REGULAR MEETING

**September 5, 2024**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, September 5, 2024, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton, Kippley; Clerk-Knaus, Deputy Treasurer-Forsline; Foreman-Niemi; Attorney – Kearney

Absent: Treasurer Gross

Also Present: Bill Lesar, Corey Skerjance, Dean Mineheine, Chris Herzog

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP REGULAR BOARD MEETING MINUTES FROM AUGUST 1, 2024; SPECIAL MEETING MINUTES ON AUGUST 6, 12, AND 28, 2024; ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR AUGUST 2024. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SEND SUSIE PARKHURST A PLANT THANKING HER FOR HER VOLUNTEERISM GRANT WRITING EFFORTS FOR THE TOWNSHIP & PALO VOLUNTEER FIRE DEPARTMENT. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| CC08-02-24 | Cardmember Service | Minute Book |  $ 311.83  |
| D08-07-24 | Empower | Employee Deductions ppe 8/03/24 |  $ 350.00  |
| DD08072401 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 958.37  |
| DD08072402 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,054.37  |
| DD08072403 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,322.96  |
| DD08072404 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 565.98  |
| DD08072405 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 799.58  |
| DD08072406 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 2,882.39  |
| DD08072407 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 558.16  |
| DD08072408 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,846.72  |
| DD08072409 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,793.00  |
| DD08072410 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,887.43  |
| DD08072411 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 2,456.99  |
| DD08072412 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 2,087.66  |
| DD08072413 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,390.83  |
| DD08072414 | Payroll Period Ending 08/03/2024 | Regular Payroll Ending 8/03/2024 |  $ 1,796.02  |
| F08-07-24 | E.F.T.P.S. | Payroll Deductions PPE 8/03/24 |  $ 6,782.36  |
| M08-07-24 | MN Department of Revenue | Employee Deductions |  $ 1,303.40  |
| P08-07-24 | P.E.R.A. | Payroll Deductions PPE 8/07/24 |  $ 3,498.85  |
| 35563 | APG Media of MN | Camping Under Stars Ad |  $ 385.60  |
| 35564 | Aurora Auto Value | Propane, Shop Supplies, Parts |  $ 643.73  |
| 35565 | Coldspring Memorial | \*\*\*VOID$337.00\*\*\*Columbarium Niche Plaques |  $ -  |
| 35566 | Eveleth Floral Co. & Greenhouse | Roger Belange |  $ 85.00  |
| 35567 | East Mesabi Sanitation | Refuse Collection July 2024 |  $ 12,521.39  |
| 35568 | KB Plumbing & Heating | Compressor Replacement |  $ 7,870.00  |
| 35569 | L & L Rentals, Inc. | Culverts |  $ 14,426.16  |
| 35570 | Linde Gas & Equipment Inc. | Welding Supplies/Services |  $ 251.50  |
| 35571 | McCoy Construction & Forestry  | JD 670G Repairs |  $ 18,029.00  |
| 35572 | Menard's-Virginia | Twin Lakes Supplies |  $ 59.81  |
| 35573 | PB Distributing Inc.-Phil's Garage | Door Repairs |  $ 349.04  |
| 35574 | Town of White Petty Cash Fund | Postage |  $ 132.85  |
| 35575 | EOC/TriMark | Dumpster Lock |  $ 136.40  |
| 35576 | Walker, Giroux & Hahne LLC | 2023 Audit |  $ 17,650.00  |
| 35577 | Zito Media | Fire Hall & PW Telephone & Internet |  $ 410.44  |
| 63371 | I.U.O.E. Local 49 | Union Dues Aug 2024 |  $ 315.00  |
| ST08-08-24 | MN Dept of Revenue - Sales Tax | Sales Tax - July 2024 |  $ 1,671.00  |
| 35578 | Copper Nickel | Election Meals |  $ 476.00  |
| 35579 | Kirby Built, LLC | Pavilion Tables, Cemetery Benches |  $ 4,069.56  |
| 35580 | Barbara Harthan | Elections Travel Expenses |  $ 14.74  |
| 35581 | Jeri Hietala | Election Travel Expenses |  $ 54.94  |
| 35582 | Glenda Johnson | Election Travel Expenses |  $ 25.46  |
| 35583 | Michele Lammi | Election Travel Expenses |  $ 1.34  |
| 35584 | Kathryn Nisula | Election Travel Expense |  $ 30.82  |
| 35585 | Stephanie Stecker | Election Travel Expense |  $ 40.20  |
| 35586 | Betty Stende | Election Travel Expense |  $ 8.04  |
| 35587 | East Range Times | Advertising |  $ 2,711.75  |
| 63372 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 336.00  |
| 63373 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 304.00  |
| 63374 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 384.00  |
| 63375 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 304.00  |
| 63376 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 288.00  |
| 63377 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 400.00  |
| 63378 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 336.00  |
| 63379 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 288.00  |
| 63380 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 336.00  |
| 63381 | Payroll Period Ending 08/13/2024 | Primary Election Payroll 8/13/24 |  $ 416.00  |
| 35588 | JBN, Inc. | Septic Design & Install Down Payment |  $ 500.00  |
| D08-21-24 | Empower | Employee Deductions ppe 8/17/24 |  $ 350.00  |
| DD08212401 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 910.36  |
| DD08212402 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,018.37  |
| DD08212403 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,497.02  |
| DD08212404 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 682.06  |
| DD08212405 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,356.80  |
| DD08212406 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 3,014.11  |
| DD08212407 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 656.71  |
| DD08212408 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,846.22  |
| DD08212409 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,787.42  |
| DD08212411 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 2,218.97  |
| DD08212412 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 2,205.51  |
| DD08212413 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,385.25  |
| DD08212414 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,786.44  |
| DD08242110 | Payroll Period Ending 08/17/2024 | Regular Payroll Ending 08/17/2024 |  $ 1,882.43  |
| F08-21-24 | E.F.T.P.S. | Payroll Deductions PPE 08/17/24 |  $ 7,162.97  |
| M08-21-24 | MN Department of Revenue | Employee Deductions 08/17/24 |  $ 1,383.81  |
| P08-21-24 | P.E.R.A. | Payroll Deductions PPE 8/17/24 |  $ 3,513.65  |
| DD08302401 | Payroll Period Ending 08/30/2024 | August 2024 Monthly Payroll |  $ 543.76  |
| DD08302402 | Payroll Period Ending 08/30/2024 | August 2024 Monthly Payroll |  $ 236.08  |
| DD08302403 | Payroll Period Ending 08/30/2024 | August 2024 Monthly Payroll |  $ 236.08  |
| DD08302404 | Payroll Period Ending 08/30/2024 | August 2024 Monthly Payroll |  $ 443.76  |
| DD08302405 | Payroll Period Ending 08/30/2024 | August 2024 Monthly Payroll |  $ 364.86  |
| DD08302406 | Payroll Period Ending 08/30/2024 | August 2024 Monthly Payroll |  $ 528.56  |
| F08-30-24 | E.F.T.P.S. Monthly | Employee Deductions |  $ 274.36  |
| M08-30-24 | MN Department of Revenue Monthly | Employee Withholding |  $ 61.08  |
| P08-30-24 | P.E.R.A. Monthly | Retirement Deductions |  $ 313.03  |
| 35589 | Aurora Auto Value | Battery 2019 F350 |  $ 301.98  |
| 35590 | Bradach Lumber | Toilet Seat |  $ 36.99  |
| 35591 | Hoyt Lakes, City of | Ambulance Agreement |  $ 1,000.00  |
| 35592 | Colosimo, Patchin, & Kearney, LTD | Monthly retainer Sep 2024 |  $ 465.00  |
| 35593 | CTC | Town Office Phone Aug 2024 |  $ 225.36  |
| 35594 | Edwards Oil | LLCC Padlocks for Dumpster |  $ 136.40  |
| 35595 | Excel Business Systems | Copier Contract |  $ 320.95  |
| 35596 | L & M Fleet Supply, Inc. | Lawn Mower, Fuel, Landscaping |  $ 8,895.95  |
| 35597 | Lake Country Power | Aug Electric Service |  $ 2,796.00  |
| 35598 | Lawson Products | Nuts, Hooks, Field Paint, Degreaser |  $ 885.13  |
| 35599 | Midwest Machinery Co | JD Mower |  $ 119.61  |
| 35600 | Minnesota Power | Street Lighting |  $ 256.97  |
| 35601 | Minnesota Power | Electric Service Lift Stations |  $ 223.98  |
| 35602 | Minnesota Pump Works | Lift Station Contract & Monitoring |  $ 1,265.00  |
| 35603 | Northland Lawn & Sport | JD Mower Alternator Service Kit |  $ 679.99  |
| 35604 | Northland Fire & Safety | LLCC Kitchen Hood Cleaning |  $ 495.00  |
| 35605 | PB Distributing Inc.-Phil's Garage | 2024 Annual Fire Door Drop Tests |  $ 645.50  |
| 35606 | PeopleService Inc. | Sep 24 W/WW Professional Services |  $ 380.00  |
| 35607 | Portable John | Toilets Rental August 2024 |  $ 588.00  |
| 35608 | Station Automation, Inc. | PSTrax Software Subscription 2024-25 |  $ 1,830.00  |
| 35609 | Quality Demo | Columbarium Repairs |  $ 3,100.00  |
| 35610 | Range Paper | Can liners |  $ 692.84  |
| 35611 | RMB Environmental Laboratories | Water Testing |  $ 52.25  |
| 35612 | St. Louis County Auditor | Election Machine Maintenance |  $ 765.00  |
| 35613 | St. Louis County Auditor-PW | July 2024 Fuel |  $ 7,413.86  |
| 35614 | Uline | Coffee Maker |  $ 554.62  |
| 35615 | Utility Systems of America | Install of Culverts @ Scenic & Pineville |  $ 7,200.00  |
| 35616 | VC3 | Aug Contract |  $ 42.50  |
| 35617 | Vinny's Trucking | Black Dirt |  $ 675.00  |
| 35618 | Ziegler Inc. | Two Belt Drives |  $ 14.18  |
| 35619 | XZ99926001 | Health Care Savings Reimbursement |  $ 826.16  |
| 35620 | I.U.O.E. Local 49 Fringe Benefits | Sep 2024 Group Insurance |  $ 13,275.00  |
| 35621 | Linde Gas & Equipment Inc. | Welding Supplies/Services |  $ 258.32  |
| 35622 | Advantage Systems Group | Service Call Town Office |  $ 420.00  |
| 35623 | Curtiss Anttila | Housing Institute, Service Contract |  $ 700.00  |
| 35624 | Kippley, Edward | Travel Expenses |  $ 29.48  |
| 35625 | Anttila, Craig | Travel Expenses |  $ 29.48  |
| 35626 | Knaus, Jodi | Travel Expenses |  $ 36.08  |
| 35627 | Jon Skelton | Travel Expenses |  $ 8.04  |
| 63382 | Minnesota Life Insurance Company | Employee/Employer Insurance |  $ 202.30  |
| 63383 | MN NCPERS | Life Insurance Employee Paid |  $ 32.00  |
| 63384 | Colonial Life | Aug 24 Employee Deductions |  $ 537.42  |
| 63385 | Palo Volunteer Fire Department | Good Will Fund July 24 |  $ 65.00  |
|  |  | **TOTAL** |  **$ 216,045.68**  |

**2. THE TREASURER’S REPORT FOR THE MONTH OF AUGUST 2024, LISTED RECEIPTS IN THE AMOUNT OF $381,666.22:**

|  |  |
| --- | --- |
| SLC-Road Maintenance AgreementCemetery RevenueGarbage Bag RevenueRefuse RevenueLLCC Rental FeesTwin Lakes RentSLC-Taconite Municipal AidDisparity Reduction Aid - MNCity of Aurora – W/WW CapitalLMCIT Insurance Claim Reimb.SLC-DNR PILTEast Range Sportsmen’s Club – Mower Reimb.Cartway & Permit Fee | 128,200.001,400.002,619.00230.501,460.00750.0075,412.00114,191.002,414.4235,299.674,343.408,699.00425.00 |
| Interest Earned | 6,222.23 |
| **TOTAL** | **$381,666.22** |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF AUGUST 2024 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**: Corey Skerjance – DNR representative explained to the Board the process for logging off the parcel on Road 51 and presented the Timber Sale Service Application needing signature to proceed with the partnership with the DNR to coordinate the timber sale. The DNR would keep thirteen percent and they facilitate the whole process. Skerjance estimates the property has between 700 to 800 cords of mature aspen, birch, and balsam. Access would be through the Gerald Berggraff property. Logging needs to stay a minimum of 120 feet away from the riverfront and no logging can occur between April 15 through October 30 due to the wood turtles.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE TIMBER SALE SERVICE APPLICATION WITH THE MN DNR AND GRANTING PERMISSION TO PROCEED WITH CLEAR CUTTING THE PARCEL OF MATURE WOODS. MOTION CARRIED**

Dean Mineheine – Road 54 is worse now and he would like it fixed. Chris Herzog attested to this also and had her windshield chipped recently from flying rock. Skelton understands there is frustrations and the June 18, 2024 disaster set the Township backwards and St. Louis County for road maintenance. The Board directed Niemi to look at the road and make it better within our allowable budget. Minehene also complained about a van and trailer located at 5461 residence on their road that has been there for a year and the fence put up appears to be in the road right of way also. The blight at this residence is terrible. 911 has been called multiple times and nothing gets done.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING THE OFFICE STAFF TO SEND A FORMAL COMPLAINT LETTER TO THE RESIDENCE LOCATED AT 5461 ROAD 54, AURORA, MN TO REMOVE THE VAN AND/OR EQUIPMENT BLOCKING OR IMPEDING THE ROAD RIGHT OF WAY BECAUSE IT IS A SAFETY HAZARD AND SNOWPLOWING WILL BEGIN SOON. MOTION CARRIED**

**4. UNFINISHED BUSINESS:**

4.1 Salt/Sand Dome Roof Replacement – financing with First National Bank of Gilbert was previously approved at 4.99% over three years.

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING A FORMAL CONTRACT WITH MILLER’S ROOFING AND SIDING ALONG WITH THE 50% DOWN PAYMENT OF $55,900.00. MOTION CARRIED**

4.2 Fire Hall Flood Repairs & Insurance Claim - abatement has been done and now the repairs can begin. An advertisement will be placed in the East Range Times for insured contractors to do the repairs.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE PAYMENT OF $6,017.42 TO SERVICEMASTER FOR THE ABATEMENT OF THE FIRE HALL WHICH WILL BE REIMBURSED BY THE LEAGUE OF MINNESOTA CITIES AS PART OF THE INSURANCE CLAIM. MOTION CARRIED**

4.3 Joint Water Project - Project is moving along nicely. Letter will need to be mailed to Scenic Acres residents who will be connected to water along with notification of payment of WAC fee of $1,000.00 along with an application. Financing paperwork needs to be approved by the Water Board, Town Board, and City of Aurora so a Joint Special Meeting Notice is necessary. Niemi and Knaus will be absent attending the Cemetery Conference.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING A SPECIAL MEETING NOTICE FOR WEDNESDAY, SEPTEMBER 18, 2024 AT 4:30 P.M. TO APPROVE WATER PROJECT RESOLUTIONS AND FINANCIAL DOCUMENTS AND TO DISCUSS WATER PROJECT UPDATES. MOTION CARRIED**

4.4 LLCC Deed/Legal update –Northern Lights Surveying Company report still pending. Draft Land Swap Agreement, Quit Claim Deeds, and Release of Property Restrictions & Reservations documents are all ready for approval.

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.5 Septic System Design & Upgrade Project – Quote reviewed by JBN, Inc.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ACCEPT THE ESTIMATE BY JBN, INC. IN THE AMOUNT OF $30,500.00 INCLUDING DESIGN COSTS AND PAY $15,000.00 AS DOWN PAYMENT AS REQUESTED NOW AND REMAINING HALF WHEN PROJECT IS COMPLETE. MOTION CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO PAY THE $30,500.00 FOR SEPTIC SYSTEM DESIGN AND REPLACEMENT OUT OF THE CAPITAL PROJECTS FUND. MOTION CARRIED**

4.6 LLCC Facility needs –Compressor claim is complete and reimbursement of $4,870.00 was received from LMCIT. Boiler replacement is still pending. KB Plumbing needs to be contacted to find out the timing of this.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.7 2023 Curve Realignments – No new updates.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.8 Camping Under the Stars Event – very few registrations which is unfortunate.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO CANCEL THE CAMPING EVENT DUE TO LACK OF REGISTRATIONS. MOTION CARRIED**

4.9 FEMA 2023 Spring Road Damage Updates – Further mitigation pending; administrative costs of $3,977.62 submitted and won’t be paid until project is closed out.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.10 Housing – Pineville lots withheld – six month timeframe ends 9/2024; Need to find out when auction will be held to purchase the lots. Additional lots in Pineville are available for purchase at a price.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH AND TO REACH OUT TO REALTOR TO FIND OUT DETAILS ON PURHASE OF LOTS RECENTLY ADVERTISED FOR SALE IN PINEVILLE. MOTION CARRIED**

4.11 June 18th Emergency – FEMA project updates – damage documentation is being tracked and administration continues to meet with FEMA for reimbursements.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.12 Central Pension Fund Employee Contributions – Not resolved yet. Town & Union attorneys are discussing things.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE STAFF TO CONTACT TOWN ATTORNEY ON HOW TO PROCEED AND SETTLE ONCE AND FOR ALL. MOTION CARRIED**

4.13 Halmet Probate – Rauha Cemtery Land Purchase has been delayed indefinatley due to Halmet Probate & estate issues. Will be removed from agenda.

**5. NEW BUSINESS:**

5.1 Resolution 2024-020 Adopting the Cafeteria Plan – renewal through 8/31/25:

 **Adopting the Town of White Cafeteria Plan**

On this date, the Town of White Board of Supervisors did meet to discuss the implementation of Town of White Flexible Benefits Plan to be effective, September 1, 2024. Let it be known that the following resolutions were duly adopted by the Town of White Board of Supervisors and that such resolutions have not been modified or rescinded as of the date hereof;

**RESOLVED**, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

**RESOLVED,** that the Plan Year shall be for a period beginning on September 01, 2024 and ending August 31, 2025.

**RESOLVED,** that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

**RESOLVED,** that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for the Town of White’s Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Board of Supervisors, each of whom were in attendance on this date:

**MOVED BY ANTTILA, SUPPORTED BY KIPPLEY THE ABOVE RESOLUTION BE ADOPTED THIS DAY OF SEPTEMBER 5, 2024. MOTION CARRIED**

5.2 Eligibility for CDBG & Workshop Notice was reviewed. Knaus will attend the workshop.

5.3 Water & Wastewater Testing Increase Notice by MDH & compliance was reviewed. Knaus will meet with City of Aurora and keep Board updated.

5.4 State Tax Forfeited Land Sale Notice from St. Louis County was reviewed. The Board has no interest in these properties.

5.5 Aurora Chamber of Commerce Dues Notice

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO PAY $75.00 TO AURORA CHAMBER OF COMMERCE FOR ANNUAL DUES. MOTION CARRIED**

5.6 Invoice - $7,200.00 for installation of culverts – one in Pineville and one in Scenic Acres; will be reimbursed by FEMA

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING PAYMENT OF $7,200.00 TO UTILITY SYSTEMS OF AMERICA FOR THE INSTALLATION OF TWO CULVERTS. MOTION CARRIED**

5.7 Two Letters of Denial for Support of Aurora Roundabout were received and will be placed on file; Resolution 2024-021 – Support of Railroad Crossing Elimination Grant Program Funding for St. Louis County was reviewed and approved as follows:

WHEREAS, CSAH 100 (Main St) has a high-impact railroad crossing, identified as USDOT #252305T, located in the City of Aurora, which includes an estimated 12 trains per day and 4,400 vehicles per day; and

WHEREAS, if this railroad crossing were closed, the detour would be greater than 18 miles; and

WHEREAS, St. Louis County recently completed the St. Louis County Railroad Crossing Safety Plan which prioritized the railroad crossing on CSAH 100 (Main Street) and recommended a bridge overpass be constructed; and

WHEREAS, St. Louis County is currently leading the CSAH 100 Corridor Study which is a preliminary engineering process to develop the new corridor layout of CSAH 100 (3rd Avenue North/Main Street) through the City of Aurora which will be constructed in 2026; and

WHEREAS, as part of this preliminary engineering process, St. Louis County completed a feasibility study that shows a bridge overpass over this railroad crossing is feasible and cost effective; and

WHEREAS, a bridge overpass would improve mobility for the highway which includes the movement of freight, recreational vehicles (ATVs and snowmobiles), bicyclists and pedestrians; and

WHEREAS, a bridge overpass would improve traffic safety by eliminating a railroad crossing; and

WHEREAS, a bridge overpass would eliminate the risk of a railroad crossing closure and the impact on the regional transportation system due to the long detour route; and

WHEREAS, as the primary highway connecting the cities of Aurora and Hoyt Lakes and other communities in the eastern Iron Range, it is critical to ensure that CSAH 100 is a reliable transportation corridor; and

WHEREAS, a bridge overpass would support the planned extension of the Mesabi Trail and movement of ATVs and snowmobiles throughout the eastern Iron Range; and

WHEREAS, St. Louis County is seeking funding for the CSAH 100 (Main Street) Railroad Crossing Grade Separation Project through the Railroad Crossing Elimination Grant Program which is a grant program included in the Infrastructure Investment and Jobs Act (IIJA); and

THEREFORE, BE IT RESOLVED, that the TOWN OF WHITE supports St. Louis County’s vision to construct the CSAH 100 (Main Street) Railroad Crossing Grade Separation Project.

RESOLVED FURTHER, that the TOWN OF WHITE recognizes CSAH 100 (Main Street) as a regionally significant highway.

RESOLVED FURTHER, that the TOWN OF WHITE supports St. Louis County’s Railroad Crossing Elimination Grant Program funding application for the CSAH 100 (Main Street) Railroad Crossing Grade Separation Project.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA THE ABOVE RESOLUTION BE ADOPTED THIS DAY OF SEPTEMBER 5, 2024. AYES: 2 NAYES: 1 (KIPPLEY) MOTION CARRIED**

5.8 2025 Aggregate Crushing, Sealing, and Chip Program Due 10/1/24 – Township will not be participating this year according to Foreman Niemi.

5.9 East Range Shooting Club – would like to add another viewing building in the future.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE STAFF TO INFORM THE SHOOTING CLUB REPRESENTATIVES TO COME TO THE BOARD WITH A FORMAL PRESENTATION ONCE THEY HAVE PLANS FOR APPROVAL PRIOR TO ANY CONSTRUCTION BEGINNING. MOTION CARRIED**

5.10 Storage Solutions for Fire Hall & Public Works - Discussion was held and Skelton would like to see another building placed between the Fire Hall and Public Works building approximately 30 feet by 65 feet for storage.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING FOREMAN NIEMI TO RESEARCH BUILDINGS AND REPORT BACK TO THE BOARD WITH PLANS AND COSTS AND FOR CURT ANTTILA TO RESEARCH GRANT FUNDING AVAILABILITY. MOTION CARRIED**

**6. REPORTS:**

Clerk’s Report

1. Office Staff will finalize the Presentation for next Tuesday’s Annual Meeting tomorrow and Monday. What would the Board like to propose for a levy increase? Election Resolution is on the agenda for this meeting. Is there anything else the Board wants to add?

2. The Town will be hosting the East Range Safety Cohort Group at the Loon Lake Community Center for the monthly safety meeting and training on Monday, September 23, 2024 beginning at 8:15 a.m.

3. The East Range Mental Health Day for staff is being planned for Monday, October 1, 2024 at Giants Ridge. The City of Aurora staff is planning the event and will have final details in the next day or two as far as agenda and cost per employee.

4. Absentee Voting for the General Election begins Friday, September 20, 2024.

5. Clark and I will be meeting with the FEMA representative on Thursday, September 12th at 9:00 a.m. to begin the Disaster Recovery Process.

6. Damage occurred to the East Range Sportsmen’s Club parking lot again from an ATV. A report will be filed as they got the suspect on camera.

7. The Township is now eligible for CDBG funding – a seminar is being held regarding this funding on Tuesday, September 10th at 1:00 p.m. in Mt. Iron.

 On-going Projects & Pending Items not discussed:

* Franchise Fees for Power & Utilities (fiber)
* Road Vacation Filings for the Road Realignments in 2023

  **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman -disaster recovery from the weather event on June 18th has been priority and is almost done!

Supervisors:

Anttila - Cemetery looks good! Office staff doing a good job also!

Kippley – Crew mowing looking good! Staff will meet with Mesabi Trail representatives to discuss expansion options of the trail that goes by the shooting range.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON DIRECTING OFFICE STAFF TO MEET WITH SARAH CICHETTO TO DISCUSS OPTIONS FOR THE MESABI TRAIL SYSTEM EXPANSION INTO THE TOWNSIHP. MOTION CARRIED**

Skelton – Need meeting with all employees again and he would like to discuss the culture of the workplace. Skelton met with the Union Representative Dan Manick and Manick is in agreement expectations need to be set and this needs to be addressed once and for all as the Town doesn’t want to lose good employees.

**7. TRAINING REQUESTS & MEETING NOTICES**:

* Fire Department – Annual Conference – Duluth, MN $350.00 plus travel

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING FIRE DEPARTMENT MEMBERS TO ATTEND THE TRAINING WITH EXPENSES PAID. MOTION CARRIED**

* Legal Conference by Couri & Ruppe – Saturday, October 12th, Cotton, MN

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING ANY BOARD MEMBER, FOREMAN, CLERK, AND TREASURER TO ATTEND THIS TRAINING WITH EXPENSES PAID. MOTION CARRIED**

* MN Fall Equipment Expo – October 2-3, 2024

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING TWO PUBLIC WORKS EMPLOYEES TO ATTEND THIS TRAINING WITH EXPENSES PAID. MOTION CARRIED**

**8. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, October 3, 2024 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting & Joint Special Town Board Meeting w/City Coucil: Wednesday, September 18, 2024 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, September 24, 2024 9:00 AM @ City/Town Government Center; Continuation of Township Annual Meeting: Tuesday, September 10, 2024 6:00 P.M. @ Loon Lake Community Center; Regional Safety Meeting: Monday, September 23, 2024 8:15 A.M. @ Loon Lake Community Center with training following for all employees;

**9. ADJOURNMENT**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ADJOURN THE REGULAR MEETING AT 6:52 P.M. MOTION CARRIED**

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**Jodi Knaus, Clerk Jon Skelton, Chairman**