

1 **Rockford Town Regular Council Meeting**
2 **February 21, 2018 7:00pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.

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8 Mayor Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
11 Harnois, Tim Fricke, William Benson, Brian Laude and Clerk/Treasurer Heidi Johnson.
12

13 **Mr. Benson made a motion to approve the agenda. Mr. Fricke seconded the motion. Motion was**
14 **carried.**
15

16 **Mr. Benson made a motion to approve the minutes from the 02/07/2018 regular meeting. Mr.**
17 **Laude seconded the motion.**
18

19 Resident Robert Tollefson addressed council stating that he wanted to discuss community safety and
20 wanted to get a discussion going about alerting citizens about suspicious behavior. There was
21 discussion as to how that could take place. Ms. Roecks said that if Mr. Tollefson wanted to organize a
22 sanctioned group of citizens to start a "block watch" type of program, Town Hall would be happy to
23 advertise in the monthly newsletter, website and reader board.

24 Mr. Tollefson also requested that council revisit the idea of implementing a "reverse 911". Mr. Benson,
25 who sits on the Emergency Management and Disaster Response Committee, stated that the reverse
26 911 is worth looking into again.

27 Mr. Tollefson thanked the council for listening and offering helpful advice.
28

29 **ANNOUNCEMENTS**

30 None
31

32 **COUNCIL REPORTS**

33 None
34

35 **COMMISSION REPORTS**

36 Planning and Zoning

37 Ms. Harnois submitted a list of Administrative Exceptions that could be used when issuing a building
38 permit. She explained that the list shows examples of minor exceptions a developer could apply for if
39 they wanted to deviate from the code without having to apply for a full variance. Mr. Benson asked who
40 the administrative authority is, and Ms. Harnois said Council is. Mrs. Johnson asked if there would be a
41 fee for an administrative exception and Ms. Harnois said yes, to be decided later.

42 Ms. Harnois talked about the mapping section of the Comprehensive Plan and if Council still wants to
43 update the minimum "buildable lot" sizes, as previously discussed. Council agreed that the buildable lot
44 sizes should be changed from 8700 square feet to 5000 square feet.
45

46 **COMMITTEE REPORTS**

47 Ms. Harnois asked for the updated list of committees.
48

49 **PUBLIC COMMENT**

50 None

51 ORDINANCES/RESOLUTIONS
52 Resolution 18-01 Town Council Rules of Procedures
53 **Ms. Harnois made a motion to accept the amendments to the Ordinance 15-01. Mr. Stevenson**
54 **seconded the motion. Motion was carried.**

55
56 Water Rights Transfer Ordinance
57 Council decided to continue to review the ordinance provided by Chuck Zimmerman, attorney, and
58 make a decision to pass it or not during the March 7, 2018 regular meeting.

59
60 OLD BUSINESS
61 Surplus Property - Ms. Roecks updated Council with the information she has on parcel 53283.0604,
62 legal description ROCKFORD RES & EXT L13 BLOCK J. She mentioned that the fair market value of
63 the property, according to a local broker, is \$5,889.00 and that the assessed tax value is \$2,500.00.
64 Some of the council members stated that they thought the fair market value was too high.
65 **Mr. Benson made a motion to advertise the surplus property at with a \$5,000.00 minimum bid.**
66 **Mr. Stevenson seconded the motion. Ms. Harnois voted no. Motion was carried.**
67 Ms. Johnson said she would research the proper procedure to start the bid process and report back to
68 council how it needs to be handled.

69
70 NEW BUSINESS
71 Vehicle Rental Agreement – for use of Mr. Stevenson’s bucket truck.
72 Ms. Johnson stated that she had talked with MRSC and the town’s insurance group, AWC, about
73 creating a rental agreement to use Mr. Stevenson’s bucket truck. An agreement with created and
74 included all of the suggestions made by both MRSC and AWC.
75 **Mr. Fricke made a motion to accept the vehicle rental agreement. Mr. Laude seconded the**
76 **motion. Mr. Stevenson abstained. Motion was carried.**

77
78 PUBLIC COMMENT
79 - Resident Robert Tollefson thanked the Public Works Department for doing some tree trimming
80 around town.

81
82 STAFF REPORTS
83 Public Works
84 • Ms. Roecks said that Dave Thompson has been working on getting the permits from Union
85 Pacific to proceed with upgrading the sewer line near Rock Creek, under the railroad.

86
87 Clerk/Deputy Clerk
88 • Mrs. Johnson submitted the January Treasurer’s Report, stating that the total amount in all
89 funds is \$485,921.96
90 •

91 APPROVE CHECKS
92 **Mr. Stevenson made a motion to approve checks 14297-14312 for a total of \$13774.08. Mr.**
93 **Benson seconded the motion. Motion was carried.**

94
95 **Mr. Benson made a motion to adjourn the meeting at 8:40pm. Mr. Stevenson seconded the**
96 **motion. Motion was carried.**

97
98
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100
101

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor