



MELVINDALE HOUSING COMMISSION

Regular Board Meeting
December 18, 2023

A meeting of the Melvindale Housing Commission Board was held on Monday, December 18, 2023 at 3:00 p.m., in the community room of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 3:07 p.m.

ROLL CALL: C. Cotto, H. Cotto, Annette Taylor and C. Sue Herman were present.

Also present: Staff— Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Operations Manager; and Angie Foote, Property Manager.

Commissioner *Taylor* moved to approve the absence of J. Decaire, and *C. Cotto* seconded. Motion passed unanimously.

I. Approval of Agenda

C. Cotto moved to approve the agenda; *H. Cotto* seconded. Motion passed unanimously (4-0).

II. Approval of Minutes

A. Taylor moved to approve November 20, 2023 minutes; *H. Cotto* seconded. Motion passed unanimously (4-0).

III. New Business

a. Resolution 2023-015 Approve Write off of Uncollectible Accounts (part 2)

H. Cotto moved to approve; *Taylor* seconded. Telfer briefly reviewed the accounts presented for write off. Motion passed unanimously (4-0).

III. Commission Reports

Telfer and Dionisi reviewed staff reports.

VI. Communications – HUD Multifamily letter

Telfer explained HUD is requested MARS (Monthly Accounting Reports) to be submitted again after having previously exempted Coogan Terrace LDHA LP from submitting these reports. A copy of the November report was included in Telfer's monthly report to the Board.

VII. Public Commentary –

- Kenneth Fairley (apartment 501) was recognized by Coogan Terrace Management for all the volunteer work he performs around the building.

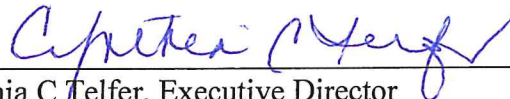
VII. Announcements by Commissioner's

- H. Cotto wished everyone a Happy Christmas and a prosperous New Year
- C. Cotto ditto, plus have a safe holiday
- Taylor – Thank you Mr. Morgan for attending our meeting; thank you Kenny for all you do; thank you Ms. Foote and welcome Ms. Bonner.
- Herman – Thank you Mr. Morgan for being here. I feel very confident that our agency is doing a good job.

Taylor motioned to adjourn at 3:57 p.m. *H. Cotto* seconded. Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C Telfer, Executive Director