Peeples Elementary PTO

General Meeting Minutes

April 27th, 2023

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1. **Call to Order -**
	* Motion: Lorena Alarcon
	* Second: Ashley Holm, Chloe Russell
2. **Approval of March 9th, 2023 minutes -**
	* Motion: Ashley Holm
	* Second: Lorena Alarcon
3. **Welcome & Outstanding Items - Lorena Alarcon**
	* Budget Approval: The proposed budget for the 2023-2024 school year was presented by Saskia, with any changes explained. A vote was taken to approve the changes, with all 15 attendees voting in favor. See Budget breakdown attached to these minutes.
	* Bylaws Change: The Board proposed to change the PTO Bylaws to allow a 4 year maximum term for all positions, instead of a 2 year maximum term. A vote was taken to approve this change, with all 15 attendees voting in favor of the change.
	* New Board for next year:
		+ - 1. President: Lorena Alarcon (returning)
				2. Vice President: Ashley Holm (returning)
				3. Treasurer: Saskia Arnesen (returning)
				4. Corresponding Secretary: Rebecca Smith (returning)
				5. Recording Secretary: Faith DeBartola (replacing Chloe Russell)
	* Annual Sponsorships and Fundraising Efforts: Annual Sponsors will be contacted shortly to determine their intent to continue as sponsors for the next school year. Peachtree Pediatric Dentistry will be contacted again to invite them to come back as a sponsor, as they were the only business that did not return this year. Fundraising plans for next year have already begun, with the Atlanta Braves Spirit Night as our first big event of the school year.
	* New Business - Outdoor Classroom: The improvements to the courtyard area are projected to cost between $10-$15K. We hope to raise $5,000 at the Braves Spirit Night to put towards the outdoor classroom. Approval to start clearing has been granted, and work will begin soon.
4. **Vice President Report - Ashley Holm**
* Hospitality - Kathryn Kasych and Catherine Wofford
	+ Stephanie Martin will replace Catherine Wofford next year, and will co-chair this committee with Kathryn Kasych.
	+ The committee recently provided for Administrative Assistants Appreciation Day, and still have a couple more events left before the end of the school year.
	+ They have enough budget left to cover costs for the remainder of the year.
* Spring Fling - Ashley Holm
	+ Everything is in place for this to be a great event, and we are on track to raise the projected $10K.
	+ We need to confirm with the attending food trucks that they have a Fayette County permit.
* Cultural Arts - Amy Gilchrist
	+ The International Festival is planned for Friday May 12th, but more volunteers are needed to represent more countries. A paper will go home in student folders advertising this, as well as us asking if staff can get the word out for more help.
	+ Assembly of various performers is planned for students on Monday May 15th.
	+ Student Talent Show will be on Tuesday May 16th.
	+ Next year Amy will be stepping down as chair of this committee. It has been suggested that the Cultural Arts Celebration should be divided, with the talent show and guest performances remaining in May, but the International Festival moving to the Fall in an attempt to have more parent volunteers at a less busy time of year. Lorena Gomez has volunteered to plan the International Festival. We are in need of a new chair for the May section of the celebration.
* Fun Run - Laura Belanger
	+ Date has been set for Friday October 13th.
	+ This year the event will be more Halloween themed, with runners encouraged to wear costumes, and a costume contest held.
	+ Laura is trying to find out how many years this event has been held so that she can add that detail to the shirt.
	+ Prices will be $25 for the 1 mile and 5K, and $15 for the Kindergarten run.
	+ There will still be food trucks and prizes.
	+ In an attempt to avoid the additional task of running a packet pick up time, there will not be race bags this year. Focus instead will be on sponsorship. Race numbers will be sent home with students.
	+ Registration will open at the end of August, with the cut off to guarantee a shirt on September 29th. Late registration (no shirt) and day of event registration (increased price) will also be available.
* Penny Wars - Erin Fish
	+ No new updates. Erin Fish will continue to chair this committee next year.
* Spirit Wear - Jenn Boswell and Rebecca Smith
	+ There is some remaining inventory from this year that has been added to the Square site in an attempt to sell it off.
	+ Jenn will design the shirts for next year, and then Rebecca will manage sales. We plan to shift more towards online orders so as not to have such a surplus of stock.
* Kindness Week - Britney Matcheck
	+ No new updates. Britney Matcheck will continue to chair this committee next year.
* Ice cream - Rachel Parkhill
	+ Starting in August, ice cream sales will only be on Wednesdays and Fridays. This is due to difficulty in getting volunteers to come in and sell.

