

August 8, 2024

The Board of Trustees met in regular session on August 8, 2024. Roll call was taken. Present were Village President Edens, Clerk Harrison, Treasurer Edens, Trustees Baker, R. Campbell, Cimei, Raiter, and Trone. Absent was Trustee J. Campbell. The minutes of the July 17, 2024 meeting were approved by Trustee Trone with a second coming from R. Campbell. Motion carried.

**TREASURER’S REPORT – 7/31/2024**

|                           |                       |
|---------------------------|-----------------------|
| General Fund              |                       |
| FSB – Checking Account    | 7,327.54              |
| FSB – Money Market        | 767,446.34            |
| TOTAL                     | 774,773.88            |
| Motor Fuel Tax Fund       |                       |
| FSB                       | 29,268.67             |
| TOTAL                     | 29,268.67             |
| Sewer Fund                |                       |
| FSB                       | 181,387.02            |
| TOTAL                     | 181,387.02            |
| Water Fund                |                       |
| FSB                       | 31,116.32             |
| TOTAL                     | 31,116.32             |
| Baseball Fund             |                       |
| FSB                       | 1,512.44              |
| TOTAL                     | 1,512.44              |
| <b>TOTAL OF ALL FUNDS</b> | <b>\$1,018,058.33</b> |

The financial report dated 7/31/24 was approved unanimously by roll call vote.

Harrison and Haar both turned in mileage – Cimei made a motion to approve the mileage with a second coming from Raiter. Motion carried.

**BILLS (SEE ATTACHED SHEET)**

Bills were approved for payment unanimously by roll call vote.

**COMMUNICATIONS**

-PC Historical Society newsletter

**GUESTS**

Samantha Casey from Hopkins & Associates presented 2023/24 Audit. The Village is in good standing.

**ZONING AND PLANNING**

-Village President Edens has discussed the zoning situation at 107 W. Main St. with village attorney. The owner would like to change the zoning to the front apartment from commercial to residential. The Village board had denied the change in February 2024. Attorney Churney states there are two (2) options to move forward at this point:

(1) wait until February 2025 for the board to re-vote. The zoning ordinance states there must be a year waiting period to re-vote.

OR

(2) owner can request a variance for the re-zoning. This option requires a \$150 fee, contacting all neighbors to confirm they are in agreement, have a public hearing that must be posted in the paper, and a zoning meeting.

Haar will contact Arnett to give him his options. Board is aware that owner would like to get the front apartment rented.

**WATER AND SEWER**

- Weeds have been sprayed at the sewer treatment plant
- Hydrants have been flushed
- Haar has contacted J. Glynn/TEST about repairing the tubes that run across the gravel at the STP. There are some spraying water.

#### **MAINTENANCE**

- Ace in the Hole will be in the village to complete the spray patching. Manhole risers have been purchased to raise the manholes on the north side of town.
- Trone made a motion to hire Rudy to re-do the landscaping around the Veterans Memorial in the park. R. Campbell seconded, motion carried. Fabric will be laid, plant 3 boxwoods, and rock for \$600.
- Old announcers booth will be torn down by the end of August. After discussion about windows in the new building, the board decided to install a new roll up door in the new building instead of using the old roll up door from the present building.
- There was an attempted break in at the concession stand in July. Door knob was removed and missing. Haar repaired with a new lockset, handle, and deadbolt for the time being. A bid was received from D. Holmbeck of Hennepin in the amount of \$750.00 to replace the door that was damaged. Trone made a motion to move forward with the new door, R. Campbell seconded.
- Elsie's would like a railing installed on the sidewalk outside the building. No action taken. Haar states the railings can be reused.

#### **ENGINEERING**

- Bid from Chamlin Engineering was presented to the board to survey and design new sidewalk/ramp on the west side of the Main Street. Survey: \$1550 Design: \$2500 Trone made a motion to move forward with this work, Baker seconded, motion carried.
- Ryan Lane was present with the Agreement for Engineering Services for Lead Line Service grant. The village has been awarded the \$30,000 grant. Paperwork was signed.
- McNabb Grain Company project to install new bathroom was discussed. Don Bixby has met with Bart Erickson from McNabb Grain. For water, they will tap into the hydrant down by the bins and sewer will hook up at Main Street. New bathroom will not be metered – billing will remain the same.

#### **POLICE**

- June and July reports presented to the board

#### **BASEBALL**

- No report
- Concession will be cleaned out and winterized

#### **OLD BUSINESS**

- DCEO grant update – playground equipment and timbers/curbing have been ordered. One piece of playground equipment has been delivered so far. 8/19-8/23 tentative shipping dates for the remainder of equipment.
- Collection suit-Attorney stated that further action will be taken.
- Cimei had a resident inquire if we had an emergency plan in place. Putnam County PCEMA has a county wide plan in place.
- Apartment owner on Main Street has received his letter concerning new apartment charges for water/sewer. Harrison has had a conversation with him – he states one of his apartments is not hooked to the sewer, still using septic. He was told it was his responsibility/cost years ago to hook to sewer. He was asked to come to a meeting which he was unable to attend at this time

#### **NEW BUSINESS**

- Ordinance #277** amending and restating Ordinance #152 concerning municipal services for residential solid waste management and disposal was discussed, reviewed and approved by roll call vote.

It has been brought to the attention of the board that there are village residents not in compliance with this ordinance. Attorney Churney instructed Village President Edens to move forward with a letter from the village to residents violating the waste management/disposal ordinance. If there is not resolution or compliance with this ordinance, Churney will step in for further action.

-Veterans signs for Main Street were discussed. Harrison will look into companies that supply these and report info next month.

-Trone made a motion to activate an extra cell phone for Haar, Cimei seconded, motion carried.

-Harrison updated board on April 1, 2025 election information. Information will be posted in the PC Record. The ballot will consist of Village President-4 yr term, Trustees (3) – 4 year terms, and Trustee (1) – 2 yr unexpired term.

-Village President Edens and R. Haar met with a construction company engineer concerning the possibility of renting the conference room of the library for office space for the remainder of the year. They will pay the Village \$500/month for rent. Edens has drawn up a simple contract for this agreement. Cimei made a motion to enter into this agreement with a second coming from Trone. Motion carried.

-There was no further business. Cimei made a motion to adjourn, Baker seconded, motion carried. Meeting was adjourned.

**Next meeting will be held on Thursday, September 12 at 6:30 pm.**

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Patricia Harrison  
Village Clerk