

RURAL MUNICIPALITY OF FILLMORE NO. 96
 MINUTES OF COUNCIL MEETING
 HELD JANUARY 21, 2026 AT 8:00 AM
 AT THE RM OF FILLMORE COUNCIL CHAMBERS
 48 Main Street, Fillmore SK

Those Present:

Reeve – Winston van Staveren, Creelman, Saskatchewan
 Councillor for Division One – Malcolm Carnegie, Creelman, Saskatchewan,
 Councillor for Division Two – Jason Smith, Fillmore, Saskatchewan,
 Councillor for Division Three – Justin Brown, Weyburn, Saskatchewan,
 Councillor for Division Four – Chris Procyk, Fillmore, Saskatchewan,
 Councillor for Division Five – Darren Urban, Fillmore, Saskatchewan,
 Councillor for Division Six – Patrick Bourke, Osage, Saskatchewan
 Administrator – Vernna Wiggins.

Call to Order The Meeting was called to order at 8:08 am by Reeve Winston van Staveren.

8:09 am Foreman Gil Lang arrived to present his report.

8:30 am Gil Lang left the Council Chambers

Reeve and Council Reports:

Reports **Procyk:** That the Reeve and Council Reports be approved as presented. **Carried.**
2026-001

Reports:

Community Enhancement Committee – Darren Urban
Emergency Services Building Update – ~~Chris Procyk~~ Justin Brown
Lake Roy – Patrick Bourke - LIDAR
Stoughton Vet Clinic Board – Jason Smith

Administrator:

Reserves **Brown:** That the following amounts be transferred to reserves:
2026-002

| | |
|---------------------------------|--------------|
| Health and Safety Reserve | \$ 5,000.00 |
| Base Tax Infrastructure Reserve | \$ 67,650.00 |
| Base Tax ESB Reserve | \$ 67,650.00 |
| RMA Capital Reserves | \$ 37,876.56 |
| Municipal Reserve (Subdivision) | \$ 1,260.00 |

Further that the following be transferred from reserves:
 Emergency Services Building Reserve \$743,374.27
Carried.

MEPP **Procyk:** That the RM of Fillmore acknowledges the Municipal Employees Pension Plan Rate of 9% for the employee and employer. **Carried.**
2026-003

EI Rate **Bourke:** That the RM of Fillmore acknowledges the reduced Premium for Employment Insurance of 1.167% **Carried.**
2026-004

Fidelity Bnd **Urban:** That the Council acknowledge the presentation of the Fidelity Bond. **Carried.**
2026-005

SARM Fees **Brown:** That the following SARM invoices totaling \$33,740.41 be paid:
2026-006

| | |
|--|------------------------------|
| - Membership Fees | \$ 3,447.08 |
| - Fidelity Bond Invoice | \$ 127.20 |
| - Liability Self Insurance Plan \$3,000,000 | \$ 2,384.13 |
| - Excess Liability Insurance Invoice \$5,000,000 | \$ 1,752.18 |
| - Benefits – Council & Appointed Officials | \$ 925.00 |
| - Benefits – Short Term Disability | \$ 5,864.86 |
| - Benefits – Long Term Disability | \$ 6,316.32 |
| - Benefits – Group Life Insurance | \$ 600.63 |
| - Benefits – Vision | \$ 1,110.00 |
| - Benefits – Extended Health & Dental | <u>\$ 11,213.01</u> |
| - Benefits Total | \$33,740.41. Carried. |

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Invoices 2026-007 Urban: That the following invoices be paid:

| | | |
|--|-------------|--|
| Health Benefits – GMS – Vernna Wiggins | \$ 2,832.00 | |
| Health Benefits – Blue Cross – Brenda Grieve | \$ 1,620.00 | |
| Southeast Regional Library – | \$ 3,528.00 | |
| Western Municipal Consulting – | \$ 367.50 | |
| SaskTip Inc | \$ 100.00 | |

Carried.

SERL 2026-008 Procyk: That a letter be sent to the Southeast Regional Library requesting that 90% of our levy be designated to the Fillmore Branch Library. The ratepayers of the RM of Fillmore use the Fillmore Library; therefore, our funds should be going to this facility. **Carried.**

Delegation:
9:58 am - 10:18 am Nathan Fuchs attended to discuss purchasing Extended Warranty on the Fendt 718

Memberships Carnegie: 2026-009 That the following membership invoices be paid:

| | | |
|---|-----------|--|
| Federation of Canadian Municipalities – | \$ 149.58 | |
| Rural Municipal Administrators Association | \$ 425.00 | |
| Urban Municipal Administrator Association | \$ 350.00 | |
| South Central Transportation Planning Committee | \$ 513.00 | |

Carried.

9:53 - Councillor Chris Procyk Declared a Conflict of Interest with regards to the payment of the APAS membership and left the Council Chambers.

Membership Smith: 2026-010 That we pay the Agriculture Producers of Saskatchewan Membership in the amount of \$12,080.80. **Carried.**

9:55 – Councillor Chris Procyk returned to the Council Chambers.

Public Notice Urban: 2026-011 That we acknowledge that Public Notice was given pursuant to the Legislation and the Public Notice Bylaw with regards to the Council considering a change in remuneration. **Carried.**

Council Remuneration 2026-012 van Staveren: That the Council Indemnity Rates remain the same with the exception of the increase in Council Mileage as follows:

| | | |
|-------------------------------------|--------------|-----------------|
| Council Indemnity | \$250.00/day | |
| Convention Indemnity | \$250.00/day | |
| Council Supervision of Public Works | \$250.00/day | |
| Committee work - | \$250.00/day | |
| Council Mileage - | \$0.72/km | |
| Reeve’s Supervision of Office - | \$250.00/day | |
| maximum of 12 days per year | | Carried. |

Custom Rates 2026-013 Carnegie: That the following custom rates apply to the RM of Fillmore’s Machinery including an operator:

| | | |
|---------------------------|--------------------|-----------------|
| Tractor, front end loader | \$250.00/hour | |
| Grader | \$250.00/hour | |
| Backhoe | \$250.00/hour | |
| Tractor, snowplow | \$250.00/hour | |
| Wobbly Packer | \$150.00/day | |
| Casual Labour rate | \$ 23.00/hour | |
| Minimum Charge | \$500.00 (2 hours) | Carried. |

TIPS Grnt 2026-014 Urban: That the Saskatchewan Lotteries Community Grant in the amount of \$1,781.00 be allocated by population as follows:

| | | |
|------------------|------------|-----------------|
| - Osage – 22 | \$ 175.00 | |
| - Creelman – 67 | \$ 541.00 | |
| - Fillmore – 134 | \$1,065.00 | Carried. |

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| | | |
|--|----------------|---|
| Villages Custom Work 2026-015 | Urban: | That the RM of Fillmore provide each of the Village of Fillmore, Village of Creelman and Village of Osage with twelve hours per year of custom work at no charge. (grader, mower and/or snow plow including an operator) Further, that for safety reasons, the RM will not take on any activity that would involve anyone being in a trench. Further, that each of the Villages shall pass a resolution that they agree to indemnify the Rural Municipality of Fillmore No. 96 their officers and employees of any and all liability. Carried. |
| Gravel Crush 2026-016 | Procyk: | That the Administrator advertise on Sask. Tenders for a contractor to crush 40,000 cubic yards of 7/8" traffic gravel and 2,500 cubic yards of 1 1/2" gravel. Carried. |
| Gravel Haul 2026-017 | Procyk: | That the RM of Fillmore extend the Contract with B & D Gravel for the 2026 gravel haul at \$0.37/yard/mile, \$0.75/yard loading, 4-mile minimum and a fuel surcharge for every \$0.08/litre from August 2025 date to the start date price will increase \$0.01/yard/mile. Carried. |
| Contract 2026-018 | Procyk: | That the RM of Fillmore contract Todd Hollihan to remove snow from the sidewalk, deck and back deck and to mow the lawn as needed at a cost of \$100.00 per month for 2026. Carried. |
| Rd Bans 2026-019 | Bourke: | That the Administrator provide overweight permits during road ban season to the following essential services: Loraas Disposal Goliath Disposal GFL Disposal Sask Power Carried. |
| Subdivision 2026-020 | Smith: | That the RM of Fillmore approve the revised version of the Proposed Airstrip Subdivision that now provides for a nine (9) meter buffer to allow access to the isolated parcel to the south of the residential subdivision. Further, that we confirm that the required Municipal Reserve has been received. Carried. |
| Warranty 2026-021 | Procyk: | That the RM of Fillmore purchase the Basic Extended Warranty for 24 months/2000 hours on the 718 Fendt Tractor at cost of \$8,363.00 plus taxes. Carried. |
| Tractor 2026-022 | Procyk: | That the Administrator request a quote for a 718 Fendt Tractor with extended warranty including trading the 514 Fendt Tractor. Carried. |
| Grader Blds 2026-023 | Bourke: | That the RM of Fillmore approve the Foreman's request to purchase a pallet of grader blades from Dionco Sales at a cost of \$23,800 plus freight and taxes. Carried. |
| Land 2026-024 | Brown: | That the RM of Fillmore acknowledge receipt of the Titles to the NW and SE 6-13-12-2. Further that a letter be sent to the tenant directing all further pasture rents be assigned to the RM of Fillmore. Carried. |
| FFPF Annual 2026-025 | Brown: | That the RM of Fillmore acknowledge the Fillmore Fire Protection Fund 2025 Annual Statements. Carried. |
| Gifts 2026-026 | Smith: | That the Council authorize the purchase of gift cards in the amount of \$500.00 to each of the six staff members. Carried. |

