

AMELIA VILLAGE COUNCIL AGENDA
SPECIAL MEETING OF COUNCIL
MAY 21, 2021
VIA YOUTUBE LIVE 3:00 P.M.
ACCESSIBLE FROM WWW.AMELIAVILLAGE.COM

CALL MEETING TO ORDER, INTRODUCTION

ROLL CALL

READING OF THE MINUTES

- April 23, 2021 Special Meeting

APPROVAL OF EXPENSES

- April, 2021

Finance Director Report – Report presented by William Gilpin

Law Director’s Report – Report presented by Kathleen Ryan

Mayor’s Report – Report presented by Todd Hart

LEGISLATION:

O-2021-13

AN ORDINANCE BY THE COUNCIL OF AMELIA VILLAGE, OHIO APPROVING A SECOND AMENDMENT TO THE PERMANENT ANNUAL APPROPRIATIONS OF VILLAGE FUNDS ADOPTED VIA ORDINANCE O-2021-08 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 FOR AMELIA VILLAGE AND DECLARING AN EMERGENCY.

DISCUSSION OF SCHEDULING OF FUTURE REGULAR, SPECIAL OR COMMITTEE MEETINGS

NEXT REGULAR COUNCIL MEETING – JUNE 17, 2021 AT 7:00 P.M.

MOTION TO ADJOURN

(THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES)

DISCLAIMER: In the event of any technical difficulties or unforeseen circumstances that the Village administration and Council may encounter with the use of video conferencing technology, the Village Mayor reserves the right to cancel, end, or postpone the meeting at his discretion to maintain compliance with the Ohio Open Meetings Act.

RECORD OF PROCEEDINGS
AMELIA VILLAGE COUNCIL
April 23, 2021
Special Meeting

Amelia Village Council convened in the Special Meeting session at 3:02 pm via Zoom at

Mayor Hart called the meeting to order and asked for Roll Call. ROLL CALL:

Mr. Doug Fischer
Mr. Stephen Hacker
Mr. Andrew Sturm

Mr. Clayton Fite
Ms. Regina Rumke
Mr. Matthew Walriven

The Mayor read a statement regarding the meeting's compliance with the Open Meetings Act and COVID order.

Also Present: Kathleen Ryan - Village Solicitor, William Gilpin – Finance Director

Guests – None

Bill Gilpin summarized the need for the amended appropriations ordinance due to a change in revenues from the original estimate received, and discussed the need, procedurally, to further amend the appropriations at the next meeting.

Mayor Hart asked Mr. Gilpin about the estimated amount of revenue that will go to each Township. Mr. Gilpin says it will be \$1.8 - \$2 million split 65/35% between Pierce and Batavia, and does not include the property the Townships received. Mr. Gilpin stated that the Townships already own the properties. Mr. Gilpin also mentioned that Mayor Hart will have to stop by and get some customary State Auditor paperwork regarding Councilmember disclosures, that the Councilmembers will need to fill out.

Councilmember Fite asked Mr. Gilpin what the value of the properties is that the Village held? Mr. Gilpin says he is not sure but he would estimate at least \$1 million, with at least \$800,000-\$900,000 with just three of the bigger pieces of property.

Ms. Ryan summarized the legislation before council. Ordinance O-2021-09 is the “Dollar Tree TIF” where there is no money in the fund, and the TIF should be repealed. Ordinance O-2021-10 is an ordinance to authorize the \$10,000 invoice for Bradley Paine, LLC, which did all the work related to the TIF bond issues for Premier TIF and Kroger TIF early payoffs. Ordinance O-2021-11 is the permanent appropriations amendment Mr. Gilpin discussed. Ordinance O-2021-12 is the authorization to “payoff” the Kroger TIF bonds to the paying agent. Resolution R-2021-03 is a resolution affirming the legal contract between Kathleen Ryan and her new law firm, but also retaining Manley Burke and Sean Callan for the one legal matter for which Ms. Ryan is conflicted out. Resolution R-2021-04 is acknowledging transfer of property from the CIC formerly owned by the Village, to the Townships in the 65/35% split, and acknowledging that the CIC will dissolve after the transfer occurs. Resolution R-2021-05 is declaring an intent to decline or return funding issued under the Federal fund, to avoid any administrative or practical issues related to the disbursement of those funds. Ms. Ryan stated that this resolution would authorize the remaining Village officials to take steps to the extent they can to prevent the disbursement or to return the funds, and to avoid disrupting the dissolution or presenting additional federal audit requirements.

Mr. Gilpin added that the dollar amount that the Village would be scheduled to get would trigger a mandatory single federal audit which would slow down the dissolution process, and that is a good reason to not take the funds if available. Second, Mr. Gilpin indicated that he believes that the process for receiving the funds appears to require the locality to take additional steps to renew an account that the Village no longer has, so he is fairly confident the Village will not receive extra money absent additional steps on Mr. Gilpin's part. However, he likes the legislation to provide an extra layer of coverage to prevent receipt of the money.

Ms. Ryan discussed the remaining issues – the GE Credit union case is still ongoing, the records issue is remaining, Village officials have to work with RITA on any remaining income tax administration matters, and the County and Village need to work through an outstanding bond issue. Ms. Ryan said they will have to wait and see if anything comes up that requires Council to meet again. Ms. Ryan stated that the CIC will have to meet at least one more time after today to dissolve. Mr. Gilpin mentioned that the Council will need to meet at least two additional times – once to amend the appropriations and a final time regarding the money in the bank on the final day.

Mayor Hart asked for a motion to approve the minutes for the January 12, 2021 Organizational Meeting. Mr. Fischer made a motion to approve the minutes and Ms. Rumke seconded. All members voted yea.

Mayor Hart asked for a motion to approve the minutes for the January 12, 2021 Special Meeting. Mr. Hacker made a motion to approve the minutes and Mr. Fischer seconded. All members voted yea.

Mayor Hart asked for a motion to approve the minutes for the January 29, 2021 Special Meeting. Mr. Hacker made a motion to approve the minutes and Mr. Fischer seconded. All members voted yea.

Mayor Hart asked for a motion to approve the minutes for the March 26, 2021 Special Meeting. Mr. Hacker made a motion to approve the minutes and Ms. Rumke seconded. Mr. Sturm abstained and all remaining members voted yea.

Mayor Hart asked for a motion to approve the expenses for January, February, and March, 2021. Mr. Fischer made a motion to approve the expenses for January, February and March, 2021, and Mr. Hacker seconded. All members voted yea.

LEGISLATION

O-2021-09

AN ORDINANCE AUTHORIZING TERMINATION OF A PROPERTY TAX EXEMPTION GRANTED PURSUANT TO SECTION 5709.40 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

Ms. Rumke moved to suspend the rules requiring two readings on two separate dates, and Mr. Walriven seconded the motion. All members voted yea.

Mr. Fischer moved to adopt the ordinance, and Mr. Hacker seconded the motion. All members voted yea.

O-2021-10

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO PAY THE INVOICE ISSUED BY BRADLEY PAYNE LLC, DATED JANUARY 8, 2021, REGARDING SERVICES RENDERED TO REDEEM PREMIER TIF PAYMENTS AND TO DEFEASE THE KROGER TIF, AND DECLARING AN EMERGENCY.

Ms. Rumke moved to suspend the rules requiring two readings on two separate dates, and Mr. Walriven seconded the motion. All members voted yea.

Mr. Fischer moved to adopt the ordinance, and Mr. Hacker seconded the motion. All members voted yea.

O-2021-11

AN ORDINANCE BY THE COUNCIL OF AMELIA VILLAGE, OHIO AMENDING THE PERMANENT ANNUAL APPROPRIATIONS OF VILLAGE FUNDS ADOPTED VIA ORDINANCE O-2021-08 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 FOR AMELIA VILLAGE AND DECLARING AN EMERGENCY.

Ms. Rumke moved to suspend the rules requiring two readings on two separate dates, and Mr. Fischer seconded the motion. All members voted yea.

Mr. Fischer moved to adopt the ordinance, and Mr. Hacker seconded the motion. All members voted yea.

O-2021-12

AN ORDINANCE AUTHORIZING THE PREPAYMENT OF \$230,000 OF ROAD IMPROVEMENT BONDS, SERIES 2015 OF AMELIA VILLAGE, COUNTY OF CLERMONT, STATE OF OHIO; AUTHORIZING THE PAYMENT OF THE PREPAYMENT PRICE AND RELATED COSTS; AUTHORIZING DOCUMENTS NECESSARY TO EFFECTUATE SUCH PREPAYMENT; AND DECLARING AN EMERGENCY.

Mr. Fischer moved to suspend the rules requiring two readings on two separate dates, and Mr. Hacker seconded the motion. All members voted yea.

Ms. Rumke moved to adopt the ordinance, and Mr. Hacker seconded the motion. All members voted yea.

R-2021-01

A RESOLUTION OF THE COUNCIL OF AMELIA VILLAGE, OHIO, ACKNOWLEDGING ITS INTENT TO RETAIN KATHLEEN RYAN AND THE LAW FIRM OF WOOD & LAMPING, LLP FOR LAW DIRECTOR SERVICES, AND ITS INTENT TO RETAIN THE LEGAL SERVICES OF MANLEY BURKE LPA FOR LIMITED PURPOSES

Ms. Rumke moved to adopt the resolution, and Mr. Fischer seconded the motion. All members voted yea.

R-2021-02

A RESOLUTION OF THE COUNCIL OF AMELIA VILLAGE, OHIO, ACKNOWLEDGING THE TRANSFER OF CERTAIN PROPERTY FROM THE COMMUNITY IMPROVEMENT CORPORATION OF AMELIA VILLAGE AND THE FORTHCOMING DISSOLUTION OF THE COMMUNITY IMPROVEMENT CORPORATION OF AMELIA VILLAGE

Mr. Fischer moved to adopt the resolution, and Mr. Hacker seconded the motion. All members voted yea.

R-2021-03

A RESOLUTION OF THE COUNCIL OF AMELIA VILLAGE, OHIO, DECLARING ITS INTENT TO DECLINE OR RETURN FUNDING ISSUED UNDER THE 2021 AMERICAN RESCUE PLAN LOCAL FISCAL RECOVERY FUND, AND DIRECTING ITS OFFICIALS TO CARRY OUT SUCH INTENT

Mr. Fischer moved to adopt the resolution, and Mr. Hacker seconded the motion. Fite voted nay, and the remaining members voted yea.

Mayor Hart stated that the next regular meeting would be May 20, 2021, but said we will wait to hear back from Mr. Gilpin to schedule a special meeting for the next permanent appropriations ordinance instead.

Mr. Fischer moved to adjourn the meeting, and Mr. Hacker seconded the motion. All members voted yea, and the meeting adjourned at 3:35 p.m.

Regina Rumke, Clerk Pro-Temp

Todd J. Hart, Mayor

Minutes Recorded By:

Kathleen F. Ryan – Village Solicitor

Payment Listing

April 2021

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|---|-------------|--------|
| 60-2021 | 04/15/2021 | 04/15/2021 | EW | TREASURER OF OHIO | \$255.58 | C |
| 61-2021 | 04/15/2021 | 04/15/2021 | EW | R.I.T.A. | \$33.06 | C |
| 62-2021 | 04/15/2021 | 04/15/2021 | CH | OHIO DEPARTMENT OF JOB AND FAMILY : | \$246.87 | C |
| 63-2021 | 04/15/2021 | 04/15/2021 | CH | Ohio Treasurer of State | \$1,399.00 | C |
| 64-2021 | 04/15/2021 | 04/15/2021 | EW | PUBLIC EMPLOYEES RETIREMENT SYSTE | \$1,800.99 | C |
| 65-2021 | 04/15/2021 | 04/15/2021 | CH | Ohio Public Employees Retirement System | \$17.72 | C |
| 66-2021 | 04/23/2021 | 04/15/2021 | EP | Douglas M Fischer | \$338.21 | C |
| 67-2021 | 04/23/2021 | 04/15/2021 | EP | Clayton L Fite | \$269.94 | C |
| 68-2021 | 04/23/2021 | 04/15/2021 | EP | Steven N Hacker | \$278.94 | C |
| 69-2021 | 04/23/2021 | 04/15/2021 | EP | Todd J. Hart | \$2,475.67 | C |
| 70-2021 | 04/23/2021 | 04/15/2021 | EP | Regina Rumke | \$278.94 | C |
| 71-2021 | 04/23/2021 | 04/15/2021 | EP | Andrew Sturm | \$280.41 | C |
| 72-2021 | 04/23/2021 | 04/15/2021 | EP | Matthew S Walriven | \$278.94 | C |
| 74-2021 | 04/26/2021 | 04/15/2021 | EP | William R. Gilpin | \$712.93 | C |
| 76-2021 | 04/26/2021 | 04/15/2021 | EP | William R. Gilpin | \$712.93 | C |
| 78-2021 | 04/26/2021 | 04/15/2021 | EW | Internal Revenue Service | \$1,016.80 | C |
| 22816 | 04/15/2021 | 04/15/2021 | AW | Skynet Innovations | \$1,971.61 | C |
| 22817 | 04/15/2021 | 04/15/2021 | AW | DUKE ENERGY | \$5,539.28 | C |
| 22818 | 04/15/2021 | 04/15/2021 | AW | Sprint | \$17.24 | C |
| 22819 | 04/15/2021 | 04/15/2021 | AW | US Bank | \$3,450.00 | C |
| 22820 | 04/29/2021 | 04/29/2021 | AW | DUKE ENERGY | \$4,954.67 | O |
| 22821 | 04/29/2021 | 04/29/2021 | AW | Keating Muething & Klekamp PLL | \$356.25 | O |
| 22822 | 04/29/2021 | 04/29/2021 | AW | Manley Burke LPA | \$3,587.50 | O |
| 22823 | 04/29/2021 | 04/29/2021 | AW | Hylant Group | \$288.00 | O |
| 22824 | 04/29/2021 | 04/29/2021 | AW | Hylant Group | \$10,999.00 | O |
| Total Payments: | | | | | \$41,560.48 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$41,560.48 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

AMELIA VILLAGE, OHIO
Ordinance O-2021-13

AN ORDINANCE BY THE COUNCIL OF AMELIA VILLAGE, OHIO APPROVING A SECOND AMENDMENT TO THE PERMANENT ANNUAL APPROPRIATIONS OF VILLAGE FUNDS ADOPTED VIA ORDINANCE O-2021-08 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 FOR AMELIA VILLAGE AND DECLARING AN EMERGENCY.

WHEREAS, the Village is required by statute to prepare and adopt annual permanent appropriations of village revenues for current expenses and other expenditures for the fiscal year ending December 31, 2021; and

WHEREAS, the Village may adopt temporary annual appropriations for the fiscal year ending December 31, 2020 with permanent appropriations being adopted by March 31, 2021; and

WHEREAS, the Village adopted temporary annual appropriations for the fiscal year ending December 31, 2021 via Ordinance O-2020-02, and amended the temporary appropriations to account for the un-restricting of various funds, via Ordinance O-2021-02;

WHEREAS, the Village adopted permanent appropriations via Ordinance O-2021-08, and amended those via Ordinance O-2021-11; and

WHEREAS, it has been found that certain appropriations for fiscal year ending December 31, 2021 require amendment;

NOW, THEREFORE, be it ordained, by the Council of Amelia Village, Clermont County, Ohio, as follows:

SECTION I. That Ordinance O-2021-08, the appropriation ordinance for the fiscal year ending December 31, 2021, shall be amended a second time as shown in the attached Exhibit A.

