



Port of Arlington

PO Box 279
Arlington, Oregon 97812
541-454-2868

Regular Commission Meeting AGENDA

Tuesday, May 8, 2018 at 5 p.m.

Meeting Location:

**Port of Arlington Office
100 Port Island Road - Arlington**

- 1. Call meeting to order**
- 2. Public Comment on non-agenda items**
- 3. Consent Agenda:**
 - Approval of April 10, 2018 Commission meeting minutes
 - Approval of April 2018 payables
- 4. Chairman's Report – Donation Request**
- 5. Commissioner's Reports –**
- 6. Economic Development –**
 - 6.1 Small Business Assistance Grants Quarterly Reports
 - 6.1.1 Countryside Dispatch
 - 6.1.2 Bill Rosenbalm Mobile Mechanic
 - 6.2 Irrigation Project Exploratory Committee Report
 - 6.3 *Executive Session per ORS 192.660(2)(e)*
 - 6.4 EDO Report
 - Flex Building Project Update
 - Island Park River Access Improvements Update
 - Island Park Bathroom Project Update
 - A Town Throw Down Update

Upcoming:

Budget Hearing Tuesday, June 12, 2018 at 5 pm – Port Office, Arlington, Oregon

Next Commission Meeting Tuesday, June 12, 2018 at 5 pm – Port Office, Arlington, Oregon

This meeting is conducted in a handicapped accessible room. Posted: Tuesday, May 1, 2018: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office -Condon & Arlington; Arlington City Hall; Port Office

**Regular Commission Meeting
MINUTES
Port of Arlington
April 10, 2018
5 p.m.
Gilliam County Courthouse
Condon, OR**

1. **The Port of Arlington Commission meeting was called to order at 5:02 pm by President Wilson.**
Those Present: President Wilson; Commissioner Fitzsimmons ; Vice President Kennedy; Commissioner McGuire; Commissioner Hunking; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst. Denise Ball; Advisory Committee Member Don Williamson
Absent: None
Audience: Les Ruark
2. **Public Comment on non-agenda items-** None
3. **Consent Agenda:**
 - Approval of March 13, 2018 Commission Meeting Minutes
 - Approval of March 2018 Payables and FinancialsCommissioner Hunking moved to approve the consent agenda and Commissioner Kennedy seconded. The motion carried 5-0.
4. **Chairman's Report:** Donation Request - Commissioner Fitzsimmons moved to donate \$150 Arlington Little League. Commissioner Hunking seconded. Motion carried 5-0.
5. **Commissioner Reports:** None
6. **Mid Columbia Producers – Scale** relocation discussion – Scott Nation, MCP employee, handed out a document describing their scale relocation proposal. The Board and Staff discussed the proposal. Staging of the grain trucks so they do not block traffic on the City's street is very important. Mr. Nation explained that the existing scale barely passed its last inspection and is so old parts are no longer available. The new scale is critical. EDO Mitchell told the Board that MCP will submit through City Planning for Site Plan Review and approval of their proposal. Conditions imposed by the Site Plan approval would need to be included in the lease addendum.
Commissioner Kennedy moved to approve the scale proposal with a lease of \$2250/yr. Commissioner Fitzsimmons seconded. The motion carried 5-0. The current lease document will have an addendum added and this amount will also include the 3% escalator. This is contingent upon City planning approval.
7. **Columbia Hills Manor Group –** Continued from previous meeting – Discussion regarding proposal to turn over the Community Center and Senior Housing facilities to the Port. Staff and the Board discussed the Columbia Hills Manor Group Inc. proposal. There is approximately \$10,000 still owing in current taxes on the Community Center. Prior to the Board meeting, Nancy Proctor and Jeff

Wilkins met with EDO Mitchell and told him they would like to give both properties to the Port. Tiah Devin had said she wanted their non-profit to remain involved with the facilities. It was agreed the Port does not have Staff to operate and maintain the facilities and does not have the resources to hire new personnel. At the previous meeting, the Port's attorney advised the Board not to get involved with a residential landlord/tenant arrangement. The Board agreed that the Port has multiple projects on the table and is not able to assume responsibility for these two facilities. Commissioner Hunking moved that the Port decline the opportunity to become involved with owning or managing the Community Center (Gronquist Building) and Columbia Hills Manor facilities and Commissioner McGuire seconded. Motion carried 5-0.

