



**SUMMER VILLAGE OF SILVER SANDS  
AGENDA**

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**Tuesday, March 24<sup>th</sup>, 2026 at the Fallis Hall (located at 53303 Range Road 52)  
Commencing at 9:00 a.m.**

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**(As per bylaw 349-2025 Council and/or Council Committee meetings may not be  
filmed or voice recorded.)**

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*(to accept the thank you and Ally Impact Report from Shock Trauma Air Rescue Service (STARS) Foundation for information and FURTHER THAT Summer Village of Silver Sands donate \$\_\_\_\_\_ for 2026)*

Or

*(to accept the thank you and Ally Impact Report from Shock Trauma Air Rescue Service (STARS) Foundation for information and FURTHER THAT Summer Village of Silver Sands not donate for 2026.)*

Or

*(some other direction as provided by Council at meeting time.)*

- b) Alberta Community Partnership Grant Approval – Regional Asset and Land Management Strategy.

Summer Village of South View has been approved for a \$200,000.00 grant under the Intermunicipal Collaboration component of the 2025/26 Alberta Community Partnership (ACP) program in support of its Regional Asset and Land and Management Strategy project. South View is the lead municipality on this grant in partnership with the Summer Villages of Birch Cove, Silver Sands, West Cove, and Nakamun Park. The key deliverables identified in the grant application are:

- Asset Condition Assessment (stormwater, transportation, recreation)
- Updated 10-year capital plans
- Analysis of regional asset data and GIS integration options (as funding allows)

As per the grant application, the project will be led by each municipality's CAO and other designated staff and technical advisors. Councils will be kept informed of progress by their respective administrations.

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*(that the February 20, 2026 Alberta Community Partnership Grant Approval letter for the Regional Asset and Land Management Strategy be accepted for information and FURTHER THAT the project proceed with MPE Engineering.)*

Or

*(some other direction as provided at meeting time.)*

- c) 2026 Draft Operating Budget – Council and Administration will complete its 4<sup>th</sup> and final review of the 2026 Draft Operating Budget, and Administration will prepare the applicable tax rate and special tax bylaws based on the motion by Council of this 2026 Draft Budget. This draft budget has a 5.45% increase in municipal tax dollars collected. The School Requisition increase is over and above the municipal increase. The municipal minimum amount payable in 2025 was \$1,172.00. Historically we have kept this increase relevant to the overall municipal tax dollars collected increase – which if we followed that logical would put our 2026 amount at \$1,236.00.

*(that the Draft 2026 Operating Budget for the Summer Village of Silver Sands be approved as reviewed at meeting time, that Administration prepare the tax rate bylaw based on this budget as approved today, and that a minimum amount payable of \$\_\_\_\_\_ be approved for the 2026 taxation year, and that the 2026 Tax Rate Bylaw be brought back to the April Council meeting for consideration of all readings.)*

d)

e)

f)

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9. Financial:                      a) Income & Expense Statement – as at February 28, 2026
- (accept income & expense statement report, along with the  
related bank statement, for information)*
- 
10. Councillors' Reports:
- a) Mayor  
b) Deputy Mayor  
c) Councillor
- (accept Council Reports for information)*
- 
11. Administration Reports:
- a) Development Officer's Report – tent/tarp structures  
b) Public Works Report  
c) Assessment increase with second approach – verbal update  
d)  
e)
- (accept above items for information)*
- 
12. Information and Correspondence:
- a) Parkland County, Rod Shaigec, Mayor – February 11,  
2026 – Response to request for Mutual Aid Agreement –  
Regional Emergency Services Collaboration.
- b) Village of Alberta Beach, CAO Kathy Skwarchuk –  
February 20, 2026 – Mutual Assistance Agreement –  
Emergency Services with Westlock County.
- c) Government of Alberta – February 27, 2026 - 2026  
Education Property Tax Requisition Comparison Report.
- d) Matthewson & Company, Asset Management Planning,  
Anna Trippel – March 12, 2026 – February monthly  
progress report.

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e) 26DP04-31 – Renovation of an Existing Detached Dwelling and Construction of a two storey addition to the Dwelling and two decks – 13 Ash Avenue.

f) 26DP05-31 – Operation of a Tourist Home – 9 Bay Drive.

*(accept correspondence for information)*

13. Open Floor Discussion with Gallery: (15-minute time limit)

*(accept for information the open floor discussion with the gallery, if applicable)*

14. Closed Meeting (if required):

a) Michelle Gallagher, Patriot Law Consolidated Lots and Assessment Sub Class Bylaw as per the Municipal Government Act and Section 32 of the Access to Information Act.

15. Adjournment

Next Council Meetings:

- Friday, April 24<sup>th</sup>, 2026 Regular Council meeting
- Friday, June 26<sup>th</sup>, 2026 Regular Council meeting
- Friday, July 31<sup>st</sup>, 2026 Regular Council meeting

Other dates to remember:

- Saturday March 21<sup>st</sup> – SVLSACE Meeting – 9:00 a.m. Alberta Beach
- Thursday-Friday, March 26<sup>th</sup> – 27<sup>th</sup>, 2026 AB Municipal Leaders Caucus Meeting
- Wednesday-Friday, April 29<sup>th</sup> – May 1<sup>st</sup>, 2026 SVREMP Mock Training Exercise

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, FEBRUARY 27, 2026  
HELD AT FALLIS HALL AND VIA ZOOM

|    |                         |   |
|----|-------------------------|---|
|    | <b>PRESENT</b>          | <p>Mayor: Bernie Poulin<br/> Deputy Mayor: Graeme Horne<br/> Councillor: Sherry Strong</p> <p>Wendy Wildman, Chief Administrative Officer (CAO) (via Zoom)<br/> Heather Luhtala, Assistant CAO (from 9:45 a.m. to 10:02 a.m.)<br/> Sandra Schneider, Administrative Assistant<br/> Shelley Vaughn, FCSS Coordinator (from 9:00 a.m. to 9:28 a.m.)</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendee(s): N/A</p> <p>Delegation(s): 11:00 a.m. – Lisa Standeven, Owner/Director and Trevor Gardner, General Manager, Standstone Waste and Water Services Ltd. – to discuss the Standstone Waste Collection Services Agreement and answer any questions Council may have about said Agreement. This discussion will take place in Closed Session.</p> <p>Public at Large: 0 in-person / 0 via Zoom</p> |
| 1. | <b>CALL TO ORDER</b>    | <p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>   |
| 2. | <b>AGENDA</b><br>30 -26 | <p><b>MOVED</b> by Deputy Mayor Horne that the February 27, 2026 Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 3. | <b>MINUTES</b><br>31-26 | <p><b>MOVED</b> by Councillor Strong that the minutes of the January 29, 2026 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |

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|    |                        |  |
|----|------------------------|--|
| 4. | <b>DELEGATIONS</b>     | 11:00 a.m. –Lisa Standeven, Owner/Director and Trevor Gardner, General Manager, Standstone Waste and Water Services Ltd.– will be in attendance to discuss the Standstone Waste Collection Services Agreement and answer any questions Council may have about said Agreement. This discussion will take place in Closed Session.   |
| 5. | <b>PUBLIC HEARINGS</b> | n/a  |
| 6. | <b>BYLAWS</b>          | <p>a) <u>Bylaw 357-2025 – Lot Consolidation</u></p> <p>Deferred to the Closed Session portion of the Council meeting.</p> <p>b) <u>Bylaw 358-2026 – Fees &amp; Charges Bylaw</u></p> <p><b>MOVED</b> by Deputy Mayor Horne that Bylaw 358-2026, being a Bylaw to establish fees and charges for the provision of goods and services, in the Summer Village of Silver Sands be given first reading, as amended to increase the plan cancellation bylaw (lot consolidation) from \$800.00 to \$1,500.00 in Schedule 'A' of the Bylaw.<br/> <b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that Bylaw 358-2026 be given second reading, as amended.<br/> <b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Strong that Bylaw 358-2026 be considered for third reading, as amended.<br/> <b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Deputy Mayor Horne that Bylaw 358-2026 be given third and final reading, as amended.<br/> <b>CARRIED</b></p> |
| 7. | <b>BUSINESS</b>        | <p>36-26 <b>MOVED</b> by Councillor Strong to authorize the appointment of Assessment Review Board (ARB) Chairperson – Raymond Ralph, Certified ARB Clerk – Gerry Amorin, Certified Panelists: Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Roland Merkowsky and Raymond Ralph as a part of the Assessment Review Board with Capital Region Assessment Services Commission (CRASC).<br/> <b>CARRIED</b></p> <p>37-26 <b>MOVED</b> by Deputy Mayor Horne that the Summer Village of Silver Sands continue to utilize TAXervice Inc. to manage tax arrears recovery on the Summer Village's behalf for a term of three (3) years, beginning January 1<sup>st</sup>, 2026 to December 31<sup>st</sup>, 2028.<br/> <b>CARRIED</b></p>   |



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|-----|--|--|
|     |  |  |
| 10. | <p style="text-align: center;"><b>ADMINISTRATION &amp; PUBLIC WORKS REPORTS</b></p> <p>44-26</p> <p>Mrs. Standeven and Mr. Gardner</p> | <p><b>MOVED</b> by Deputy Mayor Horne that Council accept for information the Administration and Public Works report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Lisa Standeven and Trevor Gardner joined the meeting at 10:41 a.m.</p>  |
| 11. | <p style="text-align: center;"><b>CORRESPONDENCE</b></p> <p>45-26</p>  | <p><b>MOVED</b> by Mayor Poulin that the following correspondence items be accepted for information as presented:</p> <ul style="list-style-type: none"> <li>a) Association of Summer Villages of Alberta (ASVA), Brian Waterhouse – January 26, 2026 – Advertising Bylaw – Reference Information.</li> <li>b) Association of Summer Villages of Alberta (ASVA), Brian Waterhouse – January 26, 2026 – Fire and Dock Insurance Reference Information.</li> <li>c) Fire Rescue International, Invoice 1306 – January 27, 2026 no charge invoice for Medical First Response (no charge value of \$1,030.00)</li> <li>d) Parkland County, Mayor Rod Shaigec – February 11, 2026 – Response to Request for Mutual Aid Agreement.</li> <li>e) FireSmart Canada – February 13, 2026 – Prep Day Application has been approved.</li> <li>f) National Police Federation, Maryanne King – February 18, 2026 – Email and Media Statement: National Police Federation Welcomes Federal Government Commitment to RCMP Contract Policing Beyond 2032.</li> <li>g) Fire Rescue International, Shari Ives - February 19, 2026 – change of fire call rates.</li> <li>h) Rural Alberta Sport Association (RASA) – January 30, 2026 – presentation provided at Lac Ste. Anne County Regional Meeting concerning the Alberta Beach Sports Complex.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> |
| 12. | <p style="text-align: center;"><b>OPEN GALLERY</b></p>   | n/a  |
| 13. | <p style="text-align: center;"><b>CLOSED MEETING</b></p> <p>46-26</p>  | <p><b>MOVED</b> by Councillor Strong that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 10:44 a.m. to discuss the following:</p> <ul style="list-style-type: none"> <li>a) Standstone Waste Collection Services Agreement. “Disclosure</li> </ul>  |

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|       |  |   |
|-------|--|---|
|       |  | <p>harmful to business interests of a third party” – Access to Information Act (ATIA) Section 19.</p> <p>b) Bylaw 357-2025, A Bylaw to consolidate Lots 5 and 6A, Block 10, Plan 2357 MC within the Summer Village of Silver Sands – Access to Information Act (ATIA) Section 32.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>The closed meeting recessed at 10:45 a.m. to allow the public in attendance time to exit the meeting.</p> <p><i>(no public were in attendance)</i></p> <p>The closed meeting re-convened at 10:46 a.m.</p> <p>The following individuals were present at the Closed Meeting:<br/>Bernie Poulin<br/>Graeme Horne<br/>Sherry Strong<br/>Wendy Wildman<br/>Sandra Schneider<br/>Dustin Uhlman<br/>Lisa Standeven<br/>Trevor Gardner</p> <p>Lisa Standeven and Trevor Gardner left the meeting at 10:59 a.m.</p> |
| 47-26 |  | <p><b>MOVED</b> by Deputy Mayor Horne that Council return to an open meeting at 11:10 a.m.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>The meeting recessed at 11:11 a.m. to allow the public to return to the meeting.</p> <p><i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 11:12 a.m.</p>   |
| 48-26 |  | <p><b>MOVED</b> by Mayor Poulin that Council accept for information the discussion from Lisa Standeven and Trevor Gardner, Standstone Waste and Water Services Ltd. concerning the Standstone Waste Collection Services Agreement AND FURTHER THAT the Summer Village of Silver Sands agree to the automatic 5 year renewal of our existing Agreement, as noted in the November 7<sup>th</sup>, 2025 letter from Standstone Waste and Water Services Ltd.</p> <p style="text-align:right"><b>CARRIED</b></p>  |

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|     |                        |   |
|-----|------------------------|---|
|     | 49-26                  | <p><b>MOVED</b> by Councillor Strong to defer consideration of Bylaw 357-2025 – Consolidation Bylaw until the property is compliant with the Land Use Bylaw.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
|     | 50-26                  | <p><b>MOVED</b> by Deputy Mayor Horne that Administration engage legal counsel to discuss the bylaws required to deal with consolidated lots.</p> <p style="text-align: right;"><b>CARRIED</b></p>                |
|     |                        |   |
| 14. | <b>NEXT MEETING(S)</b> | The next Regular Council Meeting is scheduled for Tuesday, March 24, 2026, at 9:00 a.m.   |
|     |                        |   |
| 15. | <b>ADJOURNMENT</b>     | The meeting adjourned at 11:12 a.m.   |

\_\_\_\_\_  
Mayor, Bernie Poulin

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

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**From:** Glenda Farnden <gfarnden@stars.ca>

**Sent:** Thursday, February 26, 2026 12:23 PM

**To:** Summer Village Office <administration@wildwillowenterprises.com>

**Subject:** Thank you for your support!

Dear Summer Village Of Silver Sands,

Thank you so much for supporting STARS. You have played a significant role in making critical care possible, anywhere.

Click below to watch a video about one of our Very Important Patients, Theo, whose life was forever changed thanks to your support. You can also view your Ally Impact Report, which highlights the difference your generosity makes.



Thank you, Summer Village Of Silver Sands!

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Unsubscribe here to stop receiving ThankViews from STARS. Learn more about  
ThankView's privacy policy.



*Hover over text throughout this report for links to more information about how your generosity makes a difference!*

# ALLY IMPACT REPORT



**You make critical care,  
anywhere, possible**

## 40 Years: Then and Now

**Forty years ago**, STARS began as a visionary solution to a critical challenge. People living in rural and remote areas faced long delays in accessing emergency health care when they needed it most. STARS has grown into a trusted lifeline, bringing timely, expert life-saving care, all because of allies like you.

○ **In 1985**, STARS operated out of Calgary with **one leased helicopter**, serving approximately **1.4 million people in Alberta.**



# 1985

# 2025



Donors have been the backbone of our organization from the very beginning. Your contribution has not only saved lives but also instilled hope. Your generosity has given families and loved ones a second chance to make memories and grow together.

With you by our side, we have thrived with passion, perseverance and the belief that the next patient is never too far.

## Thank you!

Today, STARS' fleet of **10 Airbus H145 helicopters** rotate between **six bases** across Alberta, Saskatchewan and Manitoba serving approximately

**7 million people across Western Canada.**



**It's the power of collaboration and community."**

Dr. Greg Powell, STARS FOUNDER

1947-2025



# 40 Years of Hope

Theo Konidas (centre) with his parents and siblings.



“I think about it all the time, that he’s had a second chance.”

Lee Konidas, THEO’S DAD

Your support funds equipment that can help patients like Theo:

**FIBROPTIC BRONCHOSCOPE** for intubation of difficult airways \$5,000 each + \$450/use.

**IV WARMERS**  
\$3,000 each + \$50/use.

**LUCAS AUTOMATED CPR MACHINE**  
\$21,395 each

**WINTER PATIENT STRETCHER PACK**  
\$2,300 each

**CREW WINTER JACKETS**  
\$1,000 each

# Theo's Story

**On a sunny**, yet cold New Year's Day, teenager Theo Konidas was enjoying snowmobiling with his siblings. A patch of ice resulted in a crash that nearly took his life. With his face turning blue, Theo's parents fought desperately to keep him alive by performing CPR until local emergency crews arrived. In a race against time, and Theo's chance of survival at less than 10 per cent, STARS responded.

The air medical crew intubated him and worked tirelessly to retain his blood pressure and airway during his 18-minute flight to the hospital. Amazingly, Theo made a full recovery. His parents shared their gratitude describing STARS as essential, life-saving and life-changing.

"I think about it all the time," said Theo's dad, Lee Konidas. "That he's had a second chance."

**Your support gave Theo this second chance at life.**

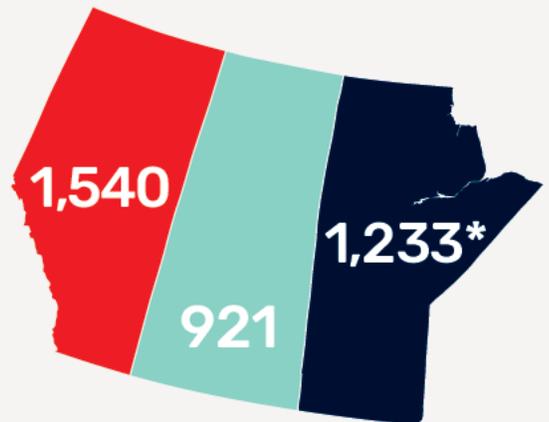


Scan the code to see Theo's full story.

## YOUR IMPACT THIS YEAR

### MISSIONS:

TOTAL: **3,694** YEARLY



AVERAGE DAILY: **10** 



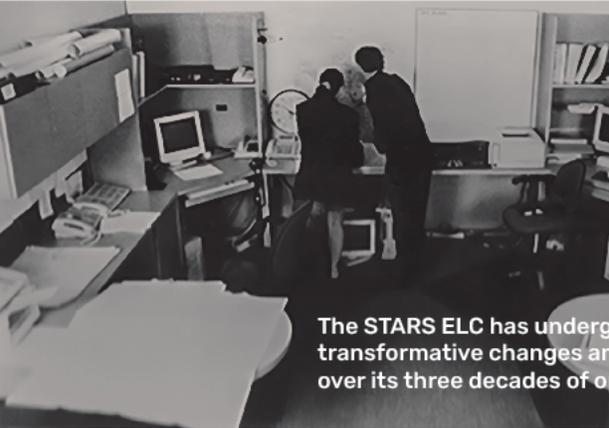
*\*Includes fixed-wing and helicopter missions*

### INCIDENT TYPES:

-  **CARDIAC: 21.09%**
-  **ENVIRONMENTAL: 0.22%**
-  **NEUROLOGICAL: 11.19%**
-  **OBSTETRICAL: 1.71%**
-  **PULMONARY: 12.09%**
-  **VEHICLE INCIDENT: 18.62%**
-  **OTHER MEDICAL: 17.23%**
-  **OTHER TRAUMA: 17.04%**



# 40 Years of Innovation



The STARS ELC has undergone transformative changes and upgrades over its three decades of operation.



EMERGENCY  
REQUESTS HANDLED:

**38,420**

AVERAGE REQUESTS  
HANDLED PER DAY:

**105**

THE CAD SYSTEM REPLACEMENT PROJECT:

APPROXIMATELY

**\$1 MILLION** INVESTMENT

# Beyond the Helicopter

**Support from our allies** has made it possible for STARS to stand at the forefront of critical care by allowing us to invest in new technologies, equipment and advanced specialized training for our crew.

The STARS Emergency Link Centre (ELC) opened in 1996 and has been part of some of the largest innovative transformations the organization has seen to date. Today, the ELC dispatches STARS helicopters for all missions in Alberta and Saskatchewan.\*

Technology advancements have helped us better partner with health authorities, mitigate human error, implement virtual care options in certain provinces, and win global awards.

With your help, the ELC has gone from paper mapping and handwriting records to using custom-built geographic information system (GIS) maps to more precisely pinpoint mission locations and computer-aided dispatch (CAD) software that securely and accurately tracks mission information. Importantly, these advancements help accurately pinpoint the location of our patients.

\*STARS helicopters in Manitoba are dispatched by Manitoba's Medical Transportation Coordination Centre, per our provincial agreement.

## IMPROVING PATIENT OUTCOMES

STARS takes part in pre-hospital care research because of the support we receive from our generous community:



### STARS VIRTUAL CARE & TRANSPORT DECISIONS

A multi-province study that investigates how STARS Virtual Care influences patient care and transport.



### MASSIVE HEMORRHAGE PROTOCOL IN AIR MEDICAL TRANSPORT

This study evaluates patient outcomes before and after implementing a pre-hospital massive hemorrhage protocol to improve emergency blood transfusion strategies.



### URBAN VS. RURAL TRANSPORTS - A 36-YEAR REVIEW

A newly published study reviewed over three decades of STARS data. It revealed that over 10 per cent of transported patients resided in urban areas. This research reinforces the impact of STARS in both urban and rural communities.



**They found us in the middle of nowhere and now somebody's going to be able to help us and hopefully save our child."**

**Korin Konidas, THEO'S MOM**



# 40 Years of Community

500+

STARS TEAM MEMBERS

6,000

COLLECTIVE CREW TRAINING  
HOURS IN THE YEAR

529

ACTIVE  
VOLUNTEERS

760

COMMUNITIES CARED  
FOR LAST YEAR



“Every call, every mission, we just want to make a difference for our patients. Knowing that Theo is thriving is the reason why we do what we do.”

Marla Tabler, THEO'S FLIGHT NURSE

Air medical crew members, like Theo's **FLIGHT NURSE MARLA TABLER**, complete many hours of training every year through The Susan Ramsay Advanced Skills Institute to keep up and enhance their skills. Training simulation topics like airway management, ventilation techniques and pediatric care prepare our crews for when real emergencies happen.

# Your Support Makes a Difference

**STARS** has relied on community support since day one. As we've grown, so has our funding model. Today, STARS operates 24/7, 365 days per year thanks to dedicated individual donations, community fundraising, corporate support and government funding.

We're built by the community, for the community. Your impact goes beyond donations – it's the support from first responders, hospitals, medical staff, Very Important Patients and volunteers who fuel STARS' missions. Thank you for making 40 years of hope and life-saving care possible.

## HOW WE'RE FUNDED



**\$12.2M**  
APPROXIMATE ANNUAL  
COST PER BASE\*

**36,571**  
ANNUAL DONORS

## FUNDING SOURCES



\*based on STARS most recent audited financials

## BEST-IN-CLASS TEAM

In the beginning, STARS relied on a volunteer crew to get to the next patient. Today, you have allowed us to invest in a world-class team of flight nurses, paramedics, pilots and transport physicians.



## The Next 40 Years



### A message from Dr. John Froh, President and CEO, STARS

**For 40 amazing years**, STARS has provided critical care and hope to people in need. Every day, we strive to be more innovative, efficient and forward-thinking to provide the best possible care for our patients – all of which is only possible with the support of allies like you.

Your generosity has enabled us to fly more than **63,000 missions** over the last four decades, saving countless

lives and giving families and friends more time with the ones they love. You have allowed us to invest in the best team members, equipment and training. You help us save lives.

As we look to the next 40 years and beyond, medicine and prehospital response will inevitably evolve. Thanks to allies like you, we will continue to innovate, grow and, most importantly, provide critical care, anywhere.



Kelly Waldron  
(centre) with  
her husband,  
Tyler, and their  
daughters.



**If STARS wasn't here, I definitely wouldn't be here. I wouldn't have done anything at all with my life. My parents wouldn't have watched their daughter grow up. They wouldn't have been grandparents."**

**Kelly Waldron, STARS' FIRST VERY IMPORTANT PATIENT**



**STARS<sup>®</sup> 40**



# Stay In Touch

1-888-797-8277  
foundation@stars.ca  
stars.ca



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Peace River*

AR121606

February 20, 2026

Her Worship Sandi Benford  
Mayor  
Summer Village of South View  
PO Box 8  
Alberta Beach, AB T0E 0A0

Dear Mayor Benford:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that build capacity and enhance shared services. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Summer Village of South View has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component of the 2025/26 ACP in support of your Regional Asset and Land Management Strategy project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for any milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by dialing 310-0000, then 780-422-7125, or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

.../2

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a long horizontal stroke extending to the right.

Dan Williams, ECA  
Minister of Municipal Affairs

cc: Shane Getson, MLA, Lac Ste. Anne-Parkland  
Dean Preston, Mayor, Summer Village of Birch Cove  
Keith J. Pederson, Mayor, Summer Village of Nakamun Park  
Bernie Poulin, Mayor, Summer Village of Silver Sands  
Christopher Kelly, Mayor, Summer Village of West Cove  
Angela Duncan, Chief Administrative Officer, Summer Village of South View  
Wendy Wildman, Chief Administrative Officer, Summer Village of Birch Cove  
Wendy Wildman, Chief Administrative Officer, Summer Village of Nakamun Park  
Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands  
Wendy Wildman, Chief Administrative Officer, Summer Village of West Cove



| Mill Code                       | ----- Grand Totals ----- |                   |                  |                       |
|---------------------------------|--------------------------|-------------------|------------------|-----------------------|
|                                 | Previous (2024)          | New (2025)        | Growth           | Inflation             |
| <b>Taxable</b>                  |                          |                   |                  |                       |
| FARM Farmland                   | 4,100                    | 4,100             | 0                | 0 0.0%                |
| NONRES Improved Non Residential | 1,020,500                | 1,032,100         | -9,100           | 20,700 2.0%           |
| RES Improved Residential        | 69,987,600               | 75,847,000        | 2,202,100        | 3,657,300 5.2%        |
| VACRES Vacant Residential       | 4,580,600                | 4,361,700         | 40,200           | -259,100 -5.7%        |
| <b>Taxable total:</b>           | <b>75,592,800</b>        | <b>81,244,900</b> | <b>2,233,200</b> | <b>3,418,900 4.5%</b> |
| <b>Exempt</b>                   |                          |                   |                  |                       |
| N/A Not Assigned                | 2,595,200                | 2,605,700         | 50,200           | -39,700 -1.5%         |
| <b>Exempt total:</b>            | <b>2,595,200</b>         | <b>2,605,700</b>  | <b>50,200</b>    | <b>-39,700 -1.5%</b>  |
| <b>Total:</b>                   | <b>78,188,000</b>        | <b>83,850,600</b> | <b>2,283,400</b> | <b>3,379,200 4.3%</b> |

Improved residential new assmt  
 as a result of new builds  
 2,202,100 = 2.97% total assmt.

| Description                | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUAL |
|----------------------------|-------------|--------------|--------------|-------------|
| INCOME - SILVER SANDS      | (1)         | (2)          | (3)          | (4)         |
| Period 1: --- Begin        | Jan 01,25   | Jan 01,25    | Jan 01,26    | Jan 01,26   |
| Period 1: --- End          | Dec 31,25   | Dec 31,25    | Dec 31,26    | Dec 31,26   |
| (less) --- Type            | B           | A            | B            | A           |
| Period 2: --- Begin        | 000 00,00   | 000 00,00    | 000 00,00    | 000 00,00   |
| Period 2: --- End          | 000 00,00   | 000 00,00    | 000 00,00    | 000 00,00   |
| Period 2: --- Type         |             |              |              |             |
| Ratios: % of Account       |             |              |              |             |
| Graphs: # of Columns,Scale | 0 0         | 0 0          | 0 0          | 0 0         |

| Description                            | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUAL |
|--|-------------|--------------|--------------|-------------|
| TAXATION                               |             |              | 2026         |             |
| RESIDENTIAL TAX- (MUNICIPAL)           | 282,784.31  | 282,784.34   | 476,479.00   | 0.00        |
| RESIDENTIAL TAX- (SCHOOL)              | 178,822.59  | 178,822.68   | 206,026.96   | 0.00        |
| VACANT RES TAX- (MUNICIPAL)            | 18,507.88   | 18,670.33    | 0.00         | 0.00        |
| VACANT RES TAX- (SCHOOL)               | 11,703.71   | 11,806.42    | 11,847.90    | 0.00        |
| FARMLAND TAX- (MUNICIPAL)              | 16.57       | 16.57        | 0.00         | 0.00        |
| FARMLAND TAX- (SCHOOL)                 | 10.48       | 10.48        | 11.14        | 0.00        |
| COMMERCIAL TAX- (MUNICIPAL)            | 4,123.32    | 4,123.33     | 0.00         | 0.00        |
| COMMERCIAL TAX- (SCHOOL)               | 3,844.89    | 3,844.89     | 4,178.60     | 0.00        |
| LINEAR TAX- (MUNICIPAL)                | 7,010.17    | 7,010.17     | 0.00         | 0.00        |
| LINEAR TAX- (SCHOOL)                   | 1,530.95    | 1,530.95     | 1,771.40     | 0.00        |
| LINEAR TAX- (DIP)                      | 28.48       | 28.48        | 0.00         | 0.00        |
| SENIOR FOUNDATION                      | 17,212.22   | 17,221.41    | 18,234.15    | 0.00        |
| MINIMUM TAX- 2025 \$1,172.00           | 139,403.75  | 140,413.31   | 0.00         | 0.00        |
| 2024 \$1,109.00                        |             |              |              |             |
| SPECIAL TAX                            | 0.00        | 0.00         | 0.00         | 0.00        |
| LAGOON LEVY (2009-2013)                | 0.00        | 0.00         | 0.00         | 0.00        |
| TOTAL TAXES                            | 664,999.32  | 666,283.36   | 718,549.15   | 0.00        |
| OTHER INCOME\GRANTS                    |             |              |              |             |
| PENALTIES ON TAXES                     | 7,500.00    | 11,531.67    | 7,500.00     | 7,008.31    |
| GIC INCOME\BANK INTEREST               | 12,000.00   | 13,557.65    | 12,000.00    | 907.18      |
| GRANT OPERATING (LGFF-O)               | 17,122.00   | 17,122.00    | 17,122.00    | 0.00        |
| GRANT OPERATING (CANADA DAY)           | 600.00      | 0.00         | 600.00       | 0.00        |
| GRANT OPERATING (CSJ\STEP)             | 0.00        | 0.00         | 0.00         | 0.00        |
| GRANT CAPITAL (MSI-C\LGFF)             | 0.00        | 0.00         | 0.00         | 0.00        |
| GRANT CAPITAL (CCBF)                   | 0.00        | 0.00         | 0.00         | 0.00        |
| GRANT CAPITAL (WILDFIRE)               | 0.00        | 0.00         | 500.00       | 500.03      |
| GRANT OPERATING ( )                    | 0.00        | 0.00         | 0.00         | 0.00        |
| GRANT OPERATING ( )                    | 0.00        | 0.00         | 0.00         | 0.00        |
| GRANT ACP STURGEON RIVER               | 0.00        | 0.00         | 0.00         | 0.00        |
| OTHER (IE:GC LEASED LOTS)              | 1,400.00    | 288.96       | 0.00         | 0.00        |
| SPECIAL PROJECTS FUNDING               | 18,500.00   | 0.00         | 2,500.00     | 0.00        |
| FLOWERING RUSH PROJ FUNDING            | 164,471.00  | 31,543.27    | 40,000.00    | 0.00        |
| CAPITAL PROJECTS FUNDING               | 58,000.00   | 64,671.16    | 149,721.00   | 0.00        |
| TRANSFER FROM RESERVES                 | 0.00        | 0.00         | 0.00         | 0.00        |
| TRANSFER FROM RESERVES (2018 LSA ROAD) | 16,092.00   | 16,092.00    | 0.00         | 0.00        |
| (23\24\25) (1\2LGFFO & RES)            |             |              |              |             |
| ADMIN                                  |             |              |              |             |
| SALES OF GOODS & SERVICES              | 500.00      | 4,036.58     | 500.00       | 0.00        |
| TAX CERTIFICATES                       | 700.00      | 2,075.00     | 700.00       | 100.00      |
| N.S.F. FEES                            | 0.00        | 0.00         | 0.00         | 0.00        |
| TR FR RES (SHARED LEGAL)               | 0.00        | 0.00         | 0.00         | 0.00        |
| Description                            | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUAL |

| Description                                    | 2025 BUDGET  | 2025 ACTUALS | DRAFT BUDGET                | 2026 ACTUAL |
|--|--------------|--------------|-----------------------------|-------------|
| TR FR RES (ELECTION 2025)<br>(MAP REVIEW 2026) | 5,000.00     | 5,000.00     | <del>2026</del><br>1,025.00 | 0.00        |
| BYLAW\EMERGENCY SERVICES                       |              |              |                             |             |
| BY-LAW FINES\JUSTICE FINES                     | 0.00         | 179.01       | 0.00                        | 0.00        |
| FIRE INCIDENT RECOVERY                         | 0.00         | 0.00         | 0.00                        | 0.00        |
| TRANS FROM RESERVE (POLICING)                  | 4,803.00     | 4,803.00     | 0.00                        | 0.00        |
| UTILITIES                                      |              |              |                             |             |
| FORTIS FRANCHISE FEES                          | 5,500.00     | 5,552.72     | 5,600.00                    | 1,138.91    |
| PW\ROADS                                       |              |              |                             |             |
| SERVICES (BILLED OUT)                          | 0.00         | 0.00         | 0.00                        | 0.00        |
| SALE OF TCA                                    | 0.00         | 0.00         | 0.00                        | 0.00        |
| CIRCULAR MATERIAL CURBSIDE                     | 9,000.00     | 9,295.13     | 12,400.00                   | 0.00        |
| TRANS FROM RESERVES (BANKED)                   | 3,200.00     | 3,200.00     | 0.00                        | 0.00        |
| SEWER\WATER\DRAINAGE                           |              |              |                             |             |
| TRANSFER FROM RESERVE                          | 0.00         | 0.00         | 0.00                        | 0.00        |
| PLANNING & DEVELOPMENT                         |              |              |                             |             |
| SAFETY CODES- PERMIT FEES                      | 2,000.00     | 2,433.10     | 2,000.00                    | 316.75      |
| DEVELOPMENT- PERMIT INCOME                     | 2,000.00     | 3,825.00     | 2,500.00                    | 1,150.00    |
| SDAB APPEAL FEE                                | 0.00         | 0.00         | 0.00                        | 0.00        |
| TRANSFER FROM RESERVE                          | 0.00         | 0.00         | 0.00                        | 0.00        |
| PARKS & RECREATION                             |              |              |                             |             |
| FCSS- PROVINCIAL GRANT                         | 5,501.00     | 5,500.88     | 5,504.00                    | 1,376.00    |
| FCSS- SS PICNIC, SS ALLNET                     | 0.00         | 0.00         | 0.00                        | 0.00        |
| FCSS- EMERG SERV DINNER                        | 0.00         | 0.00         | 0.00                        | 0.00        |
| WEED HARVESTING (LIAMS)                        | 7,500.00     | 8,680.00     | 7,500.00                    | 0.00        |
| TRANSFER FROM RESERVE                          | 0.00         | 0.00         | 0.00                        | 0.00        |
| TOTAL REVENUE                                  | 1,006,388.32 | 875,670.49   | 986,221.15                  | 12,497.18   |
| REQUISITIONS                                   |              |              |                             |             |
| SENIOR FOUNDATION                              | 17,212.22    | 17,212.22    | 18,234.15                   | 0.00        |
| UNDER\OVER UTILIZED LEVY                       | 0.00         | 0.00         | 0.00                        | 0.00        |
| SCHOOL   | 195,912.62   | 195,912.62   | 223,836.00                  | 0.00        |
| UNDER\OVER UTILIZED LEVY                       | 0.00         | 0.00         | 0.00                        | 0.00        |
| DIP  | 28.48        | 0.00         | 0.00                        | 0.00        |
| UNDER\OVER UTILIZED LEVY                       | 0.00         | 0.00         | 0.00                        | 0.00        |
| TOTAL REQUISITIONS                             | 213,153.32   | 213,124.84   | 242,070.15                  | 0.00        |
| NET REVENUE FOR MUN PURPOSES                   | 793,235.00   | 662,545.65   | 744,151.00                  | 12,497.18   |

↑3400  
\*

| Description                  | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |
|------------------------------|-------------|--------------|--------------|--------------|
| EXPENSES - SILVER SANDS      | (1)         | (2)          | (3)          | (4)          |
| Period 1: --- Begin          | Jan 01,25   | Jan 01,25    | Jan 01,26    | Jan 01,26    |
| Period 1: --- End            | Dec 31,25   | Dec 31,25    | Dec 31,26    | Dec 31,26    |
| (less) --- Type              | B           | A            | B            | A            |
| Period 2: --- Begin          | 000 00,00   | 000 00,00    | 000 00,00    | 000 00,00    |
| Period 2: --- End            | 000 00,00   | 000 00,00    | 000 00,00    | 000 00,00    |
| Ratios: % of Account         |             |              |              |              |
| Graphs: # of Columns, Scale  | 0 0         | 0 0          | 0 0          | 0 0          |
| Description                  | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |
| COUNCIL                      |             |              |              |              |
| COUNCIL MEETING FEES         | 17,000.00   | 12,075.00    | 14,000.00    | 125.00       |
| COUNCIL DEDUCTIONS           | 0.00        | 0.00         | 0.00         | 0.00         |
| COUNCIL MONTHLY(\$150\MONTH) | 5,400.00    | 5,400.00     | 5,400.00     | 150.00       |
| COUNCIL TRAVEL\SUBSISTENCE   | 6,000.00    | 3,764.64     | 5,500.00     | 0.00         |
| COUNCIL SVLSACE              | 1,750.00    | 1,716.17     | 1,850.00     | 0.00         |
| COUNCIL DEVELOPMENT          | 5,000.00    | 3,158.12     | 6,500.00     | 0.00         |
| COUNCIL INTEGRITY COMMISSIO  | 833.00      | 416.50       | 0.00         | 0.00         |
| TOTAL                        | 35,983.00   | 26,530.43    | 33,250.00    | 275.00       |
| ADMINISTRATION               |             |              |              |              |
| ADMINISTRATOR (COL-2.1%)     | 82,115.00   | 82,115.04    | 83,840.00    | 13,685.84    |
| MAP REVIEW                   | 0.00        | 1,195.00     | 1,025.00     | 170.00       |
| EMPLOYEE BENEFITS (10.2%)    | 8,000.00    | 8,000.04     | 8,816.00     | 1,333.34     |
| WCB                          | 3,900.00    | 3,914.20     | 4,000.00     | 1,053.20     |
| TRAVEL & SUBSISTENCE         | 3,200.00    | 1,944.00     | 2,500.00     | 324.00       |
| CONVENTION\TRAINING          | 1,000.00    | 852.64       | 1,000.00     | 0.00         |
| POSTAGE\PHONE\STORAGE\OFFIC  | 5,600.00    | 5,220.52     | 5,400.00     | 757.35       |
| MEMBERSHIPS                  | 2,500.00    | 2,394.40     | 3,200.00     | 2,284.02     |
| STATIONERY & PRINTING        | 3,000.00    | 1,980.00     | 2,500.00     | 208.50       |
| ADVERTISING                  | 500.00      | 0.00         | 500.00       | 0.00         |
| AUDITOR (2024-2028)          | 4,900.00    | 4,900.00     | 5,200.00     | 0.00         |
| ASSESSMENT                   | 7,940.00    | 8,609.88     | 9,000.00     | 4,417.10     |
| ASSESSMENT LARB\CARB         | 1,000.00    | 454.45       | 1,000.00     | 454.45       |
| LEGAL                        | 5,000.00    | 5,764.60     | 5,000.00     | 0.00         |
| INSURANCE                    | 10,000.00   | 10,102.00    | 10,500.00    | 10,284.00    |
| COMPUTER SUPPORT\WEBSITE     | 2,500.00    | 3,288.71     | 3,200.00     | 0.00         |
| MEETING ROOM FEES-HALL RENT  | 1,200.00    | 1,200.00     | 1,200.00     | 0.00         |
| GENERAL APPRECIATION         | 500.00      | 0.00         | 500.00       | 0.00         |
| TAX REBATES & DISCOUNTS      | 0.00        | 6,482.56     | 0.00         | 0.00         |
| BANK CHARGES\PENALTIES       | 250.00      | 211.00       | 250.00       | 16.00        |
| LAND TITLE CHARGES           | 50.00       | 20.00        | 50.00        | 0.00         |
| ANNUAL INFO MTG\PLANNING     | 0.00        | 0.00         | 0.00         | 0.00         |
| BAD DEBTS                    | 0.00        | 0.00         | 0.00         | 0.00         |
| DONATE OTHER AGENCY          | 300.00      | 658.00       | 300.00       | 0.00         |
| TOTAL                        | 143,455.00  | 149,307.04   | 148,981.00   | 34,987.80    |
| ELECTION \ CENSUS            |             |              |              |              |
| SALARIES & WAGES             | 4,000.00    | 5,387.50     | 0.00         | 0.00         |
| ADVERTISING                  | 500.00      | 0.00         | 0.00         | 0.00         |
| GOODS & SUPPLIES             | 500.00      | 500.00       | 0.00         | 0.00         |
| CENSUS COSTS                 | 0.00        | 0.00         | 0.00         | 0.00         |
| TOTAL                        | 5,000.00    | 5,887.50     | 0.00         | 0.00         |
| MEDICAL                      |             |              |              |              |
| MEDICAL CLINIC (LSA) (NEW)   | 0.00        | 0.00         | 2,500.00     | 0.00         |
| TOTAL                        | 0.00        | 0.00         | 2,500.00     | 0.00         |
| Description                  | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |

| Description                    | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |
|--------------------------------|-------------|--------------|--------------|--------------|
| <del>2026</del>                |             |              |              |              |
| PUBLIC WORKS                   |             |              |              |              |
| SALARY-SUPERVISOR(COL-2.1%)    | 75,000.00   | 71,512.83    | 76,575.00    | 14,562.50    |
| SALARIES\WAGES-BANKED          | 3,200.00    | 3,316.15     | 0.00         | 0.00         |
| SALARIES\WAGES-SUMMER STAF     | 20,000.00   | 20,685.60    | 22,505.00    | 0.00         |
| PAYROLL DEDUCTIONS CURRENT     | 7,400.00    | 7,751.09     | 8,000.00     | 1,032.36     |
| PAYROLL VACATION ACCRUAL       | 3,200.00    | 3,063.03     | 4,595.00     | 500.00       |
| PAYROLL EMPLOYEE BENEFITS      | 8,000.00    | 7,822.90     | 8,816.00     | 1,414.88     |
| PHONE REIMBURSE (PWM)          | 1,200.00    | 1,200.00     | 1,200.00     | 200.00       |
| SHOP PHONE (TELUS)             | 1,600.00    | 1,462.22     | 1,600.00     | 243.30       |
| PUBLIC WORKS CONSULTANT        | 0.00        | 0.00         | 0.00         | 0.00         |
| SHOP SECURITY                  | 550.00      | 637.12       | 650.00       | 0.00         |
| SNOW REMOVAL\GRADING           | 1,000.00    | 525.37       | 1,000.00     | 300.00       |
| GRAVEL & REHABILITATION        | 8,000.00    | 6,423.55     | 8,000.00     | 2,480.67     |
| GENERAL SERVICES               | 1,000.00    | 1,470.20     | 1,500.00     | 0.00         |
| SIGNS                          | 1,000.00    | 1,407.12     | 1,000.00     | 0.00         |
| PARTS, SUPPLY, FUEL, EQ REPAIR | 17,000.00   | 19,015.23    | 18,000.00    | 6,245.20     |
| SHOP IMPROVEMENTS              | 1,000.00    | 553.98       | 1,000.00     | 0.00         |
| ELECTRICAL                     | 22,000.00   | 21,743.85    | 23,800.00    | 3,616.32     |
| NATURAL GAS                    | 2,500.00    | 1,842.59     | 2,500.00     | 496.01       |
| TOTAL                          | 173,650.00  | 170,432.83   | 180,741.00   | 31,091.24    |
| STORM WATER\DRAINAGE           |             |              |              |              |
| GENERAL SUPPLY(CULVERTS)       | 500.00      | 0.00         | 500.00       | 0.00         |
| STORM WATER\DRAINAGE STUDY     | 0.00        | 0.00         | 0.00         | 0.00         |
| TOTAL                          | 500.00      | 0.00         | 500.00       | 0.00         |
| LAGOON\SEWER                   |             |              |              |              |
| LAGOON\SEWER CAPITAL           | 0.00        | 0.00         | 0.00         | 0.00         |
| LAGOON\SEWER OPERATING         | 0.00        | 1,012.06     | 0.00         | 0.00         |
| TOTAL                          | 0.00        | 1,012.06     | 0.00         | 0.00         |
| WASTE COLLECTION               |             |              |              |              |
| WASTE (CARTS)                  | 25,000.00   | 24,812.87    | 26,180.00    | 4,245.41     |
| RECYCLE (BLUE BAG)(E360S)      | 7,000.00    | 7,084.92     | 7,700.00     | 1,904.38     |
| LARGE BIN CLEAN UP(E360S)      | 3,500.00    | 3,656.50     | 3,800.00     | 0.00         |
| WASTE COMMISSION (HWY 43)      | 6,000.00    | 6,417.48     | 6,500.00     | 310.20       |
| TOTAL                          | 41,500.00   | 41,971.77    | 44,180.00    | 6,459.99     |
| MUNICIPAL PLANNING             |             |              |              |              |
| DEVELOPMENT OFFICER            | 3,600.00    | 3,600.00     | 3,600.00     | 600.00       |
| DEVELOPMENT PERMIT EXP         | 2,000.00    | 2,848.56     | 2,000.00     | 950.00       |
| DEVELOPMENT ENFORCEMENT        | 2,000.00    | 1,176.25     | 4,000.00     | 618.58       |
| PLANNING (GC)                  | 500.00      | 0.00         | 500.00       | 0.00         |
| GENERAL PLANNING SERVICES      | 1,000.00    | 0.00         | 1,000.00     | 0.00         |
| SAFETY CODES ADMIN             | 2,493.00    | 2,493.00     | 2,500.00     | 0.00         |
| SDAB                           | 300.00      | 300.00       | 300.00       | 300.00       |
| TOTAL                          | 11,893.00   | 10,417.81    | 13,900.00    | 2,468.58     |
| RECREATION & PARKS             |             |              |              |              |
| PLAYGROUND MAINTENANCE         | 1,400.00    | 703.35       | 1,400.00     | 0.00         |
| BOAT LAUNCH                    | 1,000.00    | 455.00       | 1,000.00     | 0.00         |
| TREE REMOVAL\RESERVES          | 2,000.00    | 1,004.96     | 2,000.00     | 0.00         |
| WEED INSPECTION\SPRAYING       | 1,000.00    | 442.50       | 1,000.00     | 0.00         |
| WEED HARVESTING (LIAMS)        | 7,500.00    | 8,680.00     | 7,500.00     | 0.00         |
| LIBRARY (YRL)                  | 1,017.00    | 1,016.50     | 1,200.00     | 0.00         |
| LIBRARY (LOCAL)(DARWELL)       | 1,000.00    | 1,000.00     | 1,000.00     | 0.00         |
| RECREATION (LSA)               | 500.00      | 500.00       | 500.00       | 0.00         |
| EAST END BUS                   | 375.00      | 375.00       | 375.00       | 375.00       |
| Description                    | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |

