Cody and Tom Wookey, and Bill Krikac.

Mayor Kline called the meeting to order at 5:01 pm.

**Motion # 020-2022**

**Adopt Agenda**

Motion by Hagstrom and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Mayor & Department Updates**

Darin Altfillisch spoke to the council about getting back up cameras for the skid loader and pay loader. He would also like to explore the idea of buying out the skid loader. Darin will be signing a contract with TopKote for chipsealing. The council discussed resolving a drainage issue on Jim Freeze's property. Altfillisch also posed the idea of buying a dump box for the sludge truck. Altfillisch and Finance Officer Alaina Wellnitz advised the council that dump fees will need to be raised to help cut losses at the dump in 2022. Police Chief Jeremy Wellnitz will be working on turning N Idaho Street into a one way in front of the school, starting the 2022-2023 school year. Finance Officer Wellnitz proposed a plan for a toddler park and new splash pad at the pool park, partially funded by the SD Land and Water Conservation Grant.

**Motion # 021-2022**

**Approve Department Updates**

Motion by Zemlicka and seconded by Dohmann to approve department updates. All members voting yes. Motion carried.

**Trenching**

Tom and Cody Wookey are asking the City to finish trenching a ditch that runs south east of town. It would be a continuation of trenching done around 10 years ago. Kottke advised the Wookeys and the council that compliance with USDA and NRCS is important during these projects and decisions should be tabled until these agencies are notified.



A first reading was had on redistricting Ordinance #576.

**Motion # 022-2022**

**Resolution #857**

Motion by Zemlicka and seconded by Hagstrom to approve Resolution #857 to redistrict the voting wards. All members voting yes. Motion carried.

**RESOLUTION #857**

A RESOLUTION ESTABLISHING AMENDED VOTING WARDS WITHIN THE CITY OF CLARK, SOUTH DAKOTA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA THAT THE FOLLOWING VOTING WARDS BE ESTABLISHED:

**2.04.02 Ward I**

Ward "I" shall comprise of all the territory within the corporate city limits lying south of a line extending west from the centerline of Grant Street, and east of a line extending from the centerline of the intersection of Utah Street to the south boundary of city limits; and all the territory within the corporate city limits lying south of US Highway 212, and east of South Dakota Street.

**2.04.04 Ward II**

Ward "II" shall comprise of all the territory within the corporate city limits lying north of US Highway 212, and south of 5<sup>th</sup> Avenue Northeast, and east of North Idaho Street; and all the territory within the corporate city limits lying north of US Highway 212, south of 4<sup>th</sup> Avenue Northwest, and west of North Idaho Street; and all the territory within the corporate city limits lying south of US Highway 212, and west of South Dakota Street, and north of South Grant Avenue; and all the territory within the corporate city limits lying south of US Highway 212, and west of a line extending from the centerline of the intersection of Utah Street to the south boundary of city limits.

**2.04.06 Ward III**

Ward "III" shall comprise of all the territory within the corporate city limits lying north of 4<sup>th</sup> Ave. Northwest and west of North Idaho Street; and all that territory within the corporate city limits lying north of 5<sup>th</sup> Avenue Northeast and east of North Idaho Street.

Passed and adopted this 14<sup>th</sup> day of February, 2022.

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Keri Kline, Mayor  
City of Clark, South Dakota

ATTEST:

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Alaina Wellnitz, City Finance Officer

**Motion # 023-2022**

**Approve Meeting Minutes**

Motion by Kottke and seconded by Nesheim to approve the January meeting minutes. All members voting yes. Motion carried.

**Motion # 024-2022**

**Approve Financials**

Motion by Dohmann and seconded by Dalton to approve the February financial reports. All members voting yes. Motion carried.

**Motion # 025-2022**

**Approve Claims**

Motion by Kottke and seconded by Nesheim to approve the following claims. All members voting yes. Motion carried.

**JANUARY CLAIMS**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
29482	KEN'S FOOD FAIR	SUPPLIES DEDUCTIBLE	\$ 112.59
29481	JEREMY WELLNITZ	REIMBURSEMENT	\$ 1,701.38
2565	SD DEPT OF REVENUE	DECEMBER SALES TAX	\$ 45.45
2566	SD DEPT OF REVENUE	DECEMBER GOLF SALES TAX	\$ 205.01
29483	STURDEVANTS	SUPPLIES	\$ 460.93
29484	U DRIVE TECHNOLOGY	TEXT TOOL	\$ 64.96
29485	OSCAR'S MACHINE SHOP	SUPPLIES	\$ 181.78
29486	CLARK COMMUNITY OIL COMPANY	GAS	\$ 1,258.53
29487	KIESLER POLICE SUPPLY	GUNS	\$ 1,026.00
2567	CITY OF CLARK	UTILITIES	\$ 172.05
2568	EFTPS	Payroll Taxes	\$ 3,243.71
29488	CLARK RURAL WATER SYSTEM	MATERIALS	\$ 11,917.40
29495	COOK'S WASTEPAPER AND RECYCLING	DUMPSTERS	\$ 64.24
29492	CREATIVE PRINTING	BUILDING PERMITS	\$ 118.76
29489	MIDWEST ALARM COMPANY	QUARTERLY TEST	\$ 275.49

29490	BUTLER MACHINERY COMPANY	SNOW PLOW PARTS	\$ 948.29
29497	STAR LAUNDRY	RAGS AND RUGS	\$ 212.10
29491	COOK'S WASTEPAPER AND RECYCLING	JANUARY GARBAGE	\$ 7,257.26
29494	NORTHWESTERN ENERGY	UTILITIES	\$ 669.84
2575	AMAZON CAPITAL SERVICES	SUPPLIES	\$ 354.66
29493	MOCIC	ANNUAL MEMBERSHIP	\$ 100.00
2573	A&B BUSINESS SOLUTIONS	COPIER	\$ 90.63
29496	SOUTH DAKOTA 811	LOCATES	\$ 40.95
29498	WATERTOWN PD	SERVER ACCESS	\$ 500.00
2578	EFTPS	Payroll Taxes	\$ 3,434.36
29499	SD RETIREMENT SYSTEMS	Retirement	\$ 3,612.40
29500	CHILD SUPPORT PAYMENT CENTER	CHILD SUPPORT	\$ 352.62
29501	CARDMEMBER SERVICES	CREDIT CARD PURCHASES	\$ 237.31
29503	CITY OF CLARK	WATER DEPOSIT REFUND	\$ 100.00
29504	STAR LAUNDRY	RAGS AND RUGS	\$ 137.50
29505	NORTHWESTERN ENERGY	UTILITIES	\$ 9,286.32
29506	TYLER SILKMAN	PER DIEM	\$ 174.34
2581	PITNEY BOWES	METER RENTAL	\$ 162.00
2582	FUTURE POS	CREDIT CARD FEES	\$ 243.85
2583	DACOTAH BANK	JANUARY SERVICE CHARGE	\$ 27.28
Payroll	Mayor	payroll	\$ 271.58
1/11/22	Finance Office	payroll	\$ 2,190.51
	Govt Bldg	payroll	\$ 114.45
	Police	payroll	\$ 4,094.62
	Streets	payroll	\$ 4,244.14
	Sewer	payroll	\$ 1,419.57
	Water	payroll	\$ 1,419.86
	Transit	payroll	\$ 55.40
	Clubhouse	payroll	\$ 70.40
	Parks	payroll	\$ 70.56
	Library	payroll	\$ 460.20
	Overtime included in the above: D. Altfillisch \$46.88 & DT \$62.50; E. Brush \$28.95;		
	A. Wellnitz \$78.75		
Payroll	Mayor	payroll	\$ 221.58
1/24/22	Finance Office	payroll	\$ 2,200.38
	Govt Bldg	payroll	\$ 59.23
	Police	payroll	\$ 3,894.62
	Streets	payroll	\$ 4,531.58
	Sewer	payroll	\$ 1,398.64

Water	payroll	\$	1,398.90
Transit	payroll	\$	347.16
Parks	payroll	\$	398.16
Library	payroll	\$	504.00
Overtime included: D. Altfillisch \$46.88; E. Brush \$159.23; T. Silkman \$194.67 and DT \$43.26; A Wellnitz \$39.38			

**FEBRUARY CLAIMS**

<b>To</b>	<b>For</b>	<b>Amount</b>
WELLMARK BCBS	INSURANCE	\$ 6,963.88
MOELLER SHEET METAL	SUPPLIES	\$ 498.95
QUILL	SUPPLIES	\$ 321.41
PITNEY BOWES	POSTAGE	\$ 1,520.99
PRINCIPAL FINANCIAL GROUP	INSURANCE	\$ 42.91
CREATIVE PRINTING	ENVELOPES	\$ 919.74
VISION SERVICE PLAN	INSURANCE	\$ 385.57
DELTA DENTAL OF SOUTH DAKOTA	INSURANCE	\$ 1,169.85
SHARP ELECTRIC	REPAIRS	\$ 167.08
CLARK CO TREASURER	TAXES FOR 416 2ND AVE NW	\$ 382.80
WW TIRE SERVICE	MED VAN TIRES	\$ 692.00
SD RURAL DEVELOPMENT	SEWER LOAN	\$ 787.00
SD RURAL DEVELOPMENT	SEWER LOAN 2	\$ 1,307.00
SD RURAL DEVELOPMENT	WATER LOAN	\$ 908.00
CLARK CO HISTORICAL SOCIETY	SUBSITY	\$ 577.00
EFTPS	Payroll Taxes	\$ 3,697.69
FJELLAND LAW OFFICE	ATTORNEY FEES	\$ 1,190.00
COOKS WASTEPAPER AND RECYCLING	DUMPSTERS	\$ 119.49
ATT MOBILITY	UTILITIES	\$ 125.89
FOREST EXCAVATING	GRAVEL SCREENING	\$ 143.88
CLARK COUNTY COURIER	ADVERTISING	\$ 131.91
ECOLAB	PEST ELIMINATION	\$ 94.76
ITC TELEPHONE	UTILITIES	\$ 616.49
MACKS STANDARD	FUEL	\$ 284.00
CLARK ACE HARDWARE	SUPPLIES	\$ 409.80
KEN'S FOOD FAIR	SUPPLIES	\$ 41.21
OSCARS MACHINE SHOP	SUPPLIES	\$ 128.80
STURDEVANTS AUTO PARTS	SUPPLIES	\$ 372.22
FIRST DISTRICT ASSOCIATION	2022 MUNICIPAL DUES	\$ 1,521.43
CLARK BUILDING AND RANCH SUPPLY	SUPPLIES	\$ 22.57
WESTSIDE IMPLEMENT	SUPPLIES	\$ 85.08

ESEIND INC	PANIC BUTTONS	\$	306.00
U DRIVE TECHNOLOGY	TEXT TOOL	\$	53.52
CITY OF CLARK	UTILITIES	\$	139.95
NORTHWESTERN ENERGY	UTILITIES	\$	167.61
SD DEPT OF HEALTH	SPECIMEN	\$	30.00
CLARK COMMUNITY OIL	GAS	\$	1,324.09
COOKS WASTEPAPER AND RECYCLING	FEBRUARY GARBAGE	\$	7,272.00
SD DANR	SURFACE WATER FEES	\$	50.00
SD DEPT OF REVENUE	SALES TAX	\$	1.80
SD DEPT OF REVENUE	SALES TAX	\$	113.91
CLARK RURAL WATER SYSTEM	MATERIALS	\$	13,451.00
Payroll	Mayor	\$	271.58
2/8/2022	Finance Office	\$	2,207.00
	Govt Bldg	\$	77.94
	Police	\$	5,056.62
	Streets	\$	4,397.86
	Sewer	\$	1,430.38
	Water	\$	1,430.65
	Transit	\$	369.30
	Clubhouse	\$	434.90
	Parks	\$	3,304.92
	Library	\$	519.80

Overtime included in the above: D. Altfillisch \$93.75; E. Brush \$86.85; T. Silkman \$64.89

#### Land Auction

The council made the decision that the City will be selling surplus land at an auction on April 4<sup>th</sup>.

#### Motion # 026-2022

#### Golf Course Staff

Motion by Nesheim and seconded by Dohmann to hire Sherri Daniels as the Clubhouse Kitchen Manager at \$15 an hour. All members voting yes. Motion carried.

#### Motion # 027-2022

#### Executive Session

Motion by Dohmann and seconded by Kottke to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 6:03 PM and was declared out at 6:31 PM.

#### Motion # 028-2022

#### Adjourn

Motion by Dalton and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 6:31 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
March 7<sup>th</sup>, 2022 at 7:00PM**

**Call to order:** The Clark City Council met in session on March 7<sup>th</sup>, 2022, at 7:00pm in the City Hall Community Room.

**Council Members Present:** Brandon Kottke, Nick Dalton, Derrick Dohmann, Shane Hagstrom, Andrew Zemlicka, and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, Lee Redinger, Darin Altfillisch, Emily Sansom, Chris Bokinskie, Dala Albright, Tammy Rusher, and Kylie Steen.

Mayor Kline called the meeting to order at 7:00 pm.

**Motion # 029-2022**

**Adopt Agenda**

Motion by Dohmann and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Tony Palluck asked the council for action related to a code enforcement violation. Kylie Steen asked for her name to be removed from a written warning issued to a city employee.

**Mayor & Department Updates**

Alaina Wellnitz advised the council that the Skating Rink was closed in late February and averaged 16 kids a day. Tammy Rusher asked for input on when to open up the Golf Course Clubhouse.

**Baseball Association**

Chris Bokinskie talked to the council about hiring coaches and donating his salary to Legion Baseball. A coaches meeting will be held next week.

**Rotary Donation**

Dala Albright revisited the need for new lights at the Dickinson Park baseball field. New lights would cost roughly \$134,000. Dala will look into the cost of redirecting the current lights. The Rotary would also like to move a garage down to Dickinson Park to store a field groomer.

**Motion # 030-2022**

**Liquor License**

Motion by Zemlicka and seconded by Nesheim to approve a special event liquor license for the Pro Pheasant Banquet at the Clark American Legion on March 25<sup>th</sup>, 2022. All members voting yes. Motion carried.

**Election Updates**

Brandon Kottke will remain council member in Ward I for another two years.

**Motion # 031-2022**

**Summer Rec Fees**

Motion by Nesheim and seconded by Dohmann to approve the following pool fees for the 2022 season: Family Swim Pass- \$150; Individual Swim Pass- \$60; Water Aerobics- \$100; Swimming Lessons- \$40 per child. All members voting yes. Motion carried. Pool Manager Emily Sansom

provided the council with ideas for the upcoming season and a list of supplies needed at the pool. New protocol and procedures for entering the pool were also discussed.

**Dump Fees**

After much discussion regarding fees for the dump, the council decided to table the issue until the March 21<sup>st</sup> meeting when further information will be provided by Darin Altfillisch.

**2<sup>nd</sup> Reading of Ordinance #576**

A 2<sup>nd</sup> reading was had on Ordinance #576.

**Motion # 032-2022**

**Approval of Ordinance #576**

Motion by Zemlicka and seconded by Dalton to approve Ordinance #576. All members voting yes. Motion carried.

**ORDINANCE #576**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE 2.04 “TITLE 2 – BOUNDARIES, WARDS AND PRECINCTS, CHAPTER 2.04 -WARDS” OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 2 – Boundaries, Wards and Precincts, Chapter 2.04 Wards” be amended as follows:

“Section

2.04.02 Ward I

2.04.04 Ward II

2.04.06 Ward III

**2.04.02 Ward I**

Ward “I” shall comprise of all the territory within the corporate city limits lying south of a line extending west from the centerline of Grant Street, and east of a line extending from the centerline of the intersection of Utah Street to the south boundary of city limits; and all the territory within the corporate city limits lying south of US Highway 212, and east of South Dakota Street.

**2.04.04 Ward II**

Ward “II” shall comprise of all the territory within the corporate city limits lying north of US Highway 212, and south of 5<sup>th</sup> Avenue Northeast, and east of North Idaho Street; and all the territory within the corporate city limits lying north of US Highway 212, south of 4<sup>th</sup> Avenue Northwest, and west of North Idaho Street; and all the territory within the corporate city limits lying south of US Highway 212, and west of South Dakota Street, and north of South Grant Avenue; and all the territory within the corporate city limits lying south of US Highway 212, and west of a line extending from the centerline of the intersection of Utah Street to the south boundary of city limits.

**2.04.06 Ward III**

Ward “III” shall comprise of all the territory within the corporate city limits lying north of 4<sup>th</sup> Ave. Northwest and west of North Idaho Street; and all that territory within the corporate city limits lying north of 5<sup>th</sup> Avenue Northeast and east of North Idaho Street.



All ordinances and resolutions parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances or resolutions previously adopted.

Adopted this 7<sup>th</sup> day of March, 2022.

City of Clark

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Keri Kline, Mayor

ATTEST:

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Alaina Wellnitz, Finance Officer

First Reading: February 14, 2022

Second Reading: March 7, 2022

Date Adopted: March 7, 2022

Date Published: March 9, 2022

Effective Date: March 29, 2022

**Drainage**

The drainage issue on Jim Freeze's property was discussed and a resolution to the problem was finalized prior to the meeting.

**Land Auction**

The discussion of auctioning off city owned property was revisited. A decision was made to have Chad Fjelland handle the auction on April 4<sup>th</sup>.

**Motion # 033-2022**

**Approve Meeting Minutes**

Motion by Dohmann and seconded by Kottke to approve the February meeting minutes. All members voting yes. Motion carried.

**Motion # 034-2022**

**Approve Financials**

Motion by Hagstrom and seconded by Zemlicka to approve the March financial reports. All members voting yes. Motion carried.

**Motion # 035-2022**

**Approve Claims**

Motion by Nesheim and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

**FEBRUARY CLAIMS**

#	To	For	Amount
29540	Northwestern Energy	utilities	\$ 597.34
29535	Better Homes and Gardens	magazine subscription	\$ 29.00
29536	Reader's Digest	magazine subscription	\$ 15.00
2590	Pitney Bowes	Postage	\$ 1,596.76

2227	US Bank Corporate Trust	SRF #2 Loan	\$ 25,016.47
29537	Farmers Alliance	Rae Jean's notary	\$ 60.00
2593	A & B Business Solutions	copier	\$ 90.63
2596	Amazon Capital Services	books	\$ 174.35
29543	Northwestern Energy	utilities	\$ 8,456.31
29541	Cardmember Services	credit card fees	\$ 676.71
29542	SD Secretary of State	notary public filing fee	\$ 30.00
2597	Amazon Capital Services	supplies	\$ 39.95

### PAYROLL VOUCHERS

#	To	For	Amount
2592	EFTPS	Payroll Taxes	\$ 3,308.81
29538	Child Support Payment Center	Child Support	\$ 352.62
29539	SD Retirement Systems	Retirement Contributions	\$ 3,574.70
Payroll	Mayor	payroll	\$ 221.58
2/22/2022	Finance Office	payroll	\$ 2,224.00
	Govt Bldg	payroll	\$ 112.23
	Police	payroll	\$ 3,894.62
	Streets	payroll	\$ 4,172.80
	Sewer	payroll	\$ 1,415.21
	Water	payroll	\$ 1,415.47
	Transit	payroll	\$ 190.81
	Clubhouse	payroll	\$ 35.20
	Parks	payroll	\$ 241.92
	Library	payroll	\$ 480.00

### MARCH CLAIMS (03 22 CLMS)

To	For	Amount
Wellmark BCBS	insurance	\$ 6,963.88
Quill	supplies	\$ 130.07
Glass Products	Rekeying	\$ 354.97
Star Laundry	rags and rugs	\$ 277.68
Principal Financial Group	insurance	\$ 42.91
Dakota Butcher	liquor	\$ 87.96
Forest Excavating	culvert	\$ 178.57
Delta Dental	insurance	\$ 1,169.85
Vision Service Plan	insurance	\$ 385.57
USGA	Club membership dues	\$ 150.00
SD Department of Health	specimen	\$ 30.00
Clark County Courier	ads and subscription	\$ 190.74
212 Truck and Trailer Repairs	parts	\$ 12.67
Clark County Treasurer	back taxes on Anderson prop.	\$ 1,612.33
AT&T	utilities	\$ 125.89

A & B Business Solutions	copier	\$	57.00
Moeller Sheet Metal	repairs	\$	89.95
Dacotah Bank	service charge and TIF interest	\$	146.04
FuturePOS	service fees	\$	64.20
U Drive Technology	text tool	\$	50.00
Mack's Standard	tires and gas	\$	1,391.00
Clark Co Historical Society	subsidy	\$	577.00
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan	\$	787.00
SD Rural Development	sewer loan 2	\$	1,307.00
Quill	chair and chair mat	\$	232.98
Clark ACE Hardware	supplies	\$	456.79
ESEIND, Inc.	cameras	\$	3,564.90
A-I Computer Solutions	software	\$	544.99
SD Department of Revenue	sales tax	\$	12.62
SD Department of Revenue	sales tax	\$	25.64
Ken's Food Fair	supplies	\$	26.41
ITC Telephone	utilities	\$	626.37
Eric Brush	deductible reimbursement	\$	1,344.10
Dakota Pump	pump at NAPA lift station	\$	9,755.45
Westside Implement	back up cameras	\$	743.05
Clark Building Center and Ranch	door knob	\$	34.99
Clark Community Oil Company	gas	\$	1,218.07
Clarke Mosquito Control	mosquito supplies	\$	265.21

### **PAYROLL VOUCHERS**

EFTPS	Payroll Taxes	\$	3,388.20
<b>3/8/22 Payroll</b>			
Mayor	payroll	\$	271.58
Finance Office	payroll	\$	2,291.00
Govt Bldg	payroll	\$	77.94
Police	payroll	\$	3,944.62
Streets	payroll	\$	4,438.62
Sewer	payroll	\$	1,394.41
Water	payroll	\$	1,394.67
Transit	payroll	\$	320.06
Clubhouse	payroll	\$	138.90
Parks	payroll	\$	294.84
Library	payroll	\$	519.80

### **Motion # 036-2022**

### **Approve Financials**

Motion by Hagstrom and seconded by Dohmann to approve the 2021 Annual Report. All members voting yes. Motion carried.

**Special March Meeting**

The City Council will meeting on March 21<sup>st</sup> at 7:00PM for the annual Board of Equalization meeting.

**Motion # 037-2022**

**Adjourn**

Motion by Nesheim and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:38pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Equalization Meeting  
March 21, 2022**

**Call to order:** The Clark City Council and School Board President Bob Steffen met in session on March 21<sup>st</sup>, 2022 at 7:00 pm in the City Hall Community Room as the Board of Equalization.

**Council Members Present:** Nick Dalton, Shane Hagstrom, Melissa Nesheim, Brandon Kottke, Andrew Zemlicka, and School Board President Bob Steffens. Derrick Dohmann was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Joe Herr, Ryan Easthouse, Dan Whalen, Jerome Nesheim, Jason & Kylie Steen, and Travis Ahrens.

Mayor Kline called the meeting to order at 7:00 pm.

Motion by Zemlicka and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

The Board of Equalization reviewed the assessment role and then heard the following appeals.

**Parcel 5219:** Lot 12, Block 6, Original Clark.

Owner Chelsi Paulson (not present), appealing structure value. Director of Equalization Jarvis Reidburn (not present) provided letter agreeing to 40% obsolescence until the remodel is complete.

Motion by Zemlicka and seconded by Hagstrom to appraise building value at \$45,785 with no change to land value. All members voting yes. Motion carried.

**Parcel 5307:** Lots 6 & 7, Block 13, Alberts Keeps First Addn.

Owner Kerry Kline, appealing structure value as "excellent". DOE Reidburn provided a letter agreeing to lower structure value to "above normal" and assessed the house value at \$213,136.

Motion by Zemlicka and seconded by Dalton to appraise house value at \$213,136 with no change to land value. All members voting yes. Motion carried.

**Parcel 5418:** Lots 10 & 11, Block 7, Conklins Addn.

Owner Ryan Easthouse, appealing the structure value, wishes it to remain the same as last year and comparable to similar in his area.

Motion by Steffen and seconded by Dalton to change appraisal back to 2021 value of \$156,079 with no changes in land value. All members voting yes. Motion carried.

**Parcel 5475:** Lots 3-5, Block 6, Hoskins Addn.

Owner Dan Whalen appealing square footage and house condition. DOE Reidburn provided a letter agreeing to the square footage discrepancy and changed the house condition from "excellent" to "above normal." With those changes, Reidburn agreed to a house value of \$143,407.

Motion by Hagstrom and seconded by Kottke to assess the house value at \$143,407 with no changes in land value. All members voting yes. Motion carried.

**Parcel 9052:** N 162' of Ol B Heckmans Subdivision.

Owners Jerome and Melissa Nesheim appealing incorrect lot size and inconsistent house value with other comparables.

Motion by Dalton and seconded by Hagstrom to change lot value to \$10,000 and house value to \$282,500. All members voting yes. Motion carried.

**Parcel 5640:** N 25' of Lot 4 and all of Lot 3, Block 4, Subdivision of Outlot D.

Owner Joe Herr appealing the house value at \$140,073 based on comparables and last year's assessment.

Motion by Steffens and seconded by Kottke to appraise house at \$90,000. All members voting yes. Motion carried.

**Parcel 8186:** W ½ of Ol 57 and W ½ of N 163.5' of Ol 58.

Owners Jason & Kylie Steen appealing inconsistent house and lot value at \$444,857 based on other comparables.

Motion by Dalton and seconded by Hagstrom to appraise the land value at \$10,000 and home value at \$300,000. All members voting yes. Motion carried.

Motion by Zemlicka and seconded by Dalton to approve the whole assessment role. All members voting yes. Motion carried.

Motion by Steffens and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:47 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
March 21, 2022**

**Call to order:** The Clark City Council met in session on March 21<sup>st</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Shane Hagstrom, Melissa Nesheim, Brandon Kottke and Andrew Zemlicka. Absent was Derrick Dohmann.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Bill Krikac, Police Chief Jeremy Wellnitz, Travis Ahrens, David Lewis, Dave Adam, Cindy Fecko, Casandra Koistinen, Kristin Vandersnick, Greg Janisch, and Warren Brandlee.

Mayor Kline called the meeting to order at 7:48 pm.

**Motion # 038-2022**

**Adopt Agenda**

Motion by Kottke and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

There was no public input.

**Choose Clark County**

Kirstin Vandersnick spoke on behalf of Choose Clark County regarding upcoming housing projects. The council agreed to provide Choose Clark County with a lot for their first housing project. Details of the project and sale of said lot will be provided at the April 4<sup>th</sup> meeting.

**Highway Safety Grant**

Police Chief Jeremy Wellnitz spoke to the council about the Highway Safety Grant which funds law enforcement overtime. Overtime will be granted after 40 hours of monitoring traffic for speeding, seat belt violations, DUIs, and other public safety violations.

**Motion # 039-2022**

**Operations Manual**

Motion by Dalton and seconded by Nesheim to approve changes to the City of Clark Operations Manual to allow the Police Department to be eligible for overtime when performed under the scope of the Highway Safety grant. All members voting yes. Motion carried.

**Flat Iron Park**

Dave Adam of the Clark American Legion spoke to the council about new additions to Flat Iron Park, including a new sidewalk and an urn-type structure for flag ashes. The Legion representatives will be back for the May meeting with a formal proposal and will ask for a donation from the City at that time.

**Motion # 040-2022**

**Heather's Bistro**

Motion by Hagstrom and seconded by Kottke to approve a wine and malt beverage license for Heather's Bistro. All members voting yes. Motion carried.

**ARPA Grant**

Finance Officer Alaina Wellnitz advised the council of the DANR's decision to approve a portion of the funds requested by the City of Clark in the Drinking Water Facilities Funding application. DANR requested the project be downsized to \$8,035,000 from the original request of \$12,245,000. The City of Clark is eligible for a 50% grant match if the project is downsized accordingly. Water surcharges will need to be increased in order for the City to be eligible for the grant. Helms and Associates re-scoped the project to focus on replacing the drinking water system on the south side of Clark and 5000 feet of pipe on the north side. The council agreed to the new project specs. Wellnitz will report back to 1<sup>st</sup> District to get the updated plans to the Board of Water and Natural Resources in time for their April meeting.

**Motion # 041-2022**

**2022 Dump Fees**

Motion by Nesheim and seconded by Zemlicka to approve the updated fees for the City Dump. Those in favor were Zemlicka, Nesheim, and Dalton. Opposed were Kottke and Hagstrom. Motion passed due to majority vote.

**Motion # 042-2022**

**Adjourn**

Motion by Dalton and seconded by Nesheim to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:02 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Board of Adjustment Meeting  
April 4<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session as the Board of Adjustment on April 4<sup>th</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Darin Altfillisch, Mike Cook, Tammy Rusher, Adam and Allison Imberi, Jerome Nesheim, Joe Herr, Jason Steen, Terry Schlagel, Rod Foster, and Sara Gjerde.

Mayor Kline called the meeting to order at 7:00pm.

**Imberi Conditional Use Application**

Adam and Allison Imberi applied for a conditional use permit to allow them to house chickens on their property. All required notices have been published and mailed. No comments heard either for or against the application. Board finds applicant meets requirements of Clark City Code.

Motion by Nesheim and seconded by Hagstrom to approve the conditional use application for the Imberi family to raise chickens on their property. All members voting yes. Motion carried.

Motion by Zemlicka and seconded by Kottke to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:04 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
April 4<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session on April 4<sup>th</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Darin Altfillisch, Mike Cook, Tammy Rusher, Travis Ahrens, Adam and Allison Imberi, Jerome Nesheim, Joe Herr, Jason Steen, Terry Schlagel, Rod Foster, and Sara Gjerde.

Mayor Kline called the meeting to order at 7:04 pm.

**Motion # 043-2022**

**Adopt Agenda**

Motion by Zemlicka and seconded by Nesheim to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Land Auction**

City Attorney Chad Fjelland started the land auction with Parcel 1, Lots 4 and 5 of Schmidt's Addition. Minimum bid started at \$27,900 with no bidders. Joe Herr, Jerome Nesheim, and Jason Steen offered \$22,000. Parcel 2 up for bidding was Lot 3 Olson's Addition (former Community Garden). Bidding started at \$5000 with no bidders. Jerry Bowers offered \$2000. Parcel 3 up for bidding was the south 115' of Lot 11, Block 7, W H Lamb's Addition. Bidding started at \$5000 with one bidder, Sara Gjerde. Fjelland advised the interested parties that the council will meet in executive session to decide whether or not to accept the bids.

**Motion # 044-2022**

**Water and Sewer Repair Bids**

Motion by Hagstrom and seconded by Dohmann to accept the bid from Forest Excavating for water and sewer bids. All members voting yes. Motion carried.

**Motion # 045-2022**

**Solid Waste Collection Bids**

Motion by Dohmann and seconded by Dalton to accept the bid from Cook's Wastepaper and Recycling for solid waste collection. All members voting yes. Motion carried. Mike Cook was present to answer any questions.

**Department Updates**

Darin Altfillisch advised the council that the dump will be opening on April 9<sup>th</sup>, weather permitting. Frank Cali will be the new dump attendant. Drainage costs for Jim Freeze's property were discussed. The Golf

Course opened on April 4<sup>th</sup>. Summer Recreation sign up was March 30<sup>th</sup> and brought in roughly \$11,000 with 118 families in attendance.

**Motion # 046-2022**

**Camping Fees**

Motion by Hagstrom and seconded by Zemlicka to raise the camping fees at Dickinson Park to \$20 a night. All members voting yes. Motion carried.

**Hay Land Auction**

Rod Foster was present to bid on baling the city owned hay land which consists of 30 acres, commonly referred to as the "East Pasture", and 20 acres by the retention pond. Foster bid \$3000 for the East Pasture and \$1500 for the retention pond hay land.

**Motion # 047-2022**

**East Pasture Hay Land Agreement**

Motion by Hagstrom and seconded by Zemlicka to approve the bid from Rod Foster for \$3000 to bale the East Pasture and authorize Mayor Kline to sign the lease agreement. All members voting yes. Motion carried.

**Motion # 048-2022**

**Retention Pond Hay Land Agreement**

Motion by Dalton and seconded by Zemlicka to approve the bid from Rod Foster for \$1500 to bale the hay land by the retention pond and authorize Mayor Kline to sign the lease agreement. All members voting yes. Motion carried.

**Softball Field Lease**

Finance Officer Alaina Wellnitz and Clark School Superintendent Travis Ahrens presented the council with a five year lease for the softball field.

**Motion # 049-2022**

**Approve Softball Lease**

Motion by Kottke and seconded by Dalton to approve the softball field lease between the Clark School and the City of Clark. All members voting yes. Motion carried.

**Motion # 050-2022**

**Choose Clark County**

Motion by Dohmann and seconded by Dalton to approve the transfer of Parcel 5609 (West 30' of lot 5 and all of lots 6 & 7, Block 12, Brown and Wares Addition) to Choose Clark County with the condition that the City will recoup payment of the lot upon sale of the house. All members voting yes. Motion carried.

**ARPA Grant**

Finance Officer Wellnitz advised the council that the Board of Water and Natural Resources will be considering the City's application for the Drinking Water System Improvement project during their meeting April 12-13. Wellnitz but plans on virtually attending the meeting to speak on behalf of the project.

**Motion # 051-2022**

**Approve Meeting Minutes**

Motion by Nesheim and seconded by Kottke to approve the March meeting minutes. All members voting yes. Motion carried.

**Motion # 052-2022**

**Approve Financials**

Motion by Zemlicka and seconded by Hagstrom to approve the April financial reports. All members voting yes. Motion carried.

**Motion # 053-2022**

**Approve Claims**

Motion by Dohmann and seconded by Hagstrom to approve the following claims. All members voting yes. Motion carried.

**MARCH CLAIMS**

#	To	For	Amount
29570	Clark Rural Water System	materials	\$ 12,299.00
2606	City of Clark	utilities	\$ 202.90
29571	Cook's Wastepaper and Recycling	March garbage	\$ 7,271.10
29574	Northwestern Energy	utilities	\$ 1,405.53
2607	Quill	supplies	\$ 409.60
29573	Star Laundry	rags and rugs	\$ 276.87
2608	Amazon Capital Services	supplies and books	\$ 225.89
29579	Clark Building Center	fire dept supplies	\$ 284.45
29572	212 Truck and Trailer Repair	parts	\$ 16.10
29578	Tara Thomas	travel expenses	\$ 47.60
29580	Northwestern Energy	utilities	\$ 8,795.35

**MARCH PAYROLL VOUCHERS**

#	To	For	Amount
2611	EFTPS	Payroll Taxes	\$ 3,411.80
26576	Child Support Payment Center	Child Support	\$ 352.62
29577	SD Retirement Systems	Retirement Contributions	\$ 3,575.84
Payroll	Mayor	payroll	\$ 221.58
3/22/2022	Finance Office	payroll	\$ 2,145.25
	Govt Bldg	payroll	\$ 102.88
	Police	payroll	\$ 3,894.62
	Streets	payroll	\$ 4,196.30
	Sewer	payroll	\$ 1,406.21
	Water	payroll	\$ 1,406.49
	Transit	payroll	\$ 338.53
	Clubhouse	payroll	\$ 525.60
	Library	payroll	\$ 549.80

**APRIL CLAIMS (04 22 CLMS)**

Wellmark BCBS	insurance	\$ 6,963.88
Pitney Bowes	meter rental	\$ 162.00
A & B Business Solutions	copier	\$ 57.00
Zimco Supply Co.	fertilizer and chemical	\$ 5,491.57
Kevin Zobel	door installation	\$ 351.10
Cardmember Services	credit card purchases	\$ 1,190.70
Share Corporation	chemicals	\$ 6,089.84

Vision Service Plan	insurance	\$	385.57
Principal Financial Group	insurance	\$	42.91
Delta Dental	insurance	\$	1,169.85
Treetop Products Inc	picnic tables	\$	3,546.40
JBs Auto Repair	squad repairs	\$	2,098.65
Hendrickson Heating and Cooling	walk in cooler	\$	622.45
Banyon Data Systems	software	\$	2,075.00
Colonial Research Chem	chemicals	\$	866.84
Quill	supplies	\$	424.66
AT&T Mobility	utilities	\$	125.89
SDPAA	insurance	\$	42,250.03
Rural Development	sewer 2 loan	\$	1,307.00
Rural Development	sewer 1 loan	\$	787.00
Rural Development	water loan	\$	908.00
US Bank Corporate Trust	SRF Loan	\$	6,940.29
Clark County Historical Society	subsidy	\$	577.00
Woodring Plumbing	water fountain repairs	\$	1,015.31
Eric Brush	lunches	\$	28.00
A-I Computer Solutions	computer repairs	\$	119.98
Star Laundry	rags and rugs	\$	79.19
Darin Altfillisch	lunches	\$	28.00
US Foods	food and supplies	\$	1,390.44
Clark Ace Hardware	supplies	\$	614.53
Mack's Standard	gas and oil	\$	369.50
Clark County Courier	advertising	\$	621.97
ITC	utilities	\$	614.37
Sturdevants Auto Parts	parts	\$	166.84
Oscars Machine Shop	parts	\$	49.16
Menards	Pothole patch	\$	100.80

## **PAYROLL VOUCHERS**

EFTPS	Payroll Taxes	\$	3,681.41
4/5/2022 Payroll			
Mayor	payroll	\$	271.58
Finance Office	payroll	\$	2,314.03
Govt Bldg	payroll	\$	84.17
Police	payroll	\$	4,534.62
Streets	payroll	\$	4,342.09
Sewer	payroll	\$	1,531.12
Water	payroll	\$	1,531.41
Transit	payroll	\$	353.92
Pool	payroll	\$	108.00
Clubhouse	payroll	\$	685.18

Library

payroll

\$ 486.00

**Motion # 054-2022**

**Executive Session**

Motion by Kottke and seconded by Dalton to enter executive session for personnel and contractual issues, per SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 7:58pm and was declared out at 8:08pm.

**Motion # 055-2022**

**Parcel 1 Land Sale**

Motion by Hagstrom and seconded by Zemlicka to approve the high bid of \$22,000 from Joe Herr, Jerome Nesheim, and Jason Steen for Lots 4 and 5 Schmidt's addition. Melissa Nesheim abstained from the vote. All other members voting yes. Motion carried.

**Motion # 056-2022**

**Parcel 2 Land Sale**

Motion by Kottke and seconded by Dalton to reject the high bid of \$2,000 from Jerry Bowers for Lot 3 Olson's Addition. All members voting yes. Motion carried.

**Motion # 057-2022**

**Parcel 3 Land Sale**

Motion by Nesheim and seconded by Zemlicka to approve the high bid of \$5,000 from Sara Gjerde for the south 115' of Lot 11, Block 7, W H Lamb's Addition. All members voting yes. Motion carried.

**Motion # 058-2022**

**Adjourn**

Motion by Kottke and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:12pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting**

**May 2<sup>nd</sup>, 2022**

**Call to order:** The Clark City Council met in session as the Board of Adjustment on May 2<sup>nd</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz, Jerome Nesheim, Joe Herr, Dave Adam, Emily Sansom, and Wayne Heilman.

Mayor Kline called the meeting to order at 7:02pm.

**3Js Conditional Use Application**

Jerome Nesheim, Jason Steen, and Joe Herr applied for a conditional use permit to build a car wash on their property. All required notices have been published and mailed. No comments heard either for or against the application. Board finds applicant meets requirements of Clark City Code.

Motion by Hagstrom and seconded by Kottke to approve the conditional use application. All members voting yes. Motion carried.

Motion by Zemlicka and seconded by Dalton to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:05 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
May 2<sup>nd</sup>, 2022**

**Call to order:** The Clark City Council met in session on May 2<sup>nd</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Jerome Nesheim, Joe Herr, Dave Adam, Emily Sansom, Wayne Heilman, and Cassi Kottke.

Mayor Kline called the meeting to order at 7:05pm.

**Motion # 059-2022** **Adopt Agenda**  
Motion by Zemlicka and seconded by Nesheim to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

**Motion # 060-2022** **Flat Iron Park Donation**  
Motion by Kottke and seconded by Hagstrom to donate \$1500 to the American Legion for a flag vault at Flat Iron Park. All members voting yes. Motion carried.

**Potato Days**

Cassi Kottke spoke on behalf of the Potato Days Committee and asked the council to consider allowing open containers on Commercial Street during the Potato Days festivities. She would also like a city employee working during Potato Days. The council will vote on this in July.

**Public Input**

Police Chief Jeremy Wellnitz was made aware that people in the community are concerned about city officials watching the cameras at the Golf Course. He wanted to inform the council that those rumors are false and he will be asking for an apology from the staff member responsible. The council wants to remedy the situation by disabling the live feed capabilities on the cameras.

**Motion # 061-2022** **Mayor Appointments**  
Motion by Zemlicka and seconded by Dalton to approve the 2022 Mayoral Appointments. All members voting yes. Motion carried.

**Year 2022  
Mayor Kerry Kline Appointments**

Streets, Alleys, Sidewalks.....	Brandon Kottke
American Disabilities Act.....	Nick Dalton
Pool.....	Melissa Nesheim
Rubble Site.....	Nick Dalton
City Parks.....	Melissa Nesheim



Water & Sewer .....	Brandon Kottke
Fire Dept. ....	Shane Hagstrom
Zoning Officer .....	Shane Hagstrom
Finance Office.....	Derrick Dohmann
Liquor Officer .....	Derrick Dohmann
Med Van.....	Andrew Zemlicka
Recreation Director, Softball & Baseball Complex.....	Melissa Nesheim
Farm Land Lease.....	Andrew Zemlicka
Government Buildings .....	Nick Dalton
Golf Course/Clubhouse.....	Derrick Dohmann
Code Official.....	Alaina Wellnitz
City Attorney .....	Chad Fjelland
Health Officer .....	Louann Streff
Police Chief.....	Jeremy Wellnitz
Emergency Management .....	Jeremy Wellnitz
Hispanic Liaison .....	Michael Sanchez

**Library Board (3 year term)**

- Patty Rosenau –2024
- Mona Marshall –2025
- Chris Jenkins – 2023
- Brenda Jenkins – 2023
- Melissa Nesheim – 2023
- Barb Pollock, President – 2023

**Park Board**

- Rae Jean Flora
- Deb Schlagel
- Alaina Wellnitz

**IPMC Code Board of Appeals**

- Shane Hagstrom
- Nick Dalton
- Derrick Dohmann
- Melissa Nesheim
- Andrew Zemlicka

**Clark Housing & Redevelopment Board**

(5 year term)

- Jon Moeller – 2027
- Bill Krikac – 2023
- Desi Lamb – 2024
- Trevor Forrest – 2025
- Terry Schlagel – 2026
- Shannon Huber, Secretary – 2025

- Brandon Kottke, alternate
- Bill Krikac, alternate

**Motion # 062-2022**

**Elect President and Vice President**

Shane Hagstrom and Melissa Nesheim nominated Andrew Zemlicka as Council President. Derrick Dohmann and Nick Dalton nominated Brandon Kottke as Council President. After a vote, Andrew Zemlicka was elected Council President. Brandon Kottke was elected Council Vice President. All members voting yes. Motion carried.

**Swear in Kottke**

Brandon Kottke was sworn in as council for Ward I for two years.

**Department Updates**

Finance Officer Alaina Wellnitz told the council that Sharp Electric will be updating the lights in the Community Room and Library. Wellnitz is working on a fireworks display with Lew’s

Fireworks for the 4<sup>th</sup> of July. Pool Manager Emily Sansom advised the council she has 11 lifeguards lined up for the pool season.

**Motion # 063-2022**

**Youth Baseball Donation**

Motion by Nesheim and seconded by Dalton to purchase an L screen for the youth baseball field. All members voting yes. Motion carried.

**Motion # 064-2022**

**Senior Fitness Program**

Motion by Hagstrom and seconded by Nesheim to allow Emily Sansom to host a senior fitness program in the Community Room and pay the city \$50 a month for rent. All members voting yes. Motion carried.

**Shooting Range**

Wayne Heilman asked the city for permission to use City land for a clay pigeon target practice. He would like to use the east pasture. The council wants to look into the cost of insurance before making decisions.

**Rural Water Rate Increase**

Wellnitz told the council that Clark Rural Water will be raising rates to \$4.10 per 1000 gallons starting July 1<sup>st</sup>.

**Motion # 065-2022**

**Greenfield Fireworks**

Motion by Kottke and seconded by Nesheim to approve Greenfields request to put up a fireworks stand on City property. All members voting yes. Motion carried.

**Motion # 066-2022**

**Malt Beverage/SD Farm Wine License Renewal**

Motion by Hagstrom and seconded by Dalton to approve the renewal of malt beverage and SD farm wine licenses for Ken's, Big C, El Corral, and Heather's Bistro. All members voting yes. Motion carried.

**Motion # 067-2022**

**Heather's Bistro**

Motion by Nesheim and seconded by Zemlicka to approve the application for Heather's Bistro to have as Malt Beverage, SD Farm Wine, and Wine and Cider license. All members voting yes. Motion carried.

**Motion # 068-2022**

**Approve Meeting Minutes**

Motion by Hagstrom and seconded by Kottke to approve the April meeting minutes. All members voting yes. Motion carried.

**Motion # 069-2022**

**Approve Financials**

Motion by Dalton and seconded by Melissa to approve the financial statements. All members voting yes. Motion carried.

**Motion # 070-2022**

**Approve Claims**

Motion by Zemlicka and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

### APRIL CLAIMS (04 22 CLMS2)

#	To	For	Amount
29605	Clark Community Oil Company	gas	\$ 1,130.78
2622	Amazon Capital Services	supplies	\$ 144.49
29606	Chesterman Company	beverages	\$ 924.16
29607	Todd Walker	greenkeepers	\$ 2,704.00
29608	Clark County Courier	ads for golf course	\$ 25.00
29609	Cook's Wastepaper and Recycling	dumpsters	\$ 121.04
29610	Ken's Food Fair	concessions and supplies	\$ 135.72
2623	SD Dept of Revenue	sales tax	\$ 670.72
2624	SD Dept of Revenue	sales tax	\$ 109.13
29618	Westside Implement	supplies	\$ 62.25
29617	City of Clark	water deposit refund	\$ 72.19
29616	Tracy Allen	water deposit refund	\$ 27.81
29615	Midwest Alarm	alarm testing	\$ 275.49
29614	City of Clark	water deposit refund	\$ 100.00
29613	Clark Building Center	supplies	\$ 28.03
2625	City of Clark	utilities	\$ 145.30
29612	Clark Rural Water System	materials	\$ 12,086.60
29611	Northwestern Energy	utilities	\$ 40.03
29619	Cook's Wastepaper and Recycling	April garbage	\$ 7,264.18
2626	Johnson Brothers	liquor	\$ 478.75
29620	SD Government Finance Office	registration	\$ 150.00
29624	Northwestern Energy	utilities	\$ 8,367.49
29625	SD DANR	loan	\$ 1,253.67
2634	Amazon Capital Services	supplies	\$ 387.73
29628	Watertown JO	16U registration	\$ 150.00
29627	Watertown JO	14U registration	\$ 150.00
29626	Cardmember Services	credit card charges	\$ 967.70
29629	Watertown JO	10U registration	\$ 150.00
29630	Watertown JO	12U registration	\$ 300.00
2636	Dacotah Bank	service charge	\$ 31.20
2637	Future POS	credit card fees	\$ 266.01
2638	Johnson Brothers	liquor	\$ 66.60
2324	Dacotah Bank	service charge	\$ 5.00

### PAYROLL VOUCHERS

#	To	For	Amount
2629	EFTPS	Payroll Taxes	\$ 3,583.61
29623	Child Support Payment Center	Child Support	\$ 352.62
29622	SD Retirement Systems	Retirement Contributions	\$ 3,597.40

Payroll	Mayor	payroll	\$	221.58
4/19/2022	Finance Office	payroll	\$	2,166.25
	Govt Bldg	payroll	\$	109.11
	Police	payroll	\$	3,894.62
	Streets	payroll	\$	4,212.00
	Dump	payroll	\$	185.92
	Sewer	payroll	\$	1,389.65
	Water	payroll	\$	1,389.91
	Transit	payroll	\$	227.74
	Swimming Pool	payroll	\$	105.00
	Clubhouse	payroll	\$	1,096.30
	Library	payroll	\$	559.60

### MAY CLAIMS (05 22 CLMS)

Wellmark BCBS	insurance	\$	6,963.88
David Warren	City Hall repairs	\$	216.33
Milbank Waterworks	parts	\$	601.33
Creative Printing	booklets	\$	613.26
Star Laundry	rags and rugs	\$	249.57
Republic National Dist Co.	liquor	\$	656.84
Dakota Style	chips	\$	72.00
Ellwein Brothers	liquor	\$	669.75
Southern Glazers	liquor	\$	298.26
U Drive Technology	text tool	\$	113.16
SD 811	locates	\$	9.45
Principal Financial Group	insurance	\$	42.91
Delta Dental	insurance	\$	1,169.85
Vision Service Plan	insurance	\$	385.57
Jim Holbeck	room rental	\$	255.00
Porter Distributing Co.	liquor	\$	764.05
SD Dept of Health	specimens	\$	60.00
A & B Business Solutions	copier	\$	46.02
Clark Co Historical Society	subsidy	\$	577.00
AT&T Mobility	utilities	\$	125.84
Temple Display LTD	Christmas décor	\$	2,880.64
Recreation Supply Co.	pool supplies	\$	5,647.45
212 Truck and Trailer	parts	\$	52.87
Choose Clark County	subsidy	\$	25,000.00
Jeremy Wellnitz	per diem reimbursement	\$	134.00
Rural Development	water loan	\$	908.00
Rural Development	sewer loan	\$	787.00
Rural Development	sewer loan	\$	1,307.00
US Bank Corporate Trust	SRF Loan #2	\$	25,016.47

WW Tire Service	service	\$	17.49
CapFirst Equipment Finance	street sweeper payoff	\$	70,000.00
US Foods	concessions and supplies	\$	1,716.18
Rivards Turf and Forage	chemical	\$	797.73
Henrickson Heating and Cooling	walk in cooler compressor	\$	8,571.45
Northwestern Energy	utilities	\$	66.75
Clark County Courier	advertising	\$	165.32
G & L Distributing Inc.	brooms	\$	113.70
Mack's Standard	fuel	\$	366.00

**PAYROLL VOUCHERS**

EFTPS	Payroll Taxes	\$	3,944.17
Mayor	payroll	\$	271.58
Finance Office	payroll	\$	2,217.50
Govt Bldg	payroll	\$	99.76
Police	payroll	\$	3,944.62
Streets	payroll	\$	4,336.27
Dump	payroll	\$	278.88
Sewer	payroll	\$	1,425.65
Water	payroll	\$	1,425.93
Transit	payroll	\$	412.39
Swimming Pool	payroll	\$	84.00
Clubhouse	payroll	\$	2,586.43
Library	payroll	\$	519.80

**Motion # 071-2022**

**Executive Session**

Motion by Zemlicka and seconded by Nesheim to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 8:19 PM and was declared out at 9:04 PM.

**Motion # 072-2022**

**Code Enforcement**

Motion by Dalton and seconded by Dohmann to hire Larry Dreher as the City Code Enforcement Officer. All members voting yes. Motion carried.

**Motion # 073-2022**

**Adjourn**

Motion by Nesheim and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:06 PM.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
June 6<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session as the Board of Adjustment on June 6<sup>th</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Board of Adjustment Members Present:** Nick Dalton, Derrick Dohmann, Brandon Kottke, Bill Krikac, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Chris Bokinskie, Police Chief Jeremy Wellnitz, Deputy Tad Heaton, Conservation Officer Zach Thomsen, Randy Angermeier, Sheriff Rob McGraw, Darin Altfillisch, Tony Werdel, and Ron Bursch.

Mayor Kline called the meeting to order at 7:00pm.

**Bokinskie Variance**

Chris Bokinskie applied for the variance to use the following property, E 82.5' of Lots 6 & 7, Block 15 Second Railway Addition (302 N Smith St) in the following manner: relaxation of front and side yards setback to build a garage addition. All required notices have been published and mailed. No comments on side yard setback were heard from Shane Hagstrom. Board finds applicant meets requirements of Clark City Code.

Motion by Dohmann and seconded by Dalton to approve the variance application. All members voting yes. Motion carried.

Motion by Zemlicka and seconded by Kottke to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:05 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
June 6<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session on June 6<sup>th</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Brandon Kottke, Shane Hagstrom, and Andrew Zemlicka. Not present was Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Chris Bokinskie, Sheriff Rob McGraw, Police Chief Jeremy Wellnitz, Deputy Tad Heaton, Conservation Officer Zach Thomsen, Larry Dreher, Randy Angermeier, Darin Altfillisch, Linda Dreher, Tony Werdel, Wayne Heilman, and Ron Bursch.

Mayor Kline called the meeting to order at 7:05pm.

**Motion # 074-2022**

**Adopt Agenda**

Motion by Dalton and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Conservation Officer Zach Thomsen presented Police Chief Jeremy Wellnitz with the Cooperator of the Year Award from the South Dakota Conservation Officer's Association for his outstanding service while assisting GFP in emergency situations. Tony Werdel asked the council if he could pressure wash the Ulliyot Building. Shane Hagstrom shared complaints of Chief Wellnitz responding to calls outside city limits. Randy Angermeier, Sheriff McGraw, Deputy Heaton, Ron Bursch, and Larry Dreher spoke in support of Wellnitz. Wellnitz also spoke regarding the complaints. Wayne Heilman asked the council to consider the idea of him running a clay target league on the City lagoon site. Finance Officer Wellnitz will look into grant stipulations and insurance. The matter was placed on the July agenda.

**Mayor & Department Updates**

Darin Altfillisch presented the council with a quote for concrete work by the bowling alley as well as new curb and sidewalk on Commercial Street. Finance Officers Wellnitz and Rae Jean Flora will be attending Finance Officer School in Huron this week. The golf course is waiting on new golf carts and started kid's golf lessons this week. Hagstrom asked FO Wellnitz about disabling the live feed on the cameras at the golf course. Wellnitz and Chief Wellnitz were not successful in the matter.

**Motion # 075-2022**

**Approve Department Updates**

Motion by Dalton and seconded by Kottke to approve the department updates. All members voting yes. Motion carried.

**Fairground Wedding**

Linda Dreher will be using the Lookout's liquor license for her wedding at the fairgrounds on August 13<sup>th</sup>.

**Motion # 076-2022**

**Policy Manual Changes**

Motion by Zemlicka and seconded by Dohmann to approve changes to the City's Operations Manual and allow new businesses free water usage up to 5000 gallons. All members voting yes. Motion carried.

**Motion # 077-2022**

**First District Rezoning Contract**



Motion by Hagstrom and Zemlicka to approve the rezoning contract with First District. All members voting yes. Motion carried.

**Motion # 078-2022**

**Resolution 858**

Motion by Zemlicka and seconded by Dalton to approve Resolution #858. All members voting yes. Motion carried.

**RESOLUTION NO. 858**

**RESOLUTION GIVING APPROVAL TO CERTAIN DRINKING WATER FACILITIES IMPROVEMENTS; GIVING APPROVAL TO THE ISSUANCE AND SALE OF A REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING PROJECT REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND AND PROVIDING FOR A SEGREGATED SPECIAL CHARGE OR SURCHARGE FOR THE PAYMENT OF THE BONDS.**

**WHEREAS**, one of the purposes of SDCL Chapter 9-40 (the "Act") as found and determined by the Legislature is to provide for financing the acquisition, maintenance, operation, extension or improvement of any system or part of any system of waterworks for the purpose of providing water and water supply for domestic, municipal, together with extensions, additions, and necessary appurtenances; and,

**WHEREAS**, a municipality is authorized by Section 6 of the Act to issue revenue bonds to defray the cost of extensions, additions and improvements to any utility previously owned without pledging its credit and is authorized to pledge the net income or revenues from the Project in accordance with Section 15 of the Act; and,

**WHEREAS**, the City of Clark (the "City") currently operates a water distribution system to supply municipal, industrial and domestic water to its inhabitants and has determined that improvements to the drinking water facilities are necessary for the conduct of its governmental programs and qualifies as an improvement, extension or addition to its drinking water system; and,

**WHEREAS**, the City has determined to issue its revenue bonds to finance the improvements to its system of waterworks for the purpose of providing water and water supply for domestic, municipal, and industrial purposes (the "System") and has applied to the South Dakota Conservancy District (the "District") for a Drinking Water State Revolving Fund Loan to finance the improvements;

**WHEREAS**, the City shall adopt special rates or surcharges for the improvements to be pledged, segregated and used for the payment of the Bonds.

**NOW THEREFORE BE IT RESOLVED** by the City as follows:

**SECTION 1. Definitions.** The terms when used in this Resolution shall have the following meanings set forth in this section unless the context clearly requires otherwise. All terms used in this Resolution which are not defined herein shall have the meanings assigned to them in the Loan Agreement unless the context clearly otherwise requires.

**"Act"** means South Dakota Codified Laws Chapter 9-40.

**"Loan"** means the Loan made by the South Dakota Conservancy District to the City pursuant to the terms of the Loan Agreement and as evidenced by the Revenue Bond.

**"Project"** means the City of Clark Drinking Water System Improvements Project.

**"Revenue Bond"** means the revenue bond or bonds issued the date of the Loan Agreement by the City to the South Dakota Conservancy District to evidence the City's obligation to repay the principal of and pay interest and Administrative Expense Surcharge on the Loan.

**"System"** means the City's system of waterworks used for the purpose of providing water and water supply for domestic, municipal, and industrial purposes.

## **SECTION 2. Declaration of Necessity and Findings.**

**2.1. Declaration of Necessity.** The City hereby declares and determines it is necessary to construct and finance improvements to its drinking water facilities within its System described as the Project.

**2.2. Findings.** The City does hereby find as follows:

**2.2.1.** The City hereby expressly finds that if the Project is not undertaken, the System will pose a health hazard to the City and its inhabitants, and will make the City unable to comply with state and federal law.

**2.2.2.** Because of the functional interdependence of the various portions of the System, the fact that the System may not lawfully operate unless it complies with State and federal laws, including SDCL Chapter 34A-3A, and the federal Safe Drinking Water Act, and the nature of the improvements financed, the City hereby finds and determines that the Project will substantially benefit the entire System and all of its users within the meaning of Sections 15 and 17 of the Act.

