

**Clarion County Career Center
Joint Operating Committee
Minutes
May 19, 2020**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on May 19, 2020 at 7:02 p.m. by Braxton White, Chairperson. Members present on-site were: Jim Beary, Joseph Billotte, Jill Foys, Todd MacBeth and Braxton White. Members in attendance via remote Zoom meeting (due to COVID-19 restrictions/closures) were: Linda Ferringer, Donald Nair, James Shaftic, Corey Sherman and Jameen Stump.

Members: Shelly Atzeni, Corry Bish, Tressa Smith and Dwayne VanTassel were absent.

Administration present were: Doug Mays, Interim Director, David McDeavitt, Superintendent of Record and Linda Skelley, Board Secretary/Confidential Secretary.
Walt Slywczuk – Technology Coordinator was present to facilitate the technology use of Zoom during the meeting.

On a motion by Donald Nair, seconded by James Shaftic with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the May 19, 2020 meeting.

Public Comment Period:

No members of the public were present.

Minutes Approved:

On a motion by Jill Foys, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the April 27, 2020 meeting.

Financial Reports Approved:

On a motion by Todd MacBeth, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the general fund bills for May, 2020, the Activity report for April, 2020 and the Treasurer's report for April, 2020.

Executive Session:

An executive session was held.

Personnel:

On a motion by James Shaftic, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED** to item A. Approve advertising for an Automotive Technology long-term substitute Instructor.

On a motion by Jill Foys, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to item A. Accept the resignation of Chris Richardson as the Adult Education Coordinator, effective June 30, 2020.

On a motion by James Shaftic, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED** to item A. Approve advertising for an anticipated Allied Health Science Instructor.

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Travel:

No travel items were presented.

Policy

On a motion by Jim Beary, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED** accept the Second reading of Policy 006.1 – Attendance via Electronic Communications

Considerations:

On a motion by Jill Foys, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED** to A. Approve Voice Services proposal from Zito Business AND F. Approve technology updates to network switches to complete the process from last year.

On a motion by James Shaftic, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED** to B. Approve CCCC Comprehensive Plan for 2020-2023.

On a motion by Jim Beary, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to C. Approve the CCCC Professional Development Plan for 2020-2023.

On a motion by Todd MacBeth, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to D. Approve the Riverview Intermediate Unit #6 Guest Teacher Consortium Board Resolution.

On a motion by Jill Foys, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED** to E. Approve the Facilities Use Request from Northwest Tri-County IU5 to conduct adult education classes from 9/14/20 – 5/28/21, on Tuesday, Wednesday and Thursday evenings, from 4:00 p.m. until 9:00 p.m.

Old Business:

Braxton White asked Doug Mays the status on the remote Practical Nursing program. Doug stated that he is still waiting on a final contract from them. Braxton asked if Doug could reach out to find out the status of the contract.

Braxton White also provided the group with the results of asking for volunteers for the Strategic Planning Committee. Braxton said he received responses from 7 JOC members who volunteered to be a part of the committee. This included 2 from A-C Valley and 2 from Clarion-Limestone. He asked that these schools decide which representative would serve, which would make members representing A-C Valley, Clarion Area, Clarion-Limestone and North Clarion along with David, Doug and Dr. Joe Carrico (the next Superintendent of Record).

Director of Technical Education Report – Doug Mays, Interim Director

Doug Mays provided the following report to the group:

- Weekly Director's Reports have been sent to the members and also included with the JOC meeting packet to keep them informed of the school activities.
- The Senior Recognition program at the Brookville Moonlite Drive-In will not be held. An alternate event is being planned for Wednesday, May 27. Seniors were invited to "drive-by" to the front of the school where all the teaching staff will be spaced along the front sidewalk. Students will stop their cars by their Instructor and be given any certificates, awards, prizes and a small gift. Signs will be placed along the school drive listing all top seniors and awards winners. All state restrictions and social distancing guidelines will be followed.
- A Senior Recognition video is being produced which will include videos of:
 - Seniors (done before the school closure)
 - Instructors naming their top seniors
 - Rotary, Ron Perry Volunteerism, Mary K. Hartle and Odd Fellows awards
 - May 27 'drive by' event
- Doug thanked Walt Slywczuk for all his work putting the senior recognition video together.
- Doug also mentioned the Student message video which was shared on the school Facebook page and exploreClarion. A second staff message and school final walk video for the seniors will also be shared to social media next week. These videos were produced by Linda Skelley. Doug thanked Linda for her efforts on these efforts on the videos to reach out to the students.
- June 3 would have been the last day for the instructional staff. Instructors will be coming in to complete final clean-up and prep for the summer.

Superintendent of Record – David McDeavitt

- Mr. McDeavitt provided the group with an update on negotiations.
- Mr. McDeavitt told the group that the general operating budget had been passed with a two-thirds majority at the sending schools.
- Doug Mays will provide the Act 44 Security report at the June meeting.
- Mr. McDeavitt summarized information related to the CARES Act and important information on recent house bills moving through the legislature.

Adjournment

On a motion by Donald Nair, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:11 p.m.

Respectfully submitted,

Linda Skelley
J.O.C. Secretary