LIFE PATTERNS

Life Patterns Lowdown

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Pay Day Schedule

Please remind your employees that paydays are the 1st and 15th (or the business day before if either falls on a weekend or holiday).

We have been receiving a lot of calls lately inquiring about paychecks and when they will be deposited. Some banks or banking cards are depositing paychecks prior to the actual payday.

The timing of when payroll is ready to send to the bank depends on how the payroll falls, how many manual adjustments are required, as well as other tasks that are performed along with payroll.

COVID EXCEPTIONS ENDING OCTOBER 13TH 2022

Life Patterns Inc. has received word from the Kansas Dept. of Aging & Disability KDADS that the Public Health Emergency is ending October 13th, 2022. Families and agencies will have 6 months to get back into compliance with all state requirements for Home Community Based Services HCBS.

We expect by the month of April, all families should be back to using hours as prior to March 2020 unless directed differently by your MCO.

Worker Incentive Bonuses

If you have not received the worker incentive bonus, please call the office that you work with to see about attestation forms or to simply inquire about possible reasons that they have not been paid.

Reminder: workers must be <u>actively</u> working in order to receive the bonus.

Topeka: 785-273-7189

Montezuma: 620-846-2658



Waiver Service	New Rates
IDD	\$14.65
IDD Parent	\$15.80
IDD ECS (Enhanced Care Service)	\$100.00
PD	\$11.70
PD Parent	\$12.60
PD ECS (Enhanced Care Service)	\$77.30
TBI	\$11.70
TBI Parent	\$12.70
TBI ECS (Enhanced Care Service)	\$77.30
TA	\$13.05
TA Parent	\$ <mark>14.05</mark>
FE	\$12.85
FE ECS (Enhanced Care Service)	\$82.00
Value Added – Sunflower	\$9.50
Value Added – UHC & Aetna	\$14.65

Holiday Office Hours

Life Patterns' Offices will be closed
Monday November 7th
&
November 24th & 25th for Thanksgiving

Online Paystubs

In order to view and access paystubs, please call and request to be setup with the office you work with. Workers will need to provide an email address.

Once you are set up and receive an email from Life Patterns Inc. go to www.lifepatternsks.org to create a New User login.

All paystubs and W2's can be accessed via our CYMA Portal securely. If you have any problems getting set up, please call our office and we can help walk you through it.

Rate Increase Reminder

If you have not increased your workers rate of pay, you still can. See the new rates effective immediately at Life Patterns Inc.

As the employer, what do you need to do?

If you wish to increase the rate of pay for your employees, you **MUST** complete a new Employment Agreement. You can find this form on our website, www.lifepatternsks.org, in the Support Worker's tab.

Workers and employers will need to fill out a new Employment Agreement and send them to our office before any updates are made.