

1 **Rockford Town Regular Council Meeting**  
2 **December 18, 2019 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks called the regular meeting to order at 7:02pm with the Pledge of Allegiance.  
10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, William  
11 Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also  
12 in attendance. Councilmember Tim Fricke was not in attendance because he was attending his  
13 daughters Christmas program.

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15 **Mr. Benson made a motion to excuse Mr. Fricke. Ms. Harnois seconded the motion. Motion was**  
16 **carried.**

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18 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Laude seconded the motion.**  
19 **Motion was carried.**

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21 **Mr. Benson made a motion to approve the minutes from the 12/04/2019 regular meeting. Mr.**  
22 **Stevenson seconded the motion. Motion was carried.**

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24 Alex Panagotacos and Molly Sanchez, Innovia Foundation, Spokane Census Committee  
25 Ms. Sanchez explained that the Innovia Foundation is a group that offers economic opportunities to  
26 municipalities and non-profits in the region through grant funding. Innovia has partnered with the Census  
27 Bureau to help ease the cost of the 2020 census.

28 Ms. Panagotacos explained the importance of the census, and why getting correct numbers is a must. Over  
29 \$16 billion dollars are allocated to 55 different federal programs. The census count is what these programs  
30 use to decide how the funds are distributed to each department/entity. She asked that the town help in  
31 getting the word out about how important it is through Facebook, newsletters and one-on-one conversations.  
32 Mrs. Johnson said she had heard that the Census Bureau may offer kiosks in some areas that will allow  
33 people to fill out their information online, if they don't have access to the internet at home. Ms. Panagotacos  
34 said that this would not be offered by the Bureau, but Ms. Sanchez added that the town could apply for an  
35 Innovia grant for a laptop if we would like to offer that here. There was more discussion on the importance of  
36 getting correct census numbers and how to best go about doing this.

37  
38 It was noted that Councilmember Fricke arrived at 7:08pm.

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40 Layne Merritt, JUB Engineers

41 Mr. Merritt brought treats and a couple of items to the Councilmembers. One of the items was a framed  
42 poster of the latest CDBG project, to be added to the wall of projects in Town Hall. The other item was a  
43 framed poster of Councilmember Micki Harnois getting the IACC award for Community Impact.  
44 Council thanked Mr. Merritt for the posters and wished him Happy Holidays.

45  
46 **ANNOUNCEMENTS**

- 47 - Town Hall will be closed at noon on 12/24 and all day 12/25 and 01/01.  
48 - The first regular Council meeting will be postponed until 01/02 because of the New Year's holiday.

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50 **COUNCIL REPORTS**

51 **CDBG Funding Update**

52 Ms. Harnois will contact William McMorris, who works for HUD, about how they get their numbers.

53 Crime Prevention  
54 Mr. Benson stated that he has been working with Deputy Morris with the Sherriff's Department about  
55 surveillance equipment. This equipment will be used in town to see if the person littering around town can be  
56 tracked down. Mr. Benson reiterated that residents need to call crime check with any complaints or concerns  
57 happening at their property. Even if the officers don't come out, it will be recorded and eventually create  
58 more of reason to patrol the area. Mr. Benson also said that he would like to create a Facebook page for  
59 Rockford, similar to Valleyford's "community watch" page.

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61 COMMISSION REPORTS

62 None

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64 COMMITTEE REPORTS

65 None

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67 PUBLIC COMMENT

68 - Resident Ivan Willmschen suggested letting residents know about the census coming up by  
69 putting it on Town Hall's reader board.

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71 ORDINANCES/RESOLUTIONS

72 **Mr. Stevenson made a motion to adopt Ordinance 19-07, the final budget amendment for 2019. Mr.**  
73 **Fricke seconded the motion. Motion was carried.**

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75 **Mr. Fricke made a motion to adopt Ordinance 19-08, the 2020 budget. Mr. Laude seconded the**  
76 **motion. Motion was carried.**

77  
78 OLD BUSINESS

79 None

80  
81 NEW BUSINESS

82 2020 Wages

83 **Mr. Fricke made a motion to increase wages in 2020 by 3%, across the board. Ms. Harnois seconded**  
84 **the motion. Mr. Stevenson abstained. Motion was carried.**

85  
86 Mayor pro-tem

87 **Mr. Benson made a motion to nominate Ms. Harnois as Mayor pro-tem for the next six months. Mr.**  
88 **Stevenson seconded the motion. Motion was carried.**

89  
90 2020 TIB Agreement

91 **Mr. Stevenson made a motion to approve the agreement with the WA Transportation Improvement**  
92 **Board for crack sealing in Rockford. Mr. Fricke seconded the motion. Motion was carried.**

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94 STAFF REPORTS

95 Public Works

96 • Mr. Thompson reported that the late-comers fee invoices that the town received from Brent Peterson  
97 was sent to the town's attorney. The attorney will draft a letter to Mr. Peterson explaining that it is not  
98 the responsibility of the town to pay for any part of the owner's sewer service line.

99  
100 Clerk/Treasurer

101 • Mrs. Johnson stated that the Treasurer's Report shows \$556,658.11 in all funds at the end of  
102 November.

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106 PUBLIC COMMENT

107 - Mr. Willmschen said that he thought that staff received a 3% raise a couple years ago instead of  
108 getting benefits. Ms. Roecks said yes, that is true.

109  
110 APPROVE CHECKS

111 **Mr. Stevenson made a motion to approve checks 16361 through 16376, and no EFTs, for a total of**  
112 **\$15,244.12. Mr. Benson seconded the motion. Motion was carried.**

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114 **Mr. Benson made a motion to adjourn the meeting at 8:10pm. Mr. Fricke seconded the motion.**  
115 **Motion was carried.**

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158 Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor