

WINDSTONE COMMUNITY ASSOCIATION II, INC.

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, March 9, 2021 at 6:00 P.M. Via Zoom

Establish a Quorum

Board of Directors		
Vivian Porretto (VP)	President	Present
Susan McKenna (SM)	Vice President	Present
VACANT	Treasurer	VACANT
VACANT	Secretary	VACANT
Chris Vassalo (CV)	Director	Absent
NWP Representation		
Chris Groppi	PM	Present

Call to Order

The Meeting was called to order at 6:04 p.m. and established that a quorum was present.

Approval of Agenda

A motion was made to approve the agenda by SM, motion seconded, motion approved.

Open Forum

The open forum was held from 6:15pm – 6:18pm. Owners were given the opportunity to address the board via the Zoom app or via phone. Instructions on how to participate were given by CG.

Approval of Minutes

A motion was made to approve the 3/3/20 meeting minutes by VP, motion seconded, motion approved.

Financial Report

A motion was made to accept and approve the January, 2021 financial statements and the presented disbursements by VP, motion seconded, motion approved.

Old Business

- N/A

New Business

- Eileen Rives Resignation – A motion was made to accept Eileen Rives resignation that was submitted via email 3/8/21 by VP, motion seconded, motion approved.
- Eileen Rives Reimbursement – A motion was made to reimburse Eileen Rives \$286.46 for association related expenses by VP, motion seconded, motion approved.
- Written Consent Form Approval - A motion was made to approve the written consent form approval formally approving: Northwest Property Management as its managing agent, Kramer proposals: 412063, 412064, 412065, 413187, 413189, 413190, 413191, 413192, 413193, and 413194, Pizzo for the 2021 – 2023 Stewardship & Prescribed Fire of Naturalized Areas, Environmental Aquatic Management for the 2021 – 2023 weekly pond management, Call the Underground Oasis Irrigation for the 2021 irrigation season, the 2021 Budget as identical to 2020 by SM, motion seconded, motion approved.

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- **Auto Deduction Reserves and NWP** - A motion was made to approve the auto deduction of the reserve contribution and NWP Fees by SM, motion seconded, motion approved.
- **2021 Landscape Maintenance** – A motion was made to approve American Tree & Turf by VP, motion seconded, motion approved.
- **2020 – 2022 Tax/Audit Proposal** – A motion was made to approve Cukierski and Cochrane by VP, motion seconded, motion approved.

Recess to Executive Session

A motion to recess to executive session at 6:43 to discuss DMRC requests, accounts receivable, and compliance issues was made by SM, motion seconded, motion approved.

Reconvene Meeting

The meeting was reconvened at 6:53

Adjournment

A motion was made to adjourn the meeting at 7:02pm by SM, motion seconded, motion approved.

Respectfully Submitted By,

**Chris Groppi, CMCA
Northwest Property Management
For the Secretary**