

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

October 17, 2012

Call to Order

Chair Jon Tynjala called the regular meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, October 17, 2012 at the Northwest Suburban Integration School District Office. Members present: Jane Bunting, Tammie Epley, Patti Pokorney, Chris Riddle, Chuck Tryon, and Jon Tynjala. Peggy Flathmann (Fridley) attended as representative for the Superintendent Advisory Group. Absent: Kris Abrahamson, Scott Wenzel, and Jack Wiborg.

Approval of Agenda

Motion by Pokorney, seconded by Epley, to accept the agenda as presented for October 17, 2012. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Executive Director and Staff Reports

1. **Legislative Report:** Robertson presented the lobbyist report as received from Amundson Strategies, which included meeting notes from two meetings, Pre-K Education Finance Reform Working Group Draft and information from Myron Orfield on Fair Housing Assessment.
2. **Financial Report:** Robertson presented the monthly financial report, which included the local magnet grant awards final report. The yearly financial audit was conducted on Monday, October 15, 2012 and the full report will be presented at the December 2012 board meeting.
3. **Summer Step-Up Update:** A video was presented from the June 18-22, 2012 Step-Up Summit, held at the Minneapolis campus of St. Thomas University.
4. **October 2012 Connecting Innovators:** This information will be emailed to member district contacts monthly and lists information available including volunteer opportunities, workshops, etc. Districts are encouraged to submit their district information for inclusion.
5. **NWSISD Programs Update:** Robertson presented the monthly program report which included an overview of NWS programs and services, possible program enhancements and how they align to the Task Force Recommendations.
6. **Magnet Schools Program Report:** Robertson and Bialke presented the magnet schools program report which included the 2012-13 Magnet Schools Reflection and Review schedule, CIC/Principal meeting agenda, attendance and feedback.
7. **Magnet School MCA Data Charts:** Robertson shared data for all magnet schools across the NWS collaborative.
8. **VPSC Grant with MDE Update:** NWS has been awarded the grant and Robertson presented the family engagement grant addendum, which included the work plan and narrative. Work will begin to develop an online tool that will host family engagement resource information and will be accessible for all schools in the state. The grant runs through June 30th and the site will "go live" on the MDE website July 1, 2013.

Discussion Items

1. **NWSISD Staffing Discussion:**
Executive Director Transition: Mark Robertson will be leaving NWS as its Executive Director effective December 31st, and Dorothy Bialke will assume the role. The Executive Committee met with Bialke to learn more about her and what she envisions for the district. Members commented they have already witnessed her positive collaboration efforts and feel comfortable with her moving into the role.

Educational Services Coordinator: Due to Bialke's move into the Executive Director role, her current position was advertised and six highly qualified candidates were interviewed. Theresa Starkman was chosen to fill the position.

Communications Specialist: Due to the resignation of the current specialist, this position will be posted immediately.

2. **VPSC Grant Staffing Discussion:** Mark Robertson will assume the Project Director position and the Project Specialist will be posted internally at NWS. If a current employee applies and meets the qualifications, they would assume this specialist role through the end of the grant, which is June 30, 2013 and the NWS position would then be posted as a temporary fill-in. The position will be posted externally if no applications from NWS staff members are received.

Business Action Agenda Items

1. **Approval of NWSISD Staffing:**

Motion by Pokorney, seconded by Bunting, to approve the following staffing items:

- Dorothy Bialke to assume the role of NWS Executive Director with an effective date of January 1, 2013;
- Theresa Starkman's hire as Educational Services Coordinator with an effective date of October 22, 2013;
- Post and hire the vacant Communications Specialist position;
- Make staffing adjustments to the VPSC grant as needed per the grant criteria.

Upon vote being taken, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Epley, seconded by Riddle, to approve the Consent Agenda of routine action items including: check register for July – September 2012; and minutes from the regular Joint Powers Board meeting held on August 15, 2012. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Pokorney, seconded by Tryon, to adjourn the meeting at 7:29 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Jane Bunting
Board Clerk