| Description                     | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |
|---------------------------------|-------------|--------------|--------------|--------------|
| FCSS                            | 6,580.00    | 6,876.10     | 6,880.00     | 0.00         |
| CANADA DAY (FCSS FUNDED '25)    | 600.00      | 0.00         | 600.00       | 0.00         |
| TOTAL                           | 22,972.00   | 21,053.41    | 23,455.00    | 375.00       |
| EMERGENCY SERVICES              |             |              |              |              |
| FIRE SERVICES                   | 42,000.00   | 41,615.74    | 44,000.00    | 7,587.39     |
| FIRE INCIDENT RECOVERY          | 0.00        | 0.00         | 0.00         | 0.00         |
| FIRE VOLUNTEER RECRUITMENT      | 0.00        | 0.00         | 0.00         | 0.00         |
| DISASTER SERVICES\EMERGENCY     | 4,500.00    | 5,092.00     | 4,500.00     | 0.00         |
| DIRECTORS OF EMERGENCY MGMT     | 5,000.00    | 3,655.44     | 5,000.00     | 0.00         |
| CPO LSAC (2025-2027)            | 10,000.00   | 6,874.74     | 9,500.00     | 0.00         |
| RCMP ENHANCED (2025-\$9,200)    | 0.00        | 4,600.00     | 5,000.00     | 0.00         |
| PROV POLICING                   | 15,095.00   | 15,317.00    | 20,602.00    | 0.00         |
| 2021 - \$4,346                  |             |              |              |              |
| 2022 - \$6,522                  |             |              |              |              |
| 2023 - \$8,903                  |             |              |              |              |
| 2024 - \$15,317                 |             |              |              |              |
| 2025 - \$12,840 PER TABLES      |             |              |              |              |
| 2026 - \$20,602                 |             |              |              |              |
| 2027 - \$24,272                 |             |              |              |              |
| 2028 - \$29,115                 |             |              |              |              |
| 2029 - \$34,695                 |             |              |              |              |
| 2030 - \$42,075                 |             |              |              |              |
| TOTAL                           | 76,595.00   | 77,154.92    | 88,602.00    | 7,587.39     |
| RESERVE ACCOUNTS (5%)           |             |              |              |              |
| PROVINCIAL POLICING             | 0.00        | 0.00         | 0.00         | 0.00         |
| SUSTAINABILITY RESERVE          | 10,037.00   | 10,037.00    | 10,539.00    | 0.00         |
| TREE REMOVAL RESERVE            | 844.00      | 844.00       | 887.00       | 0.00         |
| SNOW REMOVAL RESERVE            | 563.00      | 563.00       | 592.00       | 0.00         |
| LEGAL RESERVE                   | 563.00      | 563.00       | 592.00       | 0.00         |
| ELECTION RESERVE                | 1,406.00    | 1,406.00     | 1,477.00     | 0.00         |
| SDAB\ARB APPEALS RESERVE        | 1,125.00    | 1,125.00     | 1,182.00     | 0.00         |
| MAP REVIEW RESERVE              | 525.00      | 525.00       | 552.00       | 0.00         |
| LAGOON RESERVE                  | 0.00        | 0.00         | 0.00         | 0.00         |
| OPERATING RESERVE               | 0.00        | 0.00         | 0.00         | 0.00         |
| ROADS RESERVE                   | 0.00        | 0.00         | 0.00         | 0.00         |
| TOTAL                           | 15,063.00   | 15,063.00    | 15,821.00    | 0.00         |
| SPECIAL PROJECTS                |             |              |              |              |
| ^ - FUNDED FROM RESERVES        |             |              |              |              |
| " - FUNDED FROM GRANTS          |             |              |              |              |
| - - FUNDED FROM DEPOSITS        |             |              |              |              |
| * - FUNDED FROM TAXES           |             |              |              |              |
| FLOWERING RUSH                  | 165,471.00  | 31,543.27    | 40,000.00    | 0.00         |
| (2025 - \$7,001 IN TRUST)       |             |              |              |              |
| (2025 CONTRIBUTIONS)            |             |              |              |              |
| (SS-1, LSA-1, AB-1, RH-1, SV-1, |             |              |              |              |
| WC-1, VQ-1 = 7K) EACH YR        |             |              |              |              |
| (ACP GRANT APPROVED - \$152,500 |             |              |              |              |
| 2025\2026\2027)                 |             |              |              |              |
| ^ FLOWERING RUSH SS CONTRIBUT   | 0.00        | 0.00         | 1,000.00     | 0.00         |
| (2025\2026\2027) (1K)           |             |              |              |              |
| Description                     | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |

2026  
 2000  
 500  
 15000  
 split  
 full year  
 2PO  
 5507

| Description  | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |
|--|-------------|--------------|--------------|--------------|
| ^" LSA COUNTY 2018 RD PROJ<br>(REPAY 3 YEARS-23\24\25)<br>(\$73,957\3=\$24,653)<br>(MSI-O ADDITIONAL - \$8,561)<br>(RESERVES\GRANT - \$16,092) | 24,653.00   | 24,652.36    | 0.00         | 0.00         |
| ^ SIGNS (ENTRANCE)   | 2,000.00    | 0.00         | 0.00         | 0.00         |
| ^ SEPTIC SITE INSPECTIONS  | 0.00        | 0.00         | 0.00         | 0.00         |
| ^ ASSESSMENT BYLAW REVIEW  | 1,500.00    | 0.00         | 0.00         | 1,575.00     |
| ^ FIRESMART  | 5,000.00    | 0.00         | 0.00         | 0.00         |
| ^ LEGAL REVIEW FIRE MATTERS  | 0.00        | 0.00         | 0.00         | 0.00         |
| ^ STATUS CHANGE (SV VS. V)   | 10,000.00   | 628.00       | 0.00         | 0.00         |
| ^ TECHNOLOGY PREVENTION\RISK   | 0.00        | 0.00         | 0.00         | 0.00         |
| ^ ASSET MGMT PLAN  | 0.00        | 576.92       | 1,000.00     | 0.00         |
| ^ PRIVACY MGMT PROGRAM TEMPL   | 0.00        | 0.00         | 500.00       | 0.00         |
| ^ JOINT USE PLANNING AGREEMEN  | 0.00        | 0.00         | 0.00         | 0.00         |
| TOTAL  | 208,624.00  | 57,400.55    | 42,500.00    | 1,575.00     |
| YEAR-END AUDIT ACCOUNTS  |             |              |              |              |
| ANNUAL AMORTIZATION  | 0.00        | 0.00         | 0.00         | 0.00         |
| GAIN\LOSS ON SALE OF TCA   | 0.00        | 0.00         | 0.00         | 0.00         |
| TOTAL  | 0.00        | 0.00         | 0.00         | 0.00         |
| CAPITAL PROJECTS   |             |              |              |              |
| (HAVE \$134,793 FOR 2025)  |             |              |              |              |
| (TAKEN FROM 5-YR CAPITAL PLAN)   |             |              |              |              |
| 2025 PROJECT-DRAINAGE SPRUCE   | 6,000.00    | 0.00         | 0.00         | 0.00         |
| 2025 PROJECT-LANDSCAPE UPGR  | 7,000.00    | 0.00         | 0.00         | 0.00         |
| 2025 PROJECT-WALK TRAIL UPGR   | 10,000.00   | 0.00         | 0.00         | 0.00         |
| 2025 PROJECT-BATHROOM SHOP   | 10,000.00   | 9,650.00     | 0.00         | 0.00         |
| *2025 PROJECT-WILLOW MR  | 19,000.00   | 31,677.10    | 0.00         | 0.00         |
| *2025 PROJECT-PLYGRD UPGRADE   | 6,000.00    | 5,466.41     | 0.00         | 0.00         |
| 2025 PROJECT-SP BUMP(184-25)   | 0.00        | 13,098.65    | 0.00         | 0.00         |
| 2025 PROJECT-SEA-CAN(141-25)   | 0.00        | 4,779.00     | 0.00         | 0.00         |
| (HAVE \$176,316 GRANT FUNDING)   |             |              |              |              |
| 2026 PROJECT -SPRUCE CRES  | 0.00        | 0.00         | 50,000.00    | 0.00         |
| 2026 PROJECT -CONIFER ROAD   | 0.00        | 0.00         | 12,000.00    | 0.00         |
| 2026 PROJECT -LANDSCAPE UPGR   | 0.00        | 0.00         | 7,000.00     | 0.00         |
| 2026 PROJECT -WALKING TR UPG   | 0.00        | 0.00         | 10,000.00    | 0.00         |
| 2026 PROJECT -SHELTER UPGRAD   | 0.00        | 0.00         | 5,000.00     | 0.00         |
| 2026 PROJECT -SHELTER CONCRE   | 0.00        | 0.00         | 10,000.00    | 0.00         |
| 2026 PROJECT -POPL-CONIF MR  | 0.00        | 0.00         | 40,000.00    | 0.00         |
| 2026 PROJECT -OUTHUSE  | 0.00        | 0.00         | 8,000.00     | 0.00         |
| 2026 PROJECT -QUONSET DRWAY  | 0.00        | 0.00         | 1,500.00     | 0.00         |
| 2026 PROJECT -DIESEL TANK  | 0.00        | 0.00         | 6,221.00     | 0.00         |
| TOTAL  | 58,000.00   | 64,671.16    | 149,721.00   | 0.00         |
| Description  | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET | 2026 ACTUALS |

Analysis: EXPENSES -

SILVER SANDS

000 00,00

| Description    | 2025 BUDGET | 2025 ACTUALS | DRAFT BUDGET          | 2026 ACTUALS |
|----------------|-------------|--------------|-----------------------|--------------|
| TOTAL EXPENSES | 793,235.00  | 640,902.48   | <del>744,151.00</del> | 84,820.00    |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



| Income Function  | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance       | % of function |         |
|--|---------------------|-------------------------|----------------|---------------|---------|
| <b>Taxation Income</b>   |                     |                         |                |               |         |
| Municipal Tax  | 312,442             | -                       | 312,442        | #DIV/0!       |         |
| School Foundation Tax  | 195,913             | -                       | 195,913        | #DIV/0!       |         |
| Minimum Tax (\$1,109 - 2024)(\$1,172 - 2025)   | 139,404             | -                       | 139,404        | #DIV/0!       |         |
| Senior Foundation Tax  | 17,212              | -                       | 17,212         | #DIV/0!       |         |
| Designated Industrial Tax  | 28                  | -                       | 28             | #DIV/0!       |         |
| <b>Sub-Total Taxation</b>  | <b>664,999</b>      | <b>-</b>                | <b>664,999</b> | <b>0%</b>     |         |
| <b>Grant &amp; Reserve Funding Income</b>  |                     |                         |                |               |         |
| Operating Grant - LGFF Operating   | 17,122              | -                       | 17,122         | 0%            |         |
| Operating Grant - Canada Day (apply annually)  | 600                 | -                       | 600            | 0%            |         |
| Operating Grant - FIRESMART/FRIAA  |                     | 500                     | -              | 500           | #DIV/0! |
| Operating Grant - Canada Summer Jobs (apply annually)  |                     | -                       | -              | #DIV/0!       |         |
| Capital Grant - MSI-C / LGFF   |                     | -                       | -              | #DIV/0!       |         |
| Capital Grant - CCBF   |                     | -                       | -              | #DIV/0!       |         |
| Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)                 | 18,500              | -                       | 18,500         | 0%            |         |
| Special Projects Funding- Flowering Rush (from reserves or from grant \$ in deferred revenue or from Grant Deposits) | 164,471             | -                       | 164,471        | 0%            |         |
| Capital Projects Funding (from reserves or from grant \$ in deferred revenue)  | 58,000              | -                       | 58,000         | 0%            |         |
| Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repayment)                | 16,092              | -                       | 16,092         | 0%            |         |
| <b>Sub-Total Grant &amp; Reserve Funding</b>   | <b>274,785</b>      | <b>500</b>              | <b>274,285</b> | <b>0%</b>     |         |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|   | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance         | % of function |
|---|---------------------|-------------------------|------------------|---------------|
| <b>Other Income</b>                                       |                     |                         |                  |               |
| Other Income (Lease for 7 RV Lots)(Fire Reimburse Onoway) | 1,400               | -                       | 1,400            | 0%            |
| Penalties on Taxes  | 7,500               | 7,008                   | 492              | 93%           |
| Bank Income   | 12,000              | 1,675                   | 10,325           | 14%           |
| <b>Sub-Total Other Income</b>                             | <b>20,900</b>       | <b>8,683</b>            | <b>12,217.00</b> | <b>42%</b>    |
| <b>Admin Income</b>                                       |                     |                         |                  |               |
| Admin - Sales of Good and Services                        | 500                 | -                       | 500              | 0%            |
| Admin - Tax Certificates                                  | 700                 | 50                      | 650              | 7%            |
| Admin - NSF Fees  | -                   | -                       | -                | #DIV/0!       |
| Admin - Reserve Transfer                                  | -                   | -                       | -                | #DIV/0!       |
| Admin - Reserve Transfer (Elections)                      | 5,000               | -                       | 5,000            | 0%            |
| <b>Sub-Total Admin Income</b>                             | <b>6,200</b>        | <b>50</b>               | <b>6,150</b>     | <b>1%</b>     |
| <b>Bylaw/Emergency Services Income</b>                    |                     |                         |                  |               |
| Bylaw/Emergency Services - Fines                          | -                   | -                       | 0                | #DIV/0!       |
| Bylaw/Emergency Services - Fire Incident Recovery         | -                   | -                       | 0                | #DIV/0!       |
| Transfer from Reserves - Provincial Policing              | 4,803               | -                       | 4,803            | #DIV/0!       |
| <b>Sub-Total Bylaw/Emergency Services</b>                 | <b>4,803</b>        | <b>-</b>                | <b>4,803</b>     | <b>0%</b>     |
| <b>Utilities Income</b>                                   |                     |                         |                  |               |
| Utilities - Fortis Franchise Fees                         | 5,500               | 1,139                   | 4,361            | 21%           |
| <b>Sub-Total Utilities Income</b>                         | <b>5,500</b>        | <b>1,139</b>            | <b>4,361</b>     | <b>21%</b>    |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|  | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance      | % of function  |
|--|---------------------|-------------------------|---------------|----------------|
| <b>Public Works Income</b>                           |                     |                         |               |                |
| Public Works/Roads - Services Billed Out             |                     | -                       | 0             | #DIV/0!        |
| Public Works/Roads - Sales of TCA                    |                     | -                       | 0             | #DIV/0!        |
| Public Works/Roads - Transfer from Reserves          |                     | -                       | 0             | #DIV/0!        |
| Public Works Banked Time - Transfer from Reserves    | 3,200               | -                       | 3,200         | 0%             |
| Public Works - Recycling Offset - Circular Materials | 9,000               | -                       | 9,000         | 0%             |
|  |                     |                         |               |                |
| <b>Sub-Total Public Works Income</b>                 | <b>12,200</b>       | <b>-</b>                | <b>12,200</b> | <b>0%</b>      |
| <b>Sewer/Water/Drainage Income</b>                   |                     |                         |               |                |
| Sewer/Water/Drainage - Transfer from Reserves        | -                   | -                       | -             | #DIV/0!        |
|  |                     |                         |               |                |
| <b>Sub-Total Sewer/Water/Drainage</b>                | <b>-</b>            | <b>-</b>                | <b>0</b>      | <b>#DIV/0!</b> |
| <b>Planning &amp; Development Income</b>             |                     |                         |               |                |
| Planning & Development - Safety Codes Permit Fees    | 2,000               | 317                     | 1,683         | 16%            |
| Planning & Development - Development Permit Fees     | 2,000               | 600                     | 1,400         | 30%            |
| Planning & Development - SDAB Appeal Fees            |                     |                         | 0             | #DIV/0!        |
| Planning & Development - Transfer from Reserves      |                     |                         | 0             | #DIV/0!        |
|  |                     |                         |               |                |
| <b>Sub-Total Planning &amp; Development</b>          | <b>4,000</b>        | <b>917</b>              | <b>3,083</b>  | <b>23%</b>     |
| <b>Parks &amp; Recreation Income</b>                 |                     |                         |               |                |
| Parks & Recreation - Grant FCSS                      | 5,501               | 1,376                   | 4,125         | 25%            |
| Parks & Recreation - Weed Harvesting (LIAMS)         | 7,500               | -                       | 7,500         | 0%             |
| Parks & Recreation - Transfer from Reserve           |                     | -                       |               |                |
|  |                     |                         |               |                |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|  | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance   | % of function |
|--|---------------------|-------------------------|------------|---------------|
| <b>Sub-Total Parks &amp; Recreation</b>                | 13,001              | 1,376                   | 11,625     | 11%           |
| <b>Requisitions Collected by Municipality (offset)</b> |                     | -                       |            |               |
| Requisitions - Senior Foundation                       | - 17,212            | -                       | -17,212    | 0%            |
| Requisitions - Over\Under Utilized Levy                |                     | -                       | 0          |               |
| Requisitions - School Foundation                       | - 195,913           | -                       | -195,913   | 0%            |
| Requisitions - Over\Under Utilized Levy                |                     | -                       | 0          |               |
| Requisitions - Designated Industrial                   | - 28                | -                       | -28        | 0%            |
| Requisitions - Over\Under Utilized Levy                |                     |                         |            |               |
| <b>Sub-Total Requisitions</b>                          | - 213,153           | -                       | -213,153   | 0%            |
| <b>Net Revenue for Municipal Purposes</b>              | \$ 793,235          | \$ 12,665               | \$ 780,570 | 2%            |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