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- Sask Env. 2026-027** **Procyk:** That the Administrator send a letter to the Ministry of Environment requesting that they provide municipalities issuing demolition permits with a list of requirements for disposals to comply with the regulations. **Carried.**
- Electronic Bill Pmts 2026-028** **Procyk:** That the Administrator contact the RBC to enroll in Electronic Bill Payment system. Further that we invite other financial institutions to provide pricing for bill payment acceptance. **Carried.**
- Wasylkowski vanStaveren: 2026-029** That we call Nicolas Wasylkowski back to work on March 16, 2026. **Nicolas Wasylkowski** be granted wages of \$30.00 per hour and the following benefit package:
Short Term Disability – premium to be paid by the RM of Fillmore
Long Term Disability – premium – Salary topped up & Paid by Employee
SARM Group Life – premium to be paid by the RM of Fillmore
Health and Dental – premium for family to be paid by the RM of Fillmore
Municipal Employees Pension Plan – as legislated
Canada Pension Plan – as legislated
Employment Insurance Premium – as legislated
Mileage - \$0.72 per kilometer
Further, vacation pay will be retained until vacation days are taken and any residual will be paid out upon layoff.
The maximum daily hours for construction work are twelve, the maximum daily hours for shop work are eight hours. **Carried.**
- Recess: 2026-030** **Procyk:** That at 12:00 pm the Council recess the meeting. **Carried.**
- 1:02 pm** **Reeve van Staveren reconvened the Regular Meeting of the Council.**
- Holidays 2026-031** **Smith:** That the Administrator be granted February 17 to 20, 2026 off as holidays. **Carried.**
- In-Camera 2026-032** **Procyk:** That the Council of the RM of Fillmore move into an In-Camera session to discuss matters that fall under Part III of the Local Authority Freedom of Information and Protection of Privacy Act. **1:04 pm** **Carried.**
- Out-Camera 2026-033** **Urban:** That the Council of the RM of Fillmore come out of Camera. **Carried.**
- Admin 2026-034** **Procyk:** That the Administrator’s report be accepted as presented. **Carried.**
- Minutes 2026-035** **Brown** That the minutes of the December 10, 2025 Regular Meeting, be approved as presented. **Carried.**
- Correspondence: PSHR 2026-036** **Carnegie:** That the Administrator send a letter of support to the Prairie Sky Heritage Railway, a heritage tourism initiative proposed for the Stewart Southern Railway corridor. **Carried.**
- Cr. Stoppers 2026-037** **Procyk:** That we pay Saskatchewan Crime Stoppers a donation of \$200.00. **Carried.**
- Corresp. 2026-038** **Brown:** That the correspondence having been read and dealt with be filed. **Carried.**

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Financial Statements & Accounts for Approval:

F/S/Accts 2026-039 Smith: That the Financial Statements and Bank Reconciliation be approved. as presented. Further, that cheques #19844 – 19880 totaling \$177,038.56 for December 11 – 31, 2026 and cheques #19881 – 19888 totaling \$7,674.57, for the period January 1 – 21, 2026 which includes Payroll Direct Deposits and Electronic payments of utility bills as indicated on the list of accounts for payment be approved and are attached hereto. **Carried.**

New Business:

In-Camera 2026-040 2:26 pm vanStaveren: That the Council of the RM of Fillmore move into an In-Camera session to discuss matters that fall under Part III of the Local Authority Freedom of Information and Protection of Privacy Act. **Carried.**

2:32pm The Administrator left the Council Chambers

Out-Camera 2026-041 Smith: That the Council of the RM of Fillmore come out of Camera. **Carried.**

3:40 pm The Administrator returned to the Council Chambers

Salary 2026-042 vanStaveren: Vernna Wiggins be granted a salary of \$105,000 plus \$5,000 that the Village of Osage reimburses the RM for Contract Administration. Further that she be provided with the following benefit package:
Short Term Disability – premium to be paid by the RM of Fillmore
SARM Group Life – Premium to be paid by the RM of Fillmore
Health and Dental – GMS - RM of Fillmore pays family rate
Municipal Employees Pension Plan – as legislated
Canada Pension Plan – as legislated
Employment Insurance premium – as legislated
Mileage – Same as the Council rate. Further that Vernna is entitled to six weeks' vacation per year. This contract is in place from January 1, 2026 – December 31, 2027. **Carried.**

Next Meeting: February 11, 2026 at 8:00 am

Adjourn 2025-043 Urban: That we now adjourn at 3:48 pm. **Carried.**

Reeve

Administrator