**2.2.3.** The City hereby determines and finds that for the purposes of the Act, including, in particular, Sections 15 and 17 of the Act, that only the net income from the Project financed by the Revenue Bond be pledged for its payment.

## **SECTION 3. Authorization of Loan, Pledge of Revenue and Security.**

**3.1. Authorization of Loan.** The City hereby determines and declares it necessary to finance up to \$3,315,316 of the costs of the Project through the issuance of bonds payable from the revenue of the Project and other funds secured by the City. The City hereby determines that because the Revenue Bond is issued in connection with a financing agreement described in SDCL 46A-1-49, pursuant to Section 15 of the Act no election is required to issue the Revenue Bond.

**3.2. Approval of Loan Agreement.** The execution and delivery of the Revenue Obligation Loan Agreement (the "Loan Agreement"), the form of which is on file with the City Finance Officer (the "Finance Officer") and open to public inspection, between the City as Borrower and the District, is hereby in all respects authorized, approved and confirmed, and the Mayor and Finance Officer are hereby authorized and directed to execute and deliver the Loan Agreement in the form and content attached hereto, with such changes as the Attorney for the City deems appropriate and approves, for and on behalf of the City. The Mayor and Finance Officer are hereby further authorized and directed to implement and perform the covenants and obligations of the City set forth in or required by the Loan Agreement. The Loan Agreement herein referred to and made a part of this Resolution is on file in the office of the Finance Officer and is available for inspection by any interested party.

**3.3. Approval of Revenue Bond.** The issuance of a revenue bond in a principal amount not to exceed \$3,315,316 as determined according to the Loan Agreement in the form and content set forth in Appendix B attached to the form of Loan Agreement (the "Revenue Bond") shall be and the same is, in all respects, hereby authorized, approved, and confirmed and the Mayor, Finance Officer, and other appropriate officials shall be and are hereby authorized and directed to execute and seal the Revenue Bond and deliver the

Revenue Bond to the District, for and on behalf of the City, upon receipt of the purchase price, and to use the proceeds thereof in the manner set forth in the Loan Agreement. The Mayor and Finance Officer are hereby authorized to approve the final terms of the Revenue Bond and their execution and delivery thereof shall evidence that approval. The Revenue Bond shall be issued under the authority of SDCL Chapter 9-40 and SDCL Chapter 6-8B, and the provisions of the Act are hereby expressly incorporated herein as provided in Section 19 of the Act.

**3.4. Pledge of Revenues.** The Revenue Bond together with the interest thereon, shall not constitute a charge against the City's general credit or taxing power, but shall be a limited obligation of the City payable solely out of the Project Debt Service Account, which payments, revenues and receipts are hereby and in the Loan Agreement pledged and assigned for the equal and ratable payments of the Revenue Bond and shall be used for no other purpose than to pay the principal, interest and Administrative Surcharge on the Revenue Bond, except as may be otherwise expressly authorized in the Loan Agreement (including the purpose of securing Additional Bonds issued as permitted by the terms thereof). The City covenants and agrees to charge rates for all services from the Project or establish special charges or surcharges which will be sufficient to provide for the payments upon the Revenue Bond issued hereunder as and when the same become due, and as may be necessary to provide for the operation and maintenance and repairs of the Project, and depreciation, and the Rate Resolution shall be revised from time to time so as to produce these amounts. The City hereby reserves the right to determine on a periodic basis the appropriate allocation of operation and maintenance expenses, depreciation, repair and reserves associated with the facilities financed with the Revenue Bond, provided that such determination of allocable operation and maintenance expenses shall in no event abrogate, abridge or otherwise contravene the covenant of the City set forth in this Section 3 or any other covenant or agreement in the Loan Agreement.

**SECTION 4. Special Charge or Surcharge for Revenue Bond.** The City does hereby create the Revenue Bond Special-Surcharge District (the "Surcharge District") which shall include all users which benefit from the Project. There shall be charged a special charge or surcharge pursuant to Section 15 of the Act for the services provided by Project financed by the Revenue Bond. The special charge or surcharge shall be segregated from other revenues of the System and shall be used for the payment of the Revenue Bond. The special charge or surcharge shall create net income, remaining from time to time after first paying all reasonable and current expenses of maintenance, repairs, replacements and operation, sufficient to fund interest, reserve and debt service fund annual requirements and shall be 110% of the debt service requirements on the Revenue Bond.

**4.1. Rates and collection.** The rate herein specific will be collected as a special charge or surcharge for the Project. This special charge or surcharge shall remain in effect until such time as the Revenue Bond is defeased or paid in full.

**4.2. Initial Surcharge.** The initial special charge or surcharge shall be set by resolution and collected at the same time as other charges of the utility. All users within the Surcharge District which benefit from the Project, current and future, shall be charged the special charge or surcharge. The special charge or surcharge is found to be equitable for the services provided by the Project. The special charge or surcharge shall begin at such time as will produce sufficient revenue to pay principal, interest and Administrative Surcharge on the Revenue Bond when due.

**4.3. Segregation.** The Finance Officer shall set up bookkeeping accounts in accordance with South Dakota Legislative Audit guidelines for the segregation of the revenue, special charges and surcharges.

**4.4. Periodic review.** The amount of the surcharge shall be reviewed from time to time, not less than yearly, and shall be modified in order to produce such funds as are necessary and required to comply with the Loan Agreement's rate covenant and to pay principal of, interest and Administrative Surcharge on the Revenue Bond when due. The surcharge may be set by resolution in accordance with this Section. The rate resolution shall be necessary for the support of government and shall be effective upon passage.

**SECTION 5. Additional Bonds.** As permitted by Sections 8 and 9 of the Act, Additional Bonds payable from revenues and income of the System or Project may be issued, as permitted in the Loan Agreement, and no provision of this Resolution shall have the effect of restricting the issuance of, or impairing the lien of, such additional parity bonds with respect to the net revenues or income from the extensions, additions or improvements. The City shall have the right to issue additional bonds secured by a lien subordinate to the lien from the Revenue Bond pursuant to the Loan Agreement.

**SECTION 6. Project Fund Accounts.** For the purpose of application and proper allocation of the income of the Project and to secure the payment of principal, Administrative Surcharge and interest on the Revenue Bond, the following mandatory asset segregations shall be included in the water system account of the City and shall be used solely for the following respective purposes until payment in full of the principal, interest and Administrative Surcharge on the Revenue Bond:

**6.1. Project Revenue Account.** There shall be deposited periodically into the Project Revenue Account the net revenues as defined in Section 17 of the Act derived from the operation of the Project collected pursuant to the resolutions and ordinances of the City of Clark, South Dakota (collectively the "Rate Resolution"). Moneys from the Project Revenue Account shall be transferred periodically into separate funds and accounts as provided below.

**6.2. Project Debt Service Account.** Out of the revenues in the Project Revenue Account, there shall be set aside no later than the 25<sup>th</sup> day of each month into the account designated Project Debt Service Account, a sum sufficient to provide for the payment as the same become due of the next maturing principal of, interest and Administrative Surcharge on the Revenue Bonds and any reserve determined by the City's governing body to be necessary. The amount set aside monthly shall be not less than one-third of the total principal, interest, and Administrative Surcharge payable on the following February 15, May 15, August 15 or November 15 and if there shall be any deficiency in the amount previously set aside, then the amount of such deficiency shall be added to the current requirement.

**6.3. Depreciation Account.** There shall be established a General Depreciation Account. Out of the revenues of the Project Revenue Account there shall be set aside each month into the General Depreciation Account an amount determined by the Common Council to be a proper and adequate amount for repair and depreciation of the Project.

**6.4. Project Surplus Account.** There shall be established the Project Surplus Account. Revenues remaining in the Project Revenue Account at the end of any fiscal year after all periodic transfers have been made therefrom as above required, shall be deemed to be surplus and shall be transferred to the Project Surplus Account. If at any time there

shall exist any default in making any periodic transfer to the Project Debt Service Account, the Common Council shall authorize the City Finance Officer to rectify such default so far as possible by the transfer of money from the Project Surplus Account. If any such default shall exist as to more than one account or fund at any time, then such transfer shall be made in the order such funds and accounts are listed above.

When not required to restore a current deficiency in the Project Debt Service Account, moneys in the Project Surplus Account from time to time may be used for any of the following purposes and not otherwise:

- (a) To redeem and prepay the Revenue Bond when and as such Revenue Bond becomes prepayable according to its terms;
- (b) To pay for repairs of or for the construction and installation of improvements or additions to the System; and, if the balances in the Project Debt Service Account and the Project Depreciation Account are sufficient to meet all payments required or reasonably anticipated to be made there from prior to the end of the then current fiscal year, then:
- (c) To be held as a reserve for redemption and prepayment of any bonds of the System which are not then but will later be prepayable according to their terms; or
- (d) To be used for any other authorized municipal purpose designated by the Common Council.
- (e) No moneys shall at any time be transferred from the Project Surplus Account or any other account of the Fund to any other fund of the City, nor shall such moneys at any time be loaned to other municipal funds or invested in warrants, special improvements bonds or other obligations payable from other funds, except as provided in this Section.

**SECTION 7. Approval of Paying Agent/Registrar.** The Revenue Bond shall be payable at the office of U.S. Bank National Association, St. Paul, Minnesota, hereby designated as paying agent and registrar.

**SECTION 8. Approval of Bond Counsel.** Meierhenry Sargent LLP is hereby retained as Bond Counsel with respect to the Revenue Bond.

**SECTION 9. Tax Matters.** The Interest on the Revenue Bond shall be excludable from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (“the Code”) and applicable Treasury Regulations (the “Regulations”).

**SECTION 10. Covenants.** The City hereby covenants and agrees with the District and other owners of the Revenue Bond as follows:

**10.1.** The City will punctually perform all duties with reference to the Project, the System and the Revenue Bond required by the constitution and laws of the State of South Dakota and by this Resolution.

**10.2.** The City agrees and covenants that it will promptly construct the improvements included in the Project.

**10.3.** The City covenants and agrees that pursuant to Sections 25 through 27 of the Act, the lawful holders of the Revenue Bond shall have a statutory mortgage lien upon the Project and the extensions, additions and improvements thereto acquired pursuant to the Act, until the payment in full of the principal, interest and Administrative Surcharge on the Revenue Bond, and the City agrees

not to sell or otherwise dispose of the System, the Project, or any substantial part thereof, except as provided in the Loan Agreement and shall not establish, authorize or grant a franchise for the operation of any other utility supplying like products or services in competition therewith, or permit any person, firm or corporation to compete with it in the distribution of water for municipal, industrial, and domestic purposes within the City.

**10.4.** The City covenants and agrees with the District and other owners of the Revenue Bond that it will maintain the System in good condition and operate the same in an efficient manner and at a reasonable cost, so long as any portion of the Revenue Bond remains outstanding; that it will maintain insurance on the System for the benefit of the holders of the Revenue Bond in an amount which usually would be carried by private companies in a similar type of business; that it will prepare, keep and file records, statements and accounts as provided for in this Resolution and the Loan Agreement. The Revenue Bond shall refer expressly to this Resolution and the Act and shall state that it is subject to all provisions and limitations thereof pursuant to Section 19 of the Act.

**SECTION 11. Depositories.** The Finance Officer shall cause all moneys pertaining to the Funds and Accounts to be deposited as received with one or more banks which are duly qualified public depositories under the provisions of SDCL Ch. 4-6A, in a deposit account or accounts, which shall be maintained separate and apart from all other accounts of the City, so long as any of the Bonds and the interest thereon shall remain unpaid. Any of such moneys not necessary for immediate use may be deposited with such depository banks in savings or time deposits. No money shall at any time be withdrawn from such deposit accounts except for the purposes of the Funds and Accounts as authorized in this Resolution; except that moneys from time to time on hand in the Funds and Accounts may at any time, in the discretion of the City's governing body, be invested in securities permitted by the provisions of SDCL 4-5-6; provided, however, that the Depreciation Fund may be invested in such securities maturing not later than ten years from the date of the investment. Income received from the deposit or investment of moneys shall be credited to the Fund or Account from whose moneys the deposit was made or the investment was purchased, and handled and accounted for in the same manner as other moneys therein.

**SECTION 12. Consent to Appointment.** In the event of mismanagement of the Project, a default in the payment of the principal or interest of the Revenue Bond, or in any other condition thereof materially affecting the lawful holder of the Revenue Bond, or if the revenues of the Project are dissipated, wasted or diverted from their proper application as set forth in the Loan Agreement, Revenue Bond, or herein, the City hereby consents to the appointment of a receiver pursuant to Section 33 of the Act, and agrees that the receiver will have the powers set forth therein, and in Sections 34 and 35 of the Act to operate and administer the Project, and charge and collect rates as described therein.

**SECTION 13. Severability.** If any section, paragraph, clause or provision of this Resolution, the Loan Agreement, the Revenue Bond, or any other Loan Document shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution or said Loan Agreement, Revenue Bond, or any other Loan Document.

**SECTION 14. Repeal of Resolution.** At such time as the Project Revenue Bond is defeased or paid in full, this Resolution and the special charge or surcharge shall automatically be repealed without any further action of the City.

**SECTION 15. Authorization of City Officials.** The Mayor, Finance Officer, City Attorney and City officials shall be and they are hereby authorized to execute and deliver for and on behalf of the City any and all other certificates, documents or other papers and to perform such other acts as they may deem necessary or appropriate in order to implement and carry out the actions authorized herein.

**SECTION 16. Effective Date.** This Resolution shall take effect on the 20<sup>th</sup> day following its publication, unless suspended by a referendum.

Adopted at Clark, South Dakota, this 6th day of June, 2022.

**APPROVED:**

\_\_\_\_\_  
Mayor

(SEAL)

Attest: \_\_\_\_\_  
City Finance Officer

Adopted: June 6<sup>th</sup>, 2022  
Published: June 8<sup>th</sup>, 2022  
Effective: June 28<sup>th</sup>, 2022

**Motion # 079-2022**

**Sanford Clinic Lease**

Motion by Hagstrom and seconded by Kottke to approve a 5% rent increase to the Sanford Clinic Lease. All members voting yes. Motion carried.

**Water Meters**

Finance Officer Wellnitz talked about the need for new water meters. Wellnitz is going to meet with Helms and Associates to have them draft a bid for new meters. DANR gave their permission to use APRA money to purchase new meters so the City can have them installed before the drinking water project is completed.

**Motion # 080-2022**

**Approve Meeting Minutes**

Motion by Hagstrom and seconded by Kottke to approve the May meeting minutes. All members voting yes. Motion carried.

**Motion # 081-2022**

**Approve Financial Statements**

Motion by Dohmann and seconded by Dalton to approve financial statements. All members voting yes. Motion carried.

**Motion # 082-2022**

**Approve Claims**

Motion by Dalton and seconded by Hagstrom to approve the following claims. All members voting yes. Motion carried.

**MAY CLAIMS**

#	To	For	Amount
29659	Temple Display LTD	shipping	\$ 261.75
29660	Clark American Legion	donation for Flat Iron Park	\$ 1,500.00

29661	SDARWS	2022 membership dues	\$ 565.00
29681	Southern Glazers	liquor	\$ 581.04
2640	Johnson Brothers	liquor	\$ 172.76
29662	Ecolab	pest control	\$ 214.76
29663	Clark Building Center	supplies	\$ 460.99
29664	Agwrx Cooperative	fuel	\$ 435.00
29665	Ken's Food Fair	food	\$ 271.78
29666	Clark Ace Hardware	supplies	\$ 290.32
29667	Clark Community Oil	fuel	\$ 1,453.63
2641	City of Clark	utilities	\$ 172.05
29668	Westside Implement	supplies	\$ 27.31
2642	ITC	utilities	\$ 629.79
29669	Sturdevants	supplies	\$ 1,016.48
29670	Stan Houston Equipment Co.	asphalt blade	\$ 369.96
29671	Avera Occupational Medicine	drug screen	\$ 66.00
29672	Clark Rural Water System	materials	\$ 14,109.80
29677	Cook's Wastepaper	dumpsters	\$ 65.79
2643	SD Dept of Revenue	sales tax	\$ 94.15
2644	SD Dept of Revenue	sales tax	\$ 1,639.61
2645	Amazon Capital Services	supplies	\$ 331.84
29673	City of Clark	Ian Marshall water refund	\$ 147.19
29674	Ian Marshall	water deposit refud	\$ 2.81
29678	Northern Con Agg LLP	rock	\$ 319.54
29690	Chesterman Company	pop	\$ 667.72
29686	US Foods	concessions	\$ 2,642.88
29682	Ellwein Brothers	liquor	\$ 1,289.15
29676	Cook's Wastepaper	May garbage	\$ 7,565.29
29675	Northwestern Energy	utilities	\$ 813.64
29679	SD Dept of Revenue	malt beverage license	\$ 450.00
29680	SD Dept of Revenue	malt beverage license	\$ 150.00
29683	Emily Sansom	gas reimbursement	\$ 45.03
29691	Northwestern Energy	utilities	\$ 7,564.34
29684	OverDrive	SD Digital Consortium	\$ 600.00
29685	Cardmember Service	credit card fees	\$ 783.64
29687	Francis L Dean & Assoc.	baseball/softball insurance	\$ 445.90

### PAYROLL VOUCHERS

#	To	For	Amount
2646	EFTPS	Payroll Taxes	\$ 4,346.02
2654	EFTPS	Payroll Taxes	\$ 4,645.98
29688	Child support Payment Center	Child Support	\$ 528.93
29689	SD Retirement Systems	Employee Retirement	\$ 5,343.26



5/17/2022	Code Enforcement	payroll	\$	30.00
	Mayor	payroll	\$	221.58
	Finance Office	payroll	\$	2,274.70
	Govt Bldg	payroll	\$	56.12
	Police	payroll	\$	3,894.62
	Streets	payroll	\$	4,362.05
	Dump	payroll	\$	405.26
	Sewer	payroll	\$	1,433.20
	Water	payroll	\$	1,433.46
	Transit	payroll	\$	446.24
	Swimming Pool	payroll	\$	84.00
	Clubhouse	payroll	\$	3,963.85
	Parks	payroll	\$	116.97
	Library	payroll	\$	519.80

5/31/2022	Mayor	payroll	\$	221.58
	Finance Office	payroll	\$	2,056.00
	Govt Bldg	payroll	\$	90.41
	Police	payroll	\$	4,556.62
	Streets	payroll	\$	4,221.34
	Dump	payroll	\$	371.84
	Sewer	payroll	\$	1,388.23
	Water	payroll	\$	1,388.48
	Transit	payroll	\$	304.67
	Swimming Pool	payroll	\$	126.00
	Clubhouse	payroll	\$	4,956.03
	Parks	payroll	\$	49.88
	Library	payroll	\$	480.00

### JUNE CLAIMS

Hawkins, Inc.	pool chemicals	\$	160.00
A-I Computer Solutions	repairs	\$	289.97
Star Laundry	rags and rugs	\$	432.16
Dakota Style Foods, Inc.	chips	\$	144.00
Swim Outlet	suits	\$	804.74
Joe Medanich	street repairs	\$	12,518.00
My Turn Playsystems	wood chips	\$	3,660.00
Justice Fire and Safety	system inspection	\$	457.99
SD Dept of Health	specimen	\$	30.00
Boss Construction	clinic roof repairs	\$	100.00
Alaina Wellnitz	mileage	\$	25.50
Collin Woodland	mileage for lifeguard training	\$	88.20
Principal Financial Group	insurance	\$	42.91

Vision Service Plan	insurance	\$	385.57
Pitney Bowes	postage	\$	1,520.99
Delta Dental	insurance	\$	1,169.85
Duininck Incorporated	crushed asphalt	\$	494.07
Porter Distributing	liquor	\$	690.70
A & B Business Solutions	copier	\$	76.98
Colonial Research Chem Comp	chemicals	\$	3,766.46
Wellmark	insurance	\$	6,963.88
Republic National Dist Co	liquor	\$	455.15
Jeff's Vacuum Center	vacuum	\$	491.99
Clark County Courier	advertising	\$	147.12
AT&T Mobility	phone and service	\$	625.83
New Dimensions, LLC	mowing and trimming	\$	2,585.00
Todd Walker	greenskeeping	\$	638.00
Oscars Machine Shop	supplies	\$	1,568.15
Mack's Standard	gas	\$	533.00
Moeller Sheet Metal	AC repairs	\$	337.80
US Foods	concessions	\$	737.04
Chesterman Company	pop	\$	516.68
Republic National Dist Co	liquor	\$	410.64
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan	\$	1,307.00
SD Rural Development	sewer loan	\$	787.00
Clark Co. Historical Society	subsidy	\$	577.00
Amazon Capital Services	supplies	\$	770.18
Johnson Brothers	liquor	\$	240.55
Clark Building Center	supplies	\$	309.85
Agwrx Cooperative	gas	\$	1,498.85
Westside Implement	supplies and parts	\$	840.49
U Drive Technology	text tool	\$	50.00
Clark Ace Hardware	supplies	\$	2,238.28
Ken's Food Fair	supplies and food	\$	428.68
Avera Occupational Medicine	drug test	\$	66.00
Cook's Wastepaper and Recycling	dumpsters	\$	158.56
Sturdevants	supplies	\$	126.96
ITC	utilities	\$	626.47
Clark Community Oil	gas	\$	1,653.31

**Motion # 083-2022**

**CPI**

Moltion by Zemlicka and seconded by Hagstrom to forfeit the 1.3% tax increase. All members voting yes.  
Motion carried.

**Abatements**

Code Enforcement Officer Larry Dreher spoke to the council about upcoming abatements. FO Wellnitz advised them of current abatements and plans for cleaning up properties.

**July Meeting Date**

The council set the July meeting date for July 6<sup>th</sup> at 7:00PM.

**Motion # 084-2022**

**Adjourn**

Motion by Dalton and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:27PM.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
July 6<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session on July 6<sup>th</sup>, 2022 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Melissa Nesheim, and Brandon Kottke. Not present were Shane Hagstrom and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Darin Altfillisch, Police Chief Jeremy Wellnitz, Tammy Rusher, Kyle Gaikowski, Bob Babcock from Helms and Associates, and Troy VanDusen from Watertown PD.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 085-2022**

**Adopt Agenda**

Motion by Dohmann and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Mayor & Department Updates**

Darin Altfillisch expressed a need for a new clutch in the side dump. Altfillisch and Kottke met with Greg Vavra from SDSU regarding an LTAP grant for road work. A traffic study is being planned in the City. The council decided to advertise for a new dump attendant while the dump is closed. They also discussed bid options for concrete work on Commercial Street. Finance Officer Wellnitz discussed pool profit and a new rules signs being ordered to help combat this issues at the pool. Tammy Rusher spoke about tournaments and golf course profit. Police Chief Wellnitz advised the council that Idaho Street in front of the elementary school will be turned into a one-way with traffic running north.

**Motion # 086-2022**

**Accept Bids**

Motion by Nesheim and seconded by Dalton to accept the bid of \$4,920 from Werdel Construction for concrete work on Commercial Street with the stipulation that the work must be completed by October 15, 2022. All members voting yes. Motion carried.

**Motion # 087-2022**

**Approve Department Updates**

Motion by Kottke and seconded by Dohmann to approve department updates. All members voting yes. Motion carried.

**Dispatching Service**

Watertown PD Communications Manager Troy VanDusen gave a presentation about the Watertown 9-1-1 center and explained the new service charges that will take effect January 1, 2023. The City will decide at a future meeting what percentage of that charge they will cover.

**Helms and Associates**

Bob Babcock from Helms and Associates discussed the grant awards that the City will be receiving and ran through the timeline for the City's drinking water upgrade.

**Potato Days**

Cassi Kottke spoke to the council about allowing open containers during Potato Days. Kottke and Police Chief Wellnitz met earlier in the day and decided to allow open containers on the following roads: From Highway 212, North on Smith St. until 2<sup>nd</sup> Ave and North on Commercial St. until 3<sup>rd</sup> Ave. Open containers will also be allowed on 2<sup>nd</sup> Ave. NE and Hwy 212 from Smith St. to Commercial St. Cassi also asked Altfillisch for an "on call" city worker in case of emergency during Potato Days.

**Motion # 088-2022**

**Open Containers**

Motion by Dohmann and seconded by Dalton to allow open containers on specified city streets for Potato Days. All members voting yes. Motion carried.

**Youth Baseball Field**

Kyle Gaikowski spoke to the council about the improvements made at the Youth Baseball Field.

**Motion # 089-2022**

**Naming Rights Agreement**

Motion by Kottke and seconded by Nesheim to approve the naming rights agreement drafted by Clark School Superintendent Travis Ahrens. This agreement allows the Youth Baseball Field to be renamed Dacotah Bank Field. All members voting yes. Motion carried.

**Clay Target Shooting Range**

Finance Officer Wellnitz informed the council that a shooting range at the lagoons was not allowed by DENR.

**Motion # 090-2022**

**Special Event Liquor License**

Motion by Nesheim and seconded by Kottke to approve a special event liquor license for the Clark Fire Department Street Dance. All members voting yes. Motion carried.

**Abatements**

FO Wellnitz discussed a safety issue involving large, dead trees that could potentially cut power to part of Clark if not taken care of. The council agreed to hire the work out and that Wellnitz should contact the homeowner and discuss a payment plan arrangement to reimburse the City for the removal of the trees.

**Motion # 091-2022**

**Approve Meeting Minutes**

Motion by Dohmann and seconded by Dalton to approve the June meeting minutes. All members voting yes. Motion carried.

**Motion # 092-2022**

**Approve Financials**

Motion by Nesheim and seconded by Kottke to approve the July financial reports. All members voting yes. Motion carried.

**Motion # 093-2022**

**Approve Claims**

Motion by Dalton and seconded by Nesheim to approve the following claims. All members voting yes. Motion carried.

**JUNE CLAIMS (06 22 CLMS2)**

#	To	For	Amount
29728	Sodexo	Library Institute Food	\$ 128.41

29730	Clark Golf Course	Maggie and Jiggs	\$ 1,000.00
29729	Clark Area Baseball and Softball	Legion baseball donation	\$ 2,500.00
2664	Amazon Capital Services	SRP supplies	\$ 65.16
2665	SD Dept of Revenue	sales tax	\$ 253.24
2666	SD Dept of Revenue	sales tax	\$ 2,690.75
29741	Northwestern Energy	utilities	\$ 1,199.71
29738	Shannon Huber	VFW Registration	\$ 207.30
2668	Quill	supplies	\$ 896.83
2676	Amazon Capital Services	supplies	\$ 1,298.43
29752	Ellwein Brothers	liquor	\$ 1,295.50
29739	Motorola Solutions	warranty	\$ 244.08
29753	Porter Distributing Co.	liquor	\$ 848.50
29740	Rick Olson	service call	\$ 127.67
2669	City of Clark	utilities	\$ 2,306.95
29737	Clark Rural Water Systems	materials	\$ 15,351.80
29736	Cook's Wastepaper and Recycling	June garbage	\$ 7,565.54
29751	US Foods	food and supplies	\$ 5,218.82
29742	Alaina Wellnitz	Finance Officer School	\$ 94.00
29750	Northwestern Energy	utilities	\$ 8,747.82
29743	Tara Thomas	mileage	\$ 76.44
29755	Cardmember Services	credit card charges	\$ 1,725.07
29754	Shannon Huber	VFW Registration	\$ 258.87
29756	USA Softball of South Dakota	12U State Tournament	\$ 200.00
29757	AT&T	utilities	\$ 125.84

## PAYROLL VOUCHERS

#	To	For	Amount
2662	EFTPS	Payroll Taxes	\$ 586.90
2663	EFTPS	Payroll Taxes	\$ 5,648.72
6/10/2022	City Council	Payroll	\$ 3,346.00
6/14/2022	Code Enforcement	payroll	\$ 130.00
	Mayor	payroll	\$ 271.58
	Finance Office	payroll	\$ 2,312.00
	Govt Bldg	payroll	\$ 87.29
	Police	payroll	\$ 4,094.62
	Streets	payroll	\$ 4,448.64
	Dump	payroll	\$ 371.84
	Sewer	payroll	\$ 1,415.24
	Water	payroll	\$ 1,415.51
	Transit	payroll	\$ 578.57

	Swimming Pool	payroll	\$ 4,357.33
	Clubhouse	payroll	\$ 5,830.28
	Parks	payroll	\$ 862.23
	Library	payroll	\$ 519.80
2675	EFTPS	Payroll Taxes	\$ 6,500.45
29748	Child Support Payment Center	Child Support	\$ 352.62
29749	SD Retirement Systems	Retirement	\$ 3,663.76
6/28/2022	Mayor	payroll	\$ 221.58
	Finance Office	payroll	\$ 2,187.25
	Govt Bldg	payroll	\$ 74.82
	Police	payroll	\$ 3,894.62
	Streets	payroll	\$ 4,342.50
	Dump	payroll	\$ 371.84
	Sewer	payroll	\$ 1,461.14
	Water	payroll	\$ 1,461.41
	Transit	payroll	\$ 483.17
	Swimming Pool	payroll	\$ 8,418.61
	Clubhouse	payroll	\$ 6,293.75
	Parks	payroll	\$ 834.17
	Library	payroll	\$ 831.20

### JULY CLAIMS (07 22 CLMS)

Jim Holbeck	lodging	\$ 255.00
USA Blue Book	supplies	\$ 368.86
WW Tire Service	mount/dismount	\$ 53.50
IMEG	monthly inspections	\$ 675.00
SD DANR	drinking water annual fee	\$ 600.00
Pitney Bowes	meter rental	\$ 162.00
Dakota Style	chips	\$ 234.00
Star Laundry	rags and rugs	\$ 366.69
Principal Financial Group	insurance	\$ 42.91
Moeller Sheet Metal	AC repairs	\$ 97.95
Delta Dental	insurance	\$ 1,169.85
Vision Service Plan	insurance	\$ 385.57
Chesterman Company	pop	\$ 295.50
Lews Fireworks	fireworks	\$ 4,500.00
Banyon Data Systems	Software	\$ 540.00
SD Dept of Health	specimen	\$ 45.00
Guardian Fleet Safety	equipment	\$ 1,456.74
A-I Computer Solutions	software	\$ 209.99

Recreation Supply Co	pool stairs	\$	5,917.20
Ron's Saw Shop	repairs	\$	350.21
A & B Business Solutions	copier	\$	99.08
Republic National Dist. Co.	liquor	\$	555.90
Darin Altfillisch	tools	\$	200.00
SDGA	2022 dues	\$	506.00
Window Pros	window cleaning	\$	140.00
Ellwein Brothers	liquor	\$	958.85
Johnson Brothers	liquor	\$	416.07
Service Master	floors	\$	1,659.00
212 Truck and Trailer Repair	repairs	\$	262.72
Southern Glazers of SD	liquor	\$	181.97
Elite Drain and Sewer Cleaning	service call	\$	680.54
SD Rural Development	sewer loan	\$	787.00
SD Rural Development	sewer loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
US Bank Corporate Trust	SRF Loan	\$	6,940.29
Clark Co Historical Society	subsidy	\$	577.00
Clark Chamber of Commerce	insurance and Spudnicks	\$	2,100.00
Two Way Solutions	radio equipment	\$	208.97
Dollar General	supplies	\$	188.20
Republic National Dist. Co.	liquor	\$	375.81
Sturdevant's Auto Parts	supplies	\$	300.41
Mack's Standard	gas	\$	609.90
Oscar's Machine Shop	diving board steps	\$	1,321.20
Milbank Winwater Works	parts	\$	583.55
Todd Walker	services	\$	650.00
Clark County Courier	advertising	\$	673.50
Liquid Engineering	services	\$	2,860.00
Clark Building and Ranch Supply	parts	\$	804.83
Westside Implement	parts	\$	128.84
U Drive Technology	text tool	\$	54.32
New Dimension, LLC	mowing and trimming	\$	2,500.00
Butler Machinery Company	clinic generator inspection	\$	1,186.00
ITC	utilities	\$	721.31
Ken's Food Fair	supplies and concessions	\$	782.81
Clark ACE Hardware	supplies	\$	1,673.49
Cook's Wastepaper and Recycling	dumpsters	\$	161.95
Clark Community Oil	gas and chemical	\$	3,662.18
State Flag Account	flags	\$	148.16

**Motion # 094-2022**

**Adjourn**

Motion by Kottke and seconded by Nesheim to adjourn. All members voting yes. Motion carried.



Meeting adjourned at 8:17 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
July 13<sup>th</sup>, 2022**

**Call to order:** The Clark City Board of Adjustment met in session on July 13<sup>th</sup>, 2022 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Nick Dalton (via phone), Shane Hagstrom, Brandon Kottke, and Bill Krikac.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Joe Herr, and Jason Steen.

Mayor Kline called the meeting to order at 7:01 pm.

Motion by Hagstrom and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**3Js Conditional Use**

Jason Steen, Jerome Nesheim, and Joe Herr applied for a conditional use to use the following property, E 100' of W 522' of N 232' Less Lot H-3 (717 1<sup>st</sup> Ave E), in the following manner: automated car wash. All required notices have been published and mailed. No comments heard either for or against the application. A variance permit was also filed but the carwash would no longer require relaxation of the side yards so no action was taken on that.

Motion by Dalton and seconded by Hagstrom to approve the conditional use application. All members voting yes. Motion carried.

Motion by Kottke and seconded by Hagstrom to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:13 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
August 1<sup>st</sup>, 2022**

**Call to order:** The Clark City Council met in session on August 1<sup>st</sup>, 2022 pm in the City Hall Council Room.

**Council Members Present:** Derrick Dohmann, Shane Hagstrom, Brandon Kottke, and Melissa Nesheim. Not present were Nick Dalton and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, Tammy Rusher, Chad Fjelland, and Darin Altfillisch.

Mayor Kline called the meeting to order at 7:00 pm.

**Motion # 095-2022**

**Adopt Agenda**

Motion by Dohmann and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Mayor & Department Updates**

Finance Officer Wellnitz spoke about profits at the golf course. Tammy Rusher gave an update about the golf carts. Altfillisch advised the council that Pete Lipinski will be running the dump until the fall. Chip sealing is done. Altfillisch asked the council if they think the City should be picking up residential tree debris after storms. The City has been getting a lot of requests to do so and the street department doesn't have the time to accommodate this after every storm. The council agreed it was up to homeowners to dispose of their branches. After some consideration, the council decided to keep the pool open until August 14<sup>th</sup>. Wellnitz gave the council information about the SD Municipal League Conference coming up in October.

**Motion # 096-2022**

**Department Updates**

Motion by Nesheim and seconded by Dohmann to approve department updates. All members voting yes. Motion carried.

**Motion # 097-2022**

**Dispatching Contract**

Motion by Nesheim and seconded by Kottke to pay \$4144.28 to Clark County for the City's share of the 2023 Non-Emergency Dispatching Contract. All members voting yes. Motion carried.

**Mayoral Proclamation**

Mayor Kline presented the council with a mayoral proclamation and declared August 7<sup>th</sup> to be "Hazel Christopherson Ness Day".

**Motion # 098-2022**

**Approve Minutes**

Motion by Nesheim and seconded by Hagstrom to approve the July meeting minutes. All members voting yes. Motion carried.

**Motion # 099-2022**

**Approve Financials**

Motion by Kottke and seconded by Dohmann to approve the financial statements. All members voting yes. Motion carried.

**Motion # 100-2022**

**Approve Claims**

Motion by Kottke and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

**JULY CLAIMS**

#	To	For	Amount
29820	Porter Distributing	liquor	\$ 876.35
29803	Clark Golf Course	petty cash	\$ 8,000.00
29821	Ellwein Brothers	liquor	\$ 2,159.40
29809	Clark Rural Water System	materials	\$ 17,097.90
29808	South Dakota 811	locates	\$ 55.65
29810	Northern Con Agg	pea rock	\$ 604.15
2685	Quill	supplies	\$ 407.12
29812	Clark Building Center and Ranch	supplies	\$ 117.48
29811	Agwrx	gas	\$ 804.83
2686	SD Dept of Revenue	sales tax	\$ 635.02
2687	SD Dept of Revenue	sales tax	\$ 2,526.42
2688	City of Clark	utilities	\$ 1,991.90
29814	Northwestern Energy	utilities	\$ 1,865.99
2691	Johnson Brothers	liquor	\$ 260.86
29813	Cook's Wastepaper and Recycling	July garbage	\$ 7,580.70
2693	Johnson Brothers	liquor	\$ 31.30
29822	Elite Signs and Graphix	pool signs	\$ 480.00
2701	Amazon Capital Services	supplies	\$ 577.01

**PAYROLL VOUCHERS**

#	To	For	Amount
7/12/2022	Code Enforcement	payroll	\$ 80.00
	Mayor	payroll	\$ 271.58
	Finance Office	payroll	\$ 2,254.25
	Govt Bldg	payroll	\$ 81.06
	Police	payroll	\$ 4,094.62
	Streets	payroll	\$ 4,529.35
	Dump	payroll	\$ 185.92
	Sewer	payroll	\$ 1,637.22
	Water	payroll	\$ 1,637.54
	Transit	payroll	\$ 393.92
	Swimming Pool	payroll	\$ 6,392.65
	Clubhouse	payroll	\$ 6,640.93
	Parks	payroll	\$ 831.06
	Library	payroll	\$ 480.00

2678	EFTPS	payroll taxes	\$	6,425.39
7/26/2022	Code Enforcement	payroll	\$	110.50
	Mayor	payroll	\$	221.58
	Finance Office	payroll	\$	2,224.00
	Govt Bldg	payroll	\$	87.29
	Police	payroll	\$	3,894.62
	Streets	payroll	\$	4,391.37
	Sewer	payroll	\$	1,424.20
	Water	payroll	\$	1,424.47
	Transit	payroll	\$	326.22
	Swimming Pool	payroll	\$	8,340.38
	Clubhouse	payroll	\$	6,464.28
	Parks	payroll	\$	803.00
	Library	payroll	\$	498.00
2699	EFTPS	Payroll Taxes	\$	6,468.40
29815	SD Retirement Systems	Employee Retirement	\$	3,700.34
29816	Child Support Payment Center	Child Support	\$	352.62

### AUGUST CLAIMS

Dakota Butcher	liquor and food	\$	291.89
Republic National Dist. Co.	liquor	\$	379.79
Maguire Iron	water tower renovation	\$	40,050.00
Star Laundry	rags and rugs	\$	396.33
Midwest Alarm Company	clinic siren testing	\$	275.49
A-I Computer Solutions	services	\$	89.99
Denae Stern	coach pay	\$	500.00
Ali Kretezschar	coach pay	\$	500.00
Teagan Ortberg	coach pay	\$	500.00
Kim Olson	coach pay	\$	500.00
Angie Werdel	coach pay	\$	500.00
Travis Werdel	coach pay	\$	500.00
Stephanie Arthur	coach pay	\$	500.00
Kasie Ingraham	coach pay	\$	500.00
Travis Ahrens	coach pay	\$	500.00
Amanda Ahrens	coach pay	\$	500.00
Kari Thonvold	coach pay	\$	500.00
Brian Thonvold	coach pay	\$	500.00
Amy Nelson	coach pay	\$	500.00
Janet Gehrke	coach pay	\$	500.00
Dave Severson	coach pay	\$	500.00
Jerome Nesheim	coach pay	\$	500.00