8. Economic Development:

8.1 Small Business Assistance

8.1.1 Bill Rosenbalm Mobile Mechanic – Did not attend. The Board asked Staff to check into the grant agreement conditions regarding the Service Truck purchased with the grant funds.

8.2 Irrigation Project Exploratory Committee Report– EDO Mitchell said the Committee met with JR Cook at their last meeting. They also met with Arlington City Council and heard information from Brad Baird, the City Engineer, discussing the process of proving up the water right and the steps the City would need to take for mitigation which would allow another entity to acquire their own water right. This is a lengthy process, possibly two to three years. Commissioner Kennedy pointed out that there are only three Gilliam County farmers who would benefit from this project. EDO Mitchell said there are many other water rights available that could be combined with the City's.

President Wilson asked Mr. Ruark if he had any concerns. Mr. Ruark said he does have some concerns. One is the charge of the Committee itself, two is the grant seeking, and three is that everything is done transparently, openly, and completely. Mr. Ruark said he would like to put his observations and concerns in written form and present it to the Board.

Mr. Ruark added that he agrees with the Board decision that the Columbia Hills Manor is not something for the Port to get involved with.

Break for Dinner 6:10 pm – 6:35 pm

Meeting cont'd:

8.3 Island Park River Access Improvements Discussion – EDO Mitchell told the Board the Port will receive a \$4,000 grant from Gorge Wind Association if we put their logo or website address on the Billboard in The Dalles. The Board would like to see the proof of what it will look like. EDO Mitchell said he has a meeting scheduled on the 26th with the Marine Board in Salem. The Board would like to see the sidewalk placed along the south side of the parking lot as a continuation of the existing path. The trees along the north side will not be removed.

EDO Mitchell told the Board that the Pea Gravel is in place at the beach access area.

- 8.4 Tony Price A Town Throw Down Contract Discussion – President Wilson said a contract has already been signed and the Board does not want to make changes. Commissioner Hunking said this could be a good idea for next year.

- 8.5 EDO Report – The Flex Building foundation and footers have been excavated. The project is on hold while waiting for the Building Permit approval which should be received by the end of April.
EDO Mitchell and the Board had a discussion on the status of the Grain Lab.

EDO Mitchell will be touring a new client on the 19th.

He will be attending the OPPA meeting in Salem on April 26th.

9. Administration

- 9.1 Summer Youth Worker Discussion – The Board directed Staff to post the Youth Summer Maintenance Position. The hours will be reduced and Port Manager Mitchell will supervise the employee.
- 9.2 Government Ethics Reporting – The deadline is April 15th and all Board members will have it completed by that date.

Meeting adjourned 7:15 pm

President Ron Wilson

V.P. Dewey Kennedy

Port of Arlington
Regular Monthly Commission Meeting
Tuesday, May 8, 2018

APRIL 2018 PAYABLES

Resources:

Deposits and Credits through 4/30/2018 (see attached detail)

Total Deposits and Credits– All Accounts \$ 23,755.13

Expenses:

Checks Written: 8624 through 8645

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

Total Expenses and Transfers– All Accounts (\$107,373.36)

Bank Balance Information:

Ending Balance as of 4/30/18: Bank of Eastern Oregon Checking: \$ 99,263.54
Bank of E. Oregon Reserve Fund: \$ 41,316.20
Bank of E. Oregon Muni Market Fund: \$ 258,870.14
LGIP: (3/31/18) \$1,820,714.01

