

Registration of Patrons

Any resident of Amelia, or counties surrounding it, over the age of five may be issued a free library card. Also residents of the Metro Richmond area may be issued a free library card, as may any employee who works in Amelia County, regardless of residency.

Other Virginia residents who wish borrowing privileges may purchase a card; the cost will equal the county's per capita support of the library from the previous fiscal year.

In the event that a resident grandparent or guardian is requesting the card for a minor non-resident child, the fee may be waived, but the grandparent or guardian must have legal temporary custody of the child, and this documentation must be shown to the library staff member issuing the card.

For adults, proof of residency and a valid government-issued picture identity card are required to obtain a Hamner Library card.

For minors, a legal guardian with proof of residency and a valid government-issued photo ID must sign the minor's registration form. A minor is not required to have ID or proof of residency.

Acceptable Photo IDs Include:

- Driver's License
- Federal Government Employee ID
- Law Enforcement ID
- Local Government Employee ID
- Military ID
- Passport
- Prison Release Letter with Name and Photo
- State Employee ID
- State ID Card

Unacceptable Photo IDs Include:

- Electronic versions of IDs
- Expired IDs
- IDs without a photo
- Photocopies or other non-original versions of IDs

Patrons are required to provide a valid address, telephone number, and e-mail address (if available) where they can be reached. Patrons will be required to provide proof of residence. Patrons must notify the library if there is a change in contact information. Failure to have a method by which the library can reliably contact the patron will be cause to suspend the library card.

Proof of Residency Includes:

- Government-issued ID with patron's name and physical (no P. O. Box) address
- Mail with residential address (not P. O. Box)
- Rental or mortgage agreement

Unacceptable Proofs of Residency Include:

- Bank statement
- Checkbook
- Mail addressed to another person at the patron's residence (unless a family group is applying for cards at the same time)

All legal guardians who countersign a child's card are affirming that they are indeed their children's legal guardian and have the right to enter into contracts for their children. Such proof may be requested by the staff.

Replacements of lost cards may be purchased for \$1.00.

Approved March 15, 2016