| Expense Function               | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance      | % of function |
|--------------------------------|---------------------|-------------------------|---------------|---------------|
| <b>Council</b>                 |                     | -                       |               |               |
| Council Meeting Fees           | 17,000              | 125                     | 16,875        | 1%            |
| Council Deductions             | -                   | -                       | 0             | #DIV/0!       |
| Council Monthly                | 5,400               | 150                     | 5,250         | 3%            |
| Council Travel \ Subsistence   | 6,000               | -                       | 6,000         | 0%            |
| Council SVLSACE                | 1,750               | -                       | 1,750         | 0%            |
| Council Development            | 5,000               | -                       | 5,000         | 0%            |
| Council Integrity Commissioner | 833                 | -                       | 833           | 0%            |
| <b>Sub Total Council</b>       | <b>35,983</b>       | <b>275</b>              | <b>35,708</b> | <b>1%</b>     |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|                                      | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance       | % of function |
|--------------------------------------|---------------------|-------------------------|----------------|---------------|
| <b>Administration</b>                |                     |                         |                |               |
| Administration Contract              | 82,115              | 13,685                  | 68,430         | 17%           |
| MAP Review                           | -                   | 170                     | -170           | #DIV/0!       |
| Employee Benefits                    | 8,000               | 1,333                   | 6,667          | 17%           |
| W.C.B.                               | 3,900               | -                       | 3,900          | 0%            |
| Travel & Subsistence                 | 3,200               | 324                     | 2,876          | 10%           |
| Conventions/Training                 | 1,000               | -                       | 1,000          | 0%            |
| Postage \ Phone \ Storage            | 5,600               | 757                     | 4,843          | 14%           |
| Memberships                          | 2,500               | 2,284                   | 216            | 91%           |
| Stationery & Printing                | 3,000               | 208                     | 2,792          | 7%            |
| Advertising                          | 500                 | -                       | 500            | 0%            |
| Auditor                              | 4,900               | -                       | 4,900          | 0%            |
| Assessment                           | 7,940               | 2,217                   | 5,723          | 28%           |
| Assessment LARB \ CARB               | 1,000               | -                       | 1,000          | 0%            |
| Legal                                | 5,000               | -                       | 5,000          | 0%            |
| Insurance                            | 10,000              | 8,510                   | 1,490          | 85%           |
| Computer Support \ Website           | 2,500               | -                       | 2,500          | 0%            |
| Meeting Room Fees - Fallis Hall Rent | 1,200               | -                       | 1,200          | 0%            |
| General Appreciation                 | 500                 | -                       | 500            | 0%            |
| Tax Rebates & Discounts              | -                   | -                       | 0              | #DIV/0!       |
| Bank Charges \ Penalties             | 250                 | 27                      | 223            | 11%           |
| Land Title Charges                   | 50                  | -                       | 50             | 0%            |
| Donation To Other Agency (STARS)     | 300                 | -                       | 300            | 0%            |
|                                      |                     |                         |                |               |
| <b>Sub-Total Administration</b>      | <b>143,455</b>      | <b>29,515</b>           | <b>113,940</b> | <b>21%</b>    |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|                           | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance        | % of function |
|---------------------------|---------------------|-------------------------|-----------------|---------------|
| <b>Election</b>           |                     |                         |                 |               |
| Salaries & Wages          | 4,000               | -                       | 4,000           | 0%            |
| Advertising               | 500                 | -                       | 500             | 0%            |
| Goods & Supplies          | 500                 | -                       | 500             | 0%            |
| Census Costs              |                     | -                       | -               | #DIV/0!       |
| <b>Sub-Total Election</b> | <b>5,000</b>        | -                       | <b>\$ 5,000</b> | <b>0%</b>     |
| <b>Medical</b>            |                     |                         |                 |               |
| Medical Clinic (LSA)      | -                   | -                       | 0               |               |
| <b>Sub-Total Medical</b>  | -                   | -                       | 0               | 0%            |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|   | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance       | % of function |
|---|---------------------|-------------------------|----------------|---------------|
| <b>Public Works</b>   |                     |                         |                |               |
| Salaries \ Wages (Supervisor)   | 75,000              | 12,762                  | 62,238         | 17%           |
| Salaries \ Wages (Banked)   | 3,200               | -                       | 3,200          | 0%            |
| Salaries \ Wages (Summer Staff)(2024 Budgeted amount included in Supervisor Budget) | 20,000              | -                       | 20,000         | 0%            |
| Payroll Deductions  | 7,400               | 1,032                   | 6,368          | 14%           |
| Payroll Vacation Accruals   | 3,200               | 500                     | 2,700          | 16%           |
| Payroll Employee Benefits   | 8,000               | 1,414                   | 6,586          | 18%           |
| Phone Reimburse (PWM)   | 1,200               | 200                     | 1,000          | 17%           |
| Shop Phone (Telus)  | 1,600               | 122                     | 1,478          | 8%            |
| Public Works Consultant   | -                   | -                       | 0              | #DIV/0!       |
| Shop Security   | 550                 | -                       | 550            | 0%            |
| Snow Removal \ Grading  | 1,000               | -                       | 1,000          | 0%            |
| Gravel & Rehabilitation   | 8,000               | 2,480                   | 5,520          | 31%           |
| General Services  | 1,000               | -                       | 1,000          | 0%            |
| Signs   | 1,000               | -                       | 1,000          | 0%            |
| Parts, Supplies, Fuel, Equip Repair   | 17,000              | 3,278                   | 13,722         | 19%           |
| Shop Improvements   | 1,000               | -                       | 1,000          | 0%            |
| Electrical  | 22,000              | 1,888                   | 20,112         | 9%            |
| Natural Gas   | 2,500               | 263                     | 2,237          | 11%           |
| <b>Sub-Total Public Works</b>   | <b>173,650</b>      | <b>23,939</b>           | <b>149,711</b> | <b>14%</b>    |
| <b>Storm Water / Drainage</b>   |                     |                         |                |               |
| General Supply - Culverts   | 500                 | -                       | 500            | 0%            |
| Storm Water Drainage Study  | -                   | -                       | 0              | #DIV/0!       |
| <b>Sub-Total Storm Water/Dainage</b>  | <b>500</b>          | <b>-</b>                | <b>500</b>     | <b>0%</b>     |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|   | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance      | % of function  |
|---|---------------------|-------------------------|---------------|----------------|
| <b>Lagoon / Sewer</b>                   |                     |                         |               |                |
| Lagoon/Sewer Capital                    | -                   | -                       | 0             | #DIV/0!        |
| Lagoon/Sewer Operating                  | -                   | -                       | 0             | #DIV/0!        |
| <b>Sub-Total Lagoon / Sewer</b>         | <b>-</b>            | <b>-</b>                | <b>-</b>      | <b>#DIV/0!</b> |
| <b>Waste Collection</b>                 |                     |                         |               |                |
| Waste                                   | 25,000              | 2,117                   | 22,883        | 8%             |
| Recycle                                 | 7,000               | 1,904                   | 5,096         | 27%            |
| Large Bin Clean Up                      | 3,500               | -                       | 3,500         | 0%             |
| Waste Commission (Hwy 43)               | 6,000               | 310                     | 5,690         | 5%             |
| <b>Sub-Total Waste Collection</b>       | <b>41,500</b>       | <b>4,331</b>            | <b>37,169</b> | <b>10%</b>     |
| <b>Municipal Planning</b>               |                     |                         |               |                |
| Development Officer                     | 3,600               | 300                     | 3,300         | 8%             |
| Development Permit Fees                 | 2,000               | 600                     | 1,400         | 30%            |
| Development Enforcement                 | 2,000               | 233                     | 1,767         | 12%            |
| Planning (GC)                           | 500                 | -                       | 500           | 0%             |
| General Planning Services (General MPS) | 1,000               | -                       | 1,000         | 0%             |
| Safety Codes Administration             | 2,493               | -                       | 2,493         | 0%             |
| SDAB (Milestone Municipal Services)     | 300                 | 300                     | 0             | 100%           |
| <b>Sub-Total Municipal Planning</b>     | <b>11,893</b>       | <b>1,433</b>            | <b>10,460</b> | <b>12%</b>     |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|   | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance      | % of function |
|---|---------------------|-------------------------|---------------|---------------|
| <b>Recreation &amp; Parks</b>   |                     |                         |               |               |
| Playground Maintenance  | 1,400               | -                       | 1,400         | 0%            |
| Boat Launch   | 1,000               | -                       | 1,000         | 0%            |
| Tree Removal / Reserves   | 2,000               | -                       | 2,000         | 0%            |
| Weed Inspection / Spraying  | 1,000               | -                       | 1,000         | 0%            |
| Weed Harvesting LIAMS   | 7,500               | -                       | 7,500         | 0%            |
| Library - YRL   | 1,017               | -                       | 1,017         | 0%            |
| Library - Local (Darwell)   | 1,000               | -                       | 1,000         | 0%            |
| Recreation (LSA)  | 500                 | -                       | 500           | 0%            |
| East End Bus  | 375                 | -                       | 375           | 0%            |
| FCSS (\$5,593)(\$987 admin)   | 6,580               | -                       | 6,580         | 0%            |
| Canada Day Celebration  | 600                 | -                       | 600           | 0%            |
|   |                     |                         |               |               |
| <b>Sub-Total Reception &amp; Parks</b>  | <b>22,972</b>       | <b>-</b>                | <b>22,972</b> | <b>0%</b>     |
| <b>Emergency Services</b>   |                     |                         |               |               |
| Fire Suppression  | 42,000              | 6,967                   | 35,033        | 17%           |
| Fire Incident Recovery  | -                   | -                       | 0             | #DIV/0!       |
| Fire Volunteer Recruitment  | -                   | -                       | 0             | #DIV/0!       |
| Disaster Services/Emergency   | 4,500               | -                       | 4,500         | 0%            |
| Directors of Emergency Management   | 5,000               | -                       | 5,000         | 0%            |
| CPO Lac Ste. Anne Couty   |                     | -                       | 0             | #DIV/0!       |
| CPO/Bylaw/Enhanced RCMP   | 10,000              | -                       | 10,000        | 0%            |
| Provincial Policing (collect or fund balance under reserve account or from reserve account) | 15,095              | -                       | 15,095        | 0%            |
|   |                     |                         |               |               |
| <b>Sub-Total Emergency Services</b>   | <b>76,595</b>       | <b>6,967</b>            | <b>69,628</b> | <b>9%</b>     |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|   | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance      | % of function |
|---|---------------------|-------------------------|---------------|---------------|
| <b>Planned Reserve Contributions</b>          |                     |                         |               |               |
| Provincial Policing                           | -                   | -                       | 0             | 0%            |
| Sustainability Reserve                        | 10,037              | -                       | 10,037        | 0%            |
| Tree Removal Reserve                          | 844                 | -                       | 844           | 0%            |
| Snow Removal Reserve                          | 563                 | -                       | 563           | 0%            |
| Legal Reserve                                 | 563                 | -                       | 563           | 0%            |
| Election Reserve                              | 1,406               | -                       | 1,406         | 0%            |
| SDAB/ARB Appeals                              | 1,125               | -                       | 1,125         | 0%            |
| MAP Review Reserve                            | 525                 | -                       | 525           | 0%            |
| Lagoon Reserve                                | -                   | -                       | 0             |               |
| Operating Reserve                             | -                   | -                       | 0             |               |
| Roads Reserve                                 | -                   | -                       | 0             |               |
| <b>Sub-Total Planned Reserve Contribution</b> | <b>15,063</b>       | <b>-</b>                | <b>15,063</b> | <b>0%</b>     |
| <b>Year-End Audit Accounts</b>                |                     |                         |               |               |
| Annual Amortization                           |                     | -                       | -             |               |
| Gain/Loss On Sale Of TCA                      |                     | -                       | -             |               |
| <b>Sub-Total Year-End Audit Accounts</b>      | <b>-</b>            | <b>-</b>                | <b>-</b>      |               |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|  | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance       | % of function |
|--|---------------------|-------------------------|----------------|---------------|
| <b>Special Projects</b>  |                     |                         |                |               |
| 2025 Flowering Rush ACP Grant (Silver Sands is Managing Partner)(2025/2026/2027)                                   | 165,471             | -                       | 165,471        | 0%            |
| 2024 Flowering Rush Municipal Contributions (incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC) | -                   | -                       | 0              | #DIV/0!       |
| LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,092)              | 24,653              | -                       | 24,653         | 0%            |
| Entrance Signs   | 2,000               | -                       | 2,000          | 0%            |
| Septic Site Inspections  | -                   | -                       | 0              | #DIV/0!       |
| Assessment Bylaw Review  | 1,500               | -                       | 1,500          | 0%            |
| Firesmart  | 5,000               | -                       | 5,000          | 0%            |
| Legal Review Fire Matters  | -                   | -                       | 0              | #DIV/0!       |
| Status Change Summer Village vs. Village   | 10,000              | -                       | 10,000         | 0%            |
| Technology Prevention/Risk   | -                   | -                       | 0              | #DIV/0!       |
| Asset Management Plan (2026 - South View Lead)   | -                   | -                       | 0              | #DIV/0!       |
| Privacy Management Program Template (2026 - Nakamun Park Lead)   | -                   | -                       | 0              | #DIV/0!       |
| <b>Sub-Total Special Project</b>   | <b>208,624</b>      | <b>-</b>                | <b>208,624</b> | <b>0%</b>     |

# S.V. OF SILVER SANDS - MONTHLY FINANCIAL REPORT



|  | 2026 INTERIM BUDGET | 2026 Actuals (February) | Variance          | % of function |
|--|---------------------|-------------------------|-------------------|---------------|
| <b>Capital Projects</b>  |                     |                         |                   |               |
| <b>2025 Projects transferred from 5-year Capital Plan (Have \$134,793 in capital grant funds for 2025)</b>   |                     |                         |                   |               |
| 2025 Project - spruce crescent drainage  | 6,000               | -                       | 6,000             | 0%            |
| 2025 Project - landscaping upgrades  | 7,000               | -                       | 7,000             | 0%            |
| 2025 Project - walking trail upgrades  | 10,000              | -                       | 10,000            | 0%            |
| 2025 Project - bathroom in quonset   | 10,000              | -                       | 10,000            | 0%            |
| 2025 Project - playground upgrades (LGFF same application as Willow)   | 6,000               | -                       | 6,000             | 0%            |
| 2025 Project - Surveying all rear property lines where they meet reserve land for installing Municipal Reserve Land Identification signs (LGFF same application as Willow) | 19,000              | -                       | 19,000            | 0%            |
| 2025 Project Proposed from meeting - Firesmart the reserves (take from above projects)   |                     | -                       | -                 | #DIV/0!       |
| 2025 Project Speed Bumps (LGFF) (Motion 184-25)  |                     | -                       | -                 | #DIV/0!       |
| 2025 Project Sea-Can/Fuel Tank (LGFF) (Motion 225-25)  |                     | -                       | -                 | #DIV/0!       |
| <b>Sub-Total Capital Projects</b>  | <b>58,000</b>       | <b>-</b>                | <b>58,000</b>     | <b>0%</b>     |
| <b>TOTAL</b>   | <b>\$ 793,235</b>   | <b>\$ 66,460</b>        | <b>\$ 726,775</b> | <b>8%</b>     |

Income Less Expenses - Surplus / (Defecit) \$ - -\$ 53,795

[REDACTED] 03566  
 SUMMER VILLAGE OF SILVER SANDS  
 PO BOX 8  
 ALBERTA BEACH AB T0E 0A0

### Your ATB Financial Branch

08989 Onoway Branch  
 4910 50 St  
 Onoway AB  
 T0E 1V0

If you have any questions, contact us at  
 1 800 332-8383 or visit us at  
[www.atb.com](http://www.atb.com)

## A summary of your accounts on Feb 28, 2026

| Deposits                                     | Value on Feb 28, 2026 |
|--|-----------------------|
|  | CAD                   |
| Business Public Sector Savings<br>[REDACTED] | 0.00                  |
| <i>No account activity</i>                   |                       |
| Business Public Sector<br>Account [REDACTED] | 381,368.52 ✓          |
| Business Public Sector Savings<br>[REDACTED] | 97,747.04 ✓           |
| <b>Total Deposits</b>                        | <b>\$479,115.56</b>   |

| Loans                                  | Value on Feb 28, 2026 |
|--|-----------------------|
|  | CAD                   |
| Municipal Revolving Loan<br>[REDACTED] | 0.00                  |
| <i>Credit limit \$150,000.00</i>       |                       |
| <b>Total Loans</b>                     | <b>\$0.00</b>         |

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

**Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.**

# Summer Village of Silver Sands

Report to Council

**Meeting:** March 24, 2026 - Regular Council Meeting

**Originated By:** Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

**Development Permits: 26DP04-31**

Plan 223 MC, Block 2, Lot 13A – 13 Ash Avenue  
Renovation of an Existing Detached Dwelling and Construction of a Two Storey Addition to the Dwelling (66.9 sq. m.) and two decks.

**26DP05-31**

Plan 6108 RS, Block 8, Lot 9 – 9 Bay Drive  
Operation of a Tourist Home (Four Bedrooms).

**Enforcement: 26STOP01-31**

Plan 2941 MC, Block 1, Lot 1 – 15 Cedar Avenue  
Development without Development Permit - Operation of a Tourist Home.  
March 2, 2026 – Order received by landowner; no response at March 17, 2026.

**Letters of Compliance: None**

**Bylaws: None**

Regards,

Tony Sonnleitner, Development Officer

## **Public Works Report**

**SVSS Council Meeting March 24, 2026**

### **Update from February 27, 2026**

1. They are hoping to install the hydrometric gauge this month.

### **New Item**

1. Had a big windstorm, we had no trees down on lines. Minimal trees down compared to prior storms, and no damages or emergency removals required.
2. Alarm system upgrades to sensors seem to be effective, as there were no false alarms during the windstorm, which previously have been non-stop.

February 11, 2026

Village of Alberta Beach  
Box 278  
Alberta Beach, Alberta T0E 0A0

Dear Mayor Elwood and Council,

RE: Response to Request for Mutual Aid Agreement – Regional Emergency Services Collaboration

---

Thank you for your letter dated January 22, 2026, regarding the Village of Alberta Beach's request for Parkland County to consider entering into a Mutual Aid Agreement (MAA) to support emergency fire and rescue response across several neighbouring communities.

We appreciate the detailed context you provided regarding the regional structure of the Alberta Beach Fire Department and the communities served, including the Summer Villages of Castle Island, Silver Sands, South View, and Val Quentin.

We recognize the provincial direction encouraging intermunicipal collaboration in support of public safety and emergency response. Parkland County fully supports the principle that communities benefit when they work together to address shared challenges.

After careful review of your request, Parkland County must reiterate that our current operational priorities require us to focus on maintaining robust emergency response capacity within our jurisdiction. While we understand your request is positioned as a discretionary, second-line or last-line mutual aid mechanism—not as a primary or automatic response obligation—our present resource demands limit our ability to extend emergency response commitments beyond Parkland County's borders.

We wish the Village of Alberta Beach every success as you continue efforts to strengthen regional emergency services.

Sincerely,



Rod Shaigec  
Mayor, Parkland County

COPY: Parkland County Council  
Summer Village of South View  
Summer Village of Val Quentin

Laura Swain, Chief Administrative Officer  
Summer Village of Castle Island  
Summer Village of Silver Sands



# Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313

February 20, 2026

Westlock County  
10336 – 106 Street  
Westlock, AB  
T7P 2G1

Attention: Tony Kulbisky, Chief Administrative Officer

Dear Tony:

**Re: Mutual Assistance Agreement: Emergency Services**

On behalf of the Village of Alberta Beach, I would like to thank Westlock County for approving the mutual aid agreement for fire and emergency services between Alberta Beach and Westlock County. I have enclosed one fully endorsed copy of the agreement for your records. Please do not hesitate to contact me if you require any further information.

Once again, thank you.

Sincerely,

*Kathy Skwarchuk*  
Kathy Skwarchuk,  
C.A.O.

Encl.



January 23, 2026

Alberta Beach  
Box 278  
Alberta Beach, AB T0E 0A0

Attention: Kathy Skwarchuk, Chief Administrative Officer

Dear CAO Skwarchuk:

**Re: Mutual Assistance Agreement: Emergency Services between Westlock County and Village of Alberta Beach**

Please find enclosed two (2) copies of the Mutual Assistance Agreement: Emergency Services between Westlock County and Village of Alberta Beach, which CAO Kulbisky has signed.

Could you kindly sign the Agreements and return one (1) signed copy of the Agreement to our office.

If you require any further information, please feel free to email or call me at 780-307-0527.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa", with a long horizontal flourish extending to the right.

Lisa Schovanek  
[ea@westlockcounty.com](mailto:ea@westlockcounty.com)  
Municipal Clerk  
/lms  
Encls.

**MUTUAL ASSISTANCE AGREEMENT: EMERGENCY SERVICES**

**THIS AGREEMENT** made this 13<sup>th</sup> day of MAY, 2025.

**BETWEEN:**

**WESTLOCK COUNTY**  
(hereinafter referred to as "the County")

**OF THE FIRST PART**

AND

**VILLAGE OF ALBERTA BEACH**  
(hereinafter referred to as "Alberta Beach")

**OF THE SECOND PART**

WHEREAS the County and Alberta Beach are jurisdictions within the greater general area north-west of the City of Edmonton;

AND WHEREAS the County and Alberta Beach provide fire protection services within their respective municipal boundaries;

AND WHEREAS it is desirable that at various times, the Fire Department of one Party assists the Fire Department of the other Party;

AND WHEREAS the Parties wish to enter into an Agreement to formalize their rights and obligations for the supply of such fire protection services;

**NOW THEREFORE, THIS AGREEMENT WITNESSETH THAT** in consideration of the premises, covenants, and agreements herein contained, the Parties covenant and agree as follows:

**ARTICLE 1 – DEFINITIONS**

1. For the purpose of this Agreement:
  - a. **"Assistance"** means the provision of emergency response assistance, including firefighting and fire protection services, to the standard of service normally provided within the Parties' respective municipal boundaries, available to the Requesting Party from the Supplying Party in accordance with this Agreement;
  - b. **"Authorized Representative"** means any one of the following:
    - i. Chief Administrative Officer;
    - ii. Director of Emergency Management;

- iii. Fire Chief, or their respective designates as listed and updated from time to time in Schedule "B" attached hereto;
- c. **"Claim"** means any and all manner of actions, causes of action, suits, debts, dues, sums of money, general damages, special damages, interests, costs, fees (including legal fees on a solicitor-and-his-own-client full indemnity basis), claims, and demands of every nature and kind at law or in equity or under any statute which any Party has, had, or shall have directly or indirectly;
- d. **"Equipment"** means any emergency response firefighting vehicles, equipment, apparatus, and tools used to provide Assistance; and
- e. **"Force Majeure"** means any cause not within the reasonable control of the Supplying Party, including, without limitation, the inability to assemble sufficient personnel to adequately respond to a request for Assistance, interruption of telecommunications, gas, electric or other utility services, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authorities, civil disturbances, and explosions.

## **ARTICLE 2 – TERM OF AGREEMENT**

- 2. This Agreement shall remain in full force and effect from the date first written above (the "Effective Date") until terminated by either Party. The Party wishing to terminate this Agreement shall provide the other Party with 90 days' notice in writing of its intention to terminate this Agreement.

## **ARTICLE 3 – REQUESTS FOR ASSISTANCE**

- 3. From the Effective Date, any Party hereto (herein called the "Requesting Party") may request the other Party (herein called the "Supplying Party") to provide Assistance to the Requesting Party.
- 4. Each Party shall be responsible for receiving calls from the public within their respective municipal boundaries.
- 5. Requests for Assistance shall be made by an Authorized Representative of the Requesting Party and directed to an Authorized Representative of the Supplying Party, as set out in Schedule "B" attached hereto.
- 6. The Supplying Party shall confirm the request with an Authorized Representative of the Requesting Party before providing Assistance.
- 7. Assistance may be requested in situations in which the Requesting Party is in attendance, or in situations where the Requesting Party is unable to respond.
- 8. The Requesting Party shall not request, nor need the Supplying Party provide, Assistance for vehicle, grass, or brush fires unless such Assistance is required to preserve life or property and to protect persons and property from injury or destruction by such fires.
- 9. The Supplying Party shall have the right to refuse to provide Assistance to the Requesting Party if the Supplying Party's personnel or Equipment are not available due to providing fire protection services at another location, or if the Supplying Party is unable to mount a safe response due to a shortage of personnel or Equipment, dangerous road conditions, or weather conditions. The Supplying Party shall not be liable to the Requesting Party or any other party

for any such refusal to provide Assistance. The Requesting Party shall have no Claim for damages or compensation against the Supplying Party arising out of the refusal to render Assistance.

10. If the Supplying Party's Assistance is delayed or prevented, the Supplying Party shall, as soon as reasonably possible, notify an Authorized Representative of the Requesting Party of the nature, extent, and cause for such delay or inability to provide Assistance.
11. The Supplying Party may, even after commencing Assistance, withdraw Assistance where it is necessary or desirable for the Supplying Party's personnel or Equipment to provide emergency services at another location. The Requesting Party shall have no Claim for damages, compensation, or indemnity arising out of the withdrawal of Assistance.
12. The level of service to be provided by the Supplying Party in providing Assistance to the Requesting Party shall be the same level of service within its own municipal or First Nation Boundaries. Requirements include:
  - a. Reporting N.F.P.A. 1244 reports;
  - b. Field reports for all call-outs.

Having said this, the requesting party has the right to request only the resources they deem necessary for the emergency. No additional resources shall be charged for by the supplying party unless approved by the requesting party at the time of dispatch.

13. When providing Assistance, the Supplying Party's personnel shall remain under the immediate control and direction of the Supplying Party's Fire Chief or designate. Commands and requests of the Requesting Party's Fire Chief or designate shall be communicated to the Supplying Party's Fire Chief or designate.

#### **ARTICLE 4 – LIABILITY AND INDEMNITY**

14. The Supplying Party shall not be liable to the Requesting Party for any failure or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement if such failure or delay arises from Force Majeure. When the Supplying Party is prevented from carrying out its obligation hereunder due to Force Majeure, the Supplying Party shall, as soon as possible, notify the Requesting Party of the occurrence of such Force Majeure and shall be excused from the performance of such obligations for the period of time directly attributable to the effect of the Force Majeure.
15. The Requesting Party does hereby remise, release, and forever discharge the Supplying Party, its officials, councillors, employees, servants, agents, insurers, successors, and assigns from all Claims which the Requesting Party may have against the Supplying Party arising out of the provision of Assistance, except where such Claims result from the negligence or willful misconduct of the Supplying Party, its officials, councillors, employees, servants, agents, insurers, successors, or assigns.
16. The Requesting Party shall indemnify and save harmless the Supplying Party from any and all Claims brought by any party which is not a Party to this Agreement, arising out of or in any way related to the Supplying Party providing Assistance and the proper discharge of the obligations of the Supplying Party, except where such Claims result from the negligence or willful misconduct of the Supplying Party, its officials, councillors, employees, servants, agents, insurers, successors, or assigns.

## ARTICLE 5 – COMPENSATION AND COSTS

17. Where a request for Assistance is received or confirmed by the Requesting Party's Authorized Representative and the Supplying Party provides Assistance, the Requesting Party shall compensate the Supplying Party for all applicable labor, Equipment, and other materials deemed reasonable as per the most applicable Government of Alberta rate sheets LESS 25%. See Schedule "C." Efforts shall be made for the requesting party to satisfy all debts within 30 days of invoicing, but in no case longer than 60 days of receipt of invoice. In the case of a payment or invoicing dispute both parties agree to binding arbitration as per the *Alberta Arbitration Act*, RSA 2000, c A-43.
18. The Parties shall, from time to time, arrange for the transfer of information and records sufficient to enable the Parties to effectively provide Assistance when and if called upon. Each Party shall provide such information and documentation upon request, as noted above, prior to, during, after, and in anticipation of any request for Assistance giving rise to the operation of the provisions of this Agreement.
19. Both Parties agree to participate in joint training initiatives and information exchanges as may be arranged by the Parties from time to time. Each Party shall bear its own costs with respect to this Section.
20. The Parties may develop and agree upon operational and maintenance policies, procedures, and strategies for the efficient and effective deployment of personnel and Equipment to emergencies and the efficient and effective provision of services by the Parties. Such policies, procedures, and strategies, when agreed upon, shall be evidenced in writing and retained by each Party at their respective offices. The Parties acknowledge that these guidelines are to be followed to the best of their ability, taking into account the nature and extent of the emergency and the criticality of response time.

## ARTICLE 6 – GENERAL PROVISIONS

21. Except for requests for Assistance, all notices, communications, and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served to the relevant address set forth in Schedule "A" attached hereto, or to such other address as each Party may direct in writing, by one of the following means:
  - a. **Personal Delivery:** Delivering the Notice to the Party at the address set out herein during normal business hours. Notice delivered personally shall be deemed received when actually delivered;
  - b. **Email:** Sending the Notice by email to the address provided by the Party in Schedule "A". Notice sent by email shall be deemed received when the sender receives an electronic confirmation of delivery; or
  - c. **Registered Mail:** Mailing the Notice by prepaid registered mail to the address set forth in Schedule "A". A Notice sent by registered mail shall be deemed received on the fifth business day following the date of mailing.
22. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the federal laws of Canada applicable therein.
23. **Entire Agreement:** This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements, negotiations, representations, and understandings, whether written or oral, between the Parties.

24. **Amendment:** No amendment, modification, or supplement to this Agreement shall be binding unless executed in writing by the Parties hereto.
25. **Severability:** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
26. **Waiver:** The failure of any Party to enforce any provision of this Agreement shall not constitute a waiver of such provision or of any other provision.
27. **Counterparts:** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same document.
28. **Assignment:** This Agreement shall not be assigned by either Party without the prior written consent of the other Party.
29. **Dispute Resolution:** In the event of a dispute arising out of or in connection with this Agreement, the Parties agree to first attempt to resolve the dispute through good faith negotiations. If the dispute cannot be resolved through negotiation, the Parties agree to submit the dispute to mediation before pursuing any other form of dispute resolution.
30. **Force Majeure:** Neither Party shall be liable for any delay or failure in the performance of this Agreement if such delay or failure is caused by Force Majeure, provided that the Party affected by Force Majeure shall give prompt written notice to the other Party and shall use reasonable efforts to mitigate the impact of the Force Majeure.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the day and year first above written.

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**WESTLOCK COUNTY**

Per:




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Authorized Signatory

TONY KULBISKY, CHIEF ADMINISTRATIVE OFFICER

**VILLAGE OF ALBERTA BEACH**

Per:




---

Authorized Signatory

Kathy Skwarchuk, C.A.O.

## **SCHEDULE "A" – ADDRESSES FOR NOTICE**

### **1. WESTLOCK COUNTY**

Address: 10336-106 ST Westlock, Alberta T7P-2G1

Email: [info@westlockcounty.com](mailto:info@westlockcounty.com)

### **2. VILLAGE OF ALBERTA BEACH**

Address: 4935-50th Ave P.O. Box 278 Alberta Beach, Alberta T0E-0A0

Email: [aboffice@albertabeach.ca](mailto:aboffice@albertabeach.ca)

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## **SCHEDULE "B" – AUTHORIZED REPRESENTATIVES**

### **1. WESTLOCK COUNTY**

- Chief Administrative Officer: Tony Kulbisky [cao@westlockcounty.com](mailto:cao@westlockcounty.com)
- Director of Emergency Management: Tony Kulbisky, [cao@westlockcounty.com](mailto:cao@westlockcounty.com)
- Fire Chief: John Biro [jbiro@westlockcounty.com](mailto:jbiro@westlockcounty.com)

### **2. VILLAGE OF ALBERTA BEACH**

- Chief Administrative Officer: Kathy Skwarchuk 780-887-4800
  - Assistant Administrative Officer: Cathy McCartney 780-266-3287
  - Fire Chief: David Ives 780-777-4688 [david.ives@firerescueinternational.net](mailto:david.ives@firerescueinternational.net)
- 

## **SCHEDULE "C" – UNIT RATES:**

Structural Fires, Rescue Services & Medical Co-Response:

Any billing by either party shall be as per the terms and conditions set forth and updated from time to time by Alberta Transportation for fire department cost recovery less 25 percent.

Structural Fires, Motor Vehicle Collisions, Hazmat, and Rescue Callouts:

Any billing by either party shall be as per the terms and conditions set forth and updated from time-to-time by the Government of Alberta – Alberta Transportation Approved Cost-recovery Rates LESS 25% (these rates are “All in”)

**TABLE 1: Rates of reimbursement for Fire Department units Responding within a provincial highway right-of-way Inflation Adjustment effective April 1, 2022**

| Type of Unit                   | Comment:  | Hourly Rate (2022/23) |
|--------------------------------|---|-----------------------|
| Ladder and pumper trucks       | <ul style="list-style-type: none"> <li>• Includes equipment costs, labour, and all materials.</li> <li>• These are specialized pieces of equipment specifically designed and built to fight fires.</li> </ul>   | <b>\$650</b>          |
| Light & Medium rescue vehicles | <ul style="list-style-type: none"> <li>• Used to transport manpower &amp; equipment not covered under the rate for ladder and pumper trucks.</li> <li>• Rescue vehicles must meet the equipment requirements listed in Section 4, particularly Table 4.2.2, of NFPA 1901.</li> <li>• Light rescue vehicles are permanently rigged and equipped to do basic rescue tasks using hand &amp; basic extrication tools (i.e. pry bars, air chisels, bolt cutters, stabilization equipment &amp; cribbing, hand and power saws, lighting and portable hydraulic rescue tools) and medical aid equipment.</li> <li>• Medium rescue vehicles carry more equipment to handle regularly occurring rescue tasks plus specialized rescue equipment for at least one rescue specialty.</li> </ul> | <b>\$650</b>          |
| Command vehicles               |   | <b>\$190</b>          |
|                                |   |                       |

### Wildland Calls

Any billing by either party shall be as per the terms and conditions set forth and updated from time-to-time by the Government of Alberta Alberta Wildland Urban Interface Guidelines LESS 25% (these rates are apparatus PLUS labour)

**TABLE 7 PERSONNEL RATES**

| Personnel   | Rate  |
|---|---|
| Firefighters and PECC WUI Augmentees                | <ul style="list-style-type: none"> <li>• Crew Members and PECC WUI Augmentees \$50 per hour worked</li> <li>• Crew Boss \$55 per hour worked</li> <li>• Task Force Leader or Strike Team Leader, \$65 per hour worked (includes wages, overtime, and benefits)</li> </ul> |
| Union Firefighters                                  | <ul style="list-style-type: none"> <li>• Unionized firefighters will be paid as per their current collective agreements, which include overtime rate. No rate higher than the rank of Captain will be paid for deployments.</li> </ul>                                    |
| Management Staff                                    | <ul style="list-style-type: none"> <li>• As per actual rates (including salary and benefits)</li> </ul>   |
| Structure Protection Specialist (zero-day contract) | <ul style="list-style-type: none"> <li>• Operational \$1405.94 per day worked</li> <li>• Administrative \$702.97 per day worked</li> <li>• Standby \$351.49 per day worked</li> </ul>   |

**TABLE 8 ENGINE RATES**

| Engine Type - Rate per Hour |       |          |       |       |       |      |
|-----------------------------|-------|----------|-------|-------|-------|------|
| Structure                   |       | Wildland |       |       |       |      |
| E1                          | E2    | E3       | E4    | E5    | E6    | E7   |
| \$400                       | \$350 | \$400    | \$200 | \$200 | \$200 | \$75 |

**TABLE 10 TENDER RATES**

| Tender Type - Rate per Hour |       |       |          |       |
|-----------------------------|-------|-------|----------|-------|
| Support                     |       |       | Tactical |       |
| S1                          | S2    | S3    | T1       | T2    |
| \$250                       | \$250 | \$250 | \$250    | \$250 |

**Billing Calculations:**

The use of the Alberta Government standard rates as the basis of Mutual Assistants rates (less 25%) is meant for ease of calculation and to ensure a predictable and widely – accepted billing practices. Notwithstanding this, the following billing calculation policies shall be adhered to by all parties:

#### Structural, Motor Vehicle Collision, Hazmat, or Rescue:

- There will be no-charge for “Pre-Alert” Status.
- Billing will be based on the Alberta Transportation Approved Cost Recovery rates LESS 25%
- Billing will be rounded up to the closest ¼ of an hour.
- Billing will generally be calculated from the time of page until the unit returns to station.
- In extenuating circumstances, such as heavy usage or prolonged engagement, there may be need for additional servicing time. Such time shall not be billable unless first approved by the requesting party and in no case shall it constitute more than 25% of the entire call-out cost.

#### Wildland Response

- There will be no-charge for “Pre-Alert” Status, but no guarantee of response is contemplated.
- Alberta - Alberta Wildland Urban Interface Guidelines LESS 25%
- For clarity: Wildland rates are the price of the unit PLUS the price of the crew members.
- If the requesting party wishes to put the supplying party into official “Standby Status” (units booked as not available for other call-outs), the units are dedicated to the requesting party’s call and will stage in the supplying party’s closest station until deployed.
- The rate for official “Standby Status” shall be Alberta - Alberta Wildland Urban Interface Guidelines LESS 50%
- Billing will be rounded up to the closest quarter of an hour.
- Billing will generally be calculated from the time of page until the unit returns to station.
- In extenuating circumstances, such as heavy usage or prolonged engagement, there may be need to additional servicing time. Such time shall not be billable unless first approved by the requesting party and in no case shall it constitute more than 25% of the entire call-out cost.

**2026 Education Property Tax Requisition Comparison Report**

| Municipality                       | Residential / Farm Land Requisition |           |          | Non-Residential Requisition |           |          | Total Education Requisition |           |          |
|------------------------------------|-------------------------------------|-----------|----------|-----------------------------|-----------|----------|-----------------------------|-----------|----------|
|                                    | 2025                                | 2026      | % Change | 2025                        | 2026      | % Change | 2025                        | 2026      | % Change |
| Village of Hughenden               | \$28,084                            | \$30,901  | 10%      | \$6,641                     | \$7,262   | 9%       | \$34,725                    | \$38,163  | 10%      |
| Village of Hussar                  | \$35,112                            | \$41,781  | 19%      | \$11,784                    | \$13,759  | 17%      | \$46,896                    | \$55,540  | 18%      |
| Village of Innisfree               | \$28,117                            | \$30,769  | 9%       | \$13,608                    | \$16,766  | 23%      | \$41,725                    | \$47,535  | 14%      |
| Village of Irma                    | \$103,158                           | \$106,893 | 4%       | \$30,672                    | \$32,400  | 6%       | \$133,830                   | \$139,293 | 4%       |
| Village of Kitscoty                | \$223,850                           | \$231,573 | 3%       | \$29,034                    | \$31,206  | 7%       | \$252,884                   | \$262,780 | 4%       |
| Village of Linden                  | \$200,029                           | \$227,502 | 14%      | \$71,363                    | \$76,564  | 7%       | \$271,392                   | \$304,066 | 12%      |
| Village of Lomond                  | \$31,081                            | \$32,543  | 5%       | \$9,843                     | \$11,022  | 12%      | \$40,924                    | \$43,565  | 6%       |
| Village of Longview                | \$157,170                           | \$184,225 | 17%      | \$52,271                    | \$56,673  | 8%       | \$209,441                   | \$240,898 | 15%      |
| Village of Loughheed               | \$34,916                            | \$36,550  | 5%       | \$19,609                    | \$21,729  | 11%      | \$54,525                    | \$58,279  | 7%       |
| Village of Mannville               | \$117,702                           | \$126,930 | 8%       | \$35,179                    | \$37,089  | 5%       | \$152,881                   | \$164,020 | 7%       |
| Village of Marwayne                | \$103,214                           | \$110,386 | 7%       | \$19,408                    | \$20,259  | 4%       | \$122,622                   | \$130,645 | 7%       |
| Village of Milo                    | \$29,740                            | \$33,465  | 13%      | \$14,627                    | \$17,000  | 16%      | \$44,367                    | \$50,465  | 14%      |
| Village of Morrin                  | \$39,171                            | \$44,335  | 13%      | \$5,360                     | \$5,611   | 5%       | \$44,531                    | \$49,946  | 12%      |
| Village of Munson                  | \$48,199                            | \$53,648  | 11%      | \$5,534                     | \$6,242   | 13%      | \$53,733                    | \$59,891  | 11%      |
| Village of Myrnam                  | \$39,970                            | \$43,445  | 9%       | \$6,587                     | \$7,034   | 7%       | \$46,558                    | \$50,479  | 8%       |
| Village of Nampa                   | \$59,957                            | \$62,958  | 5%       | \$71,282                    | \$73,451  | 3%       | \$131,239                   | \$136,409 | 4%       |
| Village of Paradise Valley         | \$23,767                            | \$24,744  | 4%       | \$5,744                     | \$6,622   | 15%      | \$29,511                    | \$31,366  | 6%       |
| Village of Rockyford               | \$72,280                            | \$85,039  | 18%      | \$26,088                    | \$27,132  | 4%       | \$98,368                    | \$112,171 | 14%      |
| Village of Rosalind                | \$35,286                            | \$37,308  | 6%       | \$10,292                    | \$10,875  | 6%       | \$45,578                    | \$48,184  | 6%       |
| Village of Rosemary                | \$77,918                            | \$87,882  | 13%      | \$10,011                    | \$10,976  | 10%      | \$87,929                    | \$98,858  | 12%      |
| Village of Rycroft                 | \$91,295                            | \$98,239  | 8%       | \$99,226                    | \$105,928 | 7%       | \$190,520                   | \$204,167 | 7%       |
| Village of Ryley                   | \$71,484                            | \$77,146  | 8%       | \$48,904                    | \$50,195  | 3%       | \$120,388                   | \$127,342 | 6%       |
| Village of Spring Lake             | \$424,975                           | \$435,180 | 2%       | \$13,638                    | \$14,446  | 6%       | \$438,613                   | \$449,626 | 3%       |
| Village of Standard                | \$93,175                            | \$107,836 | 16%      | \$55,237                    | \$60,837  | 10%      | \$148,411                   | \$168,673 | 14%      |
| Village of Stirling                | \$346,258                           | \$374,086 | 8%       | \$16,389                    | \$17,354  | 6%       | \$362,647                   | \$391,440 | 8%       |
| Village of Veteran                 | \$26,027                            | \$30,015  | 15%      | \$10,370                    | \$10,471  | 1%       | \$36,397                    | \$40,486  | 11%      |
| Village of Vilna                   | \$30,806                            | \$31,790  | 3%       | \$8,895                     | \$9,303   | 5%       | \$39,701                    | \$41,092  | 4%       |
| Village of Warburg                 | \$135,849                           | \$139,929 | 3%       | \$44,792                    | \$48,878  | 9%       | \$180,642                   | \$188,807 | 5%       |
| Village of Warner                  | \$80,346                            | \$92,892  | 16%      | \$20,411                    | \$21,638  | 6%       | \$100,757                   | \$114,530 | 14%      |
| Village of Waskatenau              | \$43,870                            | \$45,987  | 5%       | \$7,746                     | \$7,735   | 0%       | \$51,617                    | \$53,721  | 4%       |
| Village of Youngstown              | \$24,802                            | \$27,381  | 10%      | \$8,701                     | \$9,760   | 12%      | \$33,503                    | \$37,142  | 11%      |
| <b>Summer Village</b>              |                                     |           |          |                             |           |          |                             |           |          |
| Summer Village of Argentia Beach   | \$266,905                           | \$281,225 | 5%       | \$1,326                     | \$1,448   | 9%       | \$268,232                   | \$282,673 | 5%       |
| Summer Village of Betula Beach     | \$96,947                            | \$107,455 | 11%      | \$239                       | \$263     | 10%      | \$97,187                    | \$107,718 | 11%      |
| Summer Village of Birch Cove       | \$41,937                            | \$50,637  | 21%      | \$230                       | \$253     | 10%      | \$42,167                    | \$50,891  | 21%      |
| Summer Village of Birchcliff       | \$572,211                           | \$627,205 | 10%      | \$7,674                     | \$8,092   | 5%       | \$579,885                   | \$635,296 | 10%      |
| Summer Village of Bondiss          | \$194,473                           | \$218,172 | 12%      | \$3,402                     | \$3,682   | 8%       | \$197,875                   | \$221,855 | 12%      |
| Summer Village of Bonnyville Beach | \$72,907                            | \$77,624  | 6%       | \$733                       | \$789     | 8%       | \$73,641                    | \$78,413  | 6%       |
| Summer Village of Burnstick Lake   | \$76,288                            | \$82,192  | 8%       | \$150                       | \$165     | 10%      | \$76,437                    | \$82,358  | 8%       |
| Summer Village of Castle Island    | \$37,112                            | \$38,107  | 3%       | \$70                        | \$77      | 10%      | \$37,182                    | \$38,183  | 3%       |
| Summer Village of Crystal Springs  | \$267,321                           | \$282,440 | 6%       | \$1,341                     | \$1,472   | 10%      | \$268,662                   | \$283,912 | 6%       |