Republic National Dist. Co.	liquor	\$	638.39
Rivards Turf and Forage	fairway mix	\$	518.30
Moeller Sheet Metal	AC Repairs	\$	389.75
Pitney Bowes	service agreement	\$	493.08
Chesterman Company	pop	\$	1,723.90
Johnson Lawn and Tree Service	tree removal	\$	70.00
US Foods Inc	concessions and supplies	\$	6,579.87
Principal Financial Group	insurance	\$	42.91
Duininck Incorporated	hot mix	\$	9,668.92
Northern Con Agg	pea rock	\$	604.15
Johnson Brothers	liquor	\$	658.77
Clark County Weed Department	chemicals	\$	278.00
Hawkins	pool chemicals	\$	9,325.76
Book Systems, Inc.	Atrium subscription	\$	1,210.00
Vision Service Plan	insurance	\$	400.98
SD Dept of Health	specimens	\$	150.00
Delta Dental	insurance	\$	1,169.85
Republic National Dist. Co.	liquor	\$	383.62
A & B Business Solutions	copier	\$	57.00
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan 2	\$	1,307.00
SD Rural Development	sewer loan	\$	787.00
US Bank Corporate Trust	SRF Loan #2 Retention Ponds	\$	25,016.47
Clark Co Historical Society	subsidy	\$	577.00
AT&T	utilities	\$	126.08
Northwestern Energy	utilities	\$	9,148.82
Southern Glazers of SD	liquor	\$	616.64
Dakota Style	chips	\$	146.40
Trav's Outfitters	vests	\$	2,427.03
Republic National Dist. Co.	liquor	\$	380.88
WW Tire Service Inc.	stage trailer	\$	313.95
Van Diest Supply Company	mosquito spray	\$	3,135.00
Colonial Research Chemical Corp	pool chemicals	\$	3,596.13
Fed Ex	shipping	\$	16.51
Girton Adams Company	pressure switch	\$	156.96
Butler Machinery Company	parts	\$	497.03
Cardmember Services	credit card purchases	\$	1,129.20
Clark County Courier	advertising	\$	260.71
Helms and Associates	engineering bill	\$	3,000.00
Steel Financial Services	water deposit refund	\$	100.00
Madilyn Steen	water deposit refund	\$	100.00
Porter Distributing Co	liquor	\$	422.45
Heiman Inc.	fire extinguisher maintenance	\$	294.00

Hendrickson Heating and Cooling	cooler repairs	\$	292.86
TopKote Inc	chip seal	\$	99,999.42
Todd Walker	professional fees	\$	1,105.00
U Drive Technology	text tool	\$	54.32
Dollar General	supplies	\$	86.30
NB Golf, LLC	golf cart repairs	\$	769.93
Wellmark Blue Cross Blue Shield	insurance	\$	6,963.88
New Dimension LLC	mowing/trimming	\$	2,500.00

**Motion # 101-2022**

**Adjourn**

Motion by Hagstrom and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:26pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
September 7<sup>th</sup>, 2022**

**Call to order:** The Clark City Board of Adjustment met in session on September 7<sup>th</sup>, 2022 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Andrew Zemlicka, Melissa Nesheim, Shane Hagstrom, Nick Dalton, Brandon Kottke, and Derrick Dohmann.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Jason Steen, Darin Altfillisch, Police Chief Jeremy Wellnitz, Tammy Rusher and Bill Krikac.

Mayor Kline called the meeting to order at 7:00 pm.

**Steen Variance**

Jason Steen applied for a variance to use the following property, Outlet 52 to include the East half less the North 100' (1106 N Cloud St) in the following manner: to move a private storage building exceeding 30 feet x 36 feet on a lot absent of a principle residence. All required notices have been published and mailed. After a few comments by Hagstrom, the Board found the applicant met the requirements of Clark City Code.

Motion by Hagstrom and seconded by Dalton to approve the variance application. All members voting yes. Motion carried.

Motion by Zemlicka and seconded by Dohmann to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
September 7<sup>th</sup>, 2022**

**Call to order:** The Clark City Board of Adjustment met in session on September 7<sup>th</sup>, 2022 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Andrew Zemlicka, Melissa Nesheim, Shane Hagstrom, Nick Dalton, Brandon Kottke, and Derrick Dohmann.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Jason Steen, Darin Altfillisch, Police Chief Jeremy Wellnitz, Angie Werdel, Tammy Rusher, and Bill Krikac.

Mayor Kline called the meeting to order at 7:08 pm.

**Motion # 102-2022**

**Adopt Agenda**

Motion by Nesheim and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Tammy Rusher spoke on behalf of the Clark Youth Group, asking permission to set up Trunk or Treat on 2<sup>nd</sup> Ave by the Ulliyot Building. There were no objections from the council or others present.

**Mayor & Department Updates**

Darin Altfillisch asked for input on cutting the dump hours to Saturdays only from 10am to 4pm. He also discussed the need for a new 1 ton truck. The Council would like to shop around before putting a deposit down on a new truck. Altfillisch discussed other budget requests. Police Chief Wellnitz went over his budget requests for 2023 and advised the council that he'd be attending the IACP Conference in Dallas in October. Finance Officer Wellnitz discussed pet licenses. It was decided that the City will go back to 1 year pet licenses. Tammy Rusher went over Golf Course budget items for 2023 and new clubhouse hours in October.

**Motion # 103-2022**

**Approve Department Updates**

Motion by Kottke and seconded by Hagstrom to approve the department updates. All members voting yes. Motion carried.

**Dickinson Park**

Craig Spieker spoke to the council about water usage at the Dickinson Park baseball field. Altfillisch and Spieker will look into costs of digging a new well for the sprinkler system.

**Harvest Fest**

On behalf of the Clark Chamber, Angie Werdel requested the City's assistance for picnic tables, cones, and trash cans for Harvest Fest on October 1<sup>st</sup> from 2pm to 4pm. Commercial Street will be blocked off from the Courthouse to Farmer's Daughter Boutique.

**Motion # 104-2022**

**Surplus Med Van**

Motion by Dohmann and seconded by Dalton to declare the 2007 Chevy Uplander Handicap Van as surplus and appoint Corey Hallstrom, John Olson, and Tony Werdel as appraisers. All members voting yes. Motion carried.

**Motion # 105-2022**

**Contingency Transfers**

Motion by Zemlicka and seconded by Nesheim to approve the following contingency transfers: \$450- Promoting the City, \$6500-Transit, \$2001 West Nile, \$5000 Council, and \$13,000- Pool. All members voting yes. Motion carried.

**Motion # 106-2022**

**Resolution #859 – Gov’t Building Capital Outlay**

Motion by Kottke and seconded by Dohmann to approve Resolution #859 to restrict funds for improvements to government buildings. All members voting yes. Motion carried.

**RESOLUTION # 859**

A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND GOVERNMENT BUILDING MAINTENANCE AND IMPROVEMENTS.

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the maintenance and improvements of government buildings is necessary for the proper upkeep and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to maintain government buildings, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of maintaining, improving and constructing government buildings;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$10,000 per annum beginning with the 2023 appropriations from the general fund for the purpose of maintaining, improvement and constructing government buildings.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 7<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Kerry Kline, Mayor

ATTEST:

\_\_\_\_\_  
Alaina Wellnitz, Finance Officer  
(SEAL)

Passed & Adopted: September 7<sup>th</sup>, 2022

Published: September 14<sup>th</sup>, 2022

Effective: October 4<sup>th</sup>, 2022

**Motion # 107-2022**

**Resolution #860 – Water Surcharge Resolution**

Motion by Zemlicka and seconded by Nesheim to approve Resolution #860, a surcharge resolution for the upcoming water line project. All members voting yes. Motion carried.

**RESOLUTION 860**

A RESOLUTION PROVIDING FOR A SURCHARGE FOR IMPROVEMENTS TO WATER SYSTEM FOR PAYMENT OF A BORROWER BOND AND YEARLY REVIEW OF THE SURCHARGE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

1. **Surcharge for Bond Issue.** There shall be charged a monthly surcharge for the services provided by the improvement financed by the DW-01 Conservancy District Loan. The surcharge for the loan shall be segregated from other revenues of the city and shall be used for the payment of the borrower bond DW-01 (the “Borrower Bond”).
2. **Rates and collection.** In addition to the other charges, the City does hereby establish a surcharge payable by each customer of its system who receives or benefits from the services of the project financed by the DW-01 Loan with the borrower bond. Such charge or surcharge shall be set at a level which, assuming a 10% delinquency rate, will produce income at the times and in amounts sufficient to pay when due the principal of and interest on the Borrower Bond and the administrative expense surcharges and all other payments as may be required under the loan agreements and Borrower Bond.

The surcharge is hereby set at the rate of \$20.25, per user, per month.

The surcharge will become effective on January 1, 2023, and will be implemented in two stages. The first increase of \$10.12 per user will become payable on January 1, 2023, and the second increase of \$10.13 (totaling \$20.25) will become payable on January 1, 2024.

The surcharge shall remain in effect until such time as the borrower bond is paid in full. The surcharge shall be collected at the same time as other charges of the system. The surcharge is found to be equitable for the services provided by the improvement.

3. **Segregation.** The debt service surcharge shall be segregated from other income of the system in a separate book-keeping account and is pledged to the South Dakota Conservancy District for the payment of the loan payments on the Borrower Bond.
4. **Yearly review.** The amount of the surcharge shall be reviewed from year to year and may be modified in order to provide such funds as are set forth herein. The charges shall be reviewed yearly by the City Council and administratively adjusted, upwards or downwards, to such amounts as may be necessary to pay principal, interest, administrative surcharge and other charges as may become due and owing under the loan agreement or Borrower Bond.
5. **Billing and Accounting.** The surcharge shall be included in the monthly user bill. Nothing contained herein requires the surcharge be indicated on the billing, however, the surcharge segregation shall be indicated on the books of the City.

6. **Automatic Repeal.** The surcharge for the Borrower Bond shall be automatically repealed when the Borrower Bond is paid in full.
7. **Partial Invalidity.** If any one or more of the provisions of this Resolution shall be held invalid, illegal, or unenforceable in any respect, by final decree of any court of lawful jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other provision hereof.

Adopted this 7th day of September, 2022.

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Keri Kline, Mayor  
City of Clark

ATTEST:

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Alaina Wellnitz, Finance Officer

#### **Water Rate Increase**

Finance Officer Wellnitz advised the council that water rates will have to increase by 50 cents per thousand gallons as a result of Clark Rural Water's price increase. An ordinance reading will take place in October.

#### **Motion # 108-2022**

#### **Authorization to Advertise**

Motion by Kottke and seconded by Hagstrom to advertise for water meter installation. All members voting yes. Motion carried. Wellnitz, Altfillisch, and Deputy Finance Officer Rae Jean Flora met with a few water meter companies and made the decision to purchase meters from Core & Main. The installation of those meters is likely to commence in 2023.

#### **Motion # 109-2022**

#### **Audit Bid**

Motion by Hagstrom and seconded by Dalton to accept the audit bid from William Neale & Co. for no more than \$13,500. All members voting yes. Motion carried.

#### **Motion # 110-2022**

#### **Approve Meeting Minutes**

Motion by Hagstrom and seconded by Zemlicka to approve the August meeting minutes. All members voting yes. Motion carried.

#### **Motion # 111-2022**

#### **Approve Financial Statements**

Motion by Kottke and seconded by Dohmann to approve the August financial statements. All members voting yes. Motion carried.

#### **Motion # 112-2022**

#### **Approve Claims**

Motion by Dohmann and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

## AUGUST CLAIMS

#	To	For	Amount
29881	Dynamic DJ	DJ for Potato Days	\$ 450.00
29882	Clark Ace Hardware	supplies	\$ 612.96
29906	Star Laundry	rags and rugs	\$ 237.91
29883	Kens Food Fair	food and supplies	\$ 827.13
29905	Ellwein Brothers, Inc.	liquor	\$ 2,210.95
29884	Clark Community Oil	gas and propane	\$ 4,671.26
29886	Creative Rewards	trophies	\$ 25.00
29885	Oscar's Machine Shop	parts	\$ 195.36
29887	Agwrx Cooperative	gas	\$ 984.06
29888	Westside Implement Inc	parts and repairs	\$ 594.32
29889	Sturdevants	parts	\$ 447.71
29890	Mack's Standard	gas	\$ 356.50
2708	Interstate Telephone Co	utilities	\$ 671.00
29902	Porter Distributing Co	liquor	\$ 508.80
2709	Johnson Brothers	liquor	\$ 239.22
29891	NB Golf, LLC	trailer hitch	\$ 154.00
29899	Hawkins Inc.	chemicals	\$ 3,434.90
29892	US Foods Inc.	concessions and supplies	\$ 2,161.38
29893	Clark Building and Ranch	supplies	\$ 24.57
29894	Cook's Wastepaper and Recycling	dumpsters	\$ 162.44
29898	Clark Rural Water System	material	\$ 17,516.10
29900	Clark Insurance Agency	fire department insurance	\$ 6,218.00
2712	Pitney Bowes	supplies	\$ 282.17
2713	City of Clark	utilities	\$ 2,807.30
2714	SD Dept of Revenue	sales tax	\$ 367.21
2715	SD Dept of Revenue	sales tax	\$ 3,398.54
2716	Quill	supplies	\$ 753.15
2718	Johnson Brothers	liquor	\$ 33.30
2694	Johnson Brothers	liquor	\$ 658.76
29903	Northwestern Energy	utilities	\$ 2,177.69
29901	Cooks Wastepaper and Recycling	August garbage	\$ 7,618.48
29904	US Foods Inc.	food and supplies	\$ 2,522.63
29912	Forest Excavating	gravel screening	\$ 441.28
29916	Northwestern Energy	utilities	\$ 7,892.35
29913	Cardmember Services	credit card purchases	\$ 311.31
29914	City of Clark	Chrissy Boykin water deposit	\$ 100.00
29915	AT&T	utilities	\$ 126.08

## PAYROLL VOUCHERS

#	To	For	Amount
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8/9/2022	Code Enforcement	payroll	\$ 80.00
	Mayor	payroll	\$ 271.58
	Finance Office	payroll	\$ 2,291.00
	Govt Bldg	payroll	\$ 236.93
	Police	payroll	\$ 3,944.62
	Streets	payroll	\$ 4,829.91
	Sewer	payroll	\$ 1,583.27
	Water	payroll	\$ 1,583.57
	Transit	payroll	\$ 621.66
	Swimming Pool	payroll	\$ 7,638.67
	Clubhouse	payroll	\$ 5,447.90
	Parks	payroll	\$ 24.94
	Library	payroll	\$ 480.00
2711	EFTPS	Payroll Taxes	\$ 6,296.64
8/23/2022	Mayor	payroll	\$221.58
	Finance Office	payroll	\$2,208.25
	Govt Bldg	payroll	\$109.11
	Police	payroll	\$3,894.62
	Streets	payroll	\$4,228.74
	Dump	payroll	\$557.00
	Sewer	payroll	\$1,406.21
	Water	payroll	\$1,406.48
	Transit	payroll	\$397.00
	Swimming Pool	payroll	\$2,346.39
	Clubhouse	payroll	\$6,639.19
	Parks	payroll	\$46.76
	Library	payroll	\$718.80
2722	EFTPS	payroll taxes	\$5,322.64
29907	SD Retirement	Employee Retirement	\$ 3,676.00
29908	Child Support Payment Center	Wellnitz Child Support	\$ 352.62

### SEPTEMBER CLAIMS

Republic National Dist Co	liquor	\$ 279.38
Northern Con Agg	pea rock	\$ 2,440.42
Avera Occupational Medicine	drug testing	\$ 73.00
Ecolab Pest Control	pest control	\$ 314.76
Tony's Collision Center	repairs	\$ 394.00
A-I Computer Solution	service call	\$ 45.00
Johnson Brothers	liquor	\$ 684.92

JW Roll Off Service	dumpsters	\$	2,167.98
IMEG	annual monitoring	\$	675.00
Pheasantland Industries	street signs	\$	358.76
Chesterman Company	pop	\$	1,193.80
Republic National Dist Co	liquor	\$	418.20
Principial Financial Group	insurance	\$	42.91
Brock White Co	heater	\$	739.45
SD Rural Development	sewer 1 loan	\$	787.00
SD Rural Development	sewer 2 loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
Vision Service Plan	insurance	\$	400.98
Delta Dental	insurance	\$	1,169.85
Wellmark BCBS	insurance	\$	6,963.88
SD Dept of Health	specimen	\$	30.00
Clark Co Historical Society	subsidy	\$	577.00
A & B Business Solutions	copier	\$	57.00
Star Laundry	rags and rugs	\$	324.83
Southern Glazers	liquor	\$	266.54
212 Truck and Trailer	semi repairs	\$	2,642.03
Office Peeps	supplies	\$	20.56
Republic National Dist Co	liquor	\$	299.86
Porter Distributing Co	liquor	\$	497.50
Thompson Tree Service	tree removal	\$	5,000.00
Dakota Style	chips	\$	168.00
Ellwein Brothers	liquor	\$	2,123.25
Johnson Brothers	liquor	\$	451.85
New Dimension LLC	groundskeeping	\$	2,755.00
Todd Walker	professional services	\$	845.00
Dollar General	supplies	\$	183.69
Macks Standard	gas	\$	282.68
Clark County Courier	advertising	\$	504.87
Clark Ace Hardware	supplies	\$	525.53
Johnson Brothers	liquor	\$	561.50
SD Golf Association	handicap cards	\$	102.00
Mueller Co	maintenance	\$	1,029.00
US Foods	concessions and supplies	\$	3,801.83
Kens Food Fair	concessions and supplies	\$	510.88
Cooks Wastepaper and Recycling	dumpsters	\$	242.72
Agwrx	gas	\$	1,664.34
Westside Implement	repair parts	\$	707.25
Oscar's Machine Shop	repair parts	\$	627.69

## PAYROLL VOUCHERS

9/6/2022			
Mayor	payroll	\$	271.58
Finance Office	payroll	\$	2,201.75
Govt Bldg	payroll	\$	84.17
Police	payroll	\$	3,944.62
Streets	payroll	\$	4,408.59
Dump	payroll	\$	362.05
Sewer	payroll	\$	1,484.34
Water	payroll	\$	1,484.63
Transit	payroll	\$	768.71
Clubhouse	payroll	\$	5,322.45
Parks	payroll	\$	34.29
Library	payroll	\$	480.00
EFTPS	Payroll Taxes	\$	4,706.27

**Motion # 113-2022**

**1<sup>st</sup> Reading –Ordinance #577**

After much discussion, a first reading was had for Ordinance #577 pertaining to the 2023 Budget.

**Motion # 114-2022**

**Executive Session**

Motion by Zemlicka and seconded by Nesheim to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 8:20 PM and was declared out at 9:01 PM.

**Motion # 115-2022**

**Adjourn**

Motion by Nesheim and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:01 PM.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
October 3<sup>rd</sup>, 2022**

**Call to order:** The Clark City Council met in session on October 3<sup>rd</sup> at 7:00 PM in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Brandon Kottke, Melissa Nesheim, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, Emily Yexley Craig Spieker, Luanne Warren, and Cassi Kottke.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 116-2022**

**Adopt Agenda**

Motion by Dohmann and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Luanne Warren had a few questions about easements. It was decided that Luanne, Mayor Kline, and Brandon Kottke should meet with City Attorney Chad Fjelland. Craig Spieker presented a bid to have a well drilled for the baseball field at Dickinson Park. The Council decided to table the discussion until the next meeting.

**Mayor & Department Updates**

Finance Officer Wellnitz advised the council that the City's health insurance through Wellmark was going down 15%. Municipal League is this week. Wellnitz, Chief Wellnitz, and Deputy Finance Officer Rae Jean Flora will be attending. The Golf Course was sitting well with a roughly \$41,000 profit. The Clubhouse will be open Saturdays and Sundays throughout October.

**Motion # 117-2022**

**Approve Department Updates**

Motion by Zemlicka and seconded by Dalton to approve the department updates. All members voting yes. Motion carried.

**Motion # 118-2022**

**Chamber**

Clark Chamber members asked the council to rethink cutting their membership fees and Potato Days donation and also explained the financial aspects of the Chamber. The Council decided to stick with the same fees and donations as previous years.

**Motion # 119-2022**

**September Meeting Minutes**

Motion by Dalton and seconded by Hagstrom to approve the September meeting minutes. All members voting yes. Motion carried.

**Motion # 120-2022****Approve Financial Statements**

Motion by Dohmann and seconded by Andrew to approve the financial statements. All members voting yes. Motion carried.

**Motion # 121-2022****Approve Claims**

Motion by Kottke and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

**SEPTEMBER CLAIMS**

#	To	For	Amount
2734	SD Dept of Revenue	sales tax	\$ 412.49
2735	SD Dept of Revenue	sales tax	\$ 3,144.79
29951	Cooks Wastepaper and Recycling	September dumpsters	\$ 7,611.02
29952	SD Dept of Transportation	clinic signs	\$ 32.00
29953	Clark Rural Water Systems	materials	\$ 17,450.50
2738	Quill	supplies	\$ 228.97
29954	Clark Building Center	supplies	\$ 23.50
2739	ITC	utilities	\$ 675.23
2740	City of Clark	utilities	\$ 1,610.95
29955	Clark Community Oil	gas	\$ 2,165.99
29958	Sturdevants Auto Parts	parts	\$ 250.31
29959	Northwestern Energy	utilities	\$ 2,060.44
2743	Amazon Capital Services	supplies	\$ 532.13
29960	Vander Haags Inc.	dump box	\$ 14,375.00
9/20/2022	Mayor	payroll	\$ 221.58
	Finance Office	payroll	\$ 2,208.25
	Govt Bldg	payroll	\$ 87.29
	Police	payroll	\$ 4,044.62
	Streets	payroll	\$ 4,204.75
	Dump	payroll	\$ 250.65
	Sewer	payroll	\$ 1,387.28
	Water	payroll	\$ 1,387.55
	Transit	payroll	\$ 341.61
	Clubhouse	payroll	\$ 4,588.80
	Parks	payroll	\$ 34.29
	Library	payroll	\$ 492.00
2742	EFTPS	payroll taxes	\$ 4,396.22
29956	SD Retirement	Employee Retirement	\$ 3,609.00
29957	Child Support Payment Center	Child Support	\$ 352.62

**OCTOBER CLAIMS**

Republic National Distributing Co.	liquor	\$ 274.48
Wellmark BCBS	insurance	\$ 6,963.88
Star Laundry	rags and rugs	\$ 378.77

Porter Distributing Co	liquor	\$	320.90
Republic National Distributing Co.	liquor	\$	334.20
U Drive Technology	text tool	\$	50.00
A-I Computer Solutions	8 port switch	\$	199.99
Rivards Turf and Forage	fairway mix	\$	460.11
Tony's Electric	softball field disconnect	\$	626.65
Northern Con Agg LLP	pea rock	\$	1,836.27
Girton Adams Co.	pool heater repairs	\$	1,655.00
IMEG	monthly inspection	\$	675.00
Ron's Saw Shop	pole saw repairs	\$	201.85
JW Roll Off Service	dumpsters	\$	484.06
Office Peeps	calendar	\$	6.70
Johnson Lawn and Tree Svc.	tree removal	\$	700.00
Pitney Bowes	meter rental	\$	162.00
Ellwein Brothers	liquor	\$	1,409.95
Johnson Brothers	liquor	\$	295.73
Vision Service Plan	insurance	\$	400.98
Principal Financial Group	insurance	\$	42.91
Delta Dental	insurance	\$	1,169.85
Southern Glazers	liquor	\$	262.07
Duininck Inc.	hot mix	\$	4,302.03
US Foods Inc	concessions and supplies	\$	2,838.51
SD Dept of Health	specimen	\$	30.00
212 Truck and Trailer Repairs	parts	\$	84.85
Overhead Door Company	med van bldg	\$	582.14
Republic National Distributing Co.	liquor	\$	355.28
Cardmember Services	credit card purchases	\$	315.26
A&B Business Solutions	copier	\$	57.00
WW Tire Service	flat repair	\$	30.00
Clark County Weed Board	chemical	\$	61.48
AT&T	utilities	\$	126.08
Northwestern Energy	utilities	\$	7,550.98
AC Country Guns	ammo	\$	184.25
Clark Community Oil	water for golf course	\$	131.52
Core & Main	gasket	\$	39.73
Quill	supplies	\$	58.98
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan	\$	787.00
SD Rural Development	sewer loan	\$	1,307.00
US Bank Corporate Trust	SRF Loan	\$	6,940.29
Clark Co Historical Society	subsidy	\$	577.00
Justice Fire & Safety	fire dept service	\$	206.50

Clark County Courier	advertising	\$	303.00
SPS Works	dog tags	\$	96.60
Clark Ace Hardware	supplies	\$	220.14
Johnson Brothers	liquor	\$	256.35
Sturdevants Auto Value	supplies	\$	1,016.17
Oscar's Machine Shop	repairs	\$	49.58
Banyon Data Systems, Inc.	annual system support	\$	1,910.00
Benders Sewer and Drain	sewer main cleaning	\$	6,805.00
Mack's Standard	gas	\$	381.78
Sanitation Products	street sweeper	\$	860.00

**Motion # 122-2022**

**Resolution #861**

Motion by Zemlicka and seconded by Dohmann to approve Resolution #861 to restrict funds for street department equipment. All members voting yes. Motion carried.

**RESOLUTION # 861**

A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND STREET DEPARTMENT EQUIPMENT AND VEHICLE REPLACEMENT.

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of street department equipment and vehicles is necessary, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said equipment and vehicles, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said street department equipment and vehicles;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$25,000 per annum beginning with the 2023 appropriations from the general fund for the purpose of replacing street department equipment and vehicles.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Kerry Kline, Mayor

ATTEST:

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Alaina Wellnitz, Finance Officer  
(SEAL)

Passed & Adopted: October 3<sup>rd</sup>, 2022

Published: October 5<sup>th</sup>, 2022

Effective: January 1<sup>st</sup>, 2023

**Ordinance #578**

A first reading was had for Ordinance #578 to increase the water fee to \$5.70 per every 1,000 gallons.

**Motion # 123-2022**

**Ordinance #577**

Motion by Dohmann and seconded by Dalton to approve Ordinance #577 for the 2023 Appropriations Budget as follows. All members voting yes. Motion carried.

**Ordinance # 577**  
**2023 Appropriations Ordinance**

**Part One:**

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>
<b>410 General Government</b>			
411 Council	\$ 35,925		
411.5 Contingency	\$ 80,000		
412 Mayor	\$ 10,239		
413 Elections	\$ 725		
414.1 Legal Services	\$ 3,500		
414.2 Finance Office	\$ 119,500		
419 Government Bldgs	\$ 49,835		
Total General Government	\$ 299,724		
<b>420 Public Safety</b>			
421 Police	\$ 220,650		
422 Fire Department	\$ 36,400		
429 Sirens	\$ 500		
Total Public Safety	\$ 257,550		
<b>430 Public Works</b>			
431 Highway & Streets	\$ 433,550		
431.6 Street Lighting	\$ 39,000		
432.1 Sanitation	\$ 105,300		
439 Transit	\$ 20,100		
Total Public Works	\$ 597,950		
<b>441 Health and Welfare</b>			
441 Health - Medical Building	\$ 14,056		
441.3 West Nile	\$ 2,500		
Total Health & Welfare	\$ 16,556		

<b>450 Culture &amp; Recreation</b>			
451.2 Swimming Pool	\$	290,725	
451.25 Golf Course/Clubhouse	\$	259,120	
451.11 Summer Recreation	\$	15,680	
452 Parks	\$	49,000	
455 Library	\$	23,200	\$ 1,000
Total Culture & Recreation	\$	637,725	\$ 1,000
<b>465 Economic Development</b>			
465.3 Promoting the City	\$	29,500	
<b>470 Debt Service</b>			
			\$ 7,404
<b>499 Liquor</b>			
	\$	2,450	
<b>Total Appropriations</b>	<b>\$</b>	<b>1,841,455</b>	<b>\$ 7,404</b>

**REVENUES**

**Part Two:**

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	
<b>Revenue</b>			
310 Taxes	\$ 1,027,730		\$ 7,404
320 Licenses & Permits	\$ 1,800		
330 Intergovernmental Revenue	\$ 118,805	\$ 500	
340 Charges for Goods & Srvs	\$ 381,750	\$ 650	
350 Fines & Forfeits	\$ 300	\$ 150	
360 Miscellaneous Revenue	\$ 103,820		
370 Operating Revenue	\$ 2,500		
380 Liquor	\$ 124,750		
Use of Restricted Cash	\$ 25,000		
Use of Cash on Hand	\$ 55,000		
<b>Total Means of Finance</b>	<b>\$ 1,841,455</b>	<b>\$ 1,300</b>	<b>\$ 7,404</b>

**PROPRIETARY FUNDS**

	<u>Water Fund</u>	<u>Sewer Fund</u>
Estimated Beginning Retained Earnings	\$ 85,000	\$ 175,000
Estimated Revenue	\$ 340,350	\$ 370,272
Restricted Funds	\$ -	\$ 12,132
Transfer In from General Fund	\$ -	\$ -
Total Available	\$ 425,350	\$ 557,404
		\$
Less Appropriations	\$ (340,350)	(374,404)
Estimated Surplus	\$ 85,000	\$ 183,000

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the

County Auditor: General Fund \$449,682, TIF: 7403.97

CITY OF  
CLARK

\_\_\_\_\_  
Kerry Kline,  
Mayor

Attest:

\_\_\_\_\_  
Alaina Wellnitz, Finance Officer

(seal)

First Reading: September 7th, 2022  
Second Reading: October 3rd, 2022  
Adopted: October 3rd, 2022  
Published: October 5th, 2022  
Effective Date: January 1st, 2023

**Motion # 124-2022**

**Executive Session**

Motion by Zemlicka and seconded by Hagstrom to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 7:54 PM and ended at 9:00 PM.

**Motion # 125-2022**

**Adjourn**

Motion by Kottke and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:00 PM.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
November 7<sup>th</sup>, 2022 at 7PM**

**Call to order:** The Clark City Council met in session on November 7<sup>th</sup>, 2022 at 8:09 pm in the City Hall Council Room.

**Council Members Present:** Andrew Zemlicka, Melissa Nesheim, Shane Hagstrom, Nick Dalton, and Derrick Dohmann. Not present was Brandon Kottke.

**Others Present:** Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Darin Altfillisch, Police Chief Jeremy Wellnitz, Emily Yexley, Ty Helkenn, Mario Guzman, Joanne Bowers, Tara Thomas, and Todd Fielder.

**Motion # 126-2022**

**Adopt Agenda**

Motion by Nesheim and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Med Van Bid Opening**

Finance Officer Wellnitz received one bid for the Uplander med van. That bid was from Dan Duenwald for \$850.

**Med Van Sale**

Motion by Dohmann and seconded by Nesheim to accept Dan Duenwald's bid of \$850 for the med van. All members voting yes. Motion carried.

**Department Updates**

Finance Officer Wellnitz presented the council with a bid from Trent Deslauriers to redo the floors in the Ullyot Building. The council gave their blessing to go ahead with the renovation. The City Christmas Party will be happening the first part of December. Darin Altfillisch told the council that the roof at the clinic will need to be replaced. Darin was asked to bring cost estimates to the December meeting. AEDs came in for the pool and the golf course. Police Chief Wellnitz wants golf course staffed to be trained on the AEDs and he would also like to get AEDs at the ball fields. Librarian Tara Thomas advised the council that library will need to be open one night a week to accommodate new accreditation standards. Thomas also asked to have a sign on the highway for the Ullyot Building so people can find the library and other city offices easier.

**Holms Property**

Finance Officer Wellnitz brought to light an "unwritten agreement" that was made years ago between Jim Holms and the City regarding a golf course tee box that is on the Holms' property. Prior to 2020, the City was paying Holms \$200 a year to use their property. The Finance Office was unaware of this agreement so Wellnitz and Ceisel would like something in writing so there are no questions in the future regarding this arrangement. Fjelland will draw up a lease and present it at the December meeting.



**Motion # 127-2022**

**Approve Liquor Licenses**

Motion by Hagstrom and seconded by Dohmann to approve the 2023 liquor licenses for Dakota Butcher, Clark Municipal Golf Course, The Look Out, and Clark Lanes and approve the 2023 Wine & Cider Licenses for Ken’s Fairway Foods, Big C Travel Plaza, and Heather’s Bistro. All members voting yes. Motion carried.

**Motion # 128-2022**

**Ordinance #578 – Water Rates**

Motion by Hagstrom and seconded by Nesheim to adopt Ordinance #578 – Clark Water Rates. All members voting yes. Motion carried.

**ORDINANCE # 578**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES”, OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City” be amended to read as follows:

Section

“10.2402 WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$17.00 per month; plus,  
\$5.70 per every 1,000 gallons.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$17.00 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no service fees for any vacant lot where no building is situated on the property.”

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK

\_\_\_\_\_  
Kerry Kline, Mayor

ATTEST:

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Alaina Wellnitz, City Finance Officer  
(S E A L)

FIRST READING: October 3<sup>rd</sup>, 2022  
SECOND READING: November 7<sup>th</sup>, 2022  
ADOPTED: November 7<sup>th</sup>, 2022  
PUBLISHED: November 16<sup>th</sup>, 2022  
EFFECTIVE DATE: January 1<sup>st</sup>, 2023 for December 2022 billing

**Ordinance #579 – 2023 Salaries**

A first reading was had for Ordinance #579 – 2023 City of Clark Employee Salaries.

**Motion # 129-2022**

**2021 Audit**

Motion by Dohmann and seconded by Dalton to approve the 2021 audit as performed by William Neale & Co. All members voting yes. Motion carried.

**Motion # 130-2022**

**Contingency Transfer**

Motion by Dalton and seconded by Dohmann to approve the following contingency transfers: Golf Course - \$5000, Pool - \$5631.14, Health - \$577. All members voting yes. Motion carried.

**Motion # 131-2022**

**Retention Pond Farm Lease**

Motion by Nesheim and seconded by Hagstrom to approve advertising a three-year lease to farm the retention pond land. All members voting yes. Motion carried.

**Motion # 132-2022**

**Approve Meeting Minutes**

Motion by Hagstrom and seconded by Dalton to approve the October meeting minutes. All members voting yes. Motion carried.

**Motion # 133-2022**

**Approve Financial Statements**

Motion by Nesheim and seconded by Dohmann to approve the monthly financial statements. All members voting yes. Motion carried.

**Motion # 134-2022**

**Approve Claims**

Motion by Dalton and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

**OCTOBER CLAIMS**

#	To	For	Amount
30000	New Dimensions, LLC	mowing/trimming	\$ 2,000.00
30016	Westside Implement	parts and repairs	\$ 914.43
30001	Cooks Wastepaper	dumpsters	\$ 243.30

30002	Midwest Alarm Company	quarterly test	\$ 275.49
30003	212 Truck and Trailer Repairs	parts	\$ 42.36
30004	JW Roll Off Service	dumpster fees	\$ 1,756.36
30005	Ken's Food Fair	concessions and supplies	\$ 403.52
2756	ITC	utilities	\$ 1,642.35
30006	Clark Building Center	new door	\$ 378.01
30007	Clark Community Oil	gas and chemical	\$ 2,666.67
2757	City of Clark	utilities	\$ 389.75
30008	Rae Jean Flora	per diem	\$ 75.20
30009	Alaina Wellnitz	per diem	\$ 75.20
30010	Jeremy Wellnitz	per diem	\$ 20.00
2758	SD Dept of Revenue	sales tax	\$ 132.70
2759	SD Dept of Revenue	sales tax	\$ 1,898.46
2760	Amazon Capital Services	books	\$ 143.25
30011	Cooks Wastepaper	October garbage	\$ 7,633.15
30017	Northwestern Energy	utilities	\$ 3,458.57
30012	South Dakota 811	locates	\$ 48.30
30013	Jeremy Wellnitz	inmate transfer meal	\$ 21.48
30018	Kevin Zobel	warming house repairs	\$ 668.59
30019	Clark Rural Water System	material	\$ 14,806.00
30022	Northwestern Energy	utilities	\$ 4,942.63
30020	Cardmember Service	credit card purchases	\$ 1,301.89
30021	SD DANR	Loan 2012L-206	\$ 1,253.67
2769	FuturePOS	credit card fees	\$ 385.26
2768	Dacotah Bank	service fees	\$ 10.00
10/18/2022	Mayor	payroll	\$ 221.58
	Finance Office	payroll	\$ 2,324.25
	Govt Bldg	payroll	\$ 81.06
	Police	payroll	\$ 3,894.62
	Streets	payroll	\$ 4,299.89
	Dump	payroll	\$ 133.68
	Sewer	payroll	\$ 1,524.54
	Water	payroll	\$ 1,524.85
	Transit	payroll	\$ 360.07
	Clubhouse	payroll	\$ 2,122.28
	Library	payroll	\$ 486.00
2762	EFTPS	payroll taxes	\$ 3,966.70
30014	SD Retirement	Employee Retirement	\$ 3,618.32
30015	Child Support Payment Center	Wellnitz Child Support	\$ 352.62

## NOVEMBER CLAIMS

Jim Holbeck	September room rent	\$	255.00
Dakota Butcher	liquor and food	\$	636.91
Star Laundry	rags and rugs	\$	345.36
Jim Holm	land rent	\$	400.00
Wellmark Blue Cross Blue Shield	health insurance	\$	6,963.88
U Drive Technology	text tool	\$	100.00
Creative Printing	envelope	\$	455.68
IMEG	monthly inspection	\$	675.00
Elite Drain and Sewer Cleaning	cleaning	\$	200.00
Pitney Bowes	postage	\$	1,520.99
American Carpet Care Inc.	carpet cleaning	\$	1,261.50
US Foods	food and supplies	\$	774.25
Principal Financial Group	insurance	\$	42.91
Moeller Sheet Metal	furnace check	\$	179.90
A-I Computer Solutions	service	\$	89.99
Delta Dental	insurance	\$	1,169.85
Vision Service Plan	insurance	\$	400.98
SD Federal Property Agency	supplies	\$	148.00
Quill	supplies	\$	104.98
SD Dept of Health	specimen	\$	362.00
New Dimension, LLC	groundskeeping	\$	1,864.88
A & B Business Solutions	copier	\$	57.00
Jeremy Wellnitz	uber reimbursement	\$	79.88
Chesterman Company	Co2	\$	25.00
Dakota Pump	sewer repairs	\$	9,438.09
Bender Sewer and Drain	relining	\$	26,680.00
Werdel Construction	street repairs	\$	4,920.00
SD Rural Development	sewer 1 loan	\$	787.00
SD Rural Development	sewer 2 loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
Clark Co Historical Society	subsidy	\$	577.00
Overhead Door Company	repairs	\$	160.10
Clark County Courier	advertising	\$	489.96
US Bank Corporate Trust	SRF #2	\$	25,016.47
Oscars Machine Shop	repairs	\$	34.87
SD Water & Wastewater Assoc.	membership	\$	10.00
Clark Ace Hardware	supplies	\$	824.19
AT&T	utilities	\$	125.95
Ellwein Brothers	liquor	\$	193.95
Office Peeps	calendar	\$	15.50
Macks Standard	gas	\$	315.00

SD Dept of Health	license renewal	\$	170.00
Westside Implement	parts	\$	60.67
Clark Building Center	clinic	\$	17.38
Ecolab	pest elimination	\$	94.76
William Neale and Co	2021 Audit	\$	11,700.00
Elite Concrete	culvert work	\$	4,387.76
Amazon Capital Services	supplies	\$	256.03
Sturdevant's	parts	\$	171.48
Ken's Food Fair	concessions	\$	125.88
ITC	utilities	\$	592.64

11/01/22

Mayor	payroll	\$	271.58
Finance Office	payroll	\$	2,296.25
Govt Bldg	payroll	\$	77.94
Police	payroll	\$	3,944.62
Streets	payroll	\$	4,256.77
Dump	payroll	\$	150.39
Sewer	payroll	\$	1,394.42
Water	payroll	\$	1,394.67
Transit	payroll	\$	609.36
Clubhouse	payroll	\$	1,264.13
Library	payroll	\$	687.80
EFTPS	payroll taxes	\$	3,649.25

**Motion # 135-2022**

**Adjourn**

Motion by Hagstrom and seconded Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:39 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
November 7<sup>th</sup>, 2022 at 7PM**

**Call to order:** The Clark City Board of Adjustment met in session on November 7<sup>th</sup>, 2022 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Andrew Zemlicka, Melissa Nesheim, Shane Hagstrom, Nick Dalton, and Derrick Dohmann.