Commission President Ron Wilson

Vice President Dewey Kennedy

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04/30/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '17 - Jun 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
GENERAL FUND RESOURCES			
4000 · Carryover Balance	1,322,711.00	1,280,000.00	103.3%
4010 · Taxes-Current	98,891.95	100,000.00	98.9%
4011 · Taxes-Prior	1,676.42	400.00	419.1%
4020 · Interest - NOW Checking	42.98		
4021 · Interest - Best A/C	2,036.71		
4022 · Interest - LGIP A/C	23,014.78	10,000.00	230.1%
4030 · Land Rental	1,680.00	13,000.00	12.9%
4050 · Grain Elevator Lease Pymt	100,000.00	100,000.00	100.0%
4110 · Grants Income			
4111 · OSMB Grant	16,044.81		
4114 · Unanticipated Grant Funds	23,525.00	10,000.00	235.3%
4116 · Grant-Island Erosion Repair	0.00	0.00	0.0%
4120 · MAPS Grant	7,050.00	7,250.00	97.2%
Total 4110 · Grants Income	46,619.81	17,250.00	270.3%
4210 · Marina Revenue	5,430.00	5,000.00	108.6%
4211 · RV Park Revenues			
4211-4 · RV Park Dry Camp	1,063.00		
4211-3 · RV Park Daily Rent	5,080.00		
4211-2 · RV Park Weekly Rent	2,750.00		
4211-1 · RV Park Monthly Rent	29,180.00		
4212 · RV Park fee Refund	-500.00		
4211 · RV Park Revenues - Other	0.00	40,000.00	0.0%
Total 4211 · RV Park Revenues	37,573.00	40,000.00	93.9%
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	8,276.63	5,000.00	165.5%
4213-1 · Diesel Sales	641.04	3,500.00	18.3%
Total 4213 · Marina Fuel Revenue	8,917.67	8,500.00	104.9%
4214 · Marina Power and Water Revenue	290.00	200.00	145.0%
4340 · Willow Creek Rock Sales	18,896.94	3,000.00	629.9%
4350 · Willow Creek Lease Revenue	10,000.00		
4400 · Donations/Gifts	0.00	100.00	0.0%
4450 · Willow Creek Reimbursement	0.00	0.00	0.0%
4500 · Miscellaneous Income	300.00	100.00	300.0%
Total GENERAL FUND RESOURCES	1,678,081.26	1,577,550.00	106.4%
5000 · ECONOMIC DEVELOP FUND RESOURCES			
5005 · Carryover (cash basis)	598,503.00	598,000.00	100.1%
5031 · Building Lease 11-002	68,400.00	91,200.00	75.0%
5032 · Building Lease 11-004	23,500.00	27,000.00	87.0%
5113 · Grants - Gilliam County	250,000.00	250,000.00	100.0%
5114 · Unanticipated Grant Funds	0.00	1,000.00	0.0%
5115 · Telecom Infrastr Creation Grant	0.00	0.00	0.0%
5116 · Grants - Other	7,286.00	6,000.00	121.4%
5130 · SIP Funds	25,547.19	25,000.00	102.2%
5500 · Ag Lab Revenues	0.00	0.00	0.0%
5600 · Transfer from General Fund	200,000.00	400,000.00	50.0%
Total 5000 · ECONOMIC DEVELOP FUND RESOUR...	1,173,236.19	1,398,200.00	83.9%
RESERVE FUND RESOURCES			
9001 · Transfer from General Fund	10,000.00	10,000.00	100.0%
9002 · Interest Earned Reserve Fund	451.41	225.00	200.6%
9000 · Reserve Fund Beginning Balance	30,793.00	30,700.00	100.3%
Total RESERVE FUND RESOURCES	41,244.41	40,925.00	100.8%
Total Income	2,892,561.86	3,016,675.00	95.9%
Expense			
6560 · Payroll Expenses	0.00		

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04/30/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
 YTD

	Jul '17 - Jun 18	Budget	% of Budget
GENERAL FUND EXPENSES			
ADMINISTRATION EXPENSES			
6000 · Personal Services - AD			
6008 · Port Manager	17,655.50	21,120.00	83.6%
6009 · Administrative Assistant	28,337.55	43,040.00	65.8%
6011 · Payroll Taxes - Staff	3,560.16	4,600.00	77.4%
6012 · Training	0.00	200.00	0.0%
6013 · Workmens Compensation	169.74	230.00	73.8%
6015 · Employee Benefits Insurance	9,937.98	14,000.00	71.0%
6016 · Employee Benefits Retirement	5,519.14	7,800.00	70.8%
Total 6000 · Personal Services - AD	65,180.07	90,990.00	71.6%
6100 · Materials and Services - AD			
6111 · Utilities	2,021.47	3,000.00	67.4%
6112 · Office Supplies and Equipment	2,004.05	3,000.00	66.8%
6113 · Legal Fees	5,018.75	8,000.00	62.7%
6114 · Insurance, Treasurer Bond	0.00	500.00	0.0%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	1,214.46	1,500.00	81.0%
6115 · Dues, Subscriptions, Fees - Other	2,319.14	2,000.00	116.0%
Total 6115 · Dues, Subscriptions, Fees	3,533.60	3,500.00	101.0%
6116 · Audit, Budget, Legal Notices	6,650.00	8,000.00	83.1%
6117 · Telephone and Internet Srv.	1,686.38	2,000.00	84.3%
6118 · Advertising - AD	0.00	250.00	0.0%
6119 · Commissioner Fees/Expenses	1,525.12	2,500.00	61.0%
6120 · Medi/SS for Commissioners	80.33	300.00	26.8%
6121 · Donations	575.00	1,000.00	57.5%
6122 · Meetings and Elections	0.00	2,000.00	0.0%
6123 · Miscellaneous - AD	0.00	200.00	0.0%
6124 · Consultant Services	0.00	2,000.00	0.0%
6126 · Contingency	0.00	80,260.00	0.0%
6127 · Commissioner Conference & Trave	1,038.68	3,000.00	34.6%
6128 · Staff Travel/Food/Lodging	77.56	500.00	15.5%
6129 · Postage	315.56	500.00	63.1%
Total 6100 · Materials and Services - AD	24,526.50	120,510.00	20.4%
6170 · Transfers Out of General Fund	210,000.00	410,000.00	51.2%
Total ADMINISTRATION EXPENSES	299,706.57	621,500.00	48.2%
ISLAND PARK			
6600 · Personal Services			
6610 · Maintenance Person	6,293.74	11,250.00	55.9%
6611 · Payroll Taxes	493.28	750.00	65.8%
6612 · Worker's Comp Insurance	377.45	500.00	75.5%
Total 6600 · Personal Services	7,164.47	12,500.00	57.3%
6620 · Materials & Services			
6621 · Water Fees	727.50	1,200.00	60.6%
6622 · Sanitation	830.88	1,000.00	83.1%
6623 · Comfort Station Supplies	0.00	1,800.00	0.0%
6624 · Park Electricity	622.94	1,500.00	41.5%
6625 · Pest Control / Chem & Fert.	100.80	150.00	67.2%
6626 · Insurance	1,850.00	2,000.00	92.5%
6627 · Park Maintenance & Supplies	2,303.91	2,800.00	82.3%
6628 · Miscellaneous	0.00	100.00	0.0%
Total 6620 · Materials & Services	6,436.03	10,550.00	61.0%

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Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '17 - Jun 18	Budget	% of Budget
6630 · Capital Outlay			
6635 · Grant Match Isl.Erosion Repair	0.00	10,000.00	0.0%
6634 · Grant Island Erosion Repair	0.00	10,000.00	0.0%
6631 · Park Improvements	1,000.00	100,000.00	1.0%
6632 · Engineering & Surveying	587.50	10,000.00	5.9%
Total 6630 · Capital Outlay	1,587.50	130,000.00	1.2%
Total ISLAND PARK	15,188.00	153,050.00	9.9%
MARINA			
6700 · Personal Services			
6710 · Maintenance Person	854.37	3,400.00	25.1%
6711 · Payroll Taxes	66.57	150.00	44.4%
6712 · Worker's Comp Insurance	50.00	50.00	100.0%
Total 6700 · Personal Services	970.94	3,600.00	27.0%
6720 · Materials & Services			
6721 · Marina Electricity	2,315.77	2,500.00	92.6%
6722 · OMB Repairs - 1/2 MAPS	0.00	2,000.00	0.0%
6723 · Insurance	1,850.00	2,500.00	74.0%
6724 · Marina Maint. & Supplies	3,972.68	2,500.00	158.9%
6725 · Miscellaneous	0.00	500.00	0.0%
6727 · Marina Fuel			
6727-2 · Marina Diesel	0.00	3,000.00	0.0%
6727-1 · Marina Gas	7,208.42	9,000.00	80.1%
Total 6727 · Marina Fuel	7,208.42	12,000.00	60.1%
Total 6720 · Materials & Services	15,346.87	22,000.00	69.8%
Total MARINA	16,317.81	25,600.00	63.7%
RV PARK EXPENSES			
6300 · Personal Services - RV			
6310 · Maintenance Person - RV	854.37	2,200.00	38.8%
6311 · Payroll Taxes, Maintenance - RV	66.57	200.00	33.3%
6312 · Workmens Compensation - RV	200.00	200.00	100.0%
Total 6300 · Personal Services - RV	1,120.94	2,600.00	43.1%
6320 · Materials & Services - RV			
6321 · Water Fees - RV	3,003.40	4,000.00	75.1%
6322 · Sanitation - RV	954.00	1,400.00	68.1%
6323 · Electricity - RV Park	6,854.29	7,500.00	91.4%
6324 · Telephone - RV	494.45	600.00	82.4%
6325 · Advertising - RV	0.00	500.00	0.0%
6326 · Maintenance & Supplies - RV	325.12	1,000.00	32.5%
6327 · Insurance - RV	900.00	1,000.00	90.0%
6328 · Misc. - RV	0.00	500.00	0.0%
6329 · Sewer	3,495.04	3,500.00	99.9%
Total 6320 · Materials & Services - RV	16,026.30	20,000.00	80.1%
6340 · Capital Outlay - RV			
6341 · RV Park Const Improv	0.00	4,800.00	0.0%
Total 6340 · Capital Outlay - RV	0.00	4,800.00	0.0%
Total RV PARK EXPENSES	17,147.24	27,400.00	62.6%

