

# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall  
1835 Highway F  
Monday, November 7, 2016, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
  - a. Regular Meeting: October 11, 2016
- 6) PRESENTATIONS
  - a. Innsbrook Corporation
- 7) PUBLIC HEARING
  - a. Regarding a Petition from the Innsbrook Corporation to annex 24.47 acres into the Village Limits and to rezone 165.70 Acres from "AFM" Agricultural Forest Management District to "PRD" Planned Residential Development District.
- 8) PUBLIC COMMENTS  
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 9) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 10) BOARD OF TRUSTEES COMMENTS
- 11) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
- 12) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
  - c. Planning & Zoning Commission
    - i. Appendix A - Sewer Issues Update
- 13) UNFINISHED BUSINESS:
  - a. Complaint Properties
  - b. Internet Speeds
- 14) NEW BUSINESS:
  - a. Annexation Petition of 24.47 Acres into the Village Limits
  - b. Rezoning Application of 165.70 Acres from "AFM" Agricultural Forest Management District to "PRD" Planned Residential Development District
  - c. **BILL NO. 234 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE BOUNDARY ADJUSTMENT OF LOT 712 AND LOT 713 LOCATED IN INNSBROOK ESTATES PLAT FOUR, TO BE KNOWN AS 712 EAST ASPEN CIRCLE DRIVE AND 713 EAST ASPEN CIRCLE DRIVE (Ord. No. 232)**
- 15) VOTE TO ADJOURN

### **Unfinished Business/ Hold Items**

- BHS/Zykan Landfill Area
- Complaint Properties
- Animal Shelter
- Dry Hydrants
- Internet Speeds

(Next quarterly report Dec 2016)

## MINUTES

The November 7, 2016 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Laurene Hileman (L885); Jean Jarchow (L2133); Pat & Jim Teeple (106 Geneva); Bob & Dawn Heuer (16422 Shepard Glen); Anna Mae Pettig (26902 Schuetzenground); Bob Soderholm (L2130); Charlie Phillips (L575); Linda Deckert (L2307); Jim Takach (L2453);

Cindy & Jim Bowers (L2461); Charles Wimsatt and Francine Wimsatt (32 Ridgeview); Carolyn Mooney (L2536); Rich McFall (L2210); MaryAnn & Gary Barton (L2208) and Chip Wobbe, Innsbrook Corporation.

#### APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the November 7, 2016 agenda. Motioned by Trustee Stevener, seconded by Trustee Rust, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

#### APPROVAL OF MINUTES

Chairman Thomsen asked for comments, corrections or suggestions. Being none, Chairman Thomsen asked for a motion to approve the October 11, 2016 Minutes. Motioned by Trustee Rust, seconded by Trustee Dunn to approve minutes from the Regular Meeting on October 11, 2016. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

#### PRESENTATIONS

Chip Wobbe presented the Innsbrook Corporation future plan in the Tyrol Lake area to the persons in attendance. This is approximately 2000 acres of land. Chip Wobbe also presented the S. Stracks Church Road Intersection Plan to begin construction in February 2017, which will be constructed just north of the Highway F intersection. Those in attendance were able to discuss their questions and concerns with Chip Wobbe and the Trustees.

#### PUBLIC HEARING/PUBLIC COMMENT

Jeff Thomsen stated that the Public Hearing was opened before the Presentation by Chip Wobbe. Those in attendance expressed their concerns, and their concerns have been heard. The Public Hearing was then closed.

#### COMMUNICATIONS, PETITIONS, PRESENTATIONS

None at this time.

#### BOARD OF TRUSTEES COMMENTS

None at this time.

#### CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

#### DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Stevener to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Heggemann presented her Administrator Report to the Board of Trustees. Candidate Filing opens at 8am December 13, 2016 and closes on January 17, 2017 at 5pm. Three Trustee seats are to be filled.
- c. Planning and Zoning Commission - A meeting was held on November 2, 2016. Planning and Zoning Chairman, Bob Soderholm gave the Board of Trustee's an update on the Appendix A update regarding On-site Septic Systems. Public hearings will be held in December pertaining to the change of Appendix A and the Procedures Manual. The Planning and Zoning Commission recommends approval of the Annexation, Rezone and Boundary Change. The Special Use Permit for Walkers Way has been postponed for approval.

#### UNFINISHED BUSINESS:

- a. Complaint Properties - Two Complaint letters were received by the Village about a property on Walkers Way. Trustee Rust spoke to a neighbor of this complaint property and the neighbor did not have any issues. The property has a tarp/tent structure that is allegedly being used as a living quarters for two gentlemen staying on the property. The gentlemen are believed to be in the process of working on the inside of the house. The Board of Trustees agreed to forward all the information we have to the City Attorney to get his opinion on how to move forward on this.

- b. Internet Speeds - Chairman Thomsen spoke to Charlie Boyce about the issues within the Village. Charlie had been in contact with a representative with CenturyLink regarding these issues and will make contact with her again to find out what the plan is for upgrading the internet service within the Village. Richard McFall wants the Board of Trustees to contact CenturyLink directly and does not feel like the Innsbrook Corporation should have to make the contact to get the issues resolved. Chip Wobbe stated that CenturyLink is making strides to increase the data speeds to 10 mg in the area, currently working along Highway M and Stracks Church Road and certain areas will get upgraded first within the development. Everything new to the South is getting lines installed to blow fiber through. Innsbrook Corporation is in contact with CenturyLink for future development.

NEW BUSINESS:

- a. Annexation Petition of 24.47 Acres into the Village Limits - A public hearing has now been held and the public has 15 days to submit comments. This will be submitted to vote on in Ordinance form at the December 13, 2016 meeting.
- b. Rezoning Application of 165.70 Acres from "AFM" Agricultural Forest Management District to "PRD" Planned Residential Development District - A public hearing has now been held and the public has 15 days to submit comments. This will be submitted to vote on in Ordinance form at the December 13, 2016 meeting.
- c. **BILL NO. 234 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE BOUNDARY ADJUSTMENT OF LOT 712 AND LOT 713 LOCATED IN INNSBROOK ESTATES PLAT FOUR, TO BE KNOWN AS 712 EAST ASPEN CIRCLE DRIVE AND 713 EAST ASPEN CIRCLE DRIVE** - After review and discussion, motioned by Trustee Dunn, seconded by Trustee Stevener to have the first and second reading of Bill 234 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 234 twice by title only. No comments were made. Motioned by Trustee Stevener, seconded by Trustee Rust to pass Bill No. 234 to Ordinance No. 232. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5-0 vote, Bill 234 is enacted as Ordinance 232 of the Village of Innsbrook, Missouri.

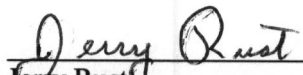
VOTE TO ADJOURN

Motioned by Trustee Rust, seconded by Trustee Dunn, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 7:09 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Monday, November 7, 2016.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 12-13-16

  
Jerry Rust,  
Village Board Clerk

  
Attest: Carla Heggemann,  
Village Administrator/Clerk

(seal)

