

**Note From Dennis:**

The commitment you make to go on this trip is between you and Dr. Wolfgang Grams and his legal entity, "Research and Travel, Dr. Grams". All refunds or disputes will be between you and Dr. Grams and your obligations are all based in Euros. I, Dennis Kruse, will be acting as Dr. Grams' Coordinator. This will allow you to pay in US \$. In this way, you will not have to worry about exchange rates and international wire, currency exchange or transfer fees.

The attached form is the standard form Dr. Grams uses. It contains terms and conditions, that may be a bit confusing. You don't have to worry about deposits, deadline for reservations and payments outlined on page 3. I will be coordinating this for all of us. Although legally, the business relationship is between you and Dr. Grams' company, I can alleviate worries by taking care of foreign exchange rates, wire transfer and other bank fees and paying to someone outside of the USA. So to be explicit, on Page 3, you can disregard the instructions under the headings: **Deposits; Deadline for Reservations; Payment; Tour Price; and Currency Exchange Rate**. These will be all handled by me as long as you follow the payment instructions to me outlined below on this page. The Sections on Page 3 entitled: **Airfares, Flight logistics and other personal arrangements; Consumer Protection; Cancellations; Travel Insurance; and Jurisdiction; all do apply to you directly.**

**You will need to print, sign and date the attached form for each person going and mail it to me along with a check made out to Dennis Kruse for \$500.00 per person prior to 15 September 2015. If we don't have 20 signups by then we will have to cancel the trip.**

I will then ask for the remainder in the provisional amount of \$1600.00 to be sent to me no later than February 1, 2016. This of course can be sent to me earlier if you would like. The total amount then of \$2100.00 (Initial \$500.00 deposit plus second payment of \$1600.00) is the estimated amount that this trip in Euros will cost in US \$. There are many variables that may alter this total amount, number of trip participants, the currency exchange rate at time of payment, and bank fees. The bottom of page 2 shows the costs in Euros, of the trip and how it varies depending on how many people sign up. Also right now the Euro is very favorable to the dollar at about 1 Euro to \$1.15. The last time I was in Europe, the Euro was \$1.30 and it has been as high as \$1.65 and as low as \$1.03. So the Dollar amounts I entered at the bottom of page 2 are only an estimate and may change. Once I make the final payments in bulk to Dr. Grams in February, I will calculate the final US Dollar amount that I incurred when paying the Euro amount, and including any bank and wire transfer fees. If there is a refund or additional amount due, I will inform you in March or April 2016. This is a conservative estimate, which hopefully will allow for a refund!

If you cancel out of your trip after signing the form and making the deposit and 30 days have elapsed from the date you signed the form, you will owe 50 Euros. Additional higher cancellation fees will be assessed if you cancel within 60 days of departure as outlined on page 3.

Finally, you are responsible for your own airfare and airline reservations. I am happy to help advise or provide guidance on this. Typical airfare to Europe roundtrip (RT) will be between \$1000.00 and \$2000.00 per person. If you find a \$1000.00 RT Flight, take it! Most likely you will be spending between \$1500.00 and \$2000.00. From the Internet I read: "On most airlines, international flights open up for sale 335 days (11 months) before departure. For Europe flights a study in 2014 found the lowest fares were available 276 days in advance." (9 months). So for a trip in July 2016, best time to book appears to be September to November 2015.

Besides the normal big airlines like United, Delta and American, you might also check out the discount carrier Iceland Air. You can get a \$1000.00 round trip flight and this can include a 2-3 day stopover in Iceland at no extra charge if you have the time. Either way you have to change planes in Iceland on your way to and from Europe. Also, you don't get meals and you pay for baggage. This could be a great option for the adventurous travelers who have the extra time.

Finally, as people may be arriving on different flights at different times in Hamburg, you will be responsible for your own transportation from the airport to the Hamburg Hotel. As we get closer to the trip, I will provide some options, and based on who is arriving when, we may arrange a van or bus if we have sufficient numbers arriving on the same flight. Similarly, once we have everyone's schedules, we will investigate departure options from the Berlin hotel to the Berlin airport at the end of the trip. Either way, these costs are not included in your trip costs outlined above.

I am truly excited about making this happen and I could not imagine a better group of people with whom I would like to make this trip. I will work my hardest on ensuring a fun and intriguing adventure. Our biggest issue is getting enough people (at least 20) to sign up for the trip to make it all work. This will allow us to make arrangements with the various hotels, restaurants, bus driver, bus company etc. Without the minimum 20 people, we cannot proceed.