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04/30/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
 YTD

	Jul '17 - Jun 18	Budget	% of Budget
WILLOW CREEK QUARRY			
6520 · Materials & Services - WQ			
6523 · Miscellaneous - WQ	1,115.24	1,200.00	92.9%
6524 · Travel	0.00	100.00	0.0%
Total 6520 · Materials & Services - WQ	1,115.24	1,300.00	85.8%
6540 · Capital Outlay - WQ	0.00	748,700.00	0.0%
Total WILLOW CREEK QUARRY	1,115.24	750,000.00	0.1%
Total GENERAL FUND EXPENSES	349,474.86	1,577,550.00	22.2%
8400 · ECON.DEVELOP.FUND EXPENSES			
PERSONNEL SERVICES			
8410 · Officer	52,966.70	64,000.00	82.8%
8410-1 · Admin. Asst. 1/3	14,598.05	18,000.00	81.1%
8410-2 · Lab Technician	3,984.80	0.00	100.0%
8411 · Payroll Taxes	5,216.85	8,500.00	61.4%
8412 · Worker's Comp Ins.	150.00	300.00	50.0%
8413 · Employee Benefits - Insurance	25,829.12	29,000.00	89.1%
8414 · Employee Benefits - Retirement	8,107.82	12,000.00	67.6%
Total PERSONNEL SERVICES	110,853.34	131,800.00	84.1%
MATERIALS AND SERVICES			
8421 · Travel/Food/Lodging	3,427.63	8,000.00	42.8%
8422 · Training/Seminars/Conventions	0.00	3,600.00	0.0%
8423 · Legal Fees	285.00	1,000.00	28.5%
8424 · Office Supplies & Equipment	34.99	500.00	7.0%
8424-1 · Lab Supplies	0.00	0.00	0.0%
8424-2 · Outside Lab Services	0.00	0.00	0.0%
8424-3 · Consultant	0.00	0.00	0.0%
8425 · Utilities	438.50	1,500.00	29.2%
8426-1 · Dues & Subscriptions	425.00	500.00	85.0%
8426 · Advertising & Marketing			
8426-2 · A Town Throw Down	5,058.70		
8426 · Advertising & Marketing - Other	6,641.20	30,000.00	22.1%
Total 8426 · Advertising & Marketing	11,699.90	30,000.00	39.0%
8427 · Telephone & Internet Service	1,703.50	3,000.00	56.8%
8428 · Website Develop. & Maint.	300.00	500.00	60.0%
8429 · Building Insurance	4,234.00	4,500.00	94.1%
8430 · City of Arlington Insitu Lease	19,800.00	21,600.00	91.7%
8430-1 · Feasibility Studies	0.00	1,000.00	0.0%
8430-2 · Grant Match	0.00	1,000.00	0.0%
8430-3 · Business Start Up Program	15,885.68	35,000.00	45.4%
8430-4 · Property Taxes	6,937.98	8,000.00	86.7%
8433 · Telecom Infrastr Creation	0.00	0.00	0.0%
8439 · Contingency	0.00	20,700.00	0.0%
Total MATERIALS AND SERVICES	65,172.18	140,400.00	46.4%
CAPITAL OUTLAY			
8431 · Land Improvements/Development	8,910.00	35,000.00	25.5%
8432 · Engineering & Surveying	34,653.14	30,856.00	112.3%
8435 · Building Construction	103,950.88	1,048,000.00	9.9%
Total CAPITAL OUTLAY	147,514.02	1,113,856.00	13.2%
DEBT SERVICE			
8441 · Loan - Principal	7,543.72	9,068.00	83.2%
8442 · Loan - Interest	2,576.28	3,076.00	83.8%
Total DEBT SERVICE	10,120.00	12,144.00	83.3%
Total 8400 · ECON.DEVELOP.FUND EXPENSES	333,659.54	1,398,200.00	23.9%