SECTION II. Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements including Section 121.22 of the Revised Code, and in compliance with Ohio HB 404, wherein the Ohio legislature extended the HB 197 provisions granting authority to public bodies to hold and attend meetings and conduct and attend hearings by means of teleconference, video conference, or any other similar electronic technology while remaining compliant with Ohio's Open Meetings Act.

SECTION III. Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken consistent with the corporate powers retained by the Village Council under R.C. 703.21.

SECTION IV. That this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health, safety and welfare for the reason that the above accounts must have sufficient and accurate balances for the required expenditure procedures, and therefore, shall take effect upon its adoption by this Council.

_____ moved to suspend the rules requiring two readings on two separate dates.

_____ seconded the motion.

| | Yea | Nay | Absent |
|-----------------------|-------|-------|--------|
| Doug Fischer | _____ | _____ | _____ |
| Clayton Fite | _____ | _____ | _____ |
| Steven Hacker | _____ | _____ | _____ |
| Regina Rumke..... | _____ | _____ | _____ |
| Andrew Sturm..... | _____ | _____ | _____ |
| Matthew Walriven..... | _____ | _____ | _____ |

_____ moved for the adoption of the Ordinance.

_____ seconded the motion.

| | Yea | Nay | Absent |
|-----------------------|-------|-------|--------|
| Doug Fischer | _____ | _____ | _____ |
| Clayton Fite | _____ | _____ | _____ |
| Steven Hacker | _____ | _____ | _____ |
| Regina Rumke..... | _____ | _____ | _____ |
| Andrew Sturm..... | _____ | _____ | _____ |
| Matthew Walriven..... | _____ | _____ | _____ |

Adopted May 21, 2021.

William Gilpin, Finance Director

Todd J. Hart, Mayor

**EXHIBIT A
to Ord. # O-2021-13**

**Amended Appropriations
AMELIA VILLAGE, CLERMONT COUNTY
As Of 5/21/2021**

| Account Code | Account Name | Final Appropriation |
|---------------------|---|------------------------------|
| 1000-710-161-0000 | Salary - Mayor | \$40,000.00 |
| 1000-710-162-0000 | Salaries - Mayor's Staff | \$105,425.64 |
| 1000-710-211-0000 | Ohio Public Employees Retirement System | \$5,600.00 |
| 1000-710-212-0000 | Social Security | \$6,225.14 |
| 1000-710-213-0000 | Medicare | \$2,200.00 |
| 1000-710-225-0000 | Workers' Compensation | \$1,000.00 |
| 1000-715-111-0000 | Salaries - Council | \$23,600.04 |
| 1000-715-211-0000 | Ohio Public Employees Retirement System | \$3,350.00 |
| 1000-715-213-0000 | Medicare | \$350.00 |
| 1000-725-121-0000 | Salary - Clerk/Treasurer | \$28,655.00 |
| 1000-725-211-0000 | Ohio Public Employees Retirement System | \$4,025.00 |
| 1000-725-213-0000 | Medicare | \$450.00 |
| 1000-725-225-0000 | Workers' Compensation | \$1,000.00 |
| 1000-725-240-0000 | Unemployment Compensation | \$500.00 |
| 1000-730-600-0000 | Other | \$2,232,439.62 |
| 1000-850-710-0000 | Principal | \$2,080,993.36 |
| 1000-850-720-0000 | Interest | \$22,901.69 |
| 2031-790-600-0000 | Other | \$149,484.67 |
| 2081-110-190-0000 | Other - Personal Services | \$168,672.04 |
| 2081-110-212-0000 | Social Security | \$9,959.68 |
| 2081-110-213-0000 | Medicare | \$2,329.27 |
| 2081-790-600-0000 | Other | \$85,821.07 |
| 2081-910-910-0000 | Transfers - Out | \$1,247,831.09 |
| 4101-790-610-0000 | Deposits Refunded | \$31,490.00 |
| 4901-850-710-0000 | Principal | \$209,157.89 |
| | Report Total: | <u><u>\$6,463,461.20</u></u> |