**Others Present:** Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Darin Altfillisch, Police Chief Jeremy Wellnitz, Emily Yexley, Ty Helkenn, Mario Guzman, Joanne Bowers, and Todd Fielder.

City Council President Andrew Zemlicka called the meeting to order at 7:00 pm.

**Zeck Variance**

Jim Zeck applied for a variance to use the following property, E 76' of Lots 6 & 7 Block 7 Hoskins Addition (106 6<sup>th</sup> Ave NW) in the following manner: to build an unattached garage that is closer than the 6-foot side yard setbacks and closer than 10 feet to the principal structure. All required notices have been published and mailed. Comments from neighbor Mario Guzman were made in opposition of having the garage built closer than 6 feet to his property. The Board agreed to allow the garage closer than 10 feet to his principal structure, but Zeck must keep a 6 foot side yard setback.

Motion by Dalton and seconded by Dohmann to approve the variance with the forementioned adjustments. All members voting yes. Motion carried.

**SGR Variance**

Sara Gjerde (representing SGR Distributing LLC) applied for a variance to use the following property, S 115' of Lot 11 Block 7 WH Lambs Addition (416 2<sup>nd</sup> Ave NW) in the following manner: to build a house closer than the 6-foot side yard setback and closer than the 25-foot front yard setback. All required notices have been published and mailed. Comments from neighboring property owner Ty Helkenn were made in opposition of having the house built up so close to his property. Drainage and water issues were of main concern. After much discussion, the Board agreed to allow SGR to build the house flush with other homes to the south of their property and agreed to a 10-foot set back on the west side.

Motion by Nesheim and seconded by Hagstrom to approve the variance with the forementioned adjustments. All members voting yes. Motion carried.

**SGR Variance**

Sara Gjerde (representing SGR Distributing LLC) applied for a variance to use the following property, W 70' of Lot 8 Block 3 of Original Clark (201 N. Dakota St.) in the following manner: to build a duplex closer than the 6-foot side yard setbacks and closer than the 25-foot front yard setbacks. All required notices have been published and mailed. Jerry Olson (representing Assembly of God Church) provided comments to Finance Officer Wellnitz that were in favor of the duplex. The only concern from the Church was the snow building up around the duplex. Todd Fielder expressed draining concerns on his

property to the east. After much discussion, the Board agreed to allow SGR to build the duplex 6 feet from the structure to the property line on the north and east sides and 10 feet from the structure to the property line on the west and south side.

Motion by Dohmann and seconded by Dalton to approve the variance with the forementioned adjustments. All members voting yes. Motion carried.

### **Foster Conditional Use**

Brandi Foster applied for a condition use permit to use the following property, Lot 12 Block 18 Elrods Subdivision of Block 18 Second Railway addition (311 N. Cloud St.) in the following manner: in home daycare. All required notices have been published and mailed. No opposition was heard. Board finds applicant meets requirements of Clark City Code.

Motion by Nesheim and seconded by Hagstrom to approve the variance with the forementioned adjustments. All members voting yes. Motion carried.

Motion by Dohmann and seconded by Dalton to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
December 7<sup>th</sup>, 2022 at 7PM**

**Call to order:** The Clark City Board of Adjustment met in session on December 7<sup>th</sup>, 2022 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Andrew Zemlicka, Shane Hagstrom, Nick Dalton, and Brandon Kottke. Not present were Derrick Dohmann and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Katy Huffman, Jared Hoefert, and Emily Yexley.

Mayor Kerry Kline called the Board of Adjustment Meeting to order at 7:00pm.

**Huffman Conditional Use**

Katy Huffman applied for a condition use permit to use the following property, Lot 11 Block 16 Second Railway Addition (307 N. Smith St.) in the following manner: in home daycare. All required notices have been published and mailed. No opposition was heard. Board finds applicant meets requirements of Clark City Code.

Motion by Kottke and seconded by Dalton to approve the conditional use permit. All members voting yes. Motion carried.

Meeting adjourned at 7:01pm.

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\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
December 7<sup>th</sup>, 2022 at 7PM**

**Call to order:** The Clark City Council met in session on December 7<sup>th</sup>, 2022 at 7:01 pm in the City Hall Council Room.

**Council Members Present:** Andrew Zemlicka, Shane Hagstrom, Nick Dalton, and Brandon Kottke. Not present were Derrick Dohmann and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Emily Yexley, Cody Wookey, and Jason McHenry.

**Motion # 136-2022**

**Adopt Agenda**

Motion by Hagstrom and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Mayor & Department Updates**

Finance Officer Alaina Wellnitz asked the council for their input on starting a sick leave “pool” with hours from employees who have maxed their sick leave out. Employees could donate sick leave and other can utilize it with the mayor’s permission. Council was on board with the idea and Wellnitz will have an Operations Manual change written up for the January Meeting.

**Farm Land Lease Auction**

City Attorney Chad Fjelland started auction for the lease of farm land located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota. Fjelland started with a minimum bid of \$185 per acre for 89.13 acres for a period of three years. Jason McHenry and Cody Wookey accepted the minimum bid.

**Motion # 137-2022**

**Resolution #862**

Motion by Dalton and seconded by approve to Resolution #862 – a resolution of intent to lease the 89.13 acres of city owned farmland to McHenry and Wookey for three years at \$185/acre. All members voting yes. Motion carried.

**RESOLUTION #862**

A RESOLUTION OF INTENT TO LEASE CITY OWNED PROPERTY TO JASON MCHENRY AND CODY WOOKEY.

WHEREAS, the Clark City Council has reviewed and studied the leasing of certain City owned property, legally described as follows:

**Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota.**

WHEREAS, the Clark City Council has determined that the leasing of the above-described property would be in the best interest of the City;

WHEREAS, the lease would be for a term exceeding 120 days and for an amount exceeding \$500 in annual value, and pursuant to SDCL 9-12-5.2, the City of Clark must hold a public hearing on the adoption of any Resolution approving a lease of City owned property to a private person or entity for a term exceeding 120 days and for an amount exceeding \$500 in annual value;

WHEREAS, the terms and conditions of this lease are as fully set forth in the lease on file in the City Finance Office;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, a municipal corporation, hereby adopts a Resolution of Intent to enter into a lease of the following described municipally owned property with JASON MCHENRY AND CODY WOOKEY:

**Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota;**

BE IT FURTHER RESOLVED that a hearing on the adoption of the Resolution to Lease the above described real estate shall be held on Monday, January 9, 2022, at 7:30 P.M. during the regular meeting of the Clark City Council, to be held in the Council Chambers of the Clark City Hall, 120 North Commercial Street, Clark, South Dakota 57225.

s/ Kerry Kline

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Kerry Kline, Mayor  
City of Clark, South Dakota

ATTEST:

s/ Alaina Wellnitz

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Alaina Wellnitz, City Finance Officer

**Motion # 138-2022**

**November Meeting Minutes**

Motion by Kottke and seconded by Hagstrom to approve the November meeting minutes. All members voting yes. Motion carried.

**Motion # 139-2022****Financial Statements**

Motion by Hagstrom and seconded by Dalton to approve the November financial statements. All members voting yes. Motion carried.

**Motion # 140-2022****Approve Claims**

Motion by Zemlicka and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**NOVEMBER CLAIMS (11 22 CLMS2)**

#	To	For	Amount
30062	Clark Rural Water Systems	materials	\$ 14,211.50
30065	Creative Printing	paper and envelopes	\$ 457.85
30061	Tara Thomas	payroll correction	\$ 53.55
30068	Northwestern Energy	utilities	\$ 1,190.79
30069	Darin Altfillisch	deductible reimbursement	\$ 2,250.00
30067	Cooks Wastepaper and Recycling	November garbage	\$ 7,693.54
2777	City of Clark	utilities	\$ 987.90
30066	LTD Commodities	decorations	\$ 158.61
30064	Cooks Wastepaper	dumpsters	\$ 259.00
30063	Clark Community Oil Co.	fuel	\$ 1,734.89
2779	SD Dept of Revenue	sales tax	\$ 150.65
2780	SD Dept of Revenue	sales tax	\$ 321.66
30075	Northwestern Energy	utilities	\$ 5,051.09
30074	Cardmember Services	credit card payments	\$ 1,834.10
30072	SD Municipal League	conference	\$ 300.00
30073	AT&T	utilities	\$ 125.95

11/15/22

Mayor	payroll	\$	221.58
Finance Office	payroll	\$	2,208.25
Govt Bldg	payroll	\$	130.94
Police	payroll	\$	3,894.62
Streets	payroll	\$	4,201.10
Dump	payroll	\$	77.98
Sewer	payroll	\$	1,371.66
Water	payroll	\$	1,371.92
Transit	payroll	\$	531.63
Clubhouse	payroll	\$	755.25
Library	payroll	\$	453.45

EFTPS	payroll taxes	\$	3,503.86
11/29/22			
Mayor	payroll	\$	221.58
Finance Office	payroll	\$	2,197.75
Govt Bldg	payroll	\$	115.35
Police	payroll	\$	4,044.62
Streets	payroll	\$	4,264.05
Sewer	payroll	\$	1,361.26
Water	payroll	\$	1,361.50
Transit	payroll	\$	424.71
Clubhouse	payroll	\$	339.40
Library	payroll	\$	528.00
EFTPS	payroll taxes	\$	3,538.13
SD Retirement	Employee Retirement	\$	5,380.56
Child Support Pymt Ctr	Child Support	\$	528.93

### DECEMBER CLAIMS (12 22 CLMS)

Quill	paper towels	\$	87.98
Dakota Pump Inc.	inspection	\$	1,650.00
A-I Computer Solutions	computer upgrade	\$	309.97
Kevin Zobel	roof repairs	\$	188.70
Fjelland Law Office	legal services	\$	1,910.00
Mack Landscaping	blow out sprinklers	\$	350.00
JW Roll Off Service	roll offs	\$	250.22
Wellmark BCBS	insurance	\$	6,963.88
Star Laundry	rags and rugs	\$	251.84
Principal Financial Group	insurance	\$	42.91
Stan Houston Equipment	compressor	\$	380.00
Delta Dental	insurance	\$	1,169.85
Vision Service Plan	insurance	\$	400.98
SD Dept of Health	specimen	\$	45.00
Amanda Ahrens	deposit refund	\$	100.00
Tom Borns	deposit refund	\$	100.00
Erick Cepeda Cruz	deposit refund	\$	100.00
Clark Ace Hardware	deposit refund	\$	100.00
Ashley Deslauriers	deposit refund	\$	100.00
Thomas Drake	deposit refund	\$	100.00
Alan Dreher	deposit refund	\$	100.00
Dawn Finstad	deposit refund	\$	150.00

Veronica Gonzalez	deposit refund	\$	100.00
Angie Graves	deposit refund	\$	100.00
Tara Hartman	deposit refund	\$	100.00
Aaron Helkenn	deposit refund	\$	100.00
Ed Hickey	deposit refund	\$	100.00
Marlene Knutson	deposit refund	\$	100.00
Haley Meier	deposit refund	\$	100.00
Robert Meyers	deposit refund	\$	100.00
Rebecca Mohr	deposit refund	\$	50.00
Bryan Olson	deposit refund	\$	100.00
Joseph Paradis	deposit refund	\$	100.00
Anselmo Perez Najera	deposit refund	\$	100.00
Jessica Peterson	deposit refund	\$	100.00
Paula Sattler	deposit refund	\$	100.00
Milagros Solis	deposit refund	\$	100.00
David Soria	deposit refund	\$	100.00
Richard Stuhr	deposit refund	\$	100.00
Amber Tarbox	deposit refund	\$	100.00
Kurt Teets	deposit refund	\$	100.00
Samuel Williams	deposit refund	\$	100.00
Cody Winrow	deposit refund	\$	100.00
John Zachary	deposit refund	\$	100.00
Wanda Torres	deposit refund	\$	100.00
A&B Business Solutions	copier	\$	57.00
Colleen Hohm	CPR Certification	\$	100.00
Guardian Fleet Safety	repairs	\$	125.21
WW Tire Service	service	\$	124.20
Heiman, Inc.	fire extinguisher service	\$	273.00
City of Clark	deposit refund	\$	95.67
Sharai Montiel	deposit refund	\$	54.33
Clark Fire Department	expense reimbursement	\$	10,844.70
Clark County Courier	advertising	\$	604.88
Dollar General	Halloween candy/decor	\$	90.00
Mack's Standard	gas	\$	225.00
Clark Co Historical Society	subsidy	\$	577.00
SD Rural Development	sewer 1 loan	\$	787.00
SD Rural Development	sewer 2 loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
Dacotah Bank	TIF Payment	\$	7,403.97
Jeremy Wellnitz	SF Conference reimbursement	\$	80.00
Core & Main	part	\$	484.86
Sturdevants Auto Value	parts	\$	22.98

Kens Food Fair	supplies	\$	42.36
Amazon Capital Services	supplies	\$	312.61
ITC	utilities	\$	620.04
Clark Ace Hardware	supplies	\$	623.54
Stryker Sales, LLC	AEDs	\$	4,170.52
Clark County Weed Board	spraying	\$	131.24
Oscars Machine shop	weld	\$	20.00
Heather Koons	Christmas party bartending	\$	54.00
Clark Community Oil	gas	\$	1,752.04
SD Dept of Revenue	sales tax	\$	194.92
SD Dept of Revenue	sales tax	\$	39.52
U Drive Technology	text tool	\$	72.44
Clark Rural Water System	materials	\$	11,070.90

**Motion # 141-2022**

**End-of-Year Claims**

Motion by Hagstrom and seconded by Dalton to approve the finance officer to pay out additional end of year claims. All members voting yes. Motion carried.

**Motion # 142-2022**

**Ordinance #579 – 2023 Salaries**

Motion by Zemlicka and seconded by Hagstrom to approve Ordinance #579 for the 2023 salaries. All members voting yes. Motion carried.

**Ordinance # 579 2023 Employee Salaries**

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after **January 1, 2023** shall be as follows:

Mayor	\$	5,900.00	salary
City Council Members	\$	84.50	meeting
	\$	42.00	call-in meeting
	\$	10.00	short meeting
<u>Finance Office</u>			
Finance Officer: Alaina Wellnitz	\$	21.75	hour
Deputy Finance Officer: Rae Jean Flora	\$	20.75	hour
Finance Office Substitute	\$	10.80	hour
<u>Police Department</u>			
Police Chief: Jeremy Wellnitz	\$	58,675.00	salary
Deputy: Nate Nickeson	\$	47,000.00	salary
Part Time Deputy	\$	18.50	hour

City Maintenance Department

Superintendent: Darin Altfillisch	\$	32.00	hour
Maintenance Crewman: Tyler Silkman	\$	22.25	hour
Maintenance Crewman/Mechanic: Eric Brush	\$	20.00	hour

Golf Course

Greenskeeper	\$	16.75	hour
Greenskeeper Assistants	\$	11.75-13.00	hour
Clubhouse Manager	\$	18.10	hour
Clubhouse Kitchen Manager	\$	15.50	hour
Clubhouse Workers	\$	11.25	hour

Library

Librarian: Tara Thomas	\$	13.00	hour
Librarian Substitute	\$	10.80	hour

Sanitation Department

Landfill Attendant	\$	12.00	hour
Landfill Attendant Substitute	\$	10.80	hour

Pool

Manager	\$	14.00	hour
Lifeguards (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> year)	\$	11.00 / 11.25 / 11.50	hour

City Janitor	\$	12.70	hour
Med Van Drivers	\$	12.70	hour
Skating Rink Attendant	\$	10.80	hour
Summer Rec Coaches	\$	1,000.00	team

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

First Reading: November 7<sup>th</sup>, 2022

Second Reading & Adopted: December 7<sup>th</sup>, 2022

Published: December 14<sup>th</sup>, 2022

Effective Date: January 1<sup>st</sup>, 2023

**Motion # 143-2022**

**Liquor Agreements**

Motion by Kottke and seconded by Dalton to approve the following operating agreement: Clark Lanes, Golf Course, Sportman’s, Look Out, Dakota Butcher, Ken’s Fairway Foods, Heather’s Bistro, El Corral, and Big C Travel Plaza. All members voting yes. Motion carried.

**Motion # 144-2022**

**Contingency Transfers**

Motion by Zemlicka and seconded by Hagstrom to approve the following contingency transfers: Med Van - \$3000, Legal - \$500, Golf Course - \$3500, Library - \$1800, Council - \$500. All members voting yes. Motion carried.

**Schlagel Plat Discussion**

Terry Schlagel is working on replatting his lot on South Smith Street. Finance Officer Wellnitz, Schlagel, Jarvis Reidburn, and 1<sup>st</sup> District representative Todd Kayes spoke on the phone earlier in the week about his plat and how it pertains to an annexation study done in 2016. The council decided to review the annexation study before making any decisions about annexing Schlagel’s property or any of the properties listed in the 2016 study.

**Motion # 145-2022**

**Adjourn**

Motion by Hagstrom and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:45pm.

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\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
December 27<sup>th</sup>, 2022**

**Call to order:** The Clark City Council met in session on December 27<sup>th</sup>, 2022 at 12:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Melissa Nesheim, Brandon Kottke, and Shane Hagstrom. Not present was Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline and Finance Officer Alaina Wellnitz.

Mayor Kline called the meeting to order at 12:00 pm.

**Motion # 146-2022**

**Adopt Agenda**

Motion by Nesheim and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

There was no public input.

**Motion # 147-2022**

**Contingency Transfer**

Motion by Dohmann and seconded by Nesheim to approve the following contingency transfers: \$1200 to Street Dept and \$1200 to Sanitary Dept. All members voting yes. Motion carried.

**Motion # 148-2022**

**Adjourn**

Motion by Dalton and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:05 pm.

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\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.