Requisitions are actuals, subject to revision

Classification: Protected A

**2026 Education Property Tax Requisition Comparison Report**

| Municipality                        | Residential / Farm Land Requisition |           |          | Non-Residential Requisition |          |          | Total Education Requisition |           |          |
|-------------------------------------|-------------------------------------|-----------|----------|-----------------------------|----------|----------|-----------------------------|-----------|----------|
|                                     | 2025                                | 2026      | % Change | 2025                        | 2026     | % Change | 2025                        | 2026      | % Change |
| Summer Village of Ghost Lake        | \$156,277                           | \$177,979 | 14%      | \$282                       | \$311    | 10%      | \$156,559                   | \$178,290 | 14%      |
| Summer Village of Golden Days       | \$419,422                           | \$449,653 | 7%       | \$3,258                     | \$3,698  | 14%      | \$422,680                   | \$453,351 | 7%       |
| Summer Village of Grandview         | \$322,822                           | \$344,597 | 7%       | \$1,222                     | \$1,343  | 10%      | \$324,045                   | \$345,940 | 7%       |
| Summer Village of Gull Lake         | \$314,039                           | \$349,570 | 11%      | \$5,412                     | \$5,956  | 10%      | \$319,450                   | \$355,526 | 11%      |
| Summer Village of Half Moon Bay     | \$130,500                           | \$142,272 | 9%       | \$180                       | \$200    | 12%      | \$130,680                   | \$142,472 | 9%       |
| Summer Village of Horseshoe Bay     | \$45,515                            | \$49,921  | 10%      | \$808                       | \$896    | 11%      | \$46,323                    | \$50,818  | 10%      |
| Summer Village of Island Lake       | \$349,645                           | \$393,979 | 13%      | \$3,237                     | \$3,503  | 8%       | \$352,882                   | \$397,482 | 13%      |
| Summer Village of Island Lake South | \$91,599                            | \$104,614 | 14%      | \$456                       | \$501    | 10%      | \$92,055                    | \$105,114 | 14%      |
| Summer Village of Itaska Beach      | \$137,429                           | \$150,275 | 9%       | \$642                       | \$716    | 12%      | \$138,070                   | \$150,991 | 9%       |
| Summer Village of Jarvis Bay        | \$575,535                           | \$634,295 | 10%      | \$1,558                     | \$1,698  | 9%       | \$577,092                   | \$635,993 | 10%      |
| Summer Village of Kapasiwin         | \$94,742                            | \$107,937 | 14%      | \$347                       | \$382    | 10%      | \$95,089                    | \$108,319 | 14%      |
| Summer Village of Lakeview          | \$55,272                            | \$60,625  | 10%      | \$292                       | \$320    | 10%      | \$55,564                    | \$60,945  | 10%      |
| Summer Village of Larkspur          | \$98,107                            | \$119,572 | 22%      | \$240                       | \$265    | 10%      | \$98,346                    | \$119,837 | 22%      |
| Summer Village of Ma-Me-O Beach     | \$287,565                           | \$308,263 | 7%       | \$8,247                     | \$8,565  | 4%       | \$295,811                   | \$316,827 | 7%       |
| Summer Village of Mewatha Beach     | \$176,305                           | \$190,103 | 8%       | \$1,152                     | \$1,261  | 10%      | \$177,457                   | \$191,364 | 8%       |
| Summer Village of Nakamun Park      | \$125,086                           | \$136,742 | 9%       | \$637                       | \$702    | 10%      | \$125,723                   | \$137,444 | 9%       |
| Summer Village of Norglenwold       | \$702,346                           | \$794,046 | 13%      | \$2,485                     | \$2,715  | 9%       | \$704,831                   | \$796,761 | 13%      |
| Summer Village of Norris Beach      | \$106,415                           | \$110,166 | 4%       | \$722                       | \$793    | 10%      | \$107,137                   | \$110,960 | 4%       |
| Summer Village of Parkland Beach    | \$228,849                           | \$244,086 | 7%       | \$10,332                    | \$11,504 | 11%      | \$239,182                   | \$255,590 | 7%       |
| Summer Village of Pelican Narrows   | \$154,043                           | \$163,800 | 6%       | \$1,279                     | \$1,398  | 9%       | \$155,322                   | \$165,198 | 6%       |
| Summer Village of Point Alison      | \$69,073                            | \$65,559  | -5%      | \$321                       | \$351    | 10%      | \$69,394                    | \$65,911  | -5%      |
| Summer Village of Poplar Bay        | \$286,011                           | \$316,661 | 11%      | \$1,644                     | \$1,803  | 10%      | \$287,655                   | \$318,464 | 11%      |
| Summer Village of Rochon Sands      | \$176,078                           | \$191,641 | 9%       | \$1,847                     | \$2,037  | 10%      | \$177,926                   | \$193,678 | 9%       |
| Summer Village of Ross Haven        | \$181,804                           | \$193,808 | 7%       | \$935                       | \$1,030  | 10%      | \$182,739                   | \$194,838 | 7%       |
| Summer Village of Sandy Beach       | \$139,589                           | \$147,312 | 6%       | \$2,708                     | \$2,953  | 9%       | \$142,296                   | \$150,266 | 6%       |
| Summer Village of Seba Beach        | \$557,449                           | \$660,891 | 19%      | \$15,546                    | \$17,695 | 14%      | \$572,995                   | \$678,587 | 18%      |
| Summer Village of Silver Beach      | \$265,357                           | \$278,904 | 5%       | \$839                       | \$934    | 11%      | \$266,197                   | \$279,838 | 5%       |
| Summer Village of Silver Sands      | \$190,537                           | \$217,886 | 14%      | \$5,376                     | \$5,950  | 11%      | \$195,913                   | \$223,836 | 14%      |
| Summer Village of South Baptiste    | \$62,931                            | \$68,065  | 8%       | \$3,115                     | \$6,439  | 107%     | \$66,046                    | \$74,504  | 13%      |
| Summer Village of South View        | \$55,997                            | \$69,053  | 23%      | \$552                       | \$606    | 10%      | \$56,550                    | \$69,659  | 23%      |
| Summer Village of Sunbreaker Cove   | \$435,456                           | \$475,387 | 9%       | \$681                       | \$754    | 11%      | \$436,137                   | \$476,141 | 9%       |
| Summer Village of Sundance Beach    | \$187,637                           | \$205,187 | 9%       | \$367                       | \$405    | 10%      | \$188,004                   | \$205,592 | 9%       |
| Summer Village of Sunrise Beach     | \$85,126                            | \$93,913  | 10%      | \$612                       | \$674    | 10%      | \$85,738                    | \$94,588  | 10%      |
| Summer Village of Sunset Beach      | \$104,457                           | \$114,106 | 9%       | \$646                       | \$705    | 9%       | \$105,104                   | \$114,811 | 9%       |
| Summer Village of Sunset Point      | \$202,280                           | \$266,529 | 32%      | \$811                       | \$879    | 8%       | \$203,091                   | \$267,407 | 32%      |
| Summer Village of Val Quentin       | \$148,205                           | \$150,374 | 1%       | \$1,223                     | \$1,321  | 8%       | \$149,428                   | \$151,695 | 2%       |
| Summer Village of Waiparous         | \$125,505                           | \$139,352 | 11%      | \$204                       | \$227    | 12%      | \$125,708                   | \$139,579 | 11%      |
| Summer Village of West Baptiste     | \$116,564                           | \$119,291 | 2%       | \$562                       | \$614    | 9%       | \$117,126                   | \$119,905 | 2%       |
| Summer Village of West Cove         | \$163,052                           | \$175,215 | 7%       | \$886                       | \$975    | 10%      | \$163,939                   | \$176,190 | 7%       |
| Summer Village of Whispering Hills  | \$154,680                           | \$169,070 | 9%       | \$1,350                     | \$1,490  | 10%      | \$156,030                   | \$170,560 | 9%       |
| Summer Village of White Sands       | \$345,232                           | \$383,096 | 11%      | \$2,512                     | \$2,752  | 10%      | \$347,744                   | \$385,848 | 11%      |
| Summer Village of Yellowstone       | \$110,447                           | \$125,991 | 14%      | \$707                       | \$782    | 11%      | \$111,154                   | \$126,773 | 14%      |

Requisitions are actuals, subject to revision

Classification: Protected A

# Monthly Progress Report

**Prepared for:** SV Silver Sands

**Prepared by:** Anna Trippel

**Reporting Period:** February 1-28, 2026

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## **1. Executive Summary:**

February's work significantly advanced Silver Sands' Asset Management Plan toward completion. Key milestones included receipt of the completed asset condition and importance ratings, facilitation of asset management readiness training, and receipt of SS's completed Asset Management Readiness Scale (AMRS). With these inputs, the Asset Management Plan document is now fully drafted, and work has progressed into capital planning. Remaining tasks—finalizing the 10-year capital plan and completing Levels of Service and policy approvals—will be carried out in the next phase of the project.

## **2. Project Highlights and Milestones:**

### **a. Asset Management Plan Development**

- i. Completed drafting of the full Asset Management Plan document, including background, framework, lifecycle management, risk, and financial strategy sections.
- ii. Plan is substantially complete, with remaining refinements tied to final capital planning and service level inputs.

### **b. Asset Rating & Capital Planning Tools**

- i. Received completed asset condition and importance ratings from Silver Sands.
- ii. Began incorporating rated asset data into capital planning analysis and long-term forecasting.
- iii. Received Silver Sands' completed Asset Management Readiness Scale (AMRS), establishing a baseline assessment of current asset management practices.

### **c. Training & Engagement**

- i. Hosted a meeting with SVLSACE administrators to review asset management training materials and provide guidance on completing the AMRS readiness scale.

- ii. Supported staff understanding of readiness expectations and alignment with Asset Management Plan requirements.

**d. Data Requests**

- i. Confirmed that formal maintenance schedules/logs do not currently exist; playground inspections continue to be completed annually by a contractor.
- ii. Incorporated the 2025 operating budget into the financial context of the Asset Management Plan.

**e. Levels of Service & Policy Preparation**

- i. Drafted the Levels of Service (LOS) worksheet in preparation for administration and Council input.
- ii. Completed a draft Asset Management Policy, prepared for future review and approval once service levels are confirmed.

**3. Work in Progress**

- Development of the 10-year capital plan is underway using completed asset ratings.
- Levels of Service worksheet and Asset Management Policy are prepared and will be advanced in the next reporting period.

**4. Concerns, Risks and Mitigation**

**Concerns:**

- No significant concerns at this time; key foundational inputs have been received.

**Risk:**

- Timing of Levels of Service completion and policy approval may affect final plan packaging.

**Mitigation:**

- Clear sequencing of remaining tasks.
- Draft materials are prepared in advance to allow efficient progression once LOS input and approvals are completed.

**Decisions Required from Council**

- None for the February reporting period. Council will need to approve the AM Policy in the near future.



February 5, 2026

File: 26DP04-31

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**Re: Development Permit Application No. 26DP04-31  
Plan 223 MC, Block 2, Lot 13A : 13 Ash Avenue (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

Preamble: The development authorized under this development permit includes the placement of the Detached Dwelling upon a new foundation, construction of a two-storey addition to the dwelling with a footprint of 66.9 sq. m., construction of a deck on the South side of the dwelling and one on the East side of the Addition.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***RENOVATION OF AN EXISTING DETACHED DWELLING  
AND CONSTRUCTION OF A TWO STOREY ADDITION TO  
THE DWELLING (66.9 SQ. M.) AND TWO DECKS***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- [The applicant shall display for no less than twenty-one \(21\) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.](#)
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.



Development Services

for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

**7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application.**

8- All improvements shall be completed within twelve (12) months of the effective date of the permit.

9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **February 5, 2026**

Complete

Date of Decision

**February 5, 2026**

Effective Date of

Permit

**March 6, 2026**

Signature of Development

Officer

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

cc Wendy Wildman - Municipal Administrator, Summer Village of Silver Sands  
Assessor - Mike Krim – Tanmar Consulting Inc. : [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)  
Inspections Group Inc.

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB TOE 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.



## Development Services

for the

# Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

March 4, 2026

File: 26DP05-31

**Re: Development Permit Application No. 26DP05-31  
Plan 6108 RS, Block 8, Lot 9 : 9 Bay Drive (the "Lands")  
R1 – Small Lot Residential : Summer Village of Silver Sands**

### APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

## ***OPERATION OF A TOURIST HOME (FOUR BEDROOMS).***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- [The applicants shall display, for no less than twenty-one \(21\) days after the permit is issued, the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.](#)
- 3- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to Health, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 4- **Tourist Home:**
  - a. The development of a Tourist Home within the Summer Village of Silver Sands shall require a Development Permit annually. **This Development Permit is valid until 4:30 PM on Thursday, December 31, 2026.** Where you would wish to continue the use of the Tourist Home beyond December 31, 2026, please make application for a permit for 2027 c/w applicable fee by November 30, 2026.
  - b. A maximum of one rental booking may be scheduled at a time within the approved Tourist Home.
  - c. The maximum occupancy of the Tourist Home shall be eight (8) adults. Children under the age of 12 do not calculate into the maximum occupancy of the Tourist Home.
  - d. A minimum of one (1) parking space per bedroom in the Tourist Home, plus one (1) extra, shall be provided for upon a lot. No offsite parking (i.e. parking on the adjacent road right-of-way, upon municipal land, or on adjacent private land) shall be allowed.
  - e. A Tourist Home with an approved Development Permit shall visibly display in the main entrance of the Tourist Home:
    - i. A copy of the Development Permit outlining the maximum occupancy of the Tourist Home;
    - ii. The primary contact telephone number and email address of the Landowners; and
    - iii. A home safety and evacuation floor plan of the premises.



Development Services

for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- f. The owner(s) may be required to facilitate periodic inspections within a 72-hour notice of the Tourist Home as required by the Development Authority for the Summer Village of Silver Sands to ensure compliance with the regulations of the Land Use Bylaw.
- g. The owner(s) shall be required to cooperate with the Development Authority, emergency services providers, and Alberta Health Services during an investigation of any complaint associated with the operation of the Tourist Home.
- h. The owner(s) must ensure that the Tourist Home complies with the Summer Village of Silver Sands' Fire Bylaw.
- i. The owner(s) must provide each guest a copy of the Good Guest Guidebook as produced by the Summer Village of Silver Sands (copy attached).

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete  
Date of Decision

**March 4, 2026**

Effective Date of Permit  
Signature of Development Officer

**March 4, 2026**

**April 2, 2026**

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0**

**and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1,250.00.**