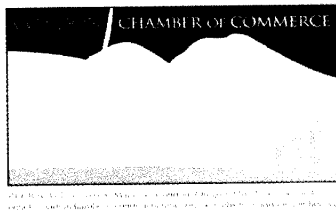
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04/30/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '17 - Jun 18	Budget	% of Budget
RESERVE FUND EXPENSES			
9500 - Repair, Maint., Grant Match	0.00	40,925.00	0.0%
Total RESERVE FUND EXPENSES	0.00	40,925.00	0.0%
Total Expense	683,134.40	3,016,675.00	22.6%
Net Ordinary Income	2,209,427.46	0.00	100.0%
Net Income	2,209,427.46	0.00	100.0%



April 1, 2018

To our Friends at the Port of Arlington,

The Condon Chamber of Commerce is preparing for another Fabulous Fourth of July celebration. Join us as we honor Grand Marshals Kevin & Eileen Potter and celebrate our Country's freedom with "An Old Fashioned Fourth of July".

Participate in the Parade or the annual Soap Box Derby, it's a fantastic way to advertise and market for your business. This year marks the 25th anniversary of the Soap Box Derby!

We need your help and support to create another memorable hometown event. Please consider contributing one (or more) of the following for this year's celebration:

Donate a Raffle Prize... Prizes will be on display at the Chamber office June 1st– July 3rd.

Cash Donation... To be used for expenses on fireworks, children's game prizes, advertising, entertainment, etc.

Volunteer Time... As you know this event would not be possible without our community volunteers, if you have some time (even an hour or two) we have a job for you!

Buy a raffle ticket... Or several! Raffle ticket sales help fund next year's fireworks!

In order to meet our deadlines, please contact the Chamber no later than **June 28th** by phone: 541-384-7777 or by email: condonchamber@condonchamber.org to arrange a pick-up or drop off. Cash Donations should be mailed to: Condon Chamber of Commerce, PO Box 315, Condon, Oregon 97823.

The Condon Chamber of Commerce, the communities we serve, and our "guests for the day" appreciate your continued support. Thank you for your time and thoughtfulness. The drawing will be held July 4th-6:30 pm during the Grand Marshal Reception at the Condon City Park. You need not be present to win!

Your donation is greatly appreciated.

Sincerely,

Pat Reilley, Vice President (4th of July Chair)

K'Lynn Lane, Executive Director

Holly Adam-LaRue, President

Lisa Greene Treasurer

Port of Arlington

Quarterly Report submitted to Gilliam County Court

May 2018

This quarterly report by the Port focuses on three areas, Port Marina, small business development, and industrial development. The Port is committed to economic development with expansion, attraction, or recruitment of commerce and industry in Gilliam County.

This report will high light Shuttler Station

Shuttler Station is a jewel of an industrial park. Heavy rail, fiber, state highway and power with close proximity to the Interstate all intersect at Shutler Station. Several developments have occurred around the industrial park that have taken years of lead time to accomplish. Three significant projects add to the capacity of the Park, rail siding extension, fiber installation and terminal huts, and Columbia Basin's power conectivity to Slatt Substaion.

