



## **Meeting Minutes February 3, 2025 7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday February 3, 2025, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from January 6, 2025, and January 9, 2025, Board Meetings. Commissioner Huber motioned to approve the Meeting Minutes from the Board Meetings. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property. Mr. Perez is working with the San Antonio Water System (SAWS) on the easement documentation for the sanitary sewer and water lines. He is ensuring adequate indemnification of the ESD 4 during construction of the utilities. Mr. Perez is continuing to work with Collier Engineering on the completion of the utility easements. The platting of the property has received staff approval and is waiting on the completion of the utilities for final recording.
5. Mr. Charles Laljer, Administrator, provided an update on the discussions with the City Manager of Fair Oaks Ranch. A draft Interlocal Agreement has been completed and provided to the City Manager for review and comment. He will be briefing it to the Fair Oaks Ranch City Council on February 6, 2025, during a workshop on the topic.
6. Commissioner Rasmussen and Mr. Charles Laljer, Administrator, discussed the status of selecting additional legal counsel for the District. The Board reviewed a list of potential attorneys based upon information from other ESDs. Commissioner Lopez-Maddox motioned for a letter to be developed for the attorneys currently supporting ESDs 7, 8 and 3 and sent out. Commissioner Huber seconded the motion. has provided a list of screening questions for attorneys and Mr. Laljer will forward it to the Board for review and discussion at the next Board meeting. Motion carried by a 5/0 vote in favor of.
7. Chief Ramon presented the Chief's report to include:
  - December 2024 run report with major responses for the month.
  - The rented pumper truck has been returned to Siddon-Martin.
  - The current vehicle status. Ladder 134 is a Siddons-Martin for repairs.

- A final quote for the SCBA replacement has been obtained and the procurement is moving forward as budgeted and approved.
  - The status of the Insurance Services Office (ISO) inspection was provided with the final report out in the near future.
  - Automated Vehicle Location (AVL) dispatching within Bexar County is moving forward with a phased rollout. The impact on the District is being assessed.
  - Medical Transport started on January 1, 2025, and is progressing well with only a couple of minor hiccups.
8. Financial discussions and appropriate action:
    - a. Mr. Laljer reviewed the ESD 4 financial report for January 2025.
    - b. Mr. Laljer reviewed the bills paid by the ESD 4 through January 4, 2025, future bills through the end of January 2025, and anticipated payroll. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 bills. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
  9. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Thursday, January 9, 2025, to discuss the new Administration Building.
  10. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 7:55 P.M.