Thanks for your interest in this and happy trails,

Dennis

\*\*\*\*\* end of note from Dennis \*\*\*\*\*

**Routes to the Roots**

**Research and Travel**

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 26127 Oldenburg, Germany



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**Kleiboeker Family Heritage Tour 2016**  
**July 19 - 30, 2016**  
**German Heritage and Hospitality**  
**The History of Reformation**  
**The Migration Experience**



**Visit Gehrde and  
 Neuenkirchen / Vörden**



**I sign up for the Kleiboeker Heritage Tour 2016. Please make a reservation for:**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Address \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Share room with \_\_\_\_\_

Do not Share Room: Single accommodation (additional Euro 270,-)

Extra nights in Hamburg Hotel if arriving early before July 20, 2016. Please provide arrival date, time and airline flight # when known. Additional costs will apply.

Extra nights in Berlin Hotel if staying later than July 30, 2016. Please provide departure date, time and airline flight # when known. Additional costs will apply.

Things we should know about: (i.e. diet or food restrictions, special rooms, physical issues?)

I have read the terms and conditions. I can cancel this reservation without any consequences within 30 days after our confirmation. After that date the terms and conditions (see below) apply.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Itinerary is subject to change especially with regard to local hosts and local programs in Gehrde. (At 1€ = \$1.15 FX Rate)

Price per person as per June 18, 2016	(group of 20 participants)	Euro 1.880,-	\$ 2162.00
	(group of 25 participants)	Euro 1.720,-	\$ 1978.00
	(group of 30 participants)	Euro 1.610,-	\$ 1852.00

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**Terms and Conditions (excerpt of general terms)****Airfares, flight logistics and other personal arrangements**

Individual airline arrangements and taxis to and from airports not included. Any special hotel amenities (i.e. rollaway beds, etc.) not included.

**Consumer protection**

All deposits and payments are secured with a consumer protection certificate issued by R&T ("German Sicherungsschein") as required by German law. This certificate protects payments should a tour operator fail to provide contracted services due to bankruptcy.

**Deposits**

Deposit of Euro 400,- per person is due with confirmation and invoice, Euro 50,- of which are non-refundable in any case of cancellation. Should we have to cancel a tour the complete deposit is fully refundable.

**Deadline for Reservations**

To be decided. Last minute reservations are usually welcome but can not be guaranteed

**Payment**

Final payment can be made once invoice is sent but no later than 10 weeks prior to start of the tour. Deposits or payments that would allow benefits with regard to currency exchange rates can be made at any time.

**Tour price**

Tour price is subject to change according to the final itinerary and number of participants. A change in the number of participants will result in a new calculation.

Preferably payment can be wired in Euro to our account:

Name of Bank	Raiffeisenbank Oldenburg
Adress of bank:	Hauptstraße 74, D 26122 Oldenburg, Germany
Bankleitzahl (Bank Code in Germany)	280 60 228
Kontonummer (Account No)	90 322 100
SWIFT Code	GENODEF1OL2
IBAN (International Bank Account Number)	DE 7928 0602 2800 9032 2100

For transfer please make sure that all transfer costs are covered by sender so that full amount is received on our account with no fees charged to recipient.

Payment can also be arranged by mailing a personal check in USD payable to Dr. Wolfgang Grams. For check payment fees will apply for every check. Fees will be explained and added to the amount in the invoice (usually USD 25,- per check up to an amount of USD 5.000,- and USD 50,- - USD 100,- for checks USD 5.000,- to 15.000). Payments for multiple participants can be bundled in one or more checks.

**Currency exchange rate**

The tour price, deposits and all payments are calculated in EURO. For money wire in Euro the exchange rate to the USD is determined at the transfer. For check payments in USD (deposits or final payment) the rate to match the Euro is listed on the invoice. We will send out an invoice early and allow payment at any time then so you can determine the date of transaction and a hopefully favorable exchange rate.

**Cancellations**

We have always been generous in any case of cancellations but we reserve the right to charge fees in order to cover our expenses or fees required by airlines, bus- or cruise-companies, hotels, guides etc.

Cancellation fees (% of the tour-price) apply for cancellations received:

From confirmation to 60 days before beginning of tour:	no fees except Euro 50,- handling fee from deposit
59 - 21. days before beginning of tour:	30 %
20 - 11 days before beginning of tour:	50 %
10 - 5 days before beginning of tour:	70 %
4 - 1 days before beginning of tour:	80 %
No show	100 %

**Travel insurance**

You can buy travel insurance (e.g. tour cancellation insurance) from a supplier in the US based on our confirmation / invoice.

**Jurisdiction**

Court of Jurisdiction is Oldenburg, Germany