The rail siding addition started as a cross over track project in Shutler Station to simplify switching at Shutler Station and add unit train staging capacity for Waste management. A meeting, organized by the Port, of all the players from Waste Management, Union Pacific, West Rail, Watco, County and Port of Arlington resulted in plan of action that you now see unfolding in and around Shutler Station and Waste Management's rail yard.

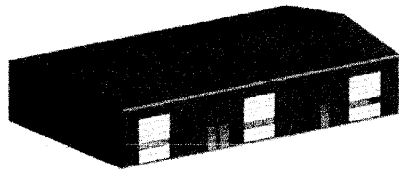
The County's investment in the removal of the grain elevator structures at Shutler open the rail siding up for easy expansion too. The orginal cross over project, in addition to more siding, will allow for the breaking or staging of two unit trains. All this infrastucture leads itself to a future rail car repair facility, or other support facility.

Gilliam County is a major cross roads for fiber connectiveity in Oregon's data center triangle. The Port has sought and encouraged these fiber providers, including the County's project, to provide connectivety along routes within the County. There is no better example of this than at Shutler Station. Three Internet Service Providers (ISPs), Wind Wave, Zayo communications, and Century Link all traverse through or by Shutler Station. Access points installed in the county provide tremendous opportunities in the future.

The Port has been working with Columbia Basin Electric Cooperative (CBEC) to identify power availability at Shutler Station. Since several recent upgrades to CBEC's system have been installed, CBEC can "now serve a new load of up to about 110 megawatts with relatively minor improvements at the Shutler Station area." This is a very substaintial amount of power. The Port is getting the word out

to prospects who may need such infrastructure. Our ability to offer two quality site from two different power providers allow prospects better choices.

Lastly, the concrete plant at Shutler is now in operation. Thompson Brothers have the plant up and operating. The Port will be using their concrete in the Flex building project.



Flex Building, Arlington Mesa Industrial Park

The building permit process is moving along, slowly. The Port's building permit was submitted on March 28, 2018, two phone calls later, the application was officially "accepted" as complete on April 3rd. As of April 30, 2018 a Salem office reviewer has not picked up the drawings to begin review. We were told we are "next in line." Which means the building project is at a standstill until the permit is issued. Having a well-functioning permit office keeps projects moving, it appears Salem needs more staff.

The Port assisted the County and City of Arlington prepare a Regional Infrastructure Fund grant application for paving the Arlington Municipal Airport runway. The grant application sought funding for engineering and bid document preparation. Judge Shaffer and the Port have been seeking funding for this project from the State. Last efforts resulted in a \$1.5 million towards Arlington's Sidewalk project.

The Port has developed several more videos highlighting the areas wold class wind waves for surfing enthusasist. These videos have been released for the **A-Town Throw Down**, June 16th, event. Complete event information is posted on the Port's web site, PortofArlington.com/events.html.

Please also see a YouTube video advertisement at <https://youtu.be/yoEZFL0UdjK>.

2018 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-17	\$ 3.46	8	101	\$ 348.57	\$ 2.69	0	0	\$ -
February-17	\$ 3.46	8	75	\$ 258.03	\$ 2.69	0	0	\$ -
March-17	\$ 3.89	16	171	\$ 642.94	\$ 2.69	0	0	
April-17	\$ 3.89	28	251	\$ 890.77	\$ 2.69	0	0	\$ -
May-17					\$ 2.69			
June-17					\$ 2.69			
July-17					\$ 2.69			
August-17					\$ 2.69			
September-17					\$ 2.69			
October-17					\$ 2.69			
November-17					\$ 2.69			
December-17					\$ 2.69			
YTD Totals		60	598	\$ 2,140.31		0	0	\$ -

2017 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-17	\$ 3.44	3	38	\$ 130.34	\$ 2.69		0	\$ -
February-17	\$ 3.44	1	5	\$ 18.83	\$ 2.69		0	
March-17	\$ 3.44	13	168	\$ 336.75	\$ 2.69		0	
April-17	\$ 3.44	28	209	\$ 714.91	\$ 2.69	1	100	\$ 269.96
May-17	\$ 3.44	39	379	\$ 1,311.08	\$ 2.69	0	0	
June-17	\$ 3.95	39	408	\$ 1,480.35	\$ 2.69	4	504	\$ 1,359.18
July-17	\$ 3.95	27	267	\$ 1,056.33	\$ 2.69	3	145	\$ 391.04
August-17	\$ 3.65	47	578	\$ 2,141.55	\$ 2.69	2	93	\$ 250.00
September-17	\$ 3.65	30	239	\$ 873.58	\$ 2.69	0	0	\$ -
October-17	\$ 3.46	27	281	\$ 979.78	\$ 2.69	0	0	\$ -
November-17	\$ 3.46	21	260	\$ 900.39	\$ 2.69	0	0	\$ -
December-17	\$ 3.46	4	53	\$ 184.69	\$ 2.69	0	0	\$ -
YTD Totals		279	2,886	\$ 10,128.58		10	842	\$ 2,270.18

PORT OF ARLINGTON
Profit & Loss Prev Year Comparison
July 2017 through April 2018

	Feb 18	Feb 17	\$ Change	% Change	Mar 18	Mar 17	\$ Change	% Change	Apr 18	Apr 17	\$ Change	% Change	TOTAL			
													Jul '17 - Apr 18	Jul '16 - Apr 17	\$ Change	% Change
Ordinary Income/Expense																
Income																
GENERAL FUND RESOURCES																
4210 - Marina Revenue	662.00	320.00	342.00	106.88%	286.00	652.00	-366.00	-56.14%	302.00	250.00	52.00	20.8%	5,430.00	5,439.54	-9.54	-0.18%
4211 - RV Park Revenues																
4211-4 - RV Park Dry Camp	9.00	9.00	0.00	0.0%	36.00	38.00	0.00	0.0%	64.00	111.00	-47.00	-42.34%	1,063.00	2,142.90	-1,079.90	-50.39%
4211-3 - RV Park Daily Rent	60.00	60.00	0.00	0.0%	180.00	360.00	-180.00	-50.0%	360.00	540.00	-180.00	-33.33%	5,080.00	6,322.00	-1,242.00	-19.65%
4211-2 - RV Park Weekly Rent	125.00	0.00	125.00	100.0%	125.00	286.00	-161.00	-56.29%	0.00	0.00	0.00	0.0%	2,750.00	2,469.75	340.25	14.12%
4211-1 - RV Park Monthly Rent	2,250.00	1,350.00	900.00	66.67%	4,125.00	1,875.00	2,250.00	120.0%	3,250.00	2,250.00	1,000.00	44.44%	29,180.00	22,861.00	6,319.00	27.64%
4212 - RV Park fee Refund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	-500.00	-220.00	-280.00	-127.27%
Total 4211 - RV Park Revenues	2,444.00	1,419.00	1,025.00	72.23%	4,466.00	2,557.00	1,909.00	74.66%	3,674.00	2,901.00	773.00	26.65%	37,573.00	33,515.65	4,057.35	12.11%
4213 - Marina Fuel Revenue																
4213-2 - Gasoline Sales	258.03	18.83	239.20	1,270.31%	642.94	336.75	306.19	90.93%	890.77	714.91	175.86	24.6%	8,276.63	6,421.63	1,855.00	28.89%
4213-1 - Diesel Sales	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	269.96	-269.96	-100.0%	641.04	2,023.51	-1,382.47	-68.32%
Total 4213 - Marina Fuel Revenue	258.03	18.83	239.20	1,270.31%	642.94	336.75	306.19	90.93%	890.77	984.87	-94.10	-9.56%	8,917.67	8,445.14	472.53	5.6%
4214 - Marina Power and Water Revenue	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	30.00	0.00	30.00	100.0%	290.00	360.00	-70.00	-19.44%
4340 - Willow Creek Rock Sales	147.73	0.00	147.73	100.0%	345.91	319.12	26.79	8.4%	5,150.84	660.89	4,489.95	679.38%	18,896.94	4,689.69	14,207.25	302.95%
4350 - Willow Creek Lease Revenue	2,500.00	0.00	2,500.00	100.0%	0.00	0.00	0.00	0.0%	2,500.00	0.00	2,500.00	100.0%	10,000.00	0.00	10,000.00	100.0%