**5. Treasurer Report - Saskia Arnesen**

* + Accounts update
		- Checking - $43,138
		- Savings - $10,741
		- Total: $53,879

1. **Corresponding Secretary Report - Rebecca Smith**
* Spirit Nights are finished for this school year, and have overall been a big success.
1. **Recording Secretary Report - Chloe Russell**
* No new updates.
1. **Buffy’s Updates**
* Thank you
	+ To Ashley Holm and her Spring Fling Committee, and the PTO Board for planning and organizing Spring Fling.
	+ To Lorena for working closely with us on the school supply kits.
	+ To Catherine Wofford and Hospitality for continuing to honor and support our appreciation days.
	+ To all the parents that have supported us by providing gift cards for the teachers for Teacher Appreciation Week.
	+ Thank you, PTO, for the PL money. We will be sending multiple staff members to Ron Clark Academy in May.
* Upcoming/Current Events
	+ Kindergarten Registration is open. Register online at [www.fcboe.org](http://www.fcboe.org) Currently have 49 students registered.
	+ GA Milestones Testing is occurring (Schedule on website calendar)
	+ 5/3 - Interpreter Appreciation Day
	+ Week of 5/8 Teacher Appreciation Week
	+ 5/4 - Chorus Concert 5:00-6:00
	+ 5/5 - Spring Fling
	+ 5/10 - Kindergarten Mother’s Day Spa
	+ 5/10 - Nurse Appreciation Day
	+ 5/16 - Student Talent Show
	+ 5/12 and 5/15 - Cultural Arts Celebration
	+ 5/17 - Field Day (4th and 5th)
	+ 5/18 - Field Day (2nd and 3rd)
	+ 5/19 - Field Day (K and 1st)
	+ 5/22 - 3rd Grade Market Day/Mini Society
	+ 5/23 - End of Year Parties (K - 2nd)
	+ 5/24 - End of Year Parties (3rd and 4th)
	+ 5/25 - 5th Grade Picnic 11:30-2:00
	+ 5/26 - 5th Grade Graduation Ceremony 8:30 followed by Final Walk
	+ 5/26 - Last Day of School
* School/Staff Updates
	+ GA Milestones - testing in the morning only
	+ Space Day, Our Staff is Out of This World - Welcome new teachers!
	+ Multiple Field Trips happening right now -
		- K Southern Belle Farms, Center for Puppetry Arts
		- 1st Georgia Aquarium
		- 2nd Callaway Gardens and Legacy Theater
		- 3rd Legacy Theater, Chick-fil-A Headquarters, Midwest Food Bank
		- 4th Oakland Cemetery, Zoo Atlanta
		- 5th Fernbank, Oakland Cemetery
1. **Teacher’s Report - Charlotte Mask**
* Next year we are planning to re-implement the Room Parent Program in an attempt to have more volunteers and improve communication between teachers, parents and PTO.
* The kick off event - the ‘Rocket Blast Tailgate’ - will be planned for early in the school year to coincide with a Starr’s Mill game. Date is to be decided.
1. **Adjourn**
	1. Motion: Ashley Holm
	2. Second: Laura Belanger

**General Meeting Attendees:**

Buffy Blodgett

Wanda Godwin

Charlotte Mask

Lorena Alarcon

Chloe Russell

Ashley Holm

Rebecca Smith

Saskia Arnesen

Laura Belanger

Rachel Parkhill

Amy Gilchrist

Stephanie Martin

Kimberly Simmons

Lorena Gomez

Kathryn Kasych