

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, January 10, 2019 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor Rich Richardson, Trustees Chris Kempf, Keith Jay, Bill McGuire, Tony Del Plato.

MEMBERS EXCUSED: None

OTHERS PRESENT: Nancy Swartwood, Clerk-Treasurer; Leon Anderson, Chief of Police; Wes Ahouse DPW Supervisor; Jim Borden, Fire Chief; Diane Bassette-Nelson, Deputy Clerk-Treasurer.

PUBLIC: Fred Percy, Anita Glover, Chelsea Hastings, Library Director, Trisha Richardson, John Everhart

Mayor Richardson called the meeting to order at 7:00 pm, with the Pledge of Allegiance.

APPROVAL OF MINUTES: Motion Keith Jay, second by Mayor Richardson to approve the minutes of December 13, 2018, carried.

PUBLIC TO BE HEARD:

John Everhart, owner of house beside stream, town board meeting on Monday to be discussing these issues. Mayor and T Del Plato planning to attend. Town has a consultant. Mayor has received a few pictures of home owners.

COMMITTEE REPORTS:

Library: Mr. Seymour Roarke has been nominated as a trustee for our library board and we ask that you confirm his appointment. He will be taking on responsibilities regarding building maintenance within the library, but we've created a spreadsheet to document maintenance for our records moving forward. We have included a few major exterior items that could be noted on behalf of the village by Mr. Roarke as he completes the monthly inspections. I've included a copy of the spreadsheet here and would love to receive feedback or suggestions for items you may find helpful for us to take note of.

We ask that you accept the Memorandum of Understanding as previously discussed. I've attached the updated version here.

Our 2019 Budget has been created and approved. My annual report, as well as the report to the community, can be expected in the next 60 days and will contain detailed information regarding programming, funding, and public access for the 2018 calendar year for your reference. We saw increased traffic to the library and increased use of our collection again in 2018 with 6,549 patrons coming thru our doors. Our volunteers put in more than 250 hours of hard work in the library and we will be honoring them with a volunteer event on February 6, 2019.

Programming has been steadily increasing and we are excited to continue that trend into the New Year. We have budgeted for, and will be presenting to you for your confirmation at next month's board meeting, a resolution to create a new position within the Library. We are in need of a part time library clerk to assist in library operations and programming responsibilities. We are crafting a job description to accompany that resolution for your reference and are excited to be expanding our services to the community!

The library has now officially gone 'fine free' and all previous late fines have been waived. We will be sending out a notice to those patrons who had fines on account to notify them of the amnesty and the new policy. We hope that this change helps local residents have access to the library regardless of whether they can get a book back to us by a specific date. This policy does not extend to replacement costs.

Motion by Keith Jay to approve Seymour Rourke for Library board member, second by Bill McGuire, carried

Motion to approve the MOU with change to the wording of new projects, motion by Bill McGuire, second by Mayor Richardson, carried.

Fire Chief Jim Borden reported 135 calls in 2018.

Cancer insurance paperwork on file at fire house. Last night had barn fire on Brokaw Road, 9 until midnight; hour and cleaning. Had to request additional units, hazmat, ambulances. A problem with the dry hydrant on Rt 96A.

Called out at 5:00 am for Willard house fire. Quick attack as there are fire hydrants.

Tuesday responded to assist at MVA.

Monday assisted with MVA roll-over caused by the road icing.

Water report

Read meters. Repaired meters

Working with FEMA looking for information on well site

Monthly report to health dept.

Ross Valve will have Tech out this way and will review situation

Hunts is nearly finished with survey for appraisal – tower site

Hydrant on Knight St is not in service.

Small leak at vacant apartment on Main St.

Transducer went bad at tower again. AquaLogic used a different sealant

Shut off notices

Need to find the Agreements with Flagg's

Mayor has been talking with Trumansburg on connecting to their water system as a back-up.

Spoke with soil and water for info on Lively Run / well site

Sewer

Finding rags and plastic bags tied into knots
High flows this month
Brewer did extra pumping

Streets Wes:

Christmas lights are down
spoke with Soil & Water re culvert on Mechanic – they cannot engineer a culvert for us. Need to use our own engineer.
Working with FEMA on damage inventory
Construction inspector to go out to bid next week for SRTS
Snow & ice control
Picking up Christmas trees
We will need to appropriate funds for railing outside, as well as new ramp
Nancy thanked Jeff MacCheyne for salting parking lot and driveway during ice storm.
Mayor noted that at least six street lights that are not working around the village.

Police report given by Chief Anderson, copy provided.

Treasurer Balances in all accounts were reported.

Accounts receivable as see report
Mailed 31 water sewer shut off notices
Wes distributed approximately 8 final shut off notices 1/8/19 with 2 days to pay
324 water sewer bills were mailed 1/9/19 for the period of Oct 1-Dec31, 2018
 Water \$37-117.49
 Sewer \$18,415.94

Accounts Receivable

Water 3,786.90
Sewer 3,230.97

Taxes have been sent to Seneca Co. Real Property to be relieved onto Town County Taxes

Abstracts for January

General 9,164.69
Water 53,979.73
Sewer 2,399.03

Approval of bills motion by Mayor Richardson, second by Tony Del Plato to approve the bills, carried.

Old Business:

Appraisals: see Wes report, should be done very soon

Village Attorney: Motion by Tony Del Plato second by Bill McGuire to hire Guy Krogh, with modification/clarification on mileage and hourly rate, no retainer.

Motion by Tony Del Plato to hire Patricia Richardson as substitute crossing guard, second Keith Jay. Aye: T Del Plato, K Jay, C Kempf, B McGuire – Abstain: Mayor Richardson.

Safe Routes to School—Consulting Engineer Bill McGuire and Mayor to discuss after this meeting.

Sexual Harassment Policy/Training Tony found information and has been shared via email. Training: fire department will be doing their training at the fire house in February, others can attend.

New Business:

Comptroller' office completed their audit. A summary oral report was given to Mayor Richardson and Nancy Swartwood, Clerk-Treasurer. No fraud was found. There needs to be procedures and policies put in place. Written report being prepared and will be provided at a later date. We will need to do follow up with Comptroller's recommendations.

Announce Beautification winner: Mike Reynolds.

Discuss next month the status of computer operation.

Tony Del Plato asked about use of Round-up, municipals can not use. We use Apple Cider vinegar and dish soap.

Next meeting will be February 14, 2019

ADJOURNMENT: Motion by Keith Jay at 7:55 pm seconded by Tony Del Plato, carried.

Respectfully submitted,
Diane Bassette Nelson